



HHHC Executive Committee Meeting
February 8, 2023, 3:00 to 4:30
Zoom
Minutes

In Attendance: Connie Beck, Robert Ward, Sally Hewitt (co-chair), Lorey Keele, Aaron Zell, Tiffany Laffoon, Saul Lopez (co-chair), Dian Pecora, Nicole Sager, Anjali Browning, Leah Lamattina, Cheryl Churchill, Jamie Elkins (note taker)

Executive Committee meeting	<ul style="list-style-type: none">• Recap of January exec meeting; Discussed need for transparency, a facilitator, and minute taker for Exec and General meetings. In connection with CCRP, we need an outside entity to facilitate so we can ensure that all voices are heard. Change to executive committee meeting, will be a closed meeting to get work done, and changing it to Wednesdays. Meeting will take place 2nd and 4th Wednesday of the month. General meeting will be first Thursday of odd-numbered months.• Need to work out the role of lived experience. A separate meeting to allow more time for discussion. Looking at how we will want to include lived experience work group and how we would support reimbursement for participation.• Develop working plan for the year and review the governance charter, written standards, HMIS procedures, subpopulation needs, CES process and procedures.<ul style="list-style-type: none">○ Governance Charter- March○ evaluating CES process and procedures for May○ HMIS July○ For the written standard (this will include the NOFO priorities rating and rankings), September• Consider whether to amend Article IV Section 4 of the HHHC Governance Charter Currently the section provides that “Meetings of the Executive Committee and General Membership shall be open to the public.” It has been proposed that the section be amended to read “Meetings of the General Membership shall be open to the public.” Motion to strike sentence from governance charter and amend with “Meetings of the General Membership shall be open to the public.”. Motion passes.• It’s important that we provide updates at every general meeting. More discussion in future meetings on how the information gets out. Add a financial update to talk about all the funds that are available and allocated to different agencies through RFPs to provide understanding to the number of funding streams that are happening from year to year, streaming through several fiscal years. Included with coming up with RFPs and timeline. Simplified user-friendly language that community members can understand.• Review, update and/or approve the portions of the Governance Charter
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	<p>pertaining to the written process to select a board to act on behalf of the HHHC. Workgroup will meet to review on how to get on the executive committee and the written process.</p> <ul style="list-style-type: none"> • Update HHHC website. • California Racial Equity Action Lab Phase 2. A racial equity core team, one black, or Latinx lived experience member requirement for HHAP. Connect with DHHS Racial Equity Manager Neftali around this for possible participation. Exec committee members will reach out to people they know. • Public Health has a great presentation-target youth or children who are homeless, a presentation on newborn risk summary. Public Health trying to put that together. • Motion: Move to strike to have the 13 vouchers used for requirement form these written standards that the chronically homeless vouchers, instead prioritize by case conference committee. Passes
<p>Next General Meeting agenda planning</p>	<ol style="list-style-type: none"> 1. Presentation from Public Health 2. Restructuring 3. Subpopulation 4. potential discussion on the experience of trying to access 5. services and housing. To echo that with service providers, any FRC staff, let them share what it's like when someone comes in unsheltered. Certain number of beds for PSH beds and others gap analysis review of PIT count numbers to identify where needs are, but there are a vast number of needs. 6. Financial updates that are simple and in a form that people can quickly/easily grasp at each general meeting