

McKinleyville Incorporation Exploration Sub-Committee (MIESC) Meeting Minutes

March 19, 2025– 4:00 p.m.

Committee Members Present: Mary Burke, Lisa Dugan, Kevin Jenkins, Tom Sheets

Committee Members Absent: Pat Kaspari

Guests Present:

Tom Boyer, Community Member

Linda Wright, Community Member,

Jesse Miles, Executive Director, McKinleyville Chamber of Commers (**via Zoom**)

Steve Madrone, Humboldt County 5th District Supervisor

Call to order at 4:00 p.m.

A.1 Roll Call

A.2 Approval of agenda:

Motion: To approve the agenda.

Motion: Burke **Second:** Jenkins

Ayes: Burke, Dugan, Jenkins, Sheets

Nays: None.

Absent: Kaspari

A.3 Approval of Minutes of the February 18, 2025 Meeting

Motion: To approve the minutes of the February 18, 2025 meeting.

Motion: Jenkins **Second:** Sheets

Ayes: Burke, Dugan, Jenkins, Sheets

Nays: None.

Absent: Kaspari

B. Public Comment

There was no public comment.

C.1 MMAC Public Member Application Solicitation

Lisa Dugan presented the item. Committee members asked clarifying questions about the application process. Applications are due April 4, but the application will remain open if necessary.

C.2 Grant and Data Procurement from Cal Poly Humboldt

Professor Josh Zender was not present and there was nothing further to report.

C.3 Continued Discussion of Community Engagement and Review of Community Engagement Plan

A discussion took place regarding the engagement of the American Planning Association (APA) and their offer of pro-bono services. A letter has been drafted to the County for a budget request. A draft MOU will be reviewed at the April 16 meeting and subsequent meetings will assist in clarification of and development of community engagement goals.

Mary Burke shared North Lake Tahoe's video produced to engage their community in the incorporation exploration process. A discussion took place regarding producing a similar video.

Link: <https://www.gofundme.com/f/help-shape-eastern-placers-future>

C.4 Continued Discussion of Initial Feasibility Analysis

Supervisor Madrone gave an update on positive correspondence with Senator Mike McGuire regarding state funding for the initial and comprehensive feasibility analyses.

C.5 Legislative Activity Updates

Mary Burke reported that California Unincorporated is partnering with Cal Dems on items closely related to the incorporation process, including seeking a CEQA exemption for incorporation.

D. Future Agenda Items

- **Presentation from American Planning Association**

E. Member Announcements

F. Adjournment

Meeting adjourned at 5:28 p.m.

Next meeting is April 16, 2025