Humboldt Housing and Homelessness Coalition (HHHC) Executive Committee Meeting
Wednesday, February 28, 2024
1:30-3:00 p.m.
Via Zoom

In Attendance: Robert Ward (DHHS), Aaron Zell (DHHS), Kristen Raymond (City of Eureka), Saul Lopez (Nation’s Finest), Cheryl Churchill (Eureka Housing Authority), Lorey Keele (RCAA), Connie Beck (DHHS), Dian Pecora (South County Homes for All), Leigh Pierre-Oetker (CCRP), Devin Flynn (CCRP).

Welcome, Review Agenda, Approve Minutes
● Minutes approved unanimously.

Executive Committee Approval of HCOE’s Letter of Support
● The Executive Committee reviewed the draft letter of support and had no issues with the content. The Executive Committee unanimously approves the letter of support.
● Robert will put the letterhead on the letter of support and will get signatures from committee chairs.

Plan for Governance Charter Ad Hoc Committee
● As discussed during the strategic planning meeting, the Executive Committee is forming a Governance Charter Ad Hoc Committee. The committee will consist of Aaron, Saul, Lorey, Leah, Robert, Thomas, and Kristen.
● Members of the Ad Hoc Committee agreed to meet on Monday, March 11th at 3pm.

Review SurveyMonkey Results from January General Meeting
● One response to the survey requested an understanding of the organizations that contribute data to the Homeless Management Information System (HMIS) and whether outreach work contributes to the data.
  ○ The HHHC can review attendance logs and can determine which organizations in HMIS are showing up as well as develop a list of the organizations that inform HMIS. Street outreach does contribute to the data collection. If organizations do street outreach but don’t have HMIS as part of their workflow, DHHS can assist with onboarding them.
  ○ In a future general meeting, the Executive Committee will clarify with members that HMIS data is available if needed. All members need to do is reach out to DHHS.
  ○ DHHS is working on an accessible document that will run people through the work the CoC does, which will include information on HMIS. When the document will be available is to be determined.

Meeting Adjourned: 2:28 p.m. Next Executive Meeting: Wednesday, March 13, 2024 over Zoom.
Robert will plan to do an HMIS 101 presentation at a future general meeting.

Another survey response requested updates from service providers as well as a reminder of accessible services. The Executive Committee will plan to hold a workgroup to develop a quarterly newsletter to inform the public about future meetings, services, and various updates from providers.

- Lorey, Cheryl, Aaron, Robert, and Dian agreed to participate in the workgroup.
  - Aaron will plan to send out an email to coordinate a meeting time.

One survey respondent requested more information about senior care options in the county. The Executive Committee plans to reach out to the Humboldt Senior Resource Center and Area 1 Agency on Aging (A1AA) to come to a general meeting and discuss their resource catalog and services provided to seniors in the county.

**Roundtable Updates:**

- **DHHS:** (1) the county is getting prepared for multiple storms in the next week. The Emergency Weather Community Response Network (EWCRN) is doing well, however there is concern in southern Humboldt as some facilities will be closed (2) Aaron is looking for a date to have the Lived Experience Group Meeting in March. The group still needs a facilitator as well. If anyone has suggestions for when the meeting should happen or would like to assist with the group, please reach out to Aaron. (3) the HHHC General Meeting will be happening tomorrow, February 29th, instead of March 7th and will cover a presentation from the Humboldt Transit Authority (HTA) as well as a presentation on and solicitation of input for the Homeless, Housing Assistance and Prevention (HHAP-5) grant as part of that grant’s requirements.

- **South County Homes for All:** (1) the group had a meeting this morning and wanted to provide an update to the CoC on the Point-in-Time (PIT) count. The consensus was that it went well, with 80 people counted with at least an additional 10 who used bus passes to leave the area for shelter at Arcata House Partnership. People who have been unhoused in southern Humboldt for a long time, however, were not as concerned about leaving the area. Can the bus passes be available to those less prepared? Are bus passes still available?
  - As long as the extreme weather shelters are open, then all they need to do is let the bus driver know they are traveling to the shelter. There have been some difficulties in getting them home the next day. This is something the EWCRN is still working on.

- (2) There is another concern that both the EWCRN and CoC case review meetings are happening simultaneously.
  - Aaron will need to be in both of those meetings and will look into moving the EWCRN meeting to 9am and the CoC case review meeting will be subsequently be moved to 10am. The Executive Committee has no problem with this change.
• (3) Does DHHS require organizations that are supplied with supports and services (i.e. porta potties) to provide data in return for the assistance? There is concern that some organizations might struggle with these requirements.
  ○ DHHS does not require any data in return for this support. DHHS does track the supplies provided to different areas. The funding for this kind of support does not necessarily translate to ongoing funding, but this type of support may look different in the future.
• (4) Southern Humboldt Unified School District’s new Homeless and Foster Youth Liaison has put together a grant application for Education for Homeless Children and Youth grant. This funding applies to schools with 50-99 students experiencing homelessness, and the school has identified 64 students who meet this criteria. The definition of homeless includes different forms of homelessness such as couch surfing.
• **Eureka Housing Authority:** (1) Doing an outreach meeting next week, a one hour zoom meeting on Wednesday, March 6th to introduce their developer and get feedback. Will be discussing their green phase, preferences, and the look and feel of the redevelopment. (2) Pulled 330 people off the waitlist and have been doing massive screenings and voucher issuances. It is important for client’s information to be updated, because the housing authority will be going through a good chunk of the waitlist over the rest of this year. Clients can update or check on updating their information by calling the front desk to confirm.
• **RCAA:** RCAA will continue to have California Office of Emergency Services (OES) money available for youth aged 18-24. Give the Youth Services Bureau a call for emergency services, hotel assistance, and assistance getting into long term housing.

*Next Steps, Future Meeting Topics, Adjourn Meeting*

• Proposition 1.

*Action Items:*

• Aaron will send out an email to EC members who agreed to participate in the development of a newsletter ad hoc workgroup about coordinating a meeting time.
• Robert will plan to re-do an HMIS 101 training at a future general meeting.
• CCRP will reach out to A1AA and Humboldt Senior Resource Center to coordinate a presentation at a future general meeting.
• Members of the Governance Charter Ad Hoc Committee will meet on Monday, March 11th at 3pm via Zoom.

*Meeting Adjourned: 2:28 p.m. Next Executive Meeting: Wednesday, March 13, 2024 over Zoom.*