



Citizens' Advisory Committee  
on  
Measure Z Expenditures  
Humboldt County

AGENDA

**HUMBOLDT COUNTY COURTHOUSE  
BOARD OF SUPERVISORS' CHAMBERS  
825 FIFTH STREET  
EUREKA, CALIFORNIA**

**AND VIRTUALLY (Link and Call-in Info at Bottom Of Agenda)**

**Thursday, Oct. 27, 2022**

**Time 2:00 PM**

- A. **SALUTE TO THE FLAG**
- B. **MODIFICATIONS TO THE AGENDA**
- C. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
- D. **DISCUSSION ITEMS**
  - D.1. **Introduction Of New Member, Other Updates To Measure Z Roster**  
Supervisor Madrone on June 28, 2022 appointed Darcy Miller to serve as his appointee for the 5th District. Ms. Miller replaces Scott Binder. Ms. Miller will fill the remainder of the current term with an expiration date of Jan. 20, 2025.

Supervisor Bushnell on Sept. 27, 2022 appointed Tami Trent to serve as her appointee for the 2nd District. Ms. Trent replaces Ernie Branscomb. Ms. Trent previously served as an alternate (non-voting member) and will be filling the remainder of the term as a voting member with an expiration date of Jan. 20, 2023, at which time she can be reappointed to an additional term.

The Citizens' Advisory Committee thanks Mr. Binder and Mr. Branscomb for their service to the committee and Humboldt County.

The Board of Supervisors on Sept. 27, 2022 published a notice of vacancy for the alternate position, selected by a majority of the Board, and is currently accepting applications. Individuals interested in the position should [fill out the attached application](#) and return it to the Clerk of the Board.

Documents:

[Staff Report - Darcy Miller.pdf](#)  
[Staff Report and Letter - Binder.pdf](#)  
[Staff Report - Tami Trent.pdf](#)  
[Staff Report and Letter - Branscomb.pdf](#)  
[Application to Serve on Measure Z Citizen Advisory Committee.pdf](#)

## D.2. **Approval Of March 24, 2022 Action Summary**

Documents:

[Action Summary for 032422.pdf](#)

## D.3. **Selection Of Chair And Vice Chair**

Per Section 6 of the Resolution Establishing the Citizens' Advisory Committee on Measure Z Expenditures, the committee shall select a Chair and Vice Chair. Currently, Glen Ziemer is the Chair and Justin Robbins is the Vice Chair. The duties are as follows:

The The Chair shall preside at all meetings and shall provide the agenda for such meetings. The Vice Chair shall preside in the absence of the Chair and shall assist the Chair in the conduct of his/her office.

Additionally, a staff member designated by the County Administrative Officer shall serve as secretary to the committee and shall keep the minutes of all meetings, prepare correspondence under the direction of the Chair or Vice Chair, send notices of meetings, maintain membership lists, and maintain the files of the committee. This staff member shall not be a member of the committee and shall have no vote on any item to come before the committee.

The terms of the Chair and Vice Chair are not specified in the resolution. However, the committee typically selects a Chair and Vice Chair during its meeting in the fall or January. Your Committee appointed Ziemer and Robbins to their positions at the Jan. 13, 2022 meeting.

Documents:

[Resolution Establishing Citizens Advisory Committee on Measure Z.pdf](#)

#### D.4. **County Administrative Office Updates**

#### D.5. **Proposed FY 2023-24 Meeting Schedule**

Below are meeting dates from prior years, and the proposed schedule for the coming year. Please note the Nov. 10 meeting, which is being provided as needed by your committee. This potential meeting could be reserved for additional reports from agencies receiving Measure Z funding.

2019	2020	2021	2022	2023*
Jan. 31	Jan. 23	Jan. 7	Jan. 13	Jan. 12
March 7	March 5	March 4	March 3	March 2
March 14	March 12	March 11	March 10	March 9
March 21	Oct. 8	March 18	March 24	March 16 (if needed)
March 28		March 25	Oct. 20 (rescheduled to Oct. 26)	March 24 (if needed)
Sept. 12		Oct. 28	Nov. 10* (if needed)	Oct. 26

\*=Proposed schedule

#### D.6. **Application Updates**

##### D.6.a. **Salary Component Determination**

Documents:

[Item 5.a - Salary Component Determination.pdf](#)

##### D.6.b. **Other Application Updates/Changes**

Documents:

[MZ Funding Application 2022-2023.pdf](#)  
[Measure Z Proposed Budget Template - FY 2022-23.pdf](#)

#### D.7. **Updates On Measure Z Recipients**

Documents:

[Board Final Measure Z Budget.pdf](#)

### E. **ADJOURNMENT**

You may participate in the the meeting in three ways:

1. In person

Board of Supervisors Chambers

825 5th Street, Eureka

2. Via Web: <https://us02web.zoom.us/j/83153022022?pwd=L3RQUENKUkqxdGZrQUijL2ZZWVBaQT09>

Passcode: 246932

3. Via Phone:

Dial: +1 669 444 9171

Webinar ID: 931 5302 2022

Passcode: 246932

#### **TO SHARE PUBLIC COMMENT DURING THE MEETING:**

Participate in the public comment period of the meeting in the following three ways:

1. In Person:

During the discussion, the Chair will call for public comment. At that time you may approach the podium, state your name, the city/town of residence, and/or the agency you are representing before commenting on the item at hand.

2. Via Zoom:

"Raise your hand" by clicking the Raise Hand icon/button on the bottom of the Zoom window. When you click the Raise Hand icon, a hand icon will appear next to your name that will notify the host your hand is raised. You will also see the hand button turn green. When you want to lower your hand, you can click the hand icon/button again and your hand will be lowered. When you are called upon to speak the Zoom platform will ask you for permission to unmute your mic. If you encounter any issues, please use the call-in option below.

3. Via Phone:

Join the meeting as listed above. When the Commission Chair starts to discuss the item you wish to comment on, Press \*9 to raise your hand. When you are called upon to speak, you will be prompted to unmute your mic. Follow those instructions and begin your comment.

**TO SUBMIT PUBLIC COMMENT IN ADVANCE:**

To submit public comment to the Redistricting Advisory Commission in advance of a meeting, please email [cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us) and provide your name, the agenda item number(s) and/or topic on which you wish to make comment. If you do not have access to email, a voicemail may be left at 707 445-7266. Be sure to include the details listed for emailed public comments. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

**COMMITMENT TO ACCESSIBILITY:**

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the County Administrative Office at 707-445-7266 or by email [cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)

County of Humboldt Web Site: <https://humboldt.gov/MeasureZ>