

ADVISORY BOARD ON IN-HOME SUPPORTIVE SERVICES (IHSS)

Due to COVID 19, this is a Teleconference Meeting Only. Please see changes to Item 5, Public Input.

**By Phone: 1-844-517-1271
By Computer: www.webex.com
Access Code: 2630 104 7303**

Minutes for Regular Meeting **Monday, March 27, 2023; 2:00 – 4:00 p.m.**

The purpose of the IHSS Advisory Board is to offer advice and make recommendations to improve the quality of services delivered to recipients of Humboldt County's IHSS Program.

Members: * = Present (or represented)

Andrew Buschkamp*, Margaret Lewis*, Vivian Deniston*, Jack Breazeal, Sarah Mixon*, Sylvia DeRooy*, Tim Such*, Alissa Norman

Staff: David Gauthier, Public Authority on IHSS*; Keri Schrock, IHSS Program Manager*; Connie Beck, Director of DHHS; Jack Breazeal, Deputy Director of Adult Mental Health

Guests: Ashley Shively, Social Worker Supervisor II*; Appolonia Coan, Staff Services Analyst II*

1. **Call to order and Introductions:** Chairman Margaret Lewis called the meeting to order at 2:03 PM.
2. **Adjustments to Agenda: New Meeting Location added to Discussion Items.**
3. **Discussion Items:**
 - **Yearly 700 Form:** Most board members received their 700 Forms, and they were easy to fill out. They were sent out via e-mail and are to be returned to accounting instead of the PA.
 - **New Meeting Location:** Currently, the board is using the Mezzanine room at the Pro Building as their meeting place. They are required to meet in person by the Brown Act, though several members are still calling in or attending via WebX, making the meetings hybrid. A possible alternative meeting place at Silvercrest was discussed and will be considered for the future. However, a quorum can only be reached if a certain amount of board members attend meetings in person.
 - **Progress of Applications For New Members:** Margaret still hasn't been able to reach the new applicant. She's hoping to be able to do so through Andy, as he's a friend of the applicant.
4. **Committee Reports:**
 - **Budget:** Nothing to report.
 - **Membership:** See Discussion Items.
 - **Service Enhancement Activities (SEA):**
 - An ad will be placed in the Times-Standard, but it will not come from the board's budget since Margaret is planning for the newsletter to take most of the budget. The ad

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will be a flyer for recruitment updated with the current wage for care providers, and PA will be paying for the ad to be published.

5. **Public Input – Due to COVID 19 and the Governor of the State of California’s issue of Executive Orders N-29-20 and N-25-20, public comment on ALL agenda items will be taken at this time via email only to Jessica Thrasher, ihsspublicauthority@co.humboldt.ca.us. Please submit only one comment per agenda item and only one general public comment. Pursuant to the Brown Act, the IHSS AB may not take any action on an item that does not appear on the agenda.** None at this time.

6. **Board Member Reports/Comments:**

- Sylvia submitted a letter to the Senior News discussing the IHSS program. She called the program invaluable, but did mention the lack of care providers and, by extension, their lack of livable pay. She also mentioned a bill pending which could possibly increase pay to \$25/hr for care providers.

7. **IHSS Program Updates:** Keri reported the following:

- **232 total care providers on the registry**
- **5 new care providers on the registry**
- **50% of them are accepting new clients**
- **1,500 inquiries about IHSS in February**
- **The IHSS clerical team has mainly been receiving questions about the EVV process changing in July.**
- **Danielle attended a College of the Redwoods career fair during the meeting to promote the care provider career.**
- **March was Social Worker Appreciation Month**
- **The update to the EVV process will be as follows: a mechanism will be implemented for checking when you do and don’t work, which will finally make the process in compliance with federal law.**

8. **Public Authority & CAPA Report:** The following was reported:

- **Assembly Bill 1672 is still on hold for awhile. Less detail was provided than usual as David was absent due to Jury Duty.**
- **The Union is proposing making a statewide bargaining committee.**

9. **CICA Update:** On the first Wednesday of April, CICA is hoping to do an update on their bargaining proposal.

10. **ACTION Items:**

- *Minutes: No quorum.*
- *Expenses: No quorum.*

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11. Standing agenda item: Connie Beck, Director, Dept. of Health and Human Services; Jack Breazeal, Deputy Director of Adult Behavioral Health: None at this time.

12. Action Recap

- **Margaret will send the finalized flyer to the Times-Standard, and PA will cover the bill.**

13. Agenda development for the next regular meeting: None at this time.

14. Adjourn 2:53 PM

cc: Governing Board of IHSS Public Authority
cc: Connie Beck, Director, DHHS
cc: David Gauthier, Public Authority on IHSS
cc: Clerk of the Board (Please post)

Future meetings:

April 24, 2023

May 22, 2023

June 26, 2023