

**COUNTY OF HUMBOLDT
BEHAVIORAL HEALTH BOARD
EXECUTIVE COMMITTEE MINUTES**

April 6, 2022
12:15-1:15 pm

In attendance: Tim Doty, Tim Ash, Laura Montagna, Emi Botzler-Rodgers, Laurel Johnson, Jeremy Nilsen, Jack Breazeal, Paul Bugnacki, Joe McManus			
TOPIC	DISCUSSION	ACTION/FOLLOW UP	PERSON RESPONSIBLE
1) Review and Approve minutes from 3/2/22	a) Minutes from the last meeting on 3/2/22 were submitted for review and approval.	Unanimously approved. To be posted on the Board's webpage.	Joe McManus
2) Public Comment	None.		
3) Reports a) DHHS Director	None.		
3) Reports b) Behavioral Health Director	a) Emi reported that DHHS did their budget presentation to the BOS on Monday 4/4 and it is available for viewing. b) Emi reported that she and Jack are meeting with Willow Glen to find a site for the facility. NIMBYISM is making it hard to find a location. Tim Ash asked if the Board could write a letter of support to the BOS for this. Tim Doty asked if there was public strategy or procedure for this . c) Emi reported that the bylaws are close to being finalized. d) Emi reported that the MHSA recommendations are being reviewed and staff will follow up with responses..	Informational	
3) Reports c) Chair/Vice Chair	a)Tim Doty is requesting that the agenda and minutes for the meetings be sent out earlier. Tim would like the agenda sent to him before it goes out to the public. b) Tim Doty reported that the NAMI Family to Family classes are going to be held in person at the Professional building again. c) Tim Doty reported that Laura sent him some forms to use when starting an ad hoc committee. Can this be added to the Board's bylaws. Need to develop a procedure for starting up ad hoc committees. Laura reported that CALBHB/C has best practices and this is in the handbook for the Board members. d) Tim Doty would like to add the three-minute public comment period to be added to the bylaws.	Informational	
4) Items due from the Board: Annual reports for 2019, 2020 and 2021 and Data Notebook for 2021	a) Tim Ash reported that the ad hoc committee is meeting and making some progress on the Annual reports that are overdue. Tim Doty needs to follow up on the Data Notebook. Need to start an ad hoc committee for the 2021 Data Notebook.	Informational	

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5) Presentations	a) Tim Ash reported that he spoke with Well Path staff at the jail and they are waiting for Donna Bullard to return, so this is on hold.	Informational	
6) Presentation on Housing/HOME services	a) Housing is under Connie directly. Tim Doty asked how we are placing clients in Housing and how much of their SSI is used. It's a complicated process to get a client placed in permanent housing and there is also the transitional housing at the local hotels. There is a team that makes the final decisions. Jack reported that there is a process to place clients in hotels which can be part of the discharge plan from SV and another process to place clients with properties which we contract with. It would be best if Raul Torres from the HOME program gave a presentation on their services and process and then if the Board has questions, they can go from there. Alissa Norman from the Board has questions about what happens if the housing is not a good fit for the client.	Jack will follow up with Raul Torres from the HOME program to see if he can give a presentation at the April meeting.	Jack Breazeal
7) Slate of Officers for approval at the April meeting	a) Laura Montagna is interested in serving as the first vice chair. Tim will ask other Board members if they are interested in serving as the second vice chair. Tim Doty will be nominated for the Chair position and Tim Ash is the former chair which is also on the Executive committee.		
8) Set agenda for the 4/28/22 meeting	a) Will add presentation on HOME services and add the nominations and approval of the slate of officers to the agenda for April.	Informational	
9) Adjournment	Meeting adjourned at 1:15 pm.		
Minutes submitted by: Joe McManus Date submitted: Submitted to: BHB Exec.			