

## McKinleyville Municipal Advisory Committee

In person at MUSD Conference Room at 2275 Central Avenue, McKinleyville and  
ZOOM PLATFORM - ONLINE MEETING  
February 22, 2023 6:00 pm

### MINUTES

**1. Call to Order: Roll call Attendance, Acknowledgement of Indigenous Lands, Flag Salute, MMAC Meeting Ground Rules.**

Members Present: Lisa Dugan, Kevin Jenkins, Bonnie Oliver, Twila Sanchez, Pat Kaspari, Greg Orsini, Maya Conrad.

Members Absent: Kevin Dreyer

**2. Review and Approve Minutes: January 25, 2023**

The minutes of the January 25 meeting of the MMAC were reviewed. Pat Kaspari moved to approve the minutes as submitted. Greg Orsini seconded the motion.

Roll Call Vote:

Yes: Lisa Dugan, Bonnie Oliver, Twila Sanchez, Pat Kaspari, Greg Orsini, Maya Conrad

No: None

Abstention: Kevin Jenkins

MOTION APPROVED

**3. Community Safety Updates:**

Sgt. Matt Harvey of the California Highway Patrol reported that there were 6 collisions in the greater McKinleyville area from January 20 – February 20, 2023, two of which were hit and run and one resulting in an injury. He also shared that they have a new commander, Captain Larry Depee who was the former commander at their Crescent City office and has roots in Humboldt County.

Lt. Josh McCall of the Humboldt County Sherriff's Office provided McKinleyville related statistics for January 2023. There were 200 calls for service which was up from December but reflect a increase in calls for minor issues. Arrests for January were down from December. Traffic stops were also up in part due to the weather conditions Humboldt County saw in January.

Asst. Chief Chris Emmons of the Arcata Fire District reported their statistics for January 2023. Of their incidents, 39% (129 calls) were in McKinleyville. They responded to 15 fires one of which was caused by a resident putting hot ashes from a fireplace on a wood deck. He reminded residents to always put ashes in a metal bucket and place on a non-combustible surface. AFD also responded to three calls about trees falling onto structures. He reported on their good average response times (just under 4 minutes) for medical incidents in McKinleyville and on their Fire Marshall inspection visits in the area. Finally, he shared that they are now fully staffed with the addition of an Engineer Firefighter and are looking forward to their new fire engine coming next month (to be housed at McKinleyville).

#### **4. Public Comment on items not on the Agenda:**

Pat Kaspari read a letter he had received from Bernie Locatelli regarding the conditions and needed repairs for Gwin Road, pointing out that although it is a private road it is used regularly by public facilities like the fire station and the Activity Center and Teen Center at Pierson Park.

Kelley Garrett requested that a Planning Director John Ford give a report on the Beau Pre subdivision, related to wetland and tree removal issues at the project site, as part of a future agenda.

#### **5. Discussion / Information / Action Items**

##### **A. Continued Discussion on the 12-7 -22 McKinleyville Town Center Q-Zone Draft:**

Humboldt County Building and Planning Director John Ford continued reviewing and gathering input on the draft Town Center Ordinance, beginning with Sect. 4. Connectivity. He discussed that his goal is to arrive at a “Stable Draft” to start the EIR process which is not necessarily the “Final Draft”. Related to Central Avenue in the Town Center area Director Ford asked the MMAC to consider whether we are designing a “travel way” or a “destination at human scale”. The following are some of the comments and input shared by MMAC and community members.

- Multiple MMAC members asked to have the issue of changes to Central Avenue be separated out of the Town Center Ordinance and consider it in a larger traffic study for all of McKinleyville. The traffic study could be called for as part of this document.
- Other MMAC and community members were in favor of keeping the “road diet” option as shown in Exhibit 1 in the document, along with other possible options, as a way of visioning a different future for Central Ave. at the Town Center. They stressed the need for a “sense of place” that indicates “we have arrived at the Town Center.”
- It was recommended that the recently completed McKinleyville Multimodal Traffic Study and its recommendations be referenced in the TC Ordinance.
- A MMAC member and representatives from CRTP and HCAOG stressed that any traffic study should include bike and pedestrian safety, comfort and needed infrastructure improvements as a priority, as well as traffic flow concerns.
- Community members expressed concerns about the diagonal parking shown in Exhibit 1 as well as concern about accommodating the increased number of cars that will come with McKinleyville’s future growth.
- Related to section 4.1.3 Bicycle and Pedestrian Connections members of the MMAC requested that the ordinance stipulate that the proposed trails on Map 3 must be constructed before 25% of the buildable Town Center area is developed. There was also a request to include minimum dimensions for open space around new trails.
- MMAC discussed how new trails and public open space would be maintained and whether a mechanism for this should be included in the ordinance. MMAC also discussed funding sources for development and maintenance of trails and new transit facilities including grants and an assessment district (administered by MCS D?).
- MMAC and community members also discussed the burden area on some properties along Central Avenue and what the legal issues would be related to abandoning it or

having the County use it for new infrastructure or streetside amenities. Director Ford presented some information on the origin of the burden area and will seek further information from County Counsel on the issue to share with MMAC.

Discussion on the Draft Ordinance will continue at the next MMAC meeting, starting with section 4.2.

**B. CA Assembly Bill 2449 and how it impacts the MMAC (continued).**

MMAC members discussed the AB 2449, Short Summary document provided by the County Counsel's office. Because the document opens with "Currently, any Board of Supervisors created Committee, Commission or Board must comply with the same set of Brown Act requirements to which the Board of Supervisors is bound" MMAC decided that there was not a need for a motion to adopt (or not) AB 2449, which the BOS will follow beginning March 1. There was discussion on how this bill will affect the running of MMAC meetings (for example, roll call votes required), and member attendance.

**C. Mid-Year Budget Update / Coming Year Budget Request**

MMAC Treasurer Kevin Jenkins presented a Fiscal Year to Date Budget Report to the MMAC which included an invoice from MCSD for reimbursement. There was discussion of future possible expenditures for the rest of this fiscal year including a Meeting Owl for dedicated use by MMAC, signage to direct community members to the meeting location, advertisements in the Mad River Union and a community event in celebration of the Town Center Ordinance, when it is complete.

Greg Orsini moved to authorize Kevin Jenkins to purchase a Meeting Owl for the MMAC, with the purchase price not to exceed \$1200.00. Maya Conrad seconded the motion.

Roll Call Vote:

Yes: Lisa Dugan, Kevin Jenkins, Twila Sanchez, Pat Kaspari, Greg Orsini,  
Maya Conrad, Bonnie Oliver

No: None

Abstention: None

MOTION APPROVED

Discussion of other expenditures and submission of a Proposed Budget for the 2023/24 fiscal year to the Board of Supervisors will continue to the next MMAC meeting.

**D. Indigenous Land Acknowledgement:** Continued to a future meeting.

**E. Meeting Ground Rules – Update Agreements:** Continued to a future meeting.

**F. Meeting Signage:** Continued to a future meeting.

**G. Subcommittee Reports:** None.

**6. Event Announcements:** Lisa Dugan announced that there will be a Trash Bash for McKinleyville on Saturday, February 25 starting at 9:45 am and the McKinleyville Trail

Stewards will be working on the Hammond Trail on Saturday, March 4. Bonnie Oliver alerted the MMAC and community members that the airport in McKinleyville will be closed for a few weeks in the middle of August while they repave the runways.

- 7. Board General Comments:** Greg Orsini requested a future agenda item to discuss having MMAC write a letter of support for Life Plan Humboldt.
- 8. Next Meeting:** Our next regular meeting will be Wednesday, March 22, 2023 at 6:00 pm, at the MUSD Conference Room at 2275 Central Avenue, McKinleyville and Zoom format.
- 9. The meeting was adjourned at 9:07 pm.**

Respectfully submitted,  
Bonnie Oliver