



## Humboldt County Community Corrections Partnership – Executive Committee

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**Date:** April 17, 2019

**Time:** 12:15 PM to 1:30 PM

**Location:** First Floor Conference Room A, Humboldt County Courthouse

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Required Member Agencies (pursuant to Penal Code Section 1230.1(b): Chief Probation Officer – Chair, Chief of Police, Sheriff, District Attorney, Public Defender, presiding judge of the Superior Court (or designee), and one representative from Mental Health, AOD or Social Services (pursuant to PC1230(b)(2)(G), (H) or (J), as designated by the Board of Supervisors).

### Minutes

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#### I. Call to Order

Chief Probation Officer Shaun Brenneman called the meeting to order at 12:17pm. The remaining voting members in attendance were: Meara Hattan for Court Executive Officer Kim Bartleson, Rachelle Davis for District Attorney Maggie Fleming, Captain Duane Christian for Sheriff Billy Honsal, DHHS Director Connie Beck, and Eureka Chief of Police Steve Watson.

#### II. Review and approval of minutes – March 20, 2019

Approval for March 20, 2019 minutes:

Steve Watson moved to approve.

Duane Christian seconded the motion.

A vote was taken and the motion was carried unanimously.

#### III. Adjustments to Agenda

No adjustments to the agenda were made.

### NEW BUSINESS

### OLD BUSINESS:

#### IV. Update on CCP Plan implementation

*All partner agencies will update on the present staffing, hiring, and plan implementation. Recent projects include*

[Coral Sanders/Probation](#): No staffing changes; 1 vacant AB109 position remains; provided brief background on Probation's PRCS pilot project with Arcata House.

[Duane Christian/HCSO-Jail](#): 9 vacancies with several applicants in backgrounds to fill these positions; the re-entry fair has begun at the jail.

Steve Watson/EPD: 4 dispatch vacancies and 4 officer vacancies; ICAT is approved and will be held on 05/14 & 05/15 at the Wharfinger building in Eureka; FAT is in the process of confirming all agencies who will be in the MOU. Once these agencies are finalized, it can go before the Board of Supervisors for final approval; EPD will receive the engineer study for the radio project in 2-3 weeks. This study will include the final cost of the project. The radio consoles, that the CCP had approved funding for, are currently being installed.

Rachelle Davis/DA: A new investigator will start on 04/22/19; there are current vacancies for both attorney and clerical positions.

Connie/DHHS: A new clinician will be starting in the jail; the part-time clinician is still on leave; there are current Clinician II and Substance Abuse counselor vacancies at the AB109 office.

**V. Update on CCP Trust**

*Probation will report out on the current state of the AB109 trust.*

Elisha Hardison, Probation's Legal Office Business Manager, was present to report out on the current status of the CCP trust. No major changes have been made to the trust since last month's CCP meeting.

**VI. Sequential Intercept Mapping(SIM) Update**

*Director Beck and Chief Brennenman will provide a report out on the SIM workgroup.*

The SIM meeting scheduled for April was canceled and will be rescheduled.

**VII. Set agenda for next meeting (May 15, 2019)**

Connie would like the topic of substance abuse treatment placed on next month's agenda. With the current lack of funding and no drug Medi-Cal, a discussion is warranted on the potential effects this could have on local treatment programs, clients, and agencies.

Amending plan to remove education services in jail from CCP plan.

Item to clarify use of overtime to cover vacant positions in ongoing allocations.

**VIII. Roundtable (as time permits)**

It was inquired by Duane if the current part-time clinician in the jail could receive over-time with the current salary savings DHHS has due to their vacancies. A discussion took place on proper use of funding, and it was determined that there is no issue in using salary savings to do so.

**IX. Adjourn**

The meeting was adjourned at 12:41pm.