

McKinleyville Incorporation Exploration Sub-Committee (MIESC) Meeting

March 20, 2024– 4:00 p.m.

Committee Members Present:

Tom Boyer, Mary Burke, Lisa Dugan, Pat Kaspari, Kevin Jenkins and Tom Sheets

Committee Members Absent:

Tom Sheets

Guests Present:

Joey Blaine (MCSD Board Secretary)

Jesse Miles (McKinleyville Chamber of Commerce)

Colette Santsche (Humboldt LAFCO)

Call to order at 4:02 p.m.

A.1 Roll Call

A.2 Approval of agenda:

Motion: Kaspari **Second:** Dugan

Ayes: Boyer, Burke, Dugan, Kaspari, and Jenkins

Nays: None.

A.3 Approval of Minutes

It was decided to postpone approval of the February 21, 2024 minutes to the April 17, 2024 meeting to provide opportunity to add further detail.

B. Public Comment

- Lisa Dugan received an e-mail from Brooke Eberhardt that Kathy Hayes has officially retired as of March 15, 2024. The interested parties emails will cease to exist and information such as agendas and minutes will be posted directly to the website.
- Tom Boyer commented on inviting MCSD Director David Couch to the MIESC meetings after his nomination to be considered for the LAFCo Board at the March 6, 2024 MCSD Board of Directors meeting.

C.1 Discussion of Next Steps

- Kevin Jenkins commented that the committee has reached a place where funding is necessary in order to move forward. Prior conversations with Scott Adair and Josh Zender have identified some resources for funding. Obtaining such funding will require paying someone to seek out

the suggested funding, whether through the County or Cal Poly, and another responsible entity to manage that money.

- Mary Burke noted that there are people out there willing to write grants, but who will be responsible for feeding the information to the grant writer? She suggested that an organization called Redwood Rise may be a good resource.
- Kevin suggested that the County or Cal Poly Humboldt be considered as “project manager.”
- Lisa Dugan suggested contacting Redwood Rise and Tom Boyer agreed to attend the Redwood Rise Zoom meeting happening on March 28th. Mary Burke suggested reaching out to Susan Seaman of Redwood Rise about attending the next MIESC meeting.
- Kevin Jenkins expressed the desire to have a conversation with Supervisor Madrone about having a designated County staff to regularly attend the MIESC meetings and sought advice from the committee if he should contact Supervisor Madrone verbally or via letter. The committee ultimately decided to draft a letter. The committee discussed the particulars of the amount of staff time to request from the County what potential tasks would be completed in that time. The identified County staff would function as MIESC’s liaison to the County, help identify funding sources, and write grants to support the Initial Feasibility Analysis (IFA).
- Collette Santsche joined via Zoom at 4:50 p.m. and Kevin Jenkins brought her up to speed on the discussion of the letter to Supervisor Madrone.
- The committee had a brief discussion regarding future agenda items.
- Collette Santsche reported that she had several sample IFAs to share with the committee.

D. Future Agenda Items

- Future agenda items:
 - Discussion of McKinleyville Chamber of Commerce Hosting Outreach Presentations
 - Discussion of Seeking Legislative Opportunities for Making the Incorporation Process More Streamlined

E. Member Announcements

F. Adjournment

Meeting adjourned at 5:22 p.m.