



CITIZENS' ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

APPLICATION FOR FUNDING

Agency Name: City of Fortuna

Mailing Address: 621 11th Street, Fortuna, CA 95540

Contact Person: Mike Downey Title: Interim Police Chief

Telephone: 707-725-7550 E-mail address: mdowney@ci.fortuna.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2020-2021: \$182,435.22

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: _____

3. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

Assigning a Fortuna Police Officer as a School Resource Officer at the schools in the Eel River Valley will increase safety in and around schools, increase perceptions of safety and deter on-campus violence and criminality, reduce truancy and improve response times to incidents occurring at schools.

4. Please provide a brief description of the proposal for which you are seeking funding.

This request is for the use of Measure Z funding to provide funding for salary, benefits and equipment costs associated with the Fortuna Police Officer assigned as a School Resource Officer to serve all High Schools and Elementary Schools within the Eel River Valley.



5. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

We understand that this funding has a sunset clause and Measure Z funding beyond 2021 is unclear. The City of Fortuna is actively working on several revenue enhancing strategies, to include City fee increases, staff restructuring and continuing to build and solidify sales tax revenue by making Fortuna an attractive venue to locate or re-locate businesses.

6. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

The School Resource Officer is currently funded by Measure Z.

7. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

The grant request will continue funding of one full time police officer assigned as a School Resource Officer. The City General Fund will be leveraged for management, benefits, equipment, etc. to support the position.

The addition of a sworn police officer position assigned as an SRO will give the FPD increased opportunities to obtain various, local, state and federal grant funding for monies associated with youth programs and activities.

8. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

NO



9. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no: X YES NO

If you checked yes, detail those expenses here:

Pay:	
Base Pay	\$ 57,457.88
Incentive Pay for SRO/DTF (5%)	2,872.89
Longevity Pay (5%)	2,872.89
Advanced POST Cert	6,600.00
Uniform Allowance	1,000.00
Residency Incentive	600.00
Subtotal Employee Pay	\$ 71,403.67
Holiday Pay (paid out once a year)	\$ 3,295.55
Overtime Pay	\$ 15,000.00
Benefits:	
Medicare - Employer Portion (FICA)(1.45%)	1,083.14
Medical Insurance - Employer Portion	25,699.53
CalPERS Required Employer Contribution	15,263.16
CalPERS Employer Normal Cost (23.674%)	16,904.10
Workers' Compensation (15.8060%)	11,286.06
Total Employee Benefits	\$ 70,236.00
Total Employee Pay and Benefits	\$ 159,935.22
Overhead and Occupancy Costs (~10%)	\$ 12,500.00
Mandated POST Training	2,500.00
Total Operating Costs	\$ 15,000.00
Supplies	\$ 5,000.00
Total Consumable/Supplies	\$ 5,000.00
Travel	\$ 2,500.00
Total Travel Costs	\$ 2,500.00
Total	\$ 182,435.22



REQUIRED ATTACHMENTS — Be sure to include the following with your application

Proposal Narrative: Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (one page maximum)

Prior Year Results: If your request is a continuation of a program funded with *Measure Z* in prior fiscal years, please provide the results of implementation. (one page maximum)

Program Budget: Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct

DATE: 2/14/2020

SIGNATURE: 

SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures
c/o County Administrative Office
825 Fifth Street, Suite 112
Eureka, CA 95501-1153

CITY OF FORTUNA POLICE: SCHOOL RESOURCE OFFICER
CITIZEN'S ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES
Attachment 1 – Proposal Narrative

The Fortuna Police Department is very proud of the working relationships we have fostered with many county agencies. The Fortuna Police Department works very closely with the Humboldt County Sheriffs' Department, Humboldt County District Attorney's Office, Mental Health, County Probation and many other county agencies.

Upon inception of Measure Z the City Finance Department estimated that Measure Z would generate roughly \$1,000,000 per year within the City Limits of Fortuna. The City of Fortuna is the fastest growing incorporated city in Humboldt County and the police department has seen the total number of calls for service almost double in the past twelve years, from roughly 11,000 CFS in 2005 to nearly 24,000 CFS in 2019. With a city population of nearly 13,000, the City of Fortuna serves as the "hub" of the Eel River Valley as the major shopping and business center for the area.

Currently the FPD has a sworn Police Officer assigned as a full-time School Resource Officer, funded by Measure Z. This position serves as a resource for all of the high schools and elementary schools in the Eel River Valley and is based out of Fortuna Union High School, where FUHS has provided office space. Currently the FUHS district. The SRO services schools in area of approximately 100 square miles, which includes the communities of Fortuna, Rio Dell, Scotia, Loleta, Hydesville Carlotta and Ferndale. Altogether, our SRO provides services for over 4,200 students in the ERV.

In July 2017, The Fortuna Police Department selected Officer Lindsey Frank as the Measure Z funded School Resource Officer for the Eel River Valley (ERV), a position she still holds today. SRO Frank has attended specialized training and has made outreach to every Elementary, Middle and High School in the ERV. As the 2018 school year started, SRO Frank endeavored on an assessment process on how to provide the best services to all of the schools and took an approach that is custom fit to each school. Officer Frank has attended PTA meetings, School Board meetings and has met with Teachers, Administrators and Staff to gain the needed familiarity of each school to best function as an SRO. The response from all of the schools in the ERV has been overwhelming in their appreciation and support of SRO Frank and the FPD hears regularly that she is making a difference in the lives of students.

SRO Frank has accomplished a great deal in the last year as the SRO, which will be, highlighted in **Attachment #2 Prior year Results**. SRO Frank is a "go to" resource for all ERV schools and is truly a mentor to all students from grades K to 12. From being present daily in the schools, attending school events, starting new educational programs, parental assistance programs, making schools safer by providing an armed uniformed presence, drug intervention and enforcement and conflict counselling, Measure Z funding for this position has absolutely made a huge positive difference in the lives of youth in the ERV.

The cost to continue to provide this sworn police officer as the ERV School Resource Officer with salary, benefits and outfitting, is approximately \$182,435.22 per year. This request does not include any additional discretionary payment for the PERS unfunded liability, only the employer normal cost and required employer contribution.

The Fortuna Police Department hopes to keep this vital position in place and looks forward to continuing this relationship with the County and Measure Z, making all of Humboldt County and our Eel River Valley Schools a safer and better place to live, learn and enjoy.

CITY OF FORTUNA POLICE: SCHOOL RESOURCE OFFICER
CITIZEN'S ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES
Attachment 2 – Prior Year Results

The Fortuna Police Department was very fortunate to receive funding through Measure Z for fiscal year 2019 / 2020. Measure Z funding was provided to the City of Fortuna to assign a sworn police officer as a School Resource Officer for the Eel River Valley, which encompasses over 100 square miles. With Measure Z funding, a Fortuna Police Officer has been assigned as an SRO since July 8, 2017.

Officer Lindsey Frank has held this position since July 2017. Officer Frank has attended a week long National Association of School Resource Officer's training in Dublin, CA and she attended a week long Peace Officer's Standards and Training (POST) School Resource Officer training in Sacramento.

As the 2019/2020, school year began, SRO Frank provided outreach to all of the schools in the Eel River Valley, had meetings with Teachers and Administrators to conduct an assessment on each schools needs and how to deliver the best service to every school, just as she had done the previous year.

SRO Frank has embraced the role of being a mentor to our youth; SRO Frank has seen a dramatic increase in working with school staff by mentoring and counselling students that suffer from mental health issues.

In the past year, our SRO has been active in the Student Attendance Review Board, focusing on truancy issues and conducting home visits of offending youth. SRO Frank has also worked with Hydesville Elementary and Loleta Elementary on attendance issues in those schools. SRO Frank is a "Parent Project" instructor, which gives parents the tools to deal with unruly student behavior in the home and at school. SRO Frank assists the schools with classes from K to 12 on issues of Street Safety, School Safety, Drugs, Anti-Bullying and the effects of alcohol and drugs use in teens.

SRO Frank's position is instrumental in assuring organized training for active shooter situations and coordinating with schools, local law enforcement, sheriff's office, fire and EMS. SRO Frank **responded to actual lockdowns on school campuses during the prior year and kept everyone calm and safe.** SRO Frank has been instrumental in thwarting REAL threats to schools. Just *in the past few months* **SRO Frank investigated and arrested two students with an active plan to kill students and she discovered a student in need of mental health assistance, getting them help before they acted on the dangerous plans they were contemplating,** which would've put students at great risk. SRO Frank's position is vital in preventing tragedy and keeping our youth safe.

SRO Frank is currently coordinating a two-day major DUI prevention program "Every 15 Minutes" to take place this school year with Fortuna High School and East High School Students and will be including Fortuna Volunteer Fire Protection District, CHP, Humboldt County Coroner and other agencies.

In 2019, the FPD responded to thousands of calls for service at schools in the Eel River Valley area. The majority of these calls were handled by SRO Frank. SRO Frank has identified, investigated and arrested students selling drugs. She provides an armed uniformed police presence in ERV schools but is also approachable, a mentor, counsellor and role model to students and youth. She is present at most school sporting events and assemblies and interacts with students on a daily basis.

SRO Frank is a serving as a guiding force for our youth, knocking down barriers and negative perceptions of law enforcement and creating a safe environment for the students in the ERV. It is vital to the entire Eel River Valley that this position continue into the future.



ATTACHMENT 3 - EXHIBIT A
Fortuna Police Department
 2020/2021 Budget

2/14/20

Descriptions **Amounts** **Approved Bt** **Remaining Balance**

A. Personnel Costs

Title: School Resource Officer Salary and Benefits Calculation: <u>Hourly Rate: \$34.33 (Includes Holiday pay)</u>	74,699		
Duties Description:			
Title: Salary and Benefits Calculation: Overtime	15,000		
Duties Description:			
Title: Salary and Benefits Calculation: Benefits- Health & Welfare, Retirement, Workers' Compensation,	70,236		
Duties Description:			
Title: Salary and Benefits Calculation:			0.00
Duties Description:			

Total Personnel: 159,935 0 0.00

B. Operational Costs (Rent, Utilities, Phones, etc.)

Title: Rent, Utilities, Phones, etc			
Description: Occupany and Overhead Costs	12,500		
Title: Training Costs			
Description: Mandated POST training	2,500	0	0.00
Title: Special Expense			
Description:	0	0	0.00
Title:			
Description:			

Total Operating Costs: 15,000 0 0.00

C. Consumables/Supplies (Supplies and Consumables should be separate)

Title: Supplies			
Description: General Office Supplies - Paper, files, etc.	5,000	0	
Title: Vehicle Fuel			
Description:			0.00
Title:			



ATTACHMENT 3 - EXHIBIT A
Fortuna Police Department
 2020/2021 Budget

2/14/20

Descriptions	Amounts	Approved Bi	Remaining Balance
Description:			
Title:			
Description:			
Total Consumable/Supplies:			
	5,000	0	0.00
D. Transportation/Travel (Local and Out-of-County should be separate)			
Title: Travel	2,500		0.00
Description: Travel Costs related to training for SRO Officer	0	0	0.00
Title:			
Description:			
Title:			
Description:			
Total Transportation/Travel Costs:			
	2,500	2,500	0.00
E. Fixed Assets			
Title: Vehicle			
Description: SRO fully equipped patrol vehicle			0.00
Title:			
Description:	0		
Total Other Costs:			
	0	0	0.00
Budget Total:			
	182,435	0	\$0.00