

Attachment A

HUMBOLDT COUNTY WORKFORCE DEVELOPMENT BOARD (WDB) EXECUTIVE COMMITTEE MEETING

April 1st, 2022 11:00AM

Via Zoom Web Conferencing

MEETING MINUTES



Opening

Call to Order:

Chair, Shelley Nilsen, called the meeting to order at 11:02 AM. A quorum was present.

Committee Members in Attendance (all attending meeting within Humboldt County):

- Shelley Nilsen (Chair)
- Supervisor Michelle Bushnell
- Daniel Dixon
- Cedar Reuben
- Rex Bohn- Absent
- Megan Bonham
- Jennifer Budwig
- Rosemary Den Ouden
- Madison Flynn
- Carl Hansen
- Michael Hetticher- Absent
- Patrick Owen
- Lee Cunningham (V. Chair)
- Dennis Leonardi
- Pru Ratliff
- Jeff Hunerlach
- Treston Shull- Absent
- Mark Plubell
- Larry Siler
- Tanya Trump- Absent
- Robyn Stalcup
- Michelle Vassel- Absent
- Kerry Venegas

Staff Present: Scott Adair, Andy Rix, Peggy Murphy, Kimberly Hopmann, Connie Stewart, County Administrative Officer (CAO) Elisha Hayes, Karen Clower.

Staff Updates: No Staff Updates

Board Updates: No Board Updates

2. Discuss options for follow up vote of no confidence in the Auditor Controller (AC).

Discussion: Scott recapped previous discussion regarding the Single Audit for FY 2019-2020 remaining incomplete. A vote of no confidence in the Auditor Controller was taken in November and passed. Humboldt County has been placed on a cash hold as a result of this mandatory audit having passed its most recent deadlines for completion. Until single audit is completed, we will not be able to be reimbursed for any activity continued nor can we apply for additional funding for Workforce Innovation Opportunity Act (WIOA) programs or other diversified federal state funding or grant opportunities.

A letter to the AC is not an option as it is outside the purview of the board. Any board member can reach out to call attention to the issue on their own as a public citizen.

-A question for CAO Hayes from Chair Nilsen: How long will the county float WIOA programs? Ultimately a decision point that will need to be taken to the Board of Supervisors (BOS) should the state say funds will not be recuperated. State has not given written correspondence but has shared verbally that if the county can complete the audit by end of this fiscal year, they should be willing to reimburse.

Board member Budwig- 11:21am Depends on number of grant programs we can apply for. Partners intend to apply for funds but the audit would need to be tendered before they would be accepted/awarded.

Connie- There are two grant opportunities, High Road being one of them due this month, Regional equity recovery and partnership grant CR was extremely interested in this for existing programs. These grants need to be submitted sooner rather than later. The hope is that the grants will be reviewed on their merit and held until audit is completed.

Board Member Stalcup- Workforce opportunities for grant email sent to Scott to share with board

Board Member Dixon- to CAO Hayes, has there been any progress been made with the single audit since the last executive meeting? Hayes: Yes- spoken with MGO their contract has run out of funding and there is work to be done still but it was more significant than anticipated and will be meeting with them this week to talk about the gameplan and anticipated timeline is. Concern is still looming.

Public Comment: No comment

3. Discuss Consequences of County Auditor Controller's failure to file FY 2019-2020 single audit report with the State Controller's office and confirm adoption of a resolution of no confidence in the auditor controller to be forwarded to the Humboldt County Board of Supervisors (Attachment 1, 2 and 3)

Discussion: Board member Reuben moved to adopt the resolution as written and submit to Board of Supervisors and was seconded by Board member Hunerlach.

Motion Carried 17:0 with one Abstention from Madison Flynn

Public Comment: No Comment

Adjourn

Chair Nilsen adjourned the meeting at 11:36am

Next Executive Committee Meeting Date: May 20th, 2022 at 8:30am.

WDB Agendas and Minutes can be found at:

<http://humboldt.gov/1709/Workforce-Investment-Board/>

or by contacting Economic Development at (707)445-7745.