



Humboldt County Community Corrections Partnership – Executive Committee

Date: April 15, 2020

Time: 12:15 PM to 1:30 PM

Location: Meeting will be held virtually through the Zoom platform. Instructions are at the bottom of the agenda

Required Member Agencies (pursuant to Penal Code Section 1230.1(b): Chief Probation Officer – Chair, Chief of Police, Sheriff, District Attorney, Public Defender, presiding judge of the Superior Court (or designee), and one representative from Mental Health, AOD or Social Services (pursuant to PC1230(b)(2)(G), (H) or (J), as designated by the Board of Supervisors).

Minutes

I. Call to Order

Chief of Probation Shaun Brenneman called the meeting to order at 12:15pm. The remaining voting members in attendance were: District Attorney Maggie Fleming, Sheriff William Honsal, and DHHS Director Connie Beck.

II. Review and approval of minutes – February 19, 2020

Shaun Brenneman motioned to approve the minutes from February 19, 2020. William Honsal seconded the motion. A vote was taken, and the motion was carried unanimously.

III. Adjustments to Agenda

No adjustments to the agenda were made.

NEW BUSINESS

IV. Amendment to CCP plan - Probation

Probation proposes shifting a current deputy probation officer position from pre-trial services to realignment supervision. There are no budgetary implications to the move.

Shaun Brenneman is requesting that a 1.0 FTE pre-trial services Probation Officer position be transferred to the realignment office (CCRC). This would not impact the budget but is rather a shift in duties for the position.

Shaun Brenneman motioned for approval of this agenda item.

William Honsal seconded the motion.

A vote was taken, and the motion was carried unanimously.

V Amendment to CCP plan – DHHS and Sheriff

The current CCP plan includes a 1.0 FTE substance abuse counselor to provide services to inmates in the jail. The Sheriff proposes shifting the position from being under the control of the DHHS to the Sheriff Department. There would be no overall cost associated with the shift of the allocation.

Captain Duane Christian proposed moving the 1.0 FTE Substance Abuse Counselor position, currently allocated to DHHS, to be transferred to HCSO. This position currently provided services solely to jail inmates. HCSO would like to recruit for this position as to advertise it as a position that would be located at the jail. Connie Beck would like for DHHS to maintain a working relationship with this position for training and oversight purposes. Sheriff Honsal and Captain Christian were in agreement with this request.

William Honsal motioned for the approval of this agenda item.

Connie Beck seconded the motion.

A vote was taken, and the motion was carried unanimously.

VI Extension of the Contract with Arcata House Partnership - \$121,738

Probation proposes extending the current contract with Arcata House Partnership for 1 year to provide transitional house for persons being released from prison to PRCS. The monies used for this contract would be the funds earmarked specifically for PRCS offenders.

Shaun Brenneman presented a proposal to extend the contract services between Probation's PRCS clients and Arcata House Partnership for an additional year. The contracted services include a 5-bed transitional house for PRCS clients with the addition of case management services. Funding for this item would be PRCS dollars that have a current balance of \$225,000 in the trust.

Chief Brenneman stated that although there is currently no quantifiable data for this pilot project, it has been a benefit to PRCS clients and Probation has seen success with it.

Shaun Brenneman motioned for the approval of this agenda item.

William Honsal seconded the motion.

A vote was taken, and the motion was carried unanimously.

OLD BUSINESS:

VII. Update on CCP Trust -Discussion Item

Probation will report out on the current state of the AB109 trust. Ongoing discussion of budget reductions to bring revenue in line with expenditures.

Probation's Legal Office Business Manager, Elisha Hardison, provided information on the CCP trust. Quarter 3 numbers are currently not available until all invoices have been received. As it stands now:

- \$460,000 available in unallocated funds.
- \$370,000 available in training funds.
- \$225,000 available in PRCS funds.
- \$1.1 million in reserves.

VIII. Sequential Intercept Mapping (SIM) Update

Director Beck and Chief Brenneman will provide a report out on the SIM workgroup.

Connie Beck stated that prior to COVID-19, there was work being performed around the Mental Health Diversion services. The last SIM meeting was held on February 24th.

IX. Set agenda for next meeting (May 20, 2020).

If you would like to add an item to next month's agenda, please email Shaun Brenneman.

X. Roundtable (as time permits)

No updates during roundtable.

XI. Adjourn

The meeting was adjourned at 12:40pm.