



Citizens' Advisory Committee  
on  
Measure Z Expenditures  
Humboldt County

AGENDA

**HUMBOLDT COUNTY COURTHOUSE  
BOARD OF SUPERVISORS' CHAMBERS  
825 FIFTH STREET  
EUREKA, CALIFORNIA**

**Thursday, Oct. 24, 2022  
Time 2:00 PM**

- A. **SALUTE TO THE FLAG**
- B. **MODIFICATIONS TO THE AGENDA**
- C. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
- D. **DISCUSSION ITEMS**
  - D.1. **Introduction Of New Member, Other Updates To Measure Z Roster**

Supervisor Madrone on June 28, 2022 appointed Darcy Miller to serve as his appointee for the 5th District. Ms. Miller replaces Scott Binder. Ms. Miller will fill the remainder of the current term with an expiration date of Jan. 20, 2025.

Supervisor Bushnell on Sept. 27, 2022 appointed Tami Trent to serve as her appointee for the 2nd District. Ms. Trent replaces Ernie Branscomb. Ms. Trent previously served

as an alternate (non-voting member) and will be filling the remainder of the term as a voting member with an expiration date of Jan. 20, 2023, at which time she can be reappointed to an additional term.

The Citizens' Advisory Committee thanks Mr. Binder and Mr. Branscomb for their service to the committee and Humboldt County.

The Board of Supervisors on Sept. 27, 2022 published a notice of vacancy for the alternate position, selected by a majority of the Board, and is currently accepting applications. Individuals interested in the position should [fill out the attached application](#) and return it to the Clerk of the Board.

Documents:

[Staff Report - Darcy Miller.pdf](#)  
[Staff Report and Letter - Binder.pdf](#)  
[Staff Report - Tami Trent.pdf](#)  
[Staff Report and Letter - Branscomb.pdf](#)  
[Application to Serve on Measure Z Citizen Advisory Committee.pdf](#)

#### **D.2. Approval Of March 24, 2022 Action Summary**

Documents:

[Action Summary for 032422.pdf](#)

#### **D.3. Selection Of Chair And Vice Chair**

Per Section 6 of the Resolution Establishing the Citizens' Advisory Committee on Measure Z Expenditures, the committee shall select a Chair and Vice Chair. Currently, Glen Ziemer is the Chair and Justin Robbins is the Vice Chair. The duties are as follows:

The The Chair shall preside at all meetings and shall provide the agenda for such meetings. The Vice Chair shall preside in the absence of the Chair and shall assist the Chair in the conduct of his/her office.

Additionally, a staff member designated by the County Administrative Officer shall serve as secretary to the committee and shall keep the minutes of all meetings, prepare correspondence under the direction of the Chair or Vice Chair, send notices of meetings, maintain membership lists, and maintain the files of the committee. This staff member shall not be a member of the committee and shall have no vote on any item to come before the committee.

The terms of the Chair and Vice Chair are not specified in the resolution. However, the committee typically selects a Chair and Vice Chair during its meeting in the fall or January. Your Committee appointed Ziemer and Robbins to their positions at the Jan. 13, 2022 meeting.

Documents:

**D.4. County Administrative Office Updates**

**D.5. Proposed FY 2023-24 Meeting Schedule**

Below are meeting dates from prior years, and the proposed schedule for the coming year. Please note the Nov. 10 meeting, which is being provided as needed by your committee. This potential meeting could be reserved for additional reports from agencies receiving Measure Z funding.

2019	2020	2021	2022	2023*
Jan. 31	Jan. 23	Jan. 7	Jan. 13	Jan. 12
March 7	March 5	March 4	March 3	March 2
March 14	March 12	March 11	March 10	March 9
March 21	Oct. 8	March 18	March 24	March 16 (if needed)
March 28		March 25	Oct. 20 (rescheduled to Oct. 26)	March 24 (if needed)
Sept. 12		Oct. 28	Nov. 10* (if needed)	Oct. 26

\*=Proposed schedule

**D.6. Application Updates**

**D.6.a. Salary Component Determination**

Documents:

[Item 5.a - Salary Component Determination.pdf](#)

**D.6.b. Other Application Updates/Changes**

Documents:

[MZ Funding Application 2022-2023.pdf](#)  
[Measure Z Proposed Budget Template - FY 2022-23.pdf](#)

**D.7. Updates On Measure Z Recipients**

Documents:

[Board Final Measure Z Budget.pdf](#)

**E. ADJOURNMENT**