

# Humboldt County Airport Advisory Committee

## MINUTES

April 26, 2016

6:00 PM

Prosperity Center, 520 E Street, Eureka, CA 95501

1. CALL TO ORDER AND ROLL CALL

**Members Present:** Dave Ravetti, Rich Fenton, John McBeth, Kyle Gabel, Alex Stillman, Justin Zabel

**Members Absent:** Dom Bucciarelli, Joe Shepp, Tim Callison

**Staff:** Emily Jacobs, Humboldt County Department of Public Works

**Guests:** Steve Bowser, Doug Holsclaw, Dan Freitas, Al Castaldi, Steve Pritchard

The Committee reserves the right to bring presentations by invited guests forward as a courtesy to those individuals. *No modification of the agenda occurred at this meeting.*

2. PUBLIC COMMENT

John McBeth thanked Alex Stillman for her generous donation to the Arcata Marsh and Al Castaldi also added thanks for her donation to Fly Humboldt.

3. APPROVAL OF THE MINUTES – 3/22/16 meeting minutes. The review of the minutes was deferred to the end of the meeting. Alex Stillman moved for approval of the minutes and Justin Zabel seconded the motion. Voice vote for approval by Zabel, Ravetti, Stillman, Fenton. Abstention by Gabel and McBeth.

4. AVIATION DIVISION REPORT

A. Airports Projects Update

1. ACV, EKA, Garberville ALP/ALUC – Update w/ Fed funding. The ALP plans are to be received this week from the County's consultant. They will be forwarded via email to the Committee after receipt.
2. ACV and County solar power – Draft ALP's are necessary prior to proposing solar. Currently only Murray and ACV will be eligible until additional ALP's are updated.

B. Aviation Division Update

1. Vagrant aircraft issue – Updates – Approximately \$8000 has been realized from chasing down the various aircraft. There also is a promise of additional payments from another aircraft owner.
2. Hangar usages – Pricing & Occupancy. There are now only four vacant hangars at ACV. One will be rented by the Coast Guard for aviation storage use.
3. ACV vending machines – Update. The vending machines have been very successful, especially inside the TSA secure area.
4. Ramones & Restaurant Rehabilitation – Update. The restaurant remodel was deferred to Tom Mattson for information. Ramones is not yet open, but is due to open after required improvements to the lease space are completed by the County.
5. Dinsmore weather camera -- No additional information available at this time. The Coast Guard may add an ASOS at Kneeland.

6. Leasing on non-aeronautical land at county airports – Discussion occurred regarding what various tenants pay the County Aviation Division for their non- aeronautical lease of airport property.
5. OLD BUSINESS
  - A. TSA cuts at ACV - \$140,000 per year is necessary in order to keep a Deputy at the airport during TSA screening. The County has received Measure Z funding to offset this cost in 2015-16, and will request additional funding this year.
  - B. Penn Air Service Update – The new air service began as scheduled at ACV.
  - C. Aviation Enterprise Zone funding and implementation strategies - Deferred to Tom Mattson for updates.
  - D. Dinsmore Airport fencing – Emily Jacobs reported that the County does not currently have the resources to repair these fences, but will do so when they are able. River encroachment still an issue? No information was available at this meeting.
  - E. Fuel pricing through Eastern – hedged prices vs. real time? Joe Shepp was not present at this meeting to discuss this subject – it was deferred to the next meeting.
  - F. RFP regarding management practices within DPW/Aviation Division. Steve Bowser, representing the local EAA chapter, presented a letter that he has sent to the Board of Supervisors, plus a “blended” RFP to hire a management consultant. This RFP had previously been developed by RREDC and Humboldt State University, but was not funded. He is asking the Committee to support this RFP to hire a management consultant to improve the County airport system. Kyle Gabel made a motion stating that: “The Committee supports the hiring of an aviation management consultant to study the County airport system, in general conformance with the attached RFP. The Committee believes that grant funding for a study such as this may be available through RREDC, the Headwaters Fund, and/or the Humboldt County Economic Development Department”. Seconded by Alex Stillman. Voice vote: Ravetti – Aye, Fenton – Aye, Gabel – Aye, Stillman – Aye, McBeth – Aye, Zabel – No. Motion carried.
6. NEW BUSINESS
  - A. HCOG meeting report from 4/21 – No information available at this meeting.
  - B. ACV 100LL Self Service – Emily Jacobs reported that a budget request has been made for \$15000 in order to install an automated card lock on the 100LL pumps.
  - C. ACV Airport day / CG Days dates and events – A Clark Museum display is scheduled to be installed at ACV on June 18<sup>th</sup>, if possible. August 27<sup>th</sup> is a tentative date for the ACV Airport day and Coast Guard displays. Dan Freitas suggested that the Committee have a booth at the event. He indicated that the North Coast Vintage Aviation Society intends to have a booth. Ramp space for the planned Young Eagles flights needs to be obtained.
7. ITEMS for the May 24, 2016 Committee meeting
  - ACV Airport/Coast Guard Day update
  - HCOG update
  - Alternate fuel pricing/vendor – report by Joe Shepp
  - Ramones opening update
  - Restaurant lease update
  - Airport enterprise zone funding report
8. ADJOURNMENT by Chairman Ravetti at 1930

***Respectfully submitted on April 26, 2016 by Richard R. Fenton, Secretary***