



Citizens' Advisory Committee
on
Measure Z Expenditures
Humboldt County

AGENDA

**HUMBOLDT COUNTY COURTHOUSE
BOARD OF SUPERVISORS' CHAMBERS
825 FIFTH STREET
EUREKA, CALIFORNIA**

**Wednesday, May 10, 2023
Time 9:00 AM**

You may access the live stream of the meeting in two ways:

1. Via Web: <https://us02web.zoom.us/j/83696669893?pwd=SVUrUys4cHFNNENsdzA2eVJlc21HQQT09>

Passcode: 200156

2. Via Phone:

Dial: +1 669 900 9128

Webinar ID: 836 9666 9893

Passcode: 200156

- A. **SALUTE TO THE FLAG**
- B. **ROLL CALL**
- C. **MODIFICATIONS TO THE AGENDA**
- D. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
- E. **COUNTY ADMINISTRATIVE OFFICE UPDATES**
- F. **DISCUSSION ITEMS**

F.1. **Approval Of March 9, 2023 Action Summary**

Documents:

[2023 Application tracker - Final Sort.pdf](#)
[March 9 Draft Action Summary.pdf](#)

F.2. **Review Recommendations Of The Measure Z Ad Hoc**

On March 2, 2023 the Citizens' Advisory Committee on Measure Z Expenditures appointed an ad hoc committee tasked to examine the process your committee uses to provide recommendations to the Board of Supervisors. On April 25, the Fiscal Year 2023-24 list of recommendations was provided to the Board, and at the County Administrative Officer's direction, discussion on the strain being felt by Measure Z was included as well as some of the ad hoc's activity regarding possible changes to the evaluation process. Further discussion is included in the staff report. The recommendations are below:

Recommendation #1

Require a self-audit on staffing

Recommendation #2

Create a criteria for allowable costs

Recommendation #3

Create a reserve policy

Recommendation #4

Create a mechanism that would allow the committee to recommend partial funding of applications

Recommendation # 5

Require agencies to report on other funding sources they have pursued to replace Measure Z

Recommendation #6

Adopt a stance that the committee will not recommend any more county positions be funded with Measure Z

Recommendation #7

Establish a target of 67% of ongoing revenue to be allocated each year to county departments, to be achieved by FY 2026-27.

Other action:

Reconsider FY 2023-24 Recommendations After Reductions to County Allocations

Documents:

Att 1 - 6-Year Trend.pdf

Att 2 - Average Allocations As Percentage of All Funding vs Ongoing Funding.pdf

Att 3 - FY22-23 Added Positions.pdf

MZ Staff Report.pdf

G. ADJOURNMENT

County of Humboldt Web Site: <https://humboldt.gov/MeasureZ>

FY 2023-24 Measure Z Requests

Agency and Project		Eligibility Vote			Primary Sort				Secondary Sort				Third Sort												
		YES	NO	Revised Budgets	Highest - 1	2	3	Total	Highest - 1	2	3	Total	Highest - 1	2	Total										
11	Humboldt County Fire Chief's Association Continue funding equipment, dispatch services & out-of-jurisdiction funding for 38 fires agencies including 36 rural/volunteer stations. Funds safety equipment, dispatch services and assisting agencies in becoming districts.	8	0	\$ 3,025,258	Honsal, Robertson, Campbell, Ziemer, Trent, Bronkall	7	Kohl, Robbins	2				11													
13	K'ima:w Medical Center Continue funding to provide ambulance and emergency medical services in a heavily trafficked area of eastern Humboldt (5th district). Funds Willow Creek Ambulance Base costs.	8	0	\$ 468,685	Honsal, Robertson, Campbell, Robbins, Ziemer, Miller	6	Kohl, Bronkall, Trent	3				12													
22	Southern Trinity Area Rescue (STAR) Continue funding for non-profit ambulance/emergency medical service (STAR) in remote areas of the eastern Humboldt County. Funds four full-time EMTs.	Trent, Ziemer, Campbell, Robertson, Honsal, Bronkall, Kohl	7	Robbins	1	\$ 182,926	Honsal, Robertson, Campbell, Ziemer, Trent	5	Kohl, Miller, Bronkall	3	Robbins	1	14												
18	Public Works Dept New funding for material for paving on Mattole Road due to extraordinary use. Funds hot mix.	8	0	\$ 500,000	Bronkall, Honsal, Campbell, Robbins,	4	Kohl, Robertson, Trent	3	Ziemi, Miller	2		16													
4	City of Fortuna - Police Department Continue funding Fortuna Police Officer integration with county-wide Drug Task Force reducing drug related crime and threats to public safety caused by illicit drug trafficking. Funds salary, benefits and equipment.	8	0	\$ 195,438	Robertson, Trent, Miller	3	Honsal, Campbell, Robbins, Bronkall	4	Kohl, Ziemi	2		17	Robertson, Trent	2	Kohl, Honsal, Campbell, Robbins, Ziemi, Miller, Bronkall	7	0	16							
7	City of Rio Dell - Police Department Continue funding part-time clerical position to receive calls from citizens, facilitate communication between PD and citizens; improve record keeping and data entry, all of which frees officer time to respond to community needs. Funds salary and training.	Trent, Ziemi, Robbins, Bronkall	7	Bronkall	1	\$ 34,518	Campbell, Robbins, Trent	3	Kohl, Honsal, Ziemi, Miller	4	Robertson, Bronkall	2	17	Kohl, Campbell, Robbins, Ziemi	4	Trent	1	Honsal, Robertson, Miller, Bronkall	4	18	Kohl, Honsal, Campbell, Robbins, Ziemi, Trent, Robertson	7	Bronkall, Miller	2	11
21	Sheriff's Office New funding to help maintain current 24-hr coverage for the entire county, keep remote stations open and retain 56 Deputy Sheriff positions. Replaces General Fund and Prop 172 dollars.	8	0	\$ 7,852,096	Honsal, Campbell, Trent, Bronkall	4	Robertson, Robbins,	2	Kohl, Ziemi, Miller	3		17	Honsal, Bronkall, Campbell	3	Robertson, Miller, Trent	3	Kohl, Robbins, Ziemi	3	18	Bronkall, Miller	2	Kohl, Honsal, Campbell, Robbins, Ziemi, Trent, Robertson	7	16	
3	City of Eureka - Police Department Continue funding for MIST Officer, CARE Clinician, UPLIFT Workers, EPD/CSET Parks/Waterfront Ranger, part-time LEAD Coordinator and emergency support services targeting homelessness, mental illness, substance use disorder. Partially funds salaries; combined with other funding sources.	Kohl, Honsal, Robertson, Ziemi, Campbell, Robbins, Trent	7	Bronkall	1	\$ 444,000	Kohl, Robertson, Campbell,	3	Honsal, Robbins, Trent	3	Bronkall, Ziemi, Miller	3	18	Kohl, Honsal, Robertson, Campbell, Ziemi	5	Robbins, Miller, Bronkall	3	Trent	1	14					
6	City of Fortuna - Police Department Continue funding School Resource Officer in Eel River Valley Schools reduces violence in schools; contributes to problem resolution; avoids escalation of incidents; reduces truancy; improves response time to critical incidents. Funds salary of one SRO.	8	0	\$ 195,438	Robertson, Campbell, Trent	3	Kohl, Honsal, Robbins,	3	Bronkall, Ziemi, Miller	3		18	Trent, Robbins, Campbell	3	Kohl, Honsal, Ziemi, Miller	4	Robertson, Bronkall	2	17						

FY 2023-24 Measure Z Requests

		Eligibility Vote				Primary Sort					Secondary Sort				Third Sort				
Agency and Project		Agency Requested	YES	NO	Revised Budgets	Highest - 1	2	3	Total	Highest - 1	2	3	Total	Highest - 1	2	Total			
16	Public Works Dept New funding for backlog of road maintenance projects determined to have a high chance of road failure, and which have no other funding source. Funds materials and match for other grants.	\$ 465,000	8	0	\$ 465,000	Honsal, Robertson, Campbell, Bronkall	4	Robbins,	1	Kohl, Ziemer, Miller, Trent	4	18	Bronkall	1	Robertson, Campbell	2	Kohl, Honsal, Robbins, Trent, Ziemer, Miller	6	23
20	Redwood Parks Conservancy Continue funding one Seasonal Lifeguard II for state, county or city parks, beaches and lagoons to provide emergency response, water rescue and broad educational programs. Funds salary and administration.	\$ 41,250	8	0	\$ 31,250	Campbell	1	Honsal, Robertson, Miller, Trent, Bronkall	5	Kohl, Ziemer, Robbins,	3	20							
8	City of Rio Dell - Police Department New funding for one Police Officer position to alleviate excessive hours & on-call time of current staff; improve coverage, response time, officer safety & morale; reduce overtime, liability & burnout. Funds salary only.	\$ 115,918	8	0	\$ 115,918	Campbell, Robbins,	2	Honsal, Robertson	2	Kohl, Ziemer, Miller, Trent, Bronkall	5	21							
2	City of Arcata - Police Department Continue funding Juvenile Diversion Program, which provides criminal prevention and intervention services to schools & families in Arcata/McKinleyville. Counselors provide Brief Intervention drug & alcohol counseling to students; Victim Assistance/Youth Accountability Counseling to youth who have committed minor crimes; services to victims of child abuse/neglect. Funds salary and benefits only.	\$ 248,364	8	0	\$ 248,364		0	Honsal, Robertson, Campbell, Trent, Bronkall	5	Kohl, Miller, Ziemer, Robbins	4	22							
17	Public Works Dept New funding for removal of illegally dumped hazardous and non-hazardous materials throughout the county. Funds equipment, dump fees, qualified hazardous waste removal and cost match for Clean California grant.	\$ 250,000	Honsal, Robertson, Campbell, Robbins, Ziemer	5	Kohl, Bronkall, Trent	3	\$ 250,000	Bronkall	1	Campbell, Ziemer, Miller	3	Kohl, Honsal, Robertson, Robbins, Trent	5	22					
19	Public Works Dept New funding for material to repair and pave one mile of West End Road that is in dire condition. Funds hot mix.	\$ 370,000	8	0	\$ 370,000	Bronkall, Honsal	2	Robertson	1	Kohl, Campbell, Robbins, Ziemer, Miller, Trent	6	22							
24	Yurok Tribe Office of the Tribal Prosecutor Continue funding Missing & Murdered Indigenous Persons (MMIP) investigations and prosecutions by hiring an Administrative Support Specialist for the Yurok Tribal Police and an Office Manager for the Office of the Tribal Prosecutor. Funds salaries and benefits.	\$ 240,920	Trent, Ziemer, Campbell, Robertson, Honsal, Kohl, Ziemer	6	Robbins, Bronkall	2	\$ 240,920		0	Kohl, Robertson, Miller	3	Kohl, Honsal, Campbell, Robbins, Ziemer, Trent	6	24					
1	Adult Protective Services & District Attorney Continue funding Elder & Vulnerable Adult Services Team's (EVA) multi-disciplinary approach to ensure safety and wellbeing of elders and vulnerable adults. Funds training and travel to out-of-area conferences.	\$ 10,000	Kohl, Honsal, Robertson, Ziemer, Campbell, Robbins	6	Bronkall, Trent	2	\$ 10,000		0	Robertson, Campbell	2	Kohl, Honsal, Bronkall, Robbins, Ziemer, Miller, Trent	7	25					

FY 2023-24 Measure Z Requests

Agency and Project	Agency Requested	Eligibility Vote			Revised Budgets	Primary Sort				Secondary Sort				Third Sort			
		YES	NO			Highest - 1	2	3	Total	Highest - 1	2	3	Total	Highest - 1	2	Total	
10 Eureka City Schools Continue funding one full-time School Resource Officer for the greater Eureka area, in partnership with Eureka Police Department. Funds salary.	\$ 142,000	8	0	\$ 142,000	0	Honsal, Campbell	2	Kohl, Robertson, Robbins, Ziemer, Miller, Trent, Bronkall	7	25							
15 Public Defender New funding for one full-time Investigator for discovery, investigations, and witness interviews, and two full-time Social Workers to assist clients in obtaining critical community resources. Funds salaries.	\$ 356,507	6	Bronkall, Kohl	2	\$ 356,507	0	Honsal	1	Kohl, Robertson, Campbell, Robbins, Ziemer, Miller, Trent, Bronkall	8	26						
5 City of Fortuna - Police Department New funding for new primary emergency response center with 24-hr operations, including communications/dispatch center for four agencies, to replace small 1960's facility. Partially funds construction; combined with other non-grant funding sources.	\$ 300,000	7	Honsal	1	\$ 300,000	0		0	Kohl, Bronkall, Honsal, Robertson, Campbell, Robbins, Ziemer, Miller, Trent	9	27						
9 City of Trinidad Continue funding private security officers to supplement Sheriff Deputy patrols & new funding to create a Community Ambassadors Program to interact with community, homeless and visitors. Funds salary for one part-time officer and two part-time ambassadors.	\$ 85,000	0	8	\$ 85,000					Deemed ineligible								
12 Humboldt Senior Resource Center New short-term funding for one full-time Community Resource & Housing Specialist to provide services for older adults and vulnerable adults, while state and federal funds are pursued. Funds salary.	\$ 56,218	0	8	\$ 56,218					Deemed ineligible								
14 Manila Community Center / Redwood Coast Montessori / Peninsula Community Collaborative New funding for traffic calming engineered devices (speed humps). Funds location identification and installation.	\$ 43,445	Robbins, Kohl	2	\$ 43,445					Deemed ineligible								
23 The People of New Directions Continue funding clean up of homeless encampments to reduce fire risk and prevent severe environmental degradation. Funds safety equipment, fuel, dump fees and extraction equipment.	\$ 20,000	Robertson	1	\$ 20,000					Deemed ineligible								

TOTAL REQUESTED \$ 15,533,318 **Total Requested After Revisions** \$ 15,428,318
Reduction Amount \$ 105,000

*Yellow indicates a request that was voluntarily reduced by the applicant
*Gray indicates a tie.

Projected Revenue \$12,670,255.00
Projected Carryforward Funding
Projected Ongoing Expenditures \$12,046,825.00
Amount to Recommend for Allocation* \$ 623,430.00
Amount Requested Over Available Allocation \$14,804,887.82

Citizens' Advisory Committee
on
Measure Z Expenditures
Humboldt County
Meeting Minutes

**HUMBOLDT COUNTY COURTHOUSE
BOARD OF SUPERVISORS' CHAMBERS
825 FIFTH STREET
EUREKA, CALIFORNIA**

**THURSDAY, MARCH 9, 2023
2:00 PM**

County of Humboldt Web Site: <http://humboldt.gov/MeasureZ>

3/9/2023 - Minutes

A. SALUTE TO THE FLAG

B. ROLL CALL

Present: Kohl, Honsal, Robertson, Ginger, Robbins, Ziemer, Miller, Trent

Remote: Bronkall (Travelling)

C. MODIFICATIONS TO THE AGENDA

No action

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

E. DISCUSSION ITEMS

E.1. Approval Of March 2, 2023 Action Summary

Motion by Honsal, seconded by Campbell

Passes 9-0

E.2. COUNTY ADMINISTRATIVE OFFICE UPDATES

No action required

E.3. Applications For Fiscal Year 2023-24

E.3.a. Distribute Letters Of Support

No action required

E.3.b. Distribute, Discuss Responses To Committee Questions

No

E.3.c. Request Additional Information From Applicants, If Necessary

E.4. Rank Applications

Motion by Honsal to accept the rankings and present it to the Board of Supervisors

Second by Robertson

Yes: Bronkall, Trent, Miller, Ziemer, Robbins, Campbell, Robertson, Honsal

No: None

Abstain: Kohl

F. ADJOURNMENT

	Adopted Budget (Prior to mid-year adjustments, including use of rollover or carryforward funding)								*This is only a partial list of outside agencies that received Measure Z funding					
	Years		% of funding available											
Agency	2017-18	%	2018-19	%	2019-20	%	2020-21	%	2021-22	%	2022-23	%	23-24 Recommended by CAO	%
Kimaw	\$ 312,801	2.38%	\$ 259,208	1.87%	\$ 259,008	2.11%	\$ 374,383	3.10%	\$ 440,566	2.64%	\$ 443,435	2.33%		
Rio Dell	\$ 34,101	0.26%	\$ 32,000	0.23%	\$ 23,442	0.19%			\$ 18,500	0.11%	\$ 34,518	0.18%		
Fortuna	\$ 295,160	2.25%	\$ 273,348	1.97%	\$ 311,000	2.53%	\$ 266,372	2.20%	\$ 412,113	2.47%	\$ 407,804	2.14%		
Arcata	\$ 347,702	2.65%	\$ 353,367	2.55%	\$ 247,358	2.01%	\$ 282,294	2.34%	\$ 290,763	1.74%	\$ 350,756	1.84%		
Ferndale	\$ 40,000	0.30%			\$ 58,071	0.47%								
Blue Lake	\$ 75,000	0.57%	\$ 75,000	0.54%										
Eureka	\$ 419,140	3.19%	\$ 512,840	3.70%	\$ 290,500	2.36%	\$ 390,000	3.23%	\$ 390,000	2.34%	\$ 499,000	2.62%		
Trinidad	\$ 75,000	0.57%	\$ 75,000	0.54%					\$ 79,908	0.48%				
Fire Chiefs	\$ 1,241,465	9.46%	\$ 2,290,536	16.51%	\$ 1,616,794	13.16%	\$ 1,655,945	13.70%	\$ 2,000,000	11.99%	\$ 2,732,610	14.34%	\$ 623,429	4.92%
STAR	\$ 39,600	0.30%	\$ 65,420	0.47%	\$ 68,800	0.56%	\$ 136,348	1.13%	\$ 136,348	0.82%	\$ 158,575	0.83%		
Eureka City Schools	\$ -		\$ -		\$ -				\$ 79,000	0.47%	\$ 79,000	0.41%		
Redwood Parks Conservancy									\$ 85,250	0.51%	\$ 31,460	0.17%		
County Agencies	2017-18	%	2018-19	%	2019-20	%	2020-21	%	2021-22	%	2022-23	%	23-24	%
Public Defender	\$ 216,657	1.65%	\$ 216,657	1.56%	\$ 218,186	1.78%	\$ 237,160	1.96%	\$ 434,060	2.60%	\$ 238,451	1.25%	\$ 255,256	2.01%
DHHS	\$ 752,672	5.74%	\$ 1,029,778	7.42%	\$ 864,805	7.04%	\$ 834,857	6.91%	\$ 770,771	4.62%	\$ 1,691,741	8.88%	\$ 1,607,437	12.69%
District Attorney	\$ 1,155,986	8.81%	\$ 1,243,962	8.97%	\$ 1,281,281	10.43%	\$ 1,341,533	11.10%	\$ 1,303,728	7.81%	\$ 1,801,173	9.45%	\$ 2,085,746	16.46%
Probation	\$ 496,361	3.78%	\$ 538,774	3.88%	\$ 554,937	4.52%	\$ 587,272	4.86%	\$ 601,413	3.60%	\$ 695,350	3.65%	\$ 705,909	5.57%
Sheriff	\$ 4,679,000	35.67%	\$ 4,865,896	35.08%	\$ 4,672,916	38.03%	\$ 4,977,390	41.18%	\$ 6,159,897	36.92%	\$ 6,924,431	36.34%	\$ 6,541,351	51.63%
Public Works	\$ 1,219,754	9.30%	\$ 900,095	6.49%	\$ 115,750	0.94%			\$ 166,808	1.00%	\$ 1,638,000	8.60%	\$ 638,475	5.04%
Code Enforcement	\$ 132,216	1.01%												
Auditor	\$ 49,329	0.38%	\$ 51,795	0.37%										
HR									\$ 58,678	0.35%	\$ 98,022	0.51%	\$ 98,966	0.78%
CAO											\$ 101,982	0.54%	\$ 113,686	0.90%
<i>County - % of Ongoing Revenues</i>	\$ 8,701,975	78%	\$ 8,846,957	76%	\$ 7,707,875	71%	\$ 7,978,212	84%	\$ 9,436,677	75%	\$ 12,989,146	90%	\$ 11,834,174	93%
<i>County - % of All Revenues</i>	\$ 8,701,975	66%	\$ 8,846,957	64%	\$ 7,707,875	63%	\$ 7,978,212	66%	\$ 9,436,677	57%	\$ 12,989,146	68%	\$ 11,834,174	93%
Ongoing Revenue	\$ 11,090,596	84.54%	\$ 11,578,000	83.46%	\$ 10,928,563	88.94%	\$ 9,473,000	78.38%	\$ 12,515,504	75.01%	\$ 14,383,388	75.49%	\$ 12,670,255	100.00%
Carryforward	\$ 2,028,405	15.46%	\$ 2,293,874	16.54%	\$ 1,359,492	11.06%	\$ 2,612,614	21.62%	\$ 4,169,870	24.99%	\$ 4,670,367	24.51%	\$ -	0.00%
Total	\$ 13,119,001		\$ 13,871,874		\$ 12,288,055		\$ 12,085,614		\$ 16,685,374		\$ 19,053,755		\$ 12,670,255	

Fig. A

TOTAL FUNDING
Average Annual Allocations
from FY 2017-18 to FY 2022-23

Agency	Avg Allocation Per Year	Avg as a % of all funding available
Kimaw	\$ 348,234	2.40%
Rio Dell	\$ 23,760	0.16%
Fortuna	\$ 327,633	2.26%
Arcata	\$ 312,040	2.15%
Ferndale	\$ 16,345	0.11%
Blue Lake	\$ 25,000	0.17%
Eureka	\$ 416,913	2.87%
Trinidad	\$ 38,318	0.26%
Fire	\$ 1,922,892	13.25%
STAR	\$ 100,849	0.69%
Eureka City School	\$ 26,333	0.18%
Redwood Parks	\$ 19,452	0.13%
Outside Agency		
Total	\$ 3,577,768	24.64%
County Agencies		
Public Def	\$ 260,195	1.79%
DHHS	\$ 990,771	6.82%
District Attorney	\$ 1,354,611	9.33%
Probation	\$ 579,018	3.99%
Sheriff	\$ 5,379,922	37.06%
Public Works	\$ 673,401	4.64%
Code Enforcement	\$ 22,036	0.15%
Auditor	\$ 16,854	0.12%
HR	\$ 26,117	0.18%
CAO	\$ 16,997	0.12%
County Agency		
Total	\$ 9,319,921	64.20%
Avg Ongoing Revenue	\$ 11,661,509	80.33%
Carryforward	\$ 2,855,770	19.67%
Total	\$ 14,517,279	

Fig. B

ONLY ONGOING REVENUE
Average Annual Allocations
from FY 2017-18 to FY 2022-23

Agency	Avg Allocation Per Year	Avg as a % of ongoing funding
Kimaw	\$ 348,234	2.99%
Rio Dell	\$ 23,760	0.20%
Fortuna	\$ 327,633	2.81%
Arcata	\$ 312,040	2.68%
Ferndale	\$ 16,345	0.14%
Blue Lake	\$ 25,000	0.21%
Eureka	\$ 416,913	3.58%
Trinidad	\$ 38,318	0.33%
Fire	\$ 1,922,892	16.49%
STAR	\$ 100,849	0.86%
Eureka City Schc	\$ 26,333	0.23%
Redwood Parks	\$ 19,452	0.17%
Outside Agency		
Total	\$ 3,577,768	30.68%
County Agencies		
Public Def	\$ 260,195	2.23%
DHHS	\$ 990,771	8.50%
District Attorney	\$ 1,354,611	11.62%
Probation	\$ 579,018	4.97%
Sheriff	\$ 5,379,922	46.13%
Public Works	\$ 673,401	5.77%
Code Enforceme	\$ 22,036	0.19%
Auditor	\$ 16,854	0.14%
HR	\$ 26,117	0.22%
CAO	\$ 16,997	0.15%
County Agency		
Total	\$ 9,319,921	79.92%
Total	\$ 12,897,688.83	110.60%
Avg Ongoing Revenue	\$ 11,661,509	

Fig. C

FY 2023024
Requests for Traditionally Funded Projects
And County Allocations

Agency	Request	Avg as a % of ongoing funding
Kimaw	\$ 468,000	3.69%
Rio Dell	\$ 34,518	0.27%
Fortuna	\$ 390,876	3.08%
Arcata	\$ 248,364	1.96%
Blue Lake		
Eureka	\$ 444,000	3.50%
Fire	\$ 3,025,258	23.88%
STAR	\$ 182,926	1.44%
Eureka City Sc	\$ 142,000	1.12%
Redwood Parl	\$ 31,250	0.25%
Outside Agency Total	\$ 4,967,192	39.20%
County Allocations		
Public Def	\$ 255,256.00	2.01%
DHHS	\$ 1,607,437.00	12.69%
District Attorr	\$ 2,085,746.00	16.46%
Probation	\$ 705,909.00	5.57%
Sheriff	\$ 6,541,351.00	51.63%
Public Works	\$ 638,475.00	5.04%
HR	\$ 106,325.50	0.84%
CAO	\$ 106,325.50	0.84%
Agency Total	\$ 12,046,825	
Total	\$ 17,014,017.00	

Projected Ongoing Revenue \$ 12,670,255

22-23 Added Positions						
Dept	Positions	S&B	Vacant/ Filled	Svc's & Supplies Allotment	Total	
Public Works (298)	ROAD MAINTENANCE SUPERVISOR	\$ -	Filled	\$ 5,000	\$ 5,000	
	ROAD MAINTENANCE WORKER III	\$ 106,326	Vacant	\$ 5,000	\$ 111,326	
	ROAD MAINTENANCE WORKER III	\$ 80,877	Vacant	\$ 5,000	\$ 85,877	
	ROAD MAINTENANCE WORKER III	\$ 80,877	Vacant	\$ 5,000	\$ 85,877	
		\$ 268,080		\$ 20,000	\$ 288,080	PW Total
CAO (300)	ADMINISTRATIVE ANALYST I/II	\$ -	Vacant	\$ 5,000	\$ 5,000	
		\$ -		\$ 5,000	\$ 5,000	CAO Total
District Attorney (295)	IT TECHNICIAN I	\$ 65,933	Vacant	\$ 5,000	\$ 70,933	
	CRIME ANALYST	\$ 100,971	Vacant	\$ 5,000	\$ 105,971	
	CRIME ANALYST	\$ 101,656	Vacant	\$ 5,000	\$ 106,656	
	CRIME ANALYST	\$ 101,656	Vacant	\$ 5,000	\$ 106,656	
		\$ 370,216		\$ 20,000	\$ 390,216	DA Total
DHHS (293)	MENTAL HEALTH CASE MANAGER I/II	\$ 119,683	Vacant	\$ 5,000	\$ 124,683	
	MENTAL HEALTH CASE MANAGER I/II	\$ 81,175	Vacant	\$ 5,000	\$ 86,175	
	MENTAL HEALTH CLINICIAN I/II	\$ 81,175	Vacant	\$ 5,000	\$ 86,175	
	MENTAL HEALTH CLINICIAN I/II	\$ 119,683	Vacant	\$ 5,000	\$ 124,683	
	PEER COACH I/II	\$ 119,683	Vacant	\$ 5,000	\$ 124,683	
	PEER COACH I/II	\$ 70,359	Vacant	\$ 5,000	\$ 75,359	
	SUPERVISING MENTAL HEALTH CLINICIAN	\$ 70,359	Vacant	\$ 5,000	\$ 75,359	
		\$ 662,117		\$ 35,000	\$ 697,117	DHHS Total
					\$ 1,380,413	Total
					\$ 1,092,333	Vacant Total (Minus PW)

Measure Z Staff Report

On March 2, 2023 the Citizens' Advisory Committee on Measure Z Expenditures appointed an ad hoc committee tasked to examine the process your committee uses to provide recommendations to the Board of Supervisors. On April 25, the Fiscal Year 2023-24 list of recommendations was provided to the Board, and at the County Administrative Officer's direction, discussion on the strain being felt by Measure Z was included as well as some of the ad hoc's activity regarding possible changes to the evaluation process.

This ad hoc was formed after several members of your committee voiced concern during the meeting about the lack of Measure Z revenues available for discretionary allocations. The discretionary allocations is the only funding available to external agencies, which are seen by the Measure Z ad hoc as integral to fulfilling the mission of the ordinance passed by voters. Financially, this dynamic is due to a decrease in Measure Z revenues (down from \$14.5 million in Fiscal Year 2021-22 to \$12.6 million in FY 2022-23 and projected \$12.6 million in FY 2023-24) and a coinciding increase in ongoing obligations related to county staffing costs (\$9.49 million in FY 2021-22 to \$12.04 million projected in FY 2023-24).

Regarding process, the current lack of discretionary funding is also at least in part an outcome of the historic process used by this committee to recommend projects to be funded by the Board of Supervisors. Each year, your committee submits to the Board a list of projects to be funded as funding allows. The list makes no differentiation between funding projects based on whether the funding is one time in nature or ongoing. As your committee evaluated projects heading into FY 2022-23, there was more than \$4 million of one-time funding available as a result of unspent funding in prior years, and revenues in FY 2021-22 coming in higher than projected. Because of this available funding, as well as projections that turned out to be much higher than are being realized, the Board of Supervisors during the adopted budget largely followed the committee's rankings, allocating funds to projects much farther down the prioritized list than is typical. In the process, 16 additional county staff positions were allocated, including your committee's top-rated application for four Public Works staff to perform brush cutting to reduce fire risk.

The committee expressed a need to deeply analyze the method used by the committee to provide recommendations in order to keep Measure Z sustainable in terms of ensuring there is adequate funding each year to address the committee's priorities.

To that end, the ad hoc in April and March met five times with county departments, and in May met with an ad hoc of the Board of Supervisors, the latter of which was tasked to, in cooperation with the Measure Z ad hoc:

- bring information back to the Board on which Measure Z positions that were allocated in FY 2022-23 can be reallocated, and
- develop a percentage-based allocation scenario that potentially includes cities and those who have historically received funding in the past.

The Measure Z ad hoc has developed a series of recommendations to present to your committee for feedback. Your committee may choose to accept, modify, reject or add to any, or all of the recommendations.

Recommendation #1

Require a self-audit on staffing

This is meant to require agencies to include in their quarterly reports information on whether the positions funded by Measure Z were actually filled and whether those staff were training, on leave, or fully carrying out the responsibilities of the positions that were funded.

Recommendation #2

Create a criteria for allowable costs

This would include creating a criteria for allowable costs related to personnel, equipment, and establishing an acceptable amount of overhead that could be funded by Measure Z. If your committee chose to accept this recommendation, staff would request guidance either on other funding streams that could serve as a model, or the nature of the types of costs your committee wishes to recommend for funding.

Recommendation #3

Create a reserve policy

The objective would be to provide funding for ongoing projects during times of low revenue. Best practices for this type of policy is to reserve 15% to 20% of ongoing revenue, and establish a mechanism to return to policy levels in the event the reserve fund is spent. Staff would recommend using some portion of one-time funding to build up the reserve fund, possibly over several years.

Recommendation #4

Create a mechanism that would allow the committee to recommend partial funding of applications

Partially funding applications has been an almost yearly topic of discussion for your committee. If your committee wished to explore this further, staff and the Measure Z ad hoc could continue working on possible models to bring before you to consider. To be clear, your committee already has this authority but has adopted a practice to consider

applications in full and allow applicants to submit voluntary reductions. This recommendation would result in potentially establishing a new process to recommend funding select portions of applications.

Recommendation # 5

Require agencies to report on other funding sources they have pursued to replace Measure Z

In each Measure Z application, agencies are required to state their sustainability plan, or the actions they would take if Measure Z funding were not available. If your committee chose to adopt this recommendation, agencies would include in the reporting the efforts they have taken and funding sources they have explored to attempt to fund the services provided by Measure Z.

Recommendation #6

Adopt a stance that the committee will not recommend any more county positions be funded with Measure Z

Under the current practice, when a county position is funded by Measure Z, the department receives an ongoing allocation to fund those positions. This action would mean the committee would not recommend any new county positions to be funded by Measure Z. This would not prohibit departments from applying for one-time funds, however, as long as the proposed expenditure is one time in nature.

Recommendation #7

Establish a target of 67% of ongoing revenue to be allocated each year to county departments, to be achieved by FY 2026-27.

The target amount of 67% represents the average amount of funding that has been allocated to county departments for ongoing costs during FY's 2017-18 through FY 2022-23. As detailed in Attachment 2, county departments annually have received 64% of all available funds (ongoing and one-time funds) on average during that time period, and 79.9% of ongoing revenues on average.

If your committee chooses to move forward with this or a similar recommendation, your committee could choose to:

- recommend that county departments receive annual allocations, as a percentage of ongoing revenue, or
- recommend that county departments and certain other agencies receive annual allocations, as a percentage of ongoing revenue.

Again, your committee could choose to accept, reject, or modify any part of this recommendation. However, further guidance would be requested by staff on this

recommendation in order to further its work with the Measure Z ad hoc, should your committee choose to go this route.

Attachments 1 and 2 are included to provide show the trends on how these funds have been allocated in recent years.

Attachment 1 details the allocations that agencies have received each year, and the value of those allocations as the percentage of all available funding, from FY 2017-28 to the current year. This list include agencies that have received funding in at least 2 consecutive years during that time period.

Attachment 2 provides the average amount those agencies have been allocated from FY 2017-28 to FY 2022-23. Figure A on Attachment 2 shows the value of those allocations as a percentage of all funding available (ongoing and one-time revenue), while Figure B compares the allocations only to the amount of ongoing funding available. Figure C shows the same conditions for the current year.

Other action

Reconsider FY 2023-24 Recommendations After Reductions to County Allocations

The Board of Supervisors ad hoc will look for opportunities for savings in county Measure Z budget units. Once savings are identified, the Measure Z Committee may wish to reevaluate recommendations for FY 2023-24, including providing partial funding to some of the applicants. Your committee could choose to meet again in the future, or proceed with the prioritized list already provided to the Board.