



## Humboldt County Community Corrections Partnership – Executive Committee

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**Date:** January 16, 2019

**Time:** 12:15p – 1:30p

**Location:** **First Floor Conference Room A**, Humboldt County  
Courthouse

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Required Member Agencies (pursuant to Penal Code Section 1230.1(b): Chief Probation Officer – Chair, Chief of Police, Sheriff, District Attorney, Public Defender, presiding judge of the Superior Court (or designee), and one representative from Mental Health, AOD or Social Services (pursuant to PC1230(b)(2)(G), (H) or (J), as designated by the Board of Supervisors).

### Minutes

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#### I. Call to Order

Chief Probation Officer Shaun Brenneman called the meeting to order at 12:18pm. In attendance were: Drew Lund for Court Executive Officer Kim Bartleson, District Attorney Maggie Fleming, Sheriff Billy Honsal, DHHS Director Connie Beck, and Eureka Police Chief Steve Watson.

#### II. Review and approval of minutes – December 19, 2018

Approval for December 19, 2018 minutes:

Maggie Fleming moved to approve.

Billy Honsal seconded the motion.

A vote was taken and the motion was carried unanimously.

#### III. Adjustments to the agenda

Chief Watson would like to add a discussion for the next Executive Committee meeting under item VIII below: Integrating Communications, Assessment, and Tactics (ICAT) training.

#### New Business

#### IV. Proposal for Transitional Housing for PRCS Offenders from Arcata House Partnership (\$121,738) – Action Item

*Arcata House Partnership requests \$121,738 to operate a 5 bed transitional housing facility for PRCS offenders being released from CDCR back to the County. This project would be a pilot for a 12 month period.*

Chief Brenneman presented the agenda item and provided an overview of Arcata House Partnership's proposed pilot program. There are currently around 94 PRCS offenders with a significant portion of them remaining homeless. This 5 bed transitional house would serve as a starting point for those who do not have housing, and provide a place for them to live while they are connected with services and are able to find more permanent housing.

AB109 Probation Officers will perform regular on-site check-ins with their clients to ensure compliance and necessary utilization of case manager services.

Shaun Brenneman moved to approve this action item.

Maggie Fleming seconded the motion.

A discussion took place. Chief Brenneman discussed the screening process that PRCS offenders would undergo to be considered a proper candidate for this housing.

A vote was taken as follows:

Aye: Shaun Brenneman, Maggie Fleming, Billy Honsal, Connie Beck, and Steve Watson.

Nay:

Abstain: Drew Lund.

The motion was carried.

**V. Proposal for ~~12~~ 17 attendees to attend the CIT Conference in Seattle, Washington (\$34,856) –Action Item**

*The Department of Health and Human Services requests \$34,326 to send 17 members of the local Crisis Intervention Team (CIT) steering committee to the National CIT conference in Seattle Washington. The conference is to be held August 26, through August 28, 2019.*

A brief discussion took place in regards to this action item.

Maggie Fleming moved to approve this action item.

Billy Honsal seconded the motion.

A vote was taken as follows:

Aye: Shaun Brenneman, Maggie Fleming, Steve Watson, Billy Honsal, and Connie Beck.

Nay:

Abstain: Drew Lund.

The motion was carried.

**Old Business**

**VI. Update on CCP Plan Implementation – Discussion item**

*All partner agencies will update on present staffing, hiring and status regarding program implementation, participation and operational considerations, as well as current status of realignment trust fund.*

Billy Honsal/HCCF: The addition to the current Humboldt County Correctional Facility is in the project establishment phase.

Shaun Brenneman/Probation: 1 recent AB109 Probation Officer vacancy, will be filling this vacancy with transfer of existing Probation Officer. 1 vacancy in SRP remains, but the caseload remains manageable.

Connie Beck/DHHS: 1 RN vacancy at CCRC. 2 Clinician vacancies at the jail. 1 part-time RN is on medical leave until mid-February.

Drew Lund/Courts: Working on the progression of E-Court. The Court's new case management system.

**VII. Update regarding CCP data projects – Discussion item**

*Review of survey of other CCP's as to their data collection activities.*

Maggie Fleming reported out on the latest SIMS meeting. They are discussing reverting back to the original project and focus population before one would be deemed incompetent to stand trial.

**Public Comment**

**VIII. Set agenda for next meeting – 1.5 hour** (*January 16, 2019*): *Future items: Warrant service team.*

Integrating Communications, Assessment, and Tactics (ICAT) training

**IX. Adjourn**

The meeting was adjourned at 12:52pm.