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By Kaylie Harpin at 3:58 pm, Feb 14, 2022

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CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

APPLICATION FOR FUNDING

Agency Name: City of Fortuna

Mailing Address: 621 11th Street, Fortuna, CA 95540

Contact Person: Casey J. Day

Title: Chief of Police

Telephone: (707)-725-7550

E-mail address: cday@ci.fortuna.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$203,901.77

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department ☐
- b. Contract Service Provider to Humboldt County ☐
- c. Local Government Entity ☒
- d. Private Service Provider ☐
- e. Non-Profit Service Provider ☐
- f. Other, Describe: _____ ☐

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?
(check one) ☒ Yes ☐ No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

Trafficking and abuse of drugs in the United States affects nearly all aspects of life within the community. The economic cost alone is immense and the damage caused by drug abuse and addiction is reflected in an overburdened justice system, strained healthcare system, lost productivity, and environmental destruction. DTF's ability to reduce the impact of drug crimes through investigation of individuals and organizations involved in narcotics trafficking is imperative to the overall safety of the community. The integration of the Fortuna Police Officer with DTF provides the resources needed to enhance public safety in the Eel River Valley by reducing drug related crimes and the byproduct of threats to public safety caused by illicit drug trafficking.



5. Please provide a brief description of the proposal for which you are seeking funding.

The placement and integration of the Fortuna Police Officer with the Humboldt County Drug Task Force (DTF) has historically been a community commitment supported by Measure Z funding. Damage caused by drug abuse and addiction is reflected in many ways including: anti-social behavior, economic impact, and environmental destruction. Since ensuring the safety of our community, economy, and environment begins with local drug enforcement resources, the City of Fortuna is seeking continued funding from Measure Z to cover costs associated with the DTF position which include: salary, benefits and equipment costs. The Fortuna Police Officer assigned to DTF serves the entire County and provides unique insight into enforcement efforts and investigations which share a specific nexus with the Eel River Valley.

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

The City's prior revenue enhancing strategies continue to be negatively impacted by the Covid-19 pandemic. The City of Fortuna continues to work toward future revenue enriching strategies despite Covid-19 related challenges and recovery. Strategies include: City fee increases, staff restructuring, and a continued effort to build and solidify sales tax revenue by making Fortuna an attractive venue to locate or re-locate businesses. Additionally, the City is always looking for opportunities to establish public and private partnerships. Although fee increases and sales tax revenues were areas most notably impacted by Covid-19, staff restructuring has been an area of concentration.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

The Drug Task Force Officer position has been funded by measure Z since 2017. It is currently funded by Measure Z.

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

This grant request will continue the funding of one full-time police officer assigned as a Drug Task Force Agent with the Humboldt County Drug Task Force. The City's General Fund will be leveraged for management, benefits, equipment, etc. to support this position.

The continued integration of a sworn police officer position with DTF will allow the Fortuna Police to be in a better position to obtain various local, state and federal grant funding to curb the distribution and use of illegal drugs. The FPD will also be in a position to obtain a share of the asset forfeiture funds distributed to participating agencies by the County Drug Task Force.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

No.



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no: ☒ Yes ☐ No

If you checked yes, detail those expenses here:

Pay:	
Base Pay	\$ 65,639.97
Incentive Pay for SRO/DTF (5%)	3,282.00
Longevity Pay (5%)	3,282.00
Advanced POST Cert	6,600.00
Uniform Allowance	1,000.00
Residency Incentive	600.00
Subtotal Employee Pay	80,403.96
Holiday Pay (paid out once a year)	3,710.95
Overtime Pay	15,000.00
Benefits:	
Medicare - Employer Portion (FICA)(1.45%)	1,219.67
Medical Insurance - Employer Portion	28,897.60
CalPERS Required Employer Contribution	20,365.00
CalPERS Employer Normal Cost (23.75%)	19,095.94
Workers' Compensation (15.8060%)	12,708.65
Total Employee Benefits	82,286.86
Total Employee Pay and Benefits	166,401.77
Overhead and Occupancy Costs (~10%)	12,500.00
Mandated POST Training	2,500.00
Total Operating Costs	15,000.00
Supplies	5,000.00
Total Consumable/Supplies	5,000.00
Travel	2,500.00
Total Travel Costs	2,500.00
Total	\$ 203,901.77



REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section**. Responses longer than the maximum, may not be read by committee members or considered as part of your application

Proposal Narrative: Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

Prior Year Results: If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

Program Budget: Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct

DATE: 02/04/2022

SIGNATURE: 

SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures
c/o County Administrative Office
825 Fifth Street, Suite 112
Eureka, CA 95501-1153

CITY OF FORTUNA POLICE: DRUG TASK FORCE OFFICER
CITIZEN'S ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES
Attachment 1 – Proposal Narrative

The Fortuna Police Department is very proud of the working relationships we have fostered with our allied agencies throughout Humboldt County. The Fortuna Police Department works very closely with the Humboldt County Sheriff's Department, Humboldt County District Attorney's Office, Mental Health, County Probation and many other County agencies.

Upon inception of Measure Z, The City's Finance Department estimated that Measure Z would generate roughly \$1,000,000 per year within the City limits of Fortuna. The City of Fortuna is the fastest growing incorporated city in Humboldt County and the police department has seen the total number of calls for service (CFS) almost double in the past sixteen years, from roughly 11,000 CFS in 2005 to nearly 24,000 CFS in 2019, 21,617 CFS in 2020, and 20,064 CFS in 2021. With a city population of nearly 13,000, the City of Fortuna serves as the "hub" of the Eel River Valley as the major shopping and business center for the area.

Currently the Fortuna PD has a sworn officer assigned to the Humboldt County Drug Task Force, funded by Measure Z. This officer has given the Fortuna PD a presence at the Drug Task Force and allowed the FPD to assist and participate in drug enforcement operations throughout Humboldt County. (Refer to **Prior Year Results** for detailed analysis of the position). This will be the 6th year that a Fortuna Police Officer has been assigned to the Humboldt County Drug Task Force (at the end of this proposed funding cycle). Our officer has become a valued and integral member of the DTF team. Since 2015, the Fortuna officer assigned to the DTF has been instrumental in drug investigations resulting in the arrests of many high level drug dealers, including those affiliated with major drug trafficking organizations, has lead or had direct involvement in investigations resulting in very large seizures of monetary and property assets, and illegal drugs. This continued success of DTF has severely reduced drug sales and distribution within Humboldt County.

The Fortuna Police Officer assigned to the Drug Task Force is currently leading or assisting in several high profile and large-scale investigations. In addition to his duties with the Humboldt County Drug Task Force, our agent has been a resource to all of the law enforcement agencies in the Eel River Valley and has provided assistance and direction in many local law enforcement drug related cases.

The cost to continue to provide this police officer to the DTF with salary, benefits and outfitting, is approximately \$203,901.77 per year. This request does not include any additional discretionary payment for the PERS unfunded liability, only the employers normal cost and required employer contribution. The Fortuna Police Chief continues to have a direct and active role as a member of the Executive Board of the Humboldt County Drug Task Force. The Fortuna Police Department and the Humboldt County Drug Task Force look forward to continuing this relationship and making all of Humboldt County a safer and better place to live, work and enjoy.

CITY OF FORTUNA POLICE: DRUG TASK FORCE OFFICER
CITIZEN'S ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES
Attachment 2 – Prior Year Results

The Fortuna Police Department was very fortunate to receive funding through Measure Z for fiscal year 2020/2021. Measure Z funding was provided to the City of Fortuna to assign a sworn police officer to the Humboldt County Drug Task Force. With Measure Z funding, a Fortuna Police Officer has been assigned to the Drug Task Force since August 21, 2015.

This agent is has become a valued and integral member of the DTF team. The Commander of the DTF continues to be very complimentary on the work ethic and tangible results he has seen with our assigned DTF agent. The Commander of DTF awarded the assigned DTF Agent a letter of commendation for outstanding performance during 2020/2021.

In the past year, the Fortuna PD Officer assigned to the DTF has been directly responsible for making many drug related arrests within the Eel River Valley this past year, as well as assisting the DTF team with many other arrests throughout the county. In fiscal year 2020/2021, our agent identified and served several search warrants on suspected Drug Trafficking Operations throughout the county. These enforcement efforts resulted in the seizure of methamphetamine, heroin, fentanyl, illegal prescription narcotics, firearms, and more. In addition, DTF has seen a major increase of fentanyl within our county over the past few years. During one investigation over 5,000 fentanyl pills were seized.

Measure Z funds for the DTF agent have made a positive impact in our department, the communities in the Eel River Valley and countywide. Since being assigned to the DTF, our agency continues to see a dramatic rise in drug enforcement activity in the Eel River Valley. This agent has been directly responsible for, or assisted in, many large scale drug busts in not only the ERV, but the entire county throughout 2020/2021. Our agent has also executed several search warrants, gone undercover and worked with confidential informants maintaining valuable relationship with those who regularly engage with members of the criminal underworld.

The FPD officer assigned to DTF reports weekly to the FPD administration, specifically to the Fortuna Chief of Police who is briefed monthly on all cases handled by DTF in the County. The Fortuna Police Chief also served as the Executive Chairman to the DTF board of directors during 2021. Fortuna PD's DTF agent is a full-time member of the DTF team and has taken on many ancillary duties within the DTF office. He is well liked by the other agents and staff from allied agencies who work at the DTF office and has made a beneficial and positive addition to the DTF office resulting in direct and positive contributions to curtail illegal drug operations, County wide.



ATTACHMENT 3 - EXHIBIT A

Fortuna Police Department

2022/23 Budget

2/4/22

Descriptions	Amounts	Approved	B Remaining Balance
A. Personnel Costs			
Title: Drug Task Force Agent			
Salary and Benefits			
Calculation: Hourly Rate: \$38.66 (Includes Holiday pay)	84,115		
Duties Description:			
Title:			
Salary and Benefits			
Calculation: Overtime	15,000		
Duties Description:			
Title:			
Salary and Benefits			
Calculation: Benefits- Health & Welfare, Retirement, Workers' Compensation	82,287		
Duties Description:			
Title:			
Salary and Benefits			
Calculation:			0.00
Duties Description:			
Total Personnel:		181,402	0 0.00
B. Operational Costs (Rent, Utilities, Phones, etc.)			
Title: Rent, Utilities, Phones, etc			
Description: Occupancy and Overhead Costs	12,500		
Title: Training Costs			
Description: Mandated POST training	2,500	0	0.00
Title: Special Expense			
Description: Operational Gear / Equipment		0	0.00
Title:			
Description:			
Total Operating Costs:		15,000	0 0.00
C. Consumables/Supplies (Supplies and Consumables should be separate)			
Title: Supplies			
Description: General Office Supplies - Paper, files, etc.		0	
Title: Vehicle Fuel			
Description:	5,000		
Title:			
Description:			



ATTACHMENT 3 - EXHIBIT A
Fortuna Police Department
2022/23 Budget

2/4/22

Descriptions	Amounts	Approved B	Remaining Balance
Title:			
Description:			

Total Consumable/Supplies: 5,000 0 0.00

D. Transportation/Travel (Local and Out-of-County should be separate)

Title: Travel	2,500		0.00
Description: Travel Costs related to training for DTF Officer	0	0	0.00
Title:			
Description:			
Title:			
Description:			

Total Transportation/Travel Costs: 2,500 2,500 0.00

E. Fixed Assets

Title: Vehicle			
Description:			0.00
Title:			
Description:	0		

Total Other Costs: 0 0 0.00

Budget Total: 203,902 0 \$0.00

Drug Task Force Officer - FY2022-23 Budget Estimate

	FY 22-23 Proposed Amount	FY 21-22 BOS Approved Amount	Note
			Base Pay plus incentives (including POST Cert, Residency, Uniform, Holiday Pay, Longevity, DTF special assignment pay)
Total Employee Pay	\$ 84,114.92	\$ 76,021.69	
Total Overtime Pay	15,000.00	15,000.00	
Total Employee Benefits	82,286.86	77,401.26	Medicare, Health Insurance, Retirement, Workers Comp
Total Personnel Cost	\$ 181,401.77	\$ 168,422.95	
Overhead and Occupancy Costs (~10%)	\$ 12,500.00	\$ 12,500.00	Kept at \$12,500, amount same as approved in previous years cycle
Mandated POST Training	2,500.00	2,500.00	
Total Operating Costs	\$ 15,000.00	\$ 15,000.00	
Supplies	\$ 5,000.00	\$ -	Fuel, Supplies, etc.
Total Consumable/Supplies	\$ 5,000.00	\$ -	
Travel	\$ 2,500.00	\$ 2,500.00	Travel Costs related to training for DTF Officer
Total Travel Costs	\$ 2,500.00	\$ 2,500.00	
Total Employee Cost	\$ 203,901.77	\$ 185,922.95	

Police Officer - FY2022-23 Budget Estimate

	Proposed Amount	Approved Amount
Pay:		
Base Pay	\$ 65,639.97	
Incentive Pay for SRO/DTF (5%)	3,282.00	
Longevity Pay (5%)	3,282.00	
Advanced POST Cert	6,600.00	
Uniform Allowance	1,000.00	
Residency Incentive	600.00	
Total Employee Pay	80,403.97	-
Total Employee pay per hour	38.656	
Holiday Pay (paid out once a year)	3,710.95	
Benefits:		
Medicare - Employer Portion (1.45%)	1,219.67	
Medical Insurance - Employer Portion	28,897.60	
CalPERS Required Employer Contribution	20,365.00	
CalPERS Employer Normal Cost (23.75%)	19,095.94	
Workers' Compensation (15.8060%)	12,708.65	
Total Employee Benefits	82,286.86	-
Total Employee Pay and Benefits	166,401.77	-