



COUNTY OF HUMBOLDT

DEPARTMENT OF AVIATION

3561 Boeing Ave., McKinleyville, CA 95519

Phone: (707) 839-5401

Humboldt County Aviation Advisory Committee MINUTES

Tuesday, February 28, 2023

6:00PM

Hybrid Meeting

On ZOOM or in person at ACV conference room

In Person:

Conference Room 2nd Floor of ACV Terminal
3561 Boeing Avenue, McKinleyville, CA 95519

Zoom:

Join Zoom Meeting

<https://us06web.zoom.us/j/89830719847?pwd=WlpwREF1dmtaZlIKWUtLcjJRN0ZvUT09>

Meeting ID: 898 3071 9847

Passcode: 642234

Dial by your location

+1 669 900 6833 US (San Jose)

1. CALL TO ORDER AND ROLL CALL – 6:04PM

The Committee reserves the right to bring presentations by invited guests forward as a courtesy to those individuals.

Committee Attendees: Alex Stillman, Chris Nelson, Kyle Gabel, David Marshall, John McBeth, Justin Zabel, Lt. Ashley Meyer (on behalf of Blake Thompson), Caleb Leshner

Absent: Ben McWhorter

Staff: Cody Roggatz-Director of Aviation, Cathy Canepa-Senior Administrative Analyst, Curt Eikerman-Airport Operations Manager, Dianna Rios- Economic Development Coordinator (SOAR)

2. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Committee on matters *not* on the agenda and under the jurisdiction of this Committee (Presentations limited to three minutes.)

There was no public comment.

3. APPROVAL OF THE MINUTES – January 24, 2023

A. Motion to Approve: Chris Nelson Second: Dave Marshall Approve: 8 Oppose: 0

4. DEPARTMENT OF AVIATION REPORT

A. Airline Ridership Update

FAA has not published official numbers, but internal tracking shows that ACV was just shy of 240,000 total passengers during 2022, which eclipses the previous record by just over 7%.

B. Murray Trees

Staff has been continuing the work to address tree removal at Murray Field and is currently working toward conducting a survey to determine who owns the parcels identified. Meeting attendee Jaison Chand

is going to request a letter from Cal Ore leadership discussing the hazard presented by these trees and the importance of removal to help speed the process.

- C. Murray Field & Lounge
Staff have worked to complete work in recent months to the lounge restrooms and have developed a schedule for regular cleaning and maintenance.
- D. Murray Hangar Fixes (Small ones before major work)
Curt Eikerman, Airport Operations Manager presented the work that Airport operations staff have completed approximately 48 personnel hours of hangar repair work during February, including repairs to tracks, door roller repairs, siding repairs, hinges repairs, and locking pin replacements. Cleaning tracks on a regular basis will help alleviate some of these issues and spraying lubricant will help keep rust away from the surface. If tenants are willing to help keep tracks clean, it will make keeping the doors functioning much easier.
- E. Murray Field Fuel (Date to expect it)
Staff received confirmation from Planning and Building that they are in concurrence that this project should be CEQA exempt, so staff are working to submitting that to the state. Work continues with the City of Eureka on permitting. The tank is not onsite yet, but it is being shipped to the vendor that will be installing it locally.
- F. Crack Seal at Murray
Staff expect to get out to Murray within the week to work on crack sealing the runway and taxiway on pull-back operations.
- G. Monitor Over Brochure Rack
Coast Central is helping to acquire additional monitors for advertising in the holding area, and Cody is going to reach out to Chris to see if there is interest in donating an additional screen to replace the older screen over the brochure rack. If not, staff will look to replace that screen internally.
- H. Internet for O16 AWOS
Airport Operations staff have been working with AWI to complete repairs since last summer. AWI came out in February and replaced day/night sensor, preformed the 3-year certification, and attempted to replace the modem, but ultimately brought the wrong parts. They confirmed that they will be out in March for final repair.
- I. Any New Equipment
Curt Eikerman, Airport Operations Manager, identified that staff have received a second Kubota M-6 Tractor with smaller mow deck, and are still waiting to receive smaller M4 tractor, larger 20' mow deck, welding equipment, and Arapaho paint truck.
- J. Buildings at ACV
Staff have been working to clean out warehouse for newly acquired equipment and runway project material storage.

5. OLD BUSINESS

- A. Signage by Elevator for Rental Cars
Building Maintenance staff are working on ordering a sign for rental car and bus signage to fill the blank wall on the south-west side of the ACV terminal.
- B. Airport Day at Murray Field with Dave Marshall Update
Ian from the CalPoly Aviation Club presented about the Airport Day event at Murray Field, scheduled for April 29th 10am to 2pm. The Aviation club is working closely with Cody to create a successful, fun, and safe event. Anybody can reach out with questions or concerns at: aviation@humboldt.edu
- C. Cal Poly two-seater simulator from the Cal Poly Library
Just today, they met with flight controls who said in 30 days they will receive an advanced device, which will be put on the 2nd floor of the Humboldt State library. Committee member Dave Marshall will reach out to certified flight instructors to see if they want to come to Sacramento to get the training, but if anybody is interested, please reach out.

6. NEW BUSINESS

A. Airport air show idea in August 2024

Aviation staff will be working over the next couple of months to begin planning efforts to host an airshow in August of 2024. Currently it is anticipated that multiple WW2 aircraft, a Korean war era jet, and many other aircraft will be in attendance. It is not anticipated that we will be able to acquire some of the larger groups such as the Snowbirds, Blue Angels, etc. due to packed schedules, but we do expect it to be very successful with others.

7. COMMITTEE MEMBERS UPDATES

A. Chris Nelson mentioned that he is in the discussion stage for additional monitors for the ACV terminal, holding area, and will explore the idea of an additional monitor over the brochure rack.

8. NEXT MEETING DATE – April 4th, 2023

Aviation department staff will be out of town for the regularly scheduled 4th Tuesday of the month, so the committee decided to postpone next meeting until April 4th.

9. ADJOURNMENT – 7:08 PM