

**Redistricting Advisory Commission  
Humboldt County  
Action Summary  
Wednesday, August 4 2021  
10:00 am - 12:00 pm  
Zoom**

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

Training session on The Brown Act moved to right after the introduction of Commission Members

**C. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**D. STAFF UPDATES**

**E. DISCUSSION ITEMS**

**1. Introduction of Commission Members**

*Commissioners in Attendance: Lisa Russ, Roman Rubalcava, Camilla Zapata, Brian Mitchell, Lisa Dugan*

*Staff Present: Neftali Miller-Rubio, Senior Administrative Analyst, Humboldt County Administrative Office*

*Contracted Staff Support: Dawn Arledge, Executive Director, California Center for Rural Policy; Alannah Smith, Program Manager, California Center for Rural Policy; Kimi Shigetani, Chief Administrative Officer, Redistricting Partners*

**2. Review of Commission Rules & Procedures**

**Recommendation:** Agendize process for changing rule number 3 related to the quorum required for the Commission to initiate a transaction of business. Request to change quorum from 4 members to 3 members.

### **3. Nomination of Chair and Vice Chair**

***Recommendation:*** Nomination of Brian Mitchell as Commission Chair

***A motion was made by Commission Member Lisa Dugan, seconded by Commission Member Camilla Zapata that the nomination of Brian Mitchell as Chair be approved. The motion carried by the following vote:***

Aye: 5- Lisa Russ, Roman Rubalcava, Camilla Zapata, Brian Mitchell, Lisa Dugan

***Recommendation:*** Nomination of Camilla Zapata as Commission Vice Chair

***A motion was made by Commission Member Lisa Dugan, seconded by Commission Member Brian Mitchell that the nomination of Camilla Zapata as Vice Chair be approved. The motion carried by the following vote:***

Aye: 5- Lisa Russ, Roman Rubalcava, Camilla Zapata, Brian Mitchell, Lisa Dugan

### **4. Proposed Meeting Schedule**

***Recommendation:*** Revisions to proposed meeting scheduled

- Update October 26 to October 27
- Add asterisk to proposed dates for September & October RAC Meetings to reflect that meeting dates are dependent on release of the final 2020 Census data

***A motion was made by Commission Member Roman Rubalcava, seconded by Commission Member Camilla Zapata that the proposed meeting schedule with revisions be approved. The motion carried by the following vote:***

Aye: 5- Lisa Russ, Roman Rubalcava, Camilla Zapata, Brian Mitchell, Lisa Dugan

### **5. Proposed Outreach - CCRP**

***Recommendations:***

- Explore options for hosting hybrid (Zoom & in-person) outreach trainings
- Agendize review of policies for hosting outreach trainings as official RAC meetings in order avoid violation of any Brown Act laws if more than 2 members attend

## **F. TRAINING SESSION**

**Brown Act – Clerk of the Board**

## **G. ADJOURNMENT**

Meeting Adjourned 11:43 am

### **Meeting Recording:**

**[https://us02web.zoom.us/rec/share/92Q4HeKRDMUqO1NebF9km7Z\\_IgnJATWhmYSETO9Vx5SiZfiII7szSW00XUCUxvLK.8gnOitFpvZACCgo1](https://us02web.zoom.us/rec/share/92Q4HeKRDMUqO1NebF9km7Z_IgnJATWhmYSETO9Vx5SiZfiII7szSW00XUCUxvLK.8gnOitFpvZACCgo1)**