

A. **Opening**

A.1. **Call To Order**

Meeting called to order at 9:02 a.m.

A.2. **Roll Call**

- Dennis Leonardi
- Shelley Nilsen
- Michelle Bushnell
- Lee Cunningham - 9:05 a.m.
- Daniel Dixon
- Madison Flynn
- Kerry Venegas
- Chris Albright
- Swan Asbury
- Kenny Carswell
- Leslie Castellano
- Amber Cavanaugh
- Rosemary Den Ouden - 9:09 a.m.
- James Forbes
- Cody Freitas
- Michelle Glancy
- Gary Huddle
- Danny Kelley
- Kevin Lennox
- Claudia Obera De Luna
- Treston Shull
- Aaron Sweat
- Tanya Trump - 9:08 a.m.
- Matthew Ziesak

A.3. **Adjustments To The Agenda**

- None.

A.4. **Public Comment On Non-Agenda Items**

- None.

B. **Consent Items**

1. Public Comment

- 1. None.

2. Action

- 1. Member Dixon moved to approve the consent items and Vice Chair Nilsen seconded the motion. Motion passed 24:0.

B.1. **Approval Of Minutes**

B.2. **Executive Committee Action Report**

B.3. **Grant Detail**

B.4. **Providence's Letter Of Intent For Incumbent Worker Training**

B.5. Incumbent Worker Training Policy Update

C. Items Pulled From Consent

D. Action Items

D.1. **HCWDB Applications**

1. Discussion
 1. Members reviewed three applications for membership on the HCWDB for Jared Mumm, Justin Takata and Jada Brotman.
2. Public Comment
 1. None.
3. Action
 1. Member Shull moved to approve Jared Mumm's application, and Member Freitas seconded the motion. Motion passed 5:0.
 2. Member Freitas moved to approve the other two HCWDB applications for Justin Takata and Jada Brotman. Vice Chair Nilsen seconded this motion. Motion passed 24:0.

D.2. **Board Seat Reclassification**

1. Discussion
 1. Members discussed the reclassification of Ink People Center for the Arts and Changing Tides Family Services to business seats on the HCWDB board composition.
2. Public Comment
 1. None.
3. Action
 1. Member Dixon moved to approve the reclassification and Chief Local Elected Official (CLEO) Bushnell seconded the motion. Motion passed 24:0.

D.3. **Executive Committee Nominations**

1. Discussion
 1. Members reviewed the Executive Committee nominations list in which Member Cavanaugh and Member Freitas are proposed to be moved to the Executive Committee for the higher education and labor union seats respectively.
2. Public Comment
 1. None.
3. Action
 1. Member Shull moved to approve Member Freitas' nomination to the Executive Committee and Member Lennox seconded. Motion passed 5:0.
 2. CLEO Bushnell moved to approve Member Cavanaugh's nomination to the Executive Committee and Vice Chair Nilsen seconded. Motion passed 3:0.

D.4. **America's Job Center Of California (AJCC) Memorandum Of Understanding (MOU)**

1. Discussion
 1. Members reviewed the AJCC MOU to discuss next the step of bringing it to the Humboldt County Board of Supervisors (BOS).
2. Public Comment
 1. None.
3. Action
 1. Member Freitas moved to bring the AJCC MOU to the BOS and Member Dixon seconded the motion. Motion passed 24:0.

D.5. **Employment And Training Pathways Program (ETPP) Grant**

1. Discussion

1. Staff discussed the grant which would pay for training allowing for development of relationships with employers, job placement/work experience through the Humboldt Workforce Coalition services, and the potential for higher wages for training participants.

2. Public Comment

1. None.

3. Action

1. CLEO Bushnell moved to direct staff to apply for the grant opportunity and Member Shull seconded the motion. Motion passed 24:0.

D.6. **Offshore Wind Analysis**

1. Discussion

1. Andy Logan, head of the renewables advisory team at Xodus, presented a summary of Xodus's detailed offshore wind workforce supply chain assessment.

2. Public Comment

1. None.

3. Action

1. CLEO Bushnell moved to accept the offshore wind studies and Vice Chair Nilsen seconded the motion. Motion passed 23:0.

E. **Discussion Items**

E.1. **Harbor District Heavy Lift Terminal**

1. Discussion

1. Rob Holmlund, Development Director of the Humboldt Bay Harbor District, presented on the Harbor District Heavy Lift Terminal including: pending studies and reports; overview of energy production and demand; manufacturing components; staging and integration; status updates; ongoing community engagement and participation; and funding updates.

2. Public Comment

1. None.

E.2. **Northern California Association Of Nonprofits State Of The Nonprofit Sector**

1. Discussion

1. A presentation by Member Venegas and a representative from Food for People was provided regarding federal shifts its local impacts, addressing realities and expectations for rural nonprofits.

2. Public Comment

1. None.

E.3. **Quarterly Job Market Report**

1. Discussion

1. Staff provided updates on Workforce Innovation Opportunity Act (WIOA) expenditure status and program performance by outcome such as employment rates, median earnings, credential rates and measurable skill gains.

2. Public Comment

1. None.

E.4. **Chief Local Elected Official Report Out**

1. Discussion

1. CLEO Bushnell provided the following updates:

1. The Employment Development Department (EDD) rehabilitation partnership grant was accepted.
2. Member Ziesak was recently appointed by the BOS to serve on the HCWDB.
3. A proclamation recognizing the 50-year anniversary for Changing Tides Family Services occurred.
4. HCWDB bylaws have been updated.

2. Public Comment

1. None.

E.5. Director And Staff Updates

1. Discussion

1. The California Workforce Development Board (CWDB) visited Humboldt County to engage in conversations regarding agriculture, tourism, healthcare, tribal workforce, childcare, youth workforce development, Career Technical Education (CTE), Multi-Craft Core Curriculum (MC3) and cannabis farming.
2. Redwood Region RISE (RRRISE) held a jobs first tour where directors and deputies from state level got to collaborate.
3. Staff attended Meeting of the Minds in Monterey, California (MMM) with the Economic Development Division Business Services Team to initiate integration process.
4. Staff conducted a grant cleanup allowing for funding movement and data validation.
5. Staff facilitated the Healthcare Workforce Summit to form connections and collaborate with workforce and healthcare partners. An executive report on the findings will be released to the full HCWDB.
6. Quarterly job center meetings are taking place. The Humboldt job center staff have had the opportunity to connect with San Diego job center/workforce development staff and share obstacles and changes through state and federal levels.
7. Staff have attended meetings to discuss potential new workforce programs such as robotics, maritime and artificial intelligence (AI).
8. Annual monitoring was completed with zero findings.

2. Public Comment

1. None.

E.6. Future Agenda Items

1. Discussion

1. The following have been requested as future agenda items:

1. Transmission report from the Humboldt Bay Harbor and Conservation District Port Terminal

2. Public Comment

1. None.

F. Adjourn

- Meeting adjourned at 11:43 a.m.