

**Humboldt County**  
**Housing Trust Fund and Homelessness Solutions Committee (HTFHSC)**  
**Minutes of Regular Meeting**  
**February 19, 2019**

**I. Meeting Called to Order**

- a. Vice Chair Lynn Martinez called the meeting to order at 1:30 p.m. in the Large Mezzanine Conference Room in the Professional Building located at 507 F Street, Eureka.

**II. Roll Call**

- a. *Committee members present.*

**Present:**

Andrew Rix, District 4  
John Calkins, District 5  
Sally Hewitt, Department of Health and Human Services  
Marc Delany, At Large Member Experienced in Developing Affordable Housing Projects  
Fhyre Phoenix, At Large Member representing the homeless community  
Brett Watson, At Large  
Lynn Martinez, Humboldt Housing and Homeless Coalition

**Absent:**

Beth Matsumoto, Chair, District 3  
Nezzie Wade, District 1  
The District 2 and Department of Planning and Building seats are currently vacant.

**III. Agenda Modifications**

*No modifications were made.*

**IV. Approval of the Minutes – February 5, 2019**

*The minutes were approved unanimously.*

**V. Public Comment on Non-Agenda Items**

**VI. Committee Meeting Ground Rules**

*The Vice Chair called a special meeting and scheduled it for 2/26/19.*

**VII. Ad Hoc Committee Reports**

- a. **Funding for the Housing Trust Fund**  
b. **Criteria for Governing Housing Trust Fund Monies and Committee Bylaws**  
c. **Homelessness Solutions**

**VIII. Agenda Items for Next Meeting, February 25, 2019**

- *Review Final Draft Policies and Procedures*
- *Review the Affordable Housing Trust Fund Governance Resolution*
- *Discuss Shelter Crisis Solutions*

**IX. Adjourn**

*Meeting adjourned at 3:30 p.m.*

**The next meeting will be held on March 5, 2019 from 1:30 p.m. to 3:30 p.m. at 507 F Street, Large Mezzanine Conference Room.**

*Minutes Prepared by:  
Robert Ward, Administrative Analyst*