

Humboldt County Cannabis Micro-Grant & Loan Advisory Committee Meeting Minutes
January 6th, 2020 - 12:30-2:30pm
 Remote Zoom Meeting

In accordance with Gov. Newsom’s Executive Order N-29-20 (March 17th, 2020), all Humboldt County Cannabis Micro-Grant & Loan Advisory Committee meetings will be held virtually until further notice.

Project Trellis was established to bolster the cannabis industry, protect future cannabis excise tax revenues by providing services to populations and communities in Humboldt who were adversely affected by the criminalization of cannabis, develop a framework for supportive programs designed to sustain and grow Humboldt’s cannabis industry, and to assist cannabis businesses as they work to overcome the financial and logistical challenges of coming into compliance.

Item #	Description	Action
1	Approval of 11-04-2020 meeting minutes	Pass
2	Approve Bylaw revisions	Pass
3	Peggy mentioned she will check with County Counsel on Committee member grant eligibility	Peggy
4	Peggy will make application copies available via digital file or Google share drive or flash drive with encryption (if requested).	Peggy

1. Opening (12:30)

a. Roll Call –

Committee members:

- Thomas Mulder, Chair – present
- Sarah Balster - present
- Richard Ames – *absent*
- Dylan Mattole – present
- Hannah Joy, Vice Chair - present
- Mario Fernandez - *absent*
- Richard Marks - present

Alternate:

Tom Handwerker - present

Staff in Attendance:

Peggy Murphy, Scott Adair, and Cris Plocher

Others in Attendance:

Jill McClure

b. Approval of 11-04-2020 meeting minutes- (Attachment 1)

- Hannah Joy motioned to approve the meeting minutes for November 4th, 2021 as presented. Richard Marks seconded. Motion carried unanimously.

- c. Public Comment on Non-Agenda Items
 - No public comment.
- d. Report out on meetings attended and community feedback received concerning Micro-Grant program
 - None

2. Committee to review and approve Bylaw revisions - (Attachment 2)

- a. Discussion
 - Changes to Bylaws include:
 1. Change Committee name to Project Trellis Committee.
 2. Clarify that Committee works with Staff on items.
 3. Remove Equity grant scoring to protect sensitive matters from being made public.
 4. Add Committee to reviewing marketing program RFPs and contracts.
 5. Add committee to reviewing Equity program contracts.
 6. Change meetings from 3 per year to 12 regular monthly meetings.
 - Sarah Balster asked why the revision to the Bylaws seem different than discussed. Scott Adair mentioned that upon conferring with County Counsel, the revised Bylaws give more flexibility to chair/vice chair to pick alternatives, but process could be developed by committee that lays out the method in more detail, such as previously discussed where an alternate can be picked by staff to alternate between alternates. As long as the process follows the Bylaws, there will be no need to have County Counsel review the Bylaws again.
- b. Public Comment
 - No public comment
- c. Action
 - Richard Marks motioned to approve the Bylaws as presented. Chair Thomas Mulder seconded. Motion carried unanimously.

3. Committee to review and approve Project Trellis Local Equity Program V1.0 Application - (Attachment 3)

- a. Discussion
 - Peggy Murphy presented the Project Trellis Local Equity Program v1.0 application, which was drafted using the Local Equity Program Manual. The total allocation from the Bureau of Cannabis Control for Equity Grants is approximately \$1.2 million.

- Ongoing discussion about the decision making process of determining how much is given to various applicants (max \$10,000 per applicant). Vice Chair Hannah Joy requested that there be Committee oversight as the process progresses.
 - Scott Adair mentioned GoBiz funding will be providing annual funding for version 2.0 in the future, whereas version 1.0 is a one-time funding by the Bureau of Cannabis Control.
 - Chair Mulder asked whether the Committee members will be eligible to apply. Peggy mentioned she will check with County Counsel on Committee member grant eligibility but thinks it may be allowable with certain protocols.
 - Sarah Balster asked about clarification on committee involvement with finding and vetting service providers. Peggy said she hopes the Committee, as experts in the field, can help find service providers within the community.
 - Peggy mentioned it is best for Committee members to take the Ethics Training before application deadline. Also, Bylaws will need signatures.
- b. Public Comment
- None. Public was given an option to call-in or chat via Zoom.
- c. Action
- Richard Marks motioned to approve Local Equity Program v1.0 Eligibility application. Vice Chair Joy seconded. Motion carried unanimously.

4. Staff Updates

- a. Discussion
- Peggy mentioned that LEP updates are at County Counsel for review. The it goes to GoBiz, followed by Board of Supervisors approval.
 - Round 2 Microgrant received 58 applications. Peggy will continue to work on future rounds of grant funding.
 - Sarah Balster asked for clarification on Committee's role with regard to application protocols. Peggy mentioned the Committee members' role is to help market and communicate the program but not talk to applicants about their applications.
 - Sarah mentioned she checked GoHumCo website and it looks like it needs some updating (e.g. roster). Also, correction needed to identify one of the alternates Brian Saint Clair, not John Connor. Peggy mentioned she will get training on how to do website updating next month.
 - Staff said scoring is schedule for January 13, 2021 by Committee. Peggy will make application copies available via digital file or Google share drive or flash drive with

encryption (if requested). Sarah said she has difficulty accessing Google share drive in combination with Outlook account.

b. Public Comment

- None

5. Future Agenda Items

a. Discussion

- Chair Mulder mentioned creating a Form Subcommittee to work on policy and procedure documents.

b. Public Comment

- None

6. Adjourn

Richard Marks motioned to adjourn the meeting early since there was no more business to conduct. Chair Mulder seconded and adjourned the meeting at 1:30 PM.

Next meeting is February 3, 2021