



**Humboldt Housing and Homeless Coalition
Executive Committee Meeting**

March 22, 2023, 3:00 to 4:30

Location: Zoom

Meeting Minutes

In Attendance: Connie Beck, Robert Ward, Lorey Keele, Aaron Zell, Tiffany Laffoon, Sally Hewitt, Anjali Browning, Leah Lamattina, Saul Lopez, Cheryl Churchill, Kristen Raymond, Nicole Sager, Thomas Steenblock, Maricruz Gomez, Jenny Bugnacki, Sally Hewitt, Jamie Elkins (note taker)

Item	Discussion	Action and Follow-up/ Next Steps
<p><i>Recap of Meeting</i></p>	<p><u>March General Meeting review</u> – After email vote, there was not consensus on releasing the March 2, 2023, General Meeting recording and slide presentation. Newly adopted governance charter requires 2 attempts at consensus before going with majority vote. Discussion followed regarding release of presentation and whether any confidentiality laws are broken. It was noted that DHHS privacy officer was consulted, and she believed that release didn't present any HIPAA or related concerns. Discussion continued that this is really a one-time decision, not an ongoing policy decision. LL motioned to send slide deck and recording out as is: AB seconded. Motion passes with 6 votes for, 4 votes against, and 1 abstaining.</p> <p><u>May General Meeting planning</u> – A request for topics was put forward before deciding we'd return to this topic later (note that no time was available at the end of this session, so topic will be revisited at the 4/12/23 EC meeting). Suggestion was made that when Dawn Arledge is attending meetings to help, we may have more structure around reporting, and she can help guide/focus the HHC to make the general meetings meaningful for the participants.</p> <p><u>Reviewing dynamic prioritization</u> – Discussing dynamic prioritization is part of the EC workplan for 2023. PowerPoint slides were provided ahead of meeting for review and consideration. Discussion identified that we're using a hybrid system (neither solely static nor fully dynamic as HUD would define it). There was discussion of our current process including the case conference, assessment and referral process. Discussion continues about data quality issues and the benefits, costs and risks of migrating our data to a new HMIS software</p>	

	<p>platform . Access points are reminded to inform CES participants that we need to update their current living situation with an access point at least once every 90 days or else they may be removed from the CES due to no contact. Due to time limits, this topic will be continued at the CES Policy Committee Meeting on 4/4/23.</p> <p><u>HHAP4 Priorities discussion</u> – Request for feedback before DHHS can publish the request for proposals. Discussion about getting more regular project updates/reporting from providers receiving funds. Due to time limits, this topic will be continued at the 4/12/23 EC meeting.</p> <p>Meeting adjourned at 4:40pm.</p>	
<p><i>Next meeting/agenda</i></p>	<p>Coordinated entry policies and procedures; HHAP-4 priorities</p>	