

# McKinleyville Incorporation Exploration Sub-Committee (MIESC) Meeting

February 1, 2024– 4:00 p.m.

## Committee Members Present:

Tom Boyer, Mary Burke, Lisa Dugan, Pat Kaspari and Tom Sheets

## Committee Members Absent:

Kevin Jenkins

## Guests Present:

Joey Blaine (MCSD Board Secretary)

Professor Josh Zender (Cal Poly Humboldt)

Fifth District Supervisor Steve Madrone

Call to order at 4:00 p.m.

## A.1 Roll Call

## A.2 Approval of agenda:

**Motion:** Dugan **Second:** Burke

**Ayes:** Boyer, Burke, Dugan, Kaspari and Sheets

**Nays:** None.

## B. Public Comment

- Supervisor Madrone gave a brief update about the County hearing on the up-and-coming Valadao Subdivision. The neighborhood and developer came to a consensus to move the process forward. He highlighted that incorporation may have brought more ability for design review.

## C.1 Discussion of Next Steps and Direction Given by MMAC

- Ms. Burke gave brief summary of the activities of the MIESC thus far for new participants in the room and to give context for the discussion.
- Professor Zender gave a brief summary of Cal Poly Humboldt's involvement up to this point in time. He then overviewed Cal Poly's recommendation from September: Host public forums to gain more input on the potential scope of municipal services, perform an in-depth examination of Fortuna and Arcata budgets as a model for McKinleyville, hold follow up discussion with recently incorporated cities about challenges experienced in transitions, establish a key point of contact at Humboldt County for data collection and identify support needs, and centralize fiscal data collection with MIESC or similar body.

- Professor Zender has applied for Economic Development Grant to study sustainably and economic development that may also procure data useful for the study useful for the incorporation exploration in McKinleyville.
- Professor Zender noted that notice of authorization to the county Cal Poly Humboldt is authorized to procure data would be helpful.
- Supervisor Madrone noted that key points of the contact at the county would be Elishia Hayes and Sean Quincy.
- Professor Zender cautioned that Cal Poly Humboldt has to be careful about overcommitting until there is surety of grand funding.
- A motion was made by Kaspari, seconded by Boyer to for the MIESC to authorize Mary and Lisa to draft a letter requesting County support, naming a variety of entities, co-signers and reviewers. The committee was unanimously in favor.
- Supervisor Madrone suggested drafting letters to elected officials asking for the ability of a future City of McKinleyville to receive vehicle licensing fee funding. The committee briefly discussed and concurred that it was premature to send such a request.
- Supervisor Madrone suggested inviting Scott Adair to subsequent MIESC meetings.
- A motion was made by Sheets, seconded by Boyer to authorize the following correspondence:
  - Jenkins and Dugan will work together to reach out to John Ford regarding clarification for the need for an EIR for incorporation.
  - Jenkins and Dugan will request Collette Santsche to send examples of IFA to Professor Zender at Cal Poly Humboldt.
  - Jenkins and Dugan will request Jesse Miles to being planning public forums around incorporation.

The committee was unanimously in favor.

#### **D. Future Agenda Items**

- Reviewing letter to County.

#### **E. Member Announcements**

- There were no announcements.

#### **F. Adjournment**

Meeting adjourned at 5:40 p.m.