

**COUNTY OF HUMBOLDT
BEHAVIORAL HEALTH BOARD
EXECUTIVE COMMITTEE MINUTES**

January 5, 2022
12:15-1:15 pm

In attendance: Tim Doty, Tim Ash, Alissa Norman, Connie Beck, Emi Botzler-Rodgers, Jeremy Nilsen, Paul Bugnacki, Jack Breazeal, Laurel Johnson, Joe McManus, Danette Kellerman

TOPIC	DISCUSSION	ACTION/FOLLOW UP	PERSON RESPONSIBLE
1) Review and Approve minutes from 11/3/21	a) Minutes from the last meeting on 11/3/21 were submitted for review and approval.	Unanimously approved. To be posted on the DHHS/BH Board web page.	Joe McManus
2) Public Comment	none		
3) Reports a) DHHS Director	a) DHHS Director Connie Beck reported that the single audit for DHHS has not been completed by the Auditor/Controller's office. This is needed for grants and reporting of Federal and State funds. The State Controllers office is going to review. So far, a Public Health grant has been affected by this, it hasn't affected Behavioral Health yet. This is needed if DHHS applies for new grants and could affect future funding and projects. b) Connie also reported that county staff will be getting pay raise's this year and this should help with recruitment and keeping staff. A lot of staff have left due to COVID.	Informational	
3) Reports b) Behavioral Health Director	a) Behavioral Health Director Emi Botzler-Rodgers reported she and staff have been meeting with CalMHSA regarding regional health records. This could decrease requirements for each county. The initial step was to review vendors. b) Emi reported that she has worked with Executive Committee on the bylaws and is hoping they will be completed soon. c) Emi reported that work is continuing on equity and cultural policies and training. DHHS will be hiring a racial equity manager this year and Behavioral Health has been working with consultants to implement a plan. Alissa Norman reported she has been working with a group to come up with an implicit bias plan for her staff also. Emi asked if the committee would be interested in adding language to the bylaws regarding racial equity? Tim Ash and Tim Doty both agreed this would be good and they will work with Emi. Tim Doty asked if the Board could get a presentation on the racial equity work that is being done. Emi to check with Cathy Rigby about this	Tim Ash to work with Emi on adding racial equity work to the bylaws. Emi to check with Cathy Rigby to see if she is available in March for a presentation to the Board on racial equity.	Tim Ash Emi Botzler-Rodgers Emi Botzler-Rodgers

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3) Reports c) Chair/Vice Chair	a) Tim Doty reported that he would like to set up another member orientation meeting on a Saturday in February. Will try for February 26 th . This will be added to the agenda and discussed at the January meeting. b) Tim Doty reported that he and Tim Ash have interviewed Colleen Broderick and would like to add her membership approval to the agenda for January. c) Tim Doty would like to have a discussion on recording the meetings. At the last meeting Laura Montagna asked to record the meeting and it was recorded and posted. Tim would like to get more input from the Board members about this before we start recording meetings. This will be on the agenda for the January meeting.	Informational	
4) Items due from the Board: Annual reports for 2019, 2020 and 2021 and Data Notebook for 2021	a) Tim Ash reported that he has started working on the overdue reports.	Informational	
5) Presentations	a) Tim Doty reported that Cathy Rigby asked for the MHSA update to be on the agenda for January. That will be the presentation. Other possible trainings will be CIT- February, Racial Equity- March and Well path – possibly in April.	Informational	
6) Set agenda for 1/27/22 meeting	a) Will add Colleen Broderick for membership approval, MHSA Annual update, recording meetings and orientation meeting date to the agenda for January.	Informational	
7) Adjournment	Meeting adjourned at 1:15 pm.		
Minutes submitted by: Joe McManus Date submitted: Submitted to: BHB Exec.			