



**Humboldt County
Workforce Development Board (HCWDB)
Meeting Minutes**

Date: 2.17.2023

Time: __08:30am__

Location: Zoom

MEMBERS ATTENDANCE:

- Dan Dixon: Chair
- Dennis Leonardi: Vice-Chair
- Shelley Nilsen
- Lee Cunningham
- Jeff Hunerlach
- Cedar Ruben
- Kerry Venegas
- Michelle Bushnell: Board Supervisor
- Rex Bohn: Alt Board Supervisor-Excused
- Rosemary Den Ouden- Excused
- Megan Bonham
- Mark Plubell
- Mike Hetticher- Excused
- Madison Flynn
- Tanya Trump- Excused
- Leslie Castellano
- Treston Shull
- Robyn Stalcup- Excused
- David Wayte- Excused

STAFF: Scott Adair, Peggy Murphy, Logan Ashworth, Kim Hopmann

OTHERS IN ATTENDANCE: Connie Stewart & Kate Shea from Humboldt Workforce Coalition (HWC)

1. Opening:
 - a. Meeting called to order at 8:32am
 - b. Board Announcements
 - i. Member Castellano shared an update about the Upstate Creative Core that started this week.
 - c. Director and staff updates
 - i. Director Adair shared updates on the offshore wind project, including the sale of the Humboldt call area.
 - ii. Peggy Murphy shared an update on staffing, introducing Logan Ashworth as the Workforce Specialist and Kim Hopmann's permanent position as Administrative Analyst.
 - d. Adjustments to the Agenda
 - i. n/a
 - e. Public Comment on non-agenda items:
 - i. n/a

Approval of September 14th 2022 minutes

- a. Approval of minutes from September 14, 2022 with notes that there were some spelling errors that needed correction.
- b. Public Comment: n/a
- c. Action:
 - ii. It was moved by Member Reuben seconded by Member Nilsen to approve the minutes from 9.14.22 with typographical edits. Motion carried 13:0



2. HCWDB Membership Applications

- a. The Board discussed the applicants, Marlee Mansfield-Chavez, Tom Hooven and James Forbes. A few questions were raised and fielded by staff.
- b. Public comment:
 - i. n/a
- c. Action
 - i. It was moved by Member Cunningham and seconded by Supervisor Bushnell to approve the applications and take them for ratification by the Board of Supervisors. Motion carried 13:0

3. HCWDB Recruitment

- a. The Board discussed the options for recruiting to fill necessary seats. They discussed the qualities in a good Board candidate and how to improve engagement for all Board members.

4. AB2449 Brown Act Update

- a. The Board was given an update directed by staff on the changes to the Ralph M Brown Act. They discussed the changes, and when they would take place as well as how it will affect the HCWDB moving forward.

5. WIOA Quarterly Report

- a. Logan Ashworth lead a brief presentation for the quarterly report that shows the standings for the Workforce Innovation and Opportunity Act funding that the board is responsible for maintaining.

6. Offshore Wind ad hoc Update

- a. The Offshore Wind ad hoc committee shared information on the activities of the ad hoc, the frequency of their meetings and how the efforts are tying into the mission of the HCWDB. Additionally, it was shared that staff will be attending the International Partnering Forum in Baltimore and invited board members to attend as well to learn more about Offshore Wind.
- b. Member Castellano left the meeting at 10:30am

7. Humboldt Workforce Coalition Annual Update

- a. Connie Stewart, Director of Initiatives with Cal Poly Humboldt as part of the Humboldt Workforce Coalition shared updates on staffing, grant funding, upcoming projects and current approvals for projects that are in the works.

8. Future Agenda items

- Nordic Aquafarms Update
- Major Project updates
- Bylaw changes
- BOS General Updates

Adjourn – Time: 11:30am