

COUNTY OF HUMBOLDT

**BEHAVIORAL HEALTH BOARD
EXECUTIVE COMMITTEE MINUTES**

January 4, 2023
12:15-1:15 pm

In attendance: Tim Doty, Laura Montegna, Alissa Norman, Connie Beck, Emi Botzler-Rodgers, Paul Bugnacki, Jack Breazeal, Laurel Johnson, Joe McManus			
TOPIC	DISCUSSION	ACTION/FOLLOW UP	PERSON RESPONSIBLE
1) Approval of Minutes from the 11/2/22 meeting	a) Minutes from the last meeting on 11/2/22 were submitted for review and approval.	Unanimously approved. To be posted on the Webpage.	Joe McManus
2) Public Comment	None		
3) Reports a) DHHS Director	a) DHHS Director Connie Beck reported that DHHS is dealing with the response to the earthquake in Rio Dell and Fortuna. Staff has been sent to talk with those affected. The emergency shelters are up and running. Not a lot of damage to DHHS Facilities.	Informational	
3) Reports b) Behavioral Health Director	a) Behavioral Health Director Emi Botzler-Rodgers reported that SV was able to provide services after the earthquake and responses have been good by staff. Staffing remains an issue for SV. Had the EQRO audit recently. The DHCS Triennial audit is scheduled for next week. Still dealing with the aftermath of the earthquake and power outages caused by the storms. Have a Clinician going to Rio Dell this week to help with services to recover from the earthquake	Informational	
3) Reports c) Chair/Vice Chair	a) Tim Doty reported that Isabella Wotherspoon has resigned. Need to get a letter from her to send to the BOS. b) Tim would like to get Katherine Smith's application for membership on the agenda for the January meeting. c) Tim would like to have the January meeting be a hybrid/in person meeting with Zoom and in person at the Large Mezz at the Pro. Bldg. d) Tim asked if Emi could update the Board on the BH Crisis Triage project. e) Emi reported that they are working on the Strategic Plan for Behavioral Health and trying to align with DHHS and other branches. f) Laura Montagna reported she will be co- chairing the SUD/BHB committee with Danette Kellerman. Still need more members to join.	Informational	

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3) Reports c) Chair/Vice Chair	<p>g) Laura requested the Org Charts for certain programs as she is looking at programs and costs.</p> <p>h) More information on the EQRO and DHCS audits will be posted on links to the website when ready.</p> <p>i) Vernon Price would like to start an hoc committee to look at the Hope Center and other programs. Laura will send him the form for starting up an ad hoc committee.'</p> <p>j) Tim would like to have a meeting or workshop to set goals for the Board for the new year.</p>	Informational	
4) Items due from the Board: Data Notebook for 2021 and 2022	<p>a) Laura Montagna reported she is working on the 2022 Data Notebook and Tim Ash is working on the 2021 Data Notebook. Paul will work with Laura and Tim on these documents.</p>	Informational	
5) Presentations: QI Workplan for January	<p>a) Paul reported that Elivra Schwarz and Kayleigh Emry from the QI unit will give the presentation on the QI workplan at the January meeting.</p> <p>b) Tim reported there is no scheduled presentation for February. Would like to get presentations on Waterfront and Hope Center.</p>	Informational	
6) Katy Wilson letter to the BHB 11/6/22	<p>a)What is the response to this letter/email sent by Katy Wilson? Tim Doty reported there is no planned response as this was a public comment at the meeting. Laura reported that there is a system in place to go through the complaint process. There is also a Patients Right's Advocate who can assist clients with this. Staff are also willing to help those who want to file complaints. Emi reported that she and Laurel are working on public facing documents. Alissa is concerned that clients cannot navigate the system if they are in a crisis. QI is working on how to make the process better and easier to navigate. Tim reported that he recently spoke with Beverly Steichen and helped her write a letter and said they may start up an ad hoc committee to address her concerns. She will be sending Joe a letter today</p>	Informational	
7) Set agenda for the 1/26/23 meeting	<p>a) Added Katherine Smith membership application under action items. Adding QI work plan for presentation. Agenda is set.</p>	Informational	
8) Adjournment	<p>Meeting adjourned at 1:15 pm.</p>		
<p>Minutes submitted by: Joe McManus Date submitted: Submitted to: BHB Exec.</p>			
