



### CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Arcata Police Department

Mailing Address: 736 F St. Arcata CA 95521

Contact Person: Brian Ahearn

Title: Chief of Police

Telephone: (707) 822-2428

E-mail address: bahearn@arcatapd.org

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2020-2021: \$282,294.00

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department D
- b. Contract Service Provider to Humboldt County D
- c. Local Government Entity **IXI** City of Arcata
- d. Private Service Provider D
- e. Non-Profit Service Provider D
- f. Other, Describe: \_\_\_\_\_ D

3. Describe how the scope of your proposal fits the intent of Measure Z. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The Juvenile Diversion Program improves public safety by providing criminal prevention and intervention services to the schools and families in the Arcata/McKinleyville area. The School Resource Officer (SRO) is able to investigate critical incidents and violent crimes, such as rape and domestic violence, as it pertains to any students in the area. The Juvenile Diversion Counselors (JDCs) provide Brief Intervention drug and alcohol counseling to students and may provide referrals to additional drug and behavior counseling services as needed. JDCs also provide counseling and case management services to victims of child abuse and neglect.

4. Please provide a brief description of the proposal for which you are seeking funding.

The City of Arcata, in collaboration with the Northern Humboldt Union High School District, local elementary school districts and juvenile justice partners, seek the continuation and expansion of Measure Z funding for one School Resource Officer (SRO) and two Juvenile Diversion Counselor positions (JDC) to directly serve K-12 students and families in the 3rd Supervisorial District and the

western portion of the 5<sup>th</sup> Supervisorial District (west of Berry Summit).

The SRO and JDCs will have bases at both Arcata High School and McKinleyville High School. They will work collaboratively with the schools, APD, HCSO, and Probation to identify and serve at-risk students and families starting as early as grades one and two. The purpose is threefold:

- (1) Focus on crimes and other antisocial behaviors committed by juveniles in the north county and through that focus, deter additional behaviors.
- (2) Utilize the Juvenile Diversion Counselors (supported by the SRO) to keep juveniles out of the Probation and Juvenile Justice system.
- (3) Work with the schools to support struggling families and students so their children remain in school (truancy prevention) and out of the Juvenile Justice system.

**The project's goals are to:**

- a. Significantly reduce the amount of Juvenile Crime in the service area,
- b. Significantly reduce the number of high school students who dropout and/or go to continuation high schools over a five-year period.

6. How have you developed a plan for sustainability, including diversification of funding sources for your proposal to carry on without reliance on future *Measure Z* funds?

We are attempting to gain funding through Humboldt County Probation to offer Juvenile Diversion services. We will also continue to explore grant funding through the US Dept. of Justice's SRO and School Safety grant programs. Lastly, the ultimate goal is to have the schools pay a portion of the cost through revenues from increased daily attendance: for instance, a 1% overall increase in the districts attendance will cover over 20% of the cost of positions. Successfully intervening with students will result in better attendance in middle and high school.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

This request is for the continuation of a Measure Z funded program. Arcata Police Department is only requesting to continue the funding of the previously allocated positions.

The City of Arcata will provide funding for training, travel, and miscellaneous supplies for these positions. This request is solely for salary and benefits of the previously allocated positions.

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

This combination of an SRO and JDC will serve as a pilot for the other local schools. The benefit of keeping students in schools, on track for graduation and out of the alternative education or the juvenile justice system is potentially enormous. Students who graduate from the comprehensive high schools are far less likely to commit crimes and become involved with the juvenile justice system. Students in the comprehensive high schools also are at school all day (and thus not out in the community during the daytime).

This new model will make the consortium more likely to receive funding through the US Dept. of Justice's SRO and School Safety grant programs.



9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

No, the Arcata Police Department has been operating the program successfully and is not dependent on another entity.

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes       No

If you checked yes, detail those expenses here:

The proposed application funds the recurring salaries and benefits of three full-time employees. The recurring personnel costs include a School Resource Officer and two (2) Juvenile Diversion Counselors



**REQUIRED ATTACHMENTS — Be sure to include the following with your application**

**Proposal Narrative:** Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with *Measure Z* in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 02/14/2020

SIGNATURE: [Handwritten Signature]

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

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## North Bay Juvenile Safety Measure Z Grant Application Narrative

This request is a preventative proposal. The goal is to keep students out of the criminal justice system, in school and on track to graduate high school. The **project's overall goals** are to (a) Significantly reduce the amount of Juvenile Crime in the service area, and (b) Significantly reduce the number of students who dropout and/or go to continuation high schools for the 2016 incoming 9th graders (the Class of 2020). Progress towards these goals will be measured as follows:

**Short term, ongoing progress measure:** Since October 2016, the two Measure Z funded Juvenile Diversion Counselors have served 282 elementary, middle and high school students from the service area. 48 juvenile cases were law enforcement referrals which otherwise would have entered the Juvenile Justice System, 78 were school infractions, and 13 Truancy Board referrals. The year before the Measure Z funded APD Diversion, 89% of APD juvenile cases were remanded to court/probation. During the 1st year of Measure Z funded APD Diversion, 41% of APD juvenile cases were remanded to court/probation. Also 49% of those cases were handled within APD without juvenile court/probation involvement due to the SRO being on campus to refer juveniles to JDCs for support services. Since the Measure Z funded APD Diversion, there has been a 20% decrease in the enrollment of students at NHUHSD continuation schools.

**Five-year goal:** (a) reduce the amount of Juvenile Crime in the service area, (b) reduction of No. Hum truancy board referrals for truant Gr. 4-12 students

**How does this relate to public safety?** The requested positions are public safety positions. These positions allow other law enforcement resources to focus on adult offenders. The school-law enforcement partnership provides law enforcement access to school based services to which they can refer students. According to the Office of Juvenile Justice and Delinquency Prevention, nearly 80% of prison inmates lack a high school diploma. Simply put, keeping kids in high school and on track to graduate greatly reduces the odds of their becoming involved with the criminal justice system and puts them on the path to be productive citizens.

**What would the SRO and JDCs do?** The SRO will work out of Arcata High, where office space has been provided, to serve the elementary, middle and high schools to provide a law enforcement presence with discretionary enforcement, and be available at special activities and events. The SRO will also be tasked with providing classroom presentations on a variety of subjects related to law enforcement, public safety, and leadership. The SRO will take every opportunity to have a positive interaction with all school-aged children while on campus. The SRO is participating in as-needed home visits and provides support to the JDCs by assisting with case-management duties as needed. Families, School Administration and staff and community partners have direct access to the SRO in times of crisis.

The JDCs will serve both NHUHSD schools as well as all Arcata High feeder schools. They will focus on *juvenile crime prevention starting* as early as elementary school by working with students and parents to improve attendance and in-school behavior. JDCs participate in the School Attendance Review Board. The JDCs will provide counseling services to students as young as 4th or 5th grade with the goal of preventing more serious problems in middle and high school. The JDCs will provide an evidence-based Alcohol *and other drugs (AOD)* program called Brief Interventions, which are brief AOD counseling for low-risk students who are in possession or under the influence as well as follow-up counseling. Students who have serious dependency symptoms or co-occurring symptoms/behaviors will receive continued support from JDCs as well as being referred to a specialized AOD treatment agency. JDCs facilitate the *Parent Project* and its junior companion, *Loving Solutions*, 11-week research-based family education programs that provide parents and guardians of at-risk youths the skills they need to monitor and support their children so they remain in school and out of the juvenile criminal system. The goal is to host a minimum of one of each course in a fiscal year.

**Gang prevention and support:** The positions will work to prevent students from joining gangs and through diversion activities help gang-affiliated students leave the gangs. The JDCs will provide the community and families gang awareness and prevention education.

**Early detection of at-risk juveniles:** Through this partnership, the schools will have frequent if not daily contact with the SRO and JDCs. This contact will allow the schools to bring struggling juveniles to the attention of the SRO and JDCs. These referrals will provide early warning before minors commit crimes that require stricter sanctions and they will allow the SRO and JDCs to establish relationships with students before they commit acts that require a more formal response.

**Diversion of Juveniles from the Criminal Justice System:** Together the SRO, JDCs, Humboldt County Teen Court, and schools will prevent youth from entering the justice system through a system that delivers consequences (through the JDCs, Teen Court and schools) and support including counseling.

### *Prior Year Results*

We find the Diversion program is a valuable and utilized resource for schools and law enforcement. Interagency collaboration is vital in aiding our at-risk population, and Diversion is a valuable tool to get our younger population resources including but not limited to mental health services.

Law enforcement referred 59% of Diversion's cases and the remaining 41% of referrals came from the School Attendance Review Board, Dean of Students, or School Administrators. Diversion began tracking additional demographics during the 2nd quarter of the 2019-20 fiscal year and found that 42% of referrals were marijuana related, 17% vandalism, 12% were citations for Incurable Juvenile, 12% weapon on campus, 8% truancy and 8% for theft. Of our referrals in that quarter, 50% of our referrals were male and 50% were females. Qualitatively and quantitatively, we find that we provide referring agencies respite. Schools make Diversion referrals when traditional school discipline is ineffective and school resources have been exhausted. In cases where law enforcement intervention is ineffective and formal probation is inappropriate, Diversion referrals are made. Law enforcement sometimes receives repeated calls for service for youth engaging in repeated low-level infractions or misdemeanor offenses in the home or community which demand valuable law enforcement time and resources. Juvenile Diversion serves referring agencies as a direct connection to youth service providers that are more appropriate.

Behavioral issues such as running away, fighting, truancy and substance use often stem from underlying issues such as family conflict, mental health, or substance use. Diversion's use of the PACT assessment tool and individualized case management has been instrumental in identifying and addressing risk factors. The most significant being, 18% of our clientele were in need of mental health or Substance Use Disorder counseling. Through Diversion referrals these youths gained access and entry into the Humboldt County's Children and Family Mental Health Services and/or Substance Use Disorder Treatment Program. In many cases families and young people who had difficulty in the past receiving counseling or treatment are now receiving a higher level of mental health care.

Several agencies including The Department of Mental Health, Humboldt County Adolescent Treatment Program, Teen Court, Humboldt Bay Fire, Family Resource Centers, Law Enforcement, Humboldt County Office of Education, The Girls and Boys Club, Two Feathers, local businesses and others have been central in the success of the APD Diversion program. The Diversion Program provides specialized services to students and families to address factors contributing to criminal behavior and academic barriers. During the program development, one of our primary objectives was to build working relationships with existing support and resources in the community. Research shows that a comprehensive approach is most effective when attending the needs of at-risk youth and families. Collaborations with partnering agencies have enabled APD Diversion counselors to give resources to families struggling with housing, food, substance use disorder, mental health, developmental disabilities as well as providing youth community service opportunities, mentors, peer education, and parent support classes. Maintaining relationships with our community allies will continue to be a focus in Diversion's efforts to promote the success of our at-risk youth population.

We have had amazing success with our current model and our hope is that our program will continue to evolve and meet the needs of our community. When the grant application for Juvenile Diversion was written, it was proposed that our "measure for success" was set as a decreased number of youth in Juvenile Hall and a decrease in dropout rate for the class of 2020. We identified the following tangible measures of success to evaluate the program on an on-going basis: completion of counseling, absence of a second offense, and increase in school attendance. There is a lot our community can learn from this program and population. In the future, we plan to initiate pre and post evaluations for participants and families.

The Juvenile Diversion Program is increasing participation of at-risk youth involvement in community building and service activities. Youth who are cited are given community service hours. Community service hours are often satisfied by participating in tutoring, cleaning up graffiti, volunteering at Teen Court, working volunteer work days with Boys and Girls Club, Friends of The Dunes, the City of Arcata and others. Engaging in community service provides teens the opportunity to contribute to their community, build skills, confidence, and can have lasting positive impacts on youth and the community. This current quarter we have also continued our development of suicide education and prevention. Juvenile Diversion has partnered with United Indian Health Services, Two-Feathers, and Sources of Strength to strengthen support for our Native American youth who are at higher risk for suicide in our region.

### **5. City of Arcata Police Department**

ATTACHMENT II - EXHIBIT E  
2020-2021 Proposed Budget  
Arcata Police Department

Invoice # MZ- \_\_\_\_\_

Invoice Period: July 1, 2020 to June 30, 2021

Descriptions	Amounts	Approved Budget	Remaining Balance	
<b>A. Personnel Costs</b>				
Title: School Resource Officer #1 APD				
Salary and Benefits	\$ 110,686.00			
Calculation:				
Duties Description:				
Title: Juvenile Diversion Position #1				
Salary and Benefits	\$ 85,804.00			
Calculation:				
Duties Description:				
Title: Juvenile Diversion Position #2				
Salary and Benefits	\$ 85,804.00			
Calculation:				
Duties Description:				
Salary and Benefits			0	
Calculation:				
Duties Description:				
<b>Total Personnel:</b>		<b>\$ 282,294.00</b>	<b>0.00</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>				
Title:			0	
Description:				
Title:			0	
Description:				
Title:			0	
Description:				
Title:			0	
Description:				
<b>Total Operating Costs:</b>		<b>\$ -</b>	<b>0</b>	<b>0</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>				
Title: Supplies for Parent Project				
Description:				
Title: Juvenile Diversion Assessment Software				
Description:				
Title: Computers for Juvenile Diversion Counselor				
Description:	\$ -		0	
Title:				

ATTACHMENT II - EXHIBIT E  
 2020-2021 Proposed Budget  
 Arcata Police Department

Invoice # MZ- \_\_\_\_\_

Invoice Period: July 1, 2020 to June 30, 2021

Descriptions	Amounts	Approved Budget	Remaining Balance
Description:			
<b>Total Consumable/Supplies: \$</b>	-	0	0
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: SRO and JDC Training Expenses including Travel			
Description:			
Title:			
Description:	\$ -		0
Title:			
Description:		0	0
<b>Total Transportation/Travel Costs: \$</b>	-	0	0
<b>E. Fixed Assets</b>			
Title:			
Description:		0	0
Title:			
Description:		0	0
<b>Total Other Costs: \$</b>	-	0	0
<b>Invoice Total: \$</b>	282,294.00	0.00	0.00

**ATTACHMENT II - EXHIBIT F**

**Measure Z - Invoice**

**Arcata Police Department**  
**Eileen Verbeck, Police Business Manager**  
**736 F Street, Arcata, CA 95521**  
**707-825-2505**

Invoice Date: \_\_\_\_\_

Invoice # MZ- \_\_\_\_\_

Invoice Period: 07/01/2020 to 06/30/2021

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)	\$282,294.00	
Operational Costs (Rent, Utilities, Phones, etc.)	\$0.00	
Consumables/Supplies (Supplies and Consumables should be separate)	\$0.00	
Transportation/Travel (Local and out of county should be separate)	\$0.00	
Other (Indirect Costs, Contracts, etc.)	\$0.00	
		<b>\$282,294.00</b>

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature and date: *Eileen Verbeck* 02/14/2020  
 Print Name and Title: Eileen Verbeck, Police Business Manager

Send invoice to:

**COUNTY OF HUMBOLDT**  
 County Administrative Office  
 825 Fifth Street, Room 112  
 Eureka Ca 95501



\_\_\_\_\_ Date

\_\_\_\_\_ Date

(707) 445-7266