

1. Opening

1.a. Meeting Called To Order

- Meeting called to order at 9:02 a.m.

1.b. Roll Call

- Dennis Leonardi
- Michelle Bushnell
- Lee Cunningham
- Daniel Dixon
- Madison Flynn
- Kerry Venegas - 9:07 a.m.

1.c. Adjustments To The Agenda

- A third HCWDB application was added to the "HCWDB Applications" action item.

1.d. Public Comment On Non-Agenda Items

2. Consent Items

1. Public Comment
 1. None.

2. Action

1. Member Dixon moved to approve the consent items. Chief Local Elected Official (CLEO) Bushnell seconded the motion. Consent items were approved unanimously.

2.a. Attendance Review

2.b. Grant Tracking

2.c. Meeting Minutes For September 26, 2025

3. Items Pulled From Consent

4. Action Items

4.a. Offshore Wind Studies

1. Discussion

1. Offshore wind studies were reviewed by the Executive Committee for their approval to bring to the full board for acceptance.

2. Public Comment
 1. None.

3. Action

1. CLEO Bushnell moved to accept the offshore wind studies and bring the studies to the full board for their acceptance. Member Dixon seconded the motion. Motion passed 6:0.

4.b. Caltrans Clean California Community Cleanup And Employment Pathways Grant Program

1. Discussion
 1. Staff introduced an opportunity from College Futures for further work experience for youth summer employment in environmental remediation, sourcing approximately 28 youth participants from various agencies in Humboldt County.
2. Public Comment
 1. None.
3. Action
 1. CLEO Bushnell moved to direct HCWDB staff to apply for the grant in partnership with Redwood Community Action Agency. Member Flynn seconded the motion. Motion passed 6:0.

4.c. **College Futures Unlocking Economic Mobility For Adult Learners Funding Opportunity**

1. Discussion
 1. HCWDB staff introduced a letter of intent for a grant opportunity for adult learners through College Futures.
2. Public Comment
 1. None.
3. Action
 1. CLEO Bushnell moved to direct HCWDB staff to apply for the grant in partnership with College of the Redwoods. Member Venegas seconded the motion. Motion passed 6:0.

4.d. **HCWDB Applications**

1. Discussion
 1. Members reviewed applications for: Jared Mumm, who would represent a labor union seat on the board; Justin Takata, who would represent a healthcare seat on the board; and Jada Brotman, who would represent a building/construction seat on the board.
2. Public Comment
 1. None.
3. Action
 1. CLEO Bushnell moved to approve the HCWDB applications to be brought to the full board for their review. Member Dixon seconded the motion. Motion passed 6:0.

4.e. **Executive Committee Nominations**

1. Discussion
 1. Full board member Freitas was nominated in member McEntagart's place on the Executive Committee due to scheduling conflicts. In addition, the higher education seat on the Executive Committee has exceeded the limit of absences, nominating full board member Cavanaugh to take the place of that seat.
2. Public Comment
 1. None.
3. Action
 1. CLEO Bushnell moved to approve the nominations for the labor union and higher education seats for review by the full board. Member Venegas seconded the motion. Motion passed 6:0.

4.f. **November 2025 Full Board Draft Agenda**

1. Discussion
 1. The Executive Committee decided on these items as follows for the next full board meeting on November 21, 2025:
 1. Workers Compensation Presentation
 2. Offshore Wind Studies
 3. Technology Sector Presentation

4. Harbor District Presentation
5. Nordic Aquafarms Statement
2. Public Comment
 1. None.
3. Action
 1. CLEO Bushnell moved to approve the draft agenda for the next full board meeting. Member Venegas seconded the motion. Motion passed 6:0.

5. Discussion Items

5.a. Director And Staff Updates

1. Discussion
 1. Staff provided the following updates:
 1. The Caltrans heavy equipment operator program was a success. There is potential for a CDL Class A partnership with Jiffy Trucking School for those interested in truck driving.
 2. Staff met with healthcare representatives and discussed upskill training and incumbent worker training. Staff are also working with Providence for trauma informed care worker training for ICU and ER healthcare staff with the goal of increased pay and upward mobility in job positions.
 3. Staff met with people in the technology sector and Open AI to discuss how artificial intelligence pertains to the workforce, as well as environmental and cultural impacts.
 4. Annual monitoring for the fiscal staff was conducted with no findings and positive reviews.
 5. Equal Employment Opportunity (EEO) from local and state representatives was conducted with no findings and positive reviews.
 6. Local and Regional Plans were approved with no comments from the state.
 7. Subsequent Designation for board function were approved with no conditions.
 8. The Healthcare and Workforce Summit was successful where meaningful connections and productive conversations were had. An executive summary will be released to the board and attendees.
 9. America's Job Center of California (AJCC) Communities of Practice (CoP) has been holding regular meetings for those who operate job centers for strengthening the statewide community.
2. Public Comment
 1. None.

5.b. Future Agenda Items

1. Discussion
 1. The following items will be added to the future agenda items list:
 1. Private business seat representation and dual roles on the board composition
 2. Caltrans Last Chance Grade bid
 3. College of the Redwoods Truck Driving program presentation
 4. Work experience logistics for truck driving placements
2. Public Comment
 1. None.

6. Adjourn

- Meeting was adjourned at 10:18 a.m.