



Citizens' Advisory Committee  
on  
Measure Z Expenditures  
Humboldt County

AGENDA

**Thursday, March 3, 2022**  
**2:00 PM**

In accordance with Executive Order N-29-20 meetings of the Citizens' Advisory Committee on Measure Z Expenditures will be held virtually until further notice.

Instructions for Listening and Participation can be found at the end of this agenda.

- A. **SALUTE TO THE FLAG**
- B. **MODIFICATIONS TO THE AGENDA**
- C. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
- D. **DISCUSSION ITEMS**
  - D.1. **Approval Of Jan. 13, 2022 Action Summary**

Documents:

[Action Summary - 01132022 - DRAFT.pdf](#)
  - D.2. **County Administrative Office Updates**
  - D.3. **Brown Act And Form 700 Training**
  - D.4. **Review Of Ongoing Allocations Of Measure Z Funds**

## **D.5. Applications For Fiscal Year 2022-23**

### **D.5.a. Distribute Applications Received**

Documents:

1. City of Fortuna Police -Det. Bureau .PDF
2. City of Fortuna Police - K-9 Funding.PDF
3. City of Fortuna Police - DTF .PDF
4. City of Fortuna Police - SRO .PDF
5. District Attorneys Office - Adult Protective Services.PDF
6. Southern Trinity Area Rescue - STAR Ambulance.pdf
7. DHHS-MIST and HCSO.PDF
8. County Administrative Office - MZ Administration.PDF
9. Eureka Police Dept. - UPLIFT-CSET.PDF
10. Kimaw Medical Center.PDF
11. HCSO - MCD 3D Scannert.pdf
12. HCSO - DNA Processing.pdf
13. HCSO Public Works and CAO Information Technology - Radio Infrastructure .pdf
14. HCSO - Dispatch .pdf
15. HCSO - Body Worn Cameras.pdf
16. HCSO - Training.pdf
17. Yurok Tribe - Investigator.PDF
18. Planning and Building - Code Enforcement.pdf
19. Rio Dell Police - Clerk.pdf
20. People of New Directons - Safety Gear.PDF
21. Arcata Police - SRO and JDC.PDF
22. Eureka City Schools - SRO.pdf
23. HCFCA.pdf
24. District Attorney - Crime .pdf
25. College of the Redwoods - COAD Training.pdf
26. Public Works- Tree Removal .pdf
27. Public Works- Roadway Repairs.pdf
28. Public Works- Waste Removal.pdf
29. Redwood Parks Conservancy.PDF
- MZ Application Tracker Committee - FY 2022-23.pdf
- MZ Application Tracker Committee - FY 2022-23.xlsx

### **D.5.b. Distribute Letters Of Support**

Documents:

6. STAR.PDF
9. EPD - UPLIFT- CSET.PDF
18. Planning and Building - Code Enforement.pdf
20. People of New Directions - Gear.PDF

### **D.5.c. Review Funding Projections**

## **D.6. Review Remaining Process Required Prior To April 19 Deadline To Provide Recommendations To CAO**

## **D.7. Initial Evaluation Of Applications**

## **E. ADJOURNMENT**

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the County Administrative Office at 707-445-7266 or by email [cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)

**You may access the live stream of the meeting in two ways:**

1. Via Web: <https://us02web.zoom.us/j/81040601290?pwd=QzJYOEZoSktNDUFBIRGtoMFRVVVC9qUT09>

Passcode: 233242

2. Via Phone:

Dial: +1 669 900 9128

Webinar ID: 810 4060 1290

Passcode: 233242

**TO SHARE PUBLIC COMMENT DURING THE MEETING:**

Participate in the public comment period of the meeting in the following two ways:

1. Via Zoom:

“Raise your hand” by clicking the Raise Hand icon/button on the bottom of the Zoom window. When you click the Raise Hand icon, a hand icon will appear next to your name that will notify the host your hand is raised. You will also see the hand button turn green. When you want to lower your hand, you can click the hand icon/button again and your hand will be lowered. When you are called upon to speak the Zoom platform will ask you for permission to unmute your mic. If you encounter any issues, please use the call-in option below.

2. Via Phone:

Join the meeting as listed above. When the Chair of the Committee starts to discuss the item you wish to comment on, Press \*9 to raise your hand. When you are called upon to speak, you will be prompted to unmute your mic. Follow those instructions and begin your comment.

**TO SUBMIT PUBLIC COMMENT IN ADVANCE:**

To submit public comment to the Citizens' Advisory Committee on Measure Z Expenditures in advance of a meeting, please email [cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us) and provide your name, the agenda item number(s) and/or topic on which you wish to make comment. If you do not have access to email, a voicemail may be left at 707 445-7266. Be sure to include the details listed for emailed public comments. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

County of Humboldt Web Site: <https://humboldt.gov/MeasureZ>

Citizens' Advisory Committee on  
Measure Z Expenditures

Humboldt County

Action Summary

Thursday January 13, 2022, 2:00 PM- 4:00PM



In accordance with Executive Order N-29-20 the Redistricting Advisory Commission meetings will be held virtually until further notice.

Instructions for Listening and Participation can be found at the end of this agenda.

**In attendance:** Nicholas Kohl, Ginger Campbell, Scott Binder, Ernie Branscomb, Glenn Ziemer, Sean Robertson, Bob Bronkall, Justin Robbins, Tami Trent, Eddie Morgan

**Absent:** Sheriff Honsal

A. **SALUTE TO THE FLAG**

B. **MODIFICATIONS TO THE AGENDA**

No action to report.

C. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

No action to report.

D. **DISCUSSION ITEMS**

1. Approval of 10-28-21 Action Summary

Motion: Sean Robertson to approve with the following change: Attendees present and absent updated, as it was missing.

Second: Bob Bronkall

Vote: Passes, 8-0

2. County Administrative Office Updates

No action to report.

3. Approve Final Application Period - Opening: Jan. 14, 2022, Closing: Feb 18, 2022

Motion: Bob Bronkall to approve with the following change: Remove EH's name from who to contact, correct Tami Trent to Alternate and Bob Bronkall to At-Large, change any mention on 2021-22 to 2021-23.

Second: Justin Robbins

Vote: Passes, 8-0

4. Appointment of Chair/Vice Chair

Motion: Bob Bronkall – to approve Glenn Ziemer as Chair

Second: Ernie Branscomb

Vote: Passes, 7-0, Chair Ziemer Abstained

Motion: Bob Bronkall – to approve Justin Robbins as Vice Chair

Second: Ernie Branscomb

Vote: Passes, 7-0, Vice Chair Robbins Abstained

E. **ADJOURNMENT**

Meeting Adjourned at 2:32 p.m.

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the County Administrative Office at 707-445-7266 or by email [cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)

You may access the live stream of the meeting in two ways:

1. Via Web:

<https://us02web.zoom.us/j/89126612790?pwd=RGxETTRQxckhhRjZrQi92QjJxSU5Td09>  
Passcode: 737970

2. Via Phone:

Dial: +1 669 900 9128  
Webinar ID: 875 5554 2085  
Passcode: 737970

**TO SHARE PUBLIC COMMENT DURING THE MEETING:**

Participate in the public comment period of the meeting in the following two ways:

1. Via Zoom:

“Raise your hand” by clicking the Raise Hand icon/button on the bottom of the Zoom window. When you click the Raise Hand icon, a hand icon will appear next to your name that will notify the host your hand is raised. You will also see the hand button turn green. When you want to lower your hand, you can click the hand icon/button again and your hand will be lowered. When you are called upon to speak the Zoom platform will ask you for permission to unmute your mic. If you encounter any issues, please use the call-in option below.

2. Via Phone:

Join the meeting as listed above. When the Commission Chair starts to discuss the item you wish to comment on, Press \*9 to raise your hand. When you are called upon to speak, you will be prompted to unmute your mic. Follow those instructions and begin your comment.

**TO SUBMIT PUBLIC COMMENT IN ADVANCE:**

To submit public comment to the Redistricting Advisory Commission in advance of a meeting, please email [cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us) and provide your name, the agenda item number(s) and/or topic on which you wish to make comment. If you do not have access to email, a voicemail may be left at 707 445-7266. Be sure to include the details listed for emailed public comments. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.



**RECEIVED**

By Kaylie Harpin at 3:30 pm, Feb 14, 2022

**#1**

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: City of Fortuna

Mailing Address: 621 11<sup>th</sup> Street, Fortuna, CA 95540

Contact Person: Casey J. Day

Title: Chief of Police

Telephone: (707)-725-7550

E-mail address: cday@ci.fortuna.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$60,000.00

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

**The Fortuna Police Department's Detective Bureau is charged with the duty of investigating major crimes which include but are not limited to: violent crimes to persons, sex crimes, homicide, aggravated assault, child abuse, domestic abuse, elder abuse, financial crimes and missing persons. These investigations and the many hours of follow-up investigation regularly take Detectives to remote and rural locations throughout Humboldt County. The Detectives also work collaboratively with allied agencies throughout the Humboldt County Region on more significant matters which require a regional approach. Specifically, Detectives are part of the County's Critical Incident Response Team (CIRT) and assist with shootings and other critical incidents.**



The Detective Bureau is currently in need of one new unmarked police vehicle with 4-wheel drive capability, a caged prisoner compartment and code 3 emergency lighting. The vehicle currently being utilized is not rated for pursuit driving or code 3 response, is old and outdated, and overburdened with high mileage. The problems associated with the current 2010 Ford Escape being used have caused the vehicle to continue to break down while in the course of duty. The last episode caused a 5 hour disruption in operations as the vehicle broke down out of town during a trip to recover forensic evidence in Napa, California. A new vehicle will ensure investigative services continue within the City of Fortuna and throughout the Humboldt County Region.

5. Please provide a brief description of the proposal for which you are seeking funding.

The City of Fortuna is seeking funding for one new unmarked police vehicle to be utilized by the department's Detective Bureau. The funding will provide for one unmarked emergency response vehicle with 4-wheel drive and Detective capabilities.

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

The City of Fortuna has at least one additional and local grant submission being reviewed for the unmarked Detective vehicle but to date we have not yet been successful. The City of Fortuna has been successful in managing the overall fleet of emergency vehicles for the police department utilizing matching USDA grants over the past few years. The City only receives matching grants from USDA which has forced the City to utilize Asset Seizure funds which have been leveraged to the max.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

**N/A – This is a onetime equipment request.**

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

**The City will seek to use this funding to leverage additional grants and community support to replace and renew other vehicles and equipment directly associated with the Fortuna Police Department's Detective Bureau.**

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

**No.**



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

Vehicle Procurement (Ford Explorer)	\$ 42,919.71
Emergency Equipment Installed	\$ 15,080.00
Estimated Inflation Cost	\$ 2,000.29
<b>Total</b>	<b>\$ 60,000.00</b>



## REQUIRED ATTACHMENTS

Following with your application, making sure to **limit your responses to one page**, per section. Responses longer than the maximum, may not be read by committee members or considered as part of your application.

**Proposal Narrative:** Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with *Measure Z* in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 02/04/23

SIGNATURE: 

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

---

**CITY OF FORTUNA POLICE: SCHOOL RESOURCE OFFICER**  
**CITIZEN'S ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES**  
Attachment 1 – Proposal Narrative

The Fortuna Police Department is very proud of the working relationships we have fostered with our allied County agencies. The Fortuna Police Department works very closely with the Humboldt County Sheriffs' Department, Humboldt County District Attorney's Office, Mental Health, County Probation and many other county agencies.

Upon inception of Measure Z, the City Finance Department estimated that Measure Z would generate roughly \$1,000,000 per year within the City Limits of Fortuna. The City of Fortuna is the fastest growing incorporated city in Humboldt County and the police department has seen the total number of calls for service (CFS) almost double in the past sixteen years, from roughly 11,000 CFS in 2005 to nearly 24,000 CFS in 2019, 21,617 CFS in 2020, and 20,064 CFS in 2021. With a city population of nearly 13,000, the City of Fortuna serves as the "hub" of the Eel River Valley as the major shopping and business center for the area.

The City of Fortuna is currently seeking funding for one new, unmarked police vehicle to be utilized by the department's Detective Bureau. The funding will provide for the procurement of one unmarked emergency response vehicle with 4-wheel drive and special services capabilities.

The Fortuna Police Department's Detective Bureau is charged with the duty of investigating major crimes which include but are not limited to: **violent crimes to persons, sex crimes, homicide, aggravated assault, child abuse, domestic abuse, elder abuse, financial crimes and missing persons.** These investigations and the many hours of follow-up investigation regularly take Detectives outside the City limits and to remote and rural locations throughout Humboldt County. The Detectives also work collaboratively with allied agencies throughout the Humboldt County Region on more significant matters which require a regional approach. Specifically, Detectives are part of the County's Critical Incident Response Team (CIRT) and assist with shootings and other critical incidents.

The Detective Bureau is currently in need of one new unmarked police vehicle with 4-wheel drive capability, a caged prisoner compartment and code 3 emergency lighting. The vehicle currently being utilized is not rated for pursuit driving or code 3 response, is old and outdated, and overburdened with high mileage. The problems associated with the current 2010 Ford Escape being used have caused the vehicle to continue to break down while in the course of duty. The last episode caused a 5 hour disruption in operations as the vehicle broke down out of town, during a trip to recover forensic evidence in Napa, California. A new vehicle will ensure investigative services continue within the City of Fortuna and throughout the Humboldt County Region.

The Fortuna Police Department has been utilizing matching grants from the USDA to help manage the fleet of marked police vehicles. However, the City's Asset Seizure funds have been leveraged to the max to provide the department's portion of the USDA match. Measure Z funding will provide needed vehicle support for the Fortuna Detectives in the upcoming budget cycle. The Fortuna PD Detectives are vital to the overarching law enforcement mission which provides professional services and attention to major crimes and major investigations throughout the Eel River Valley and the Humboldt region.

**CITY OF FORTUNA POLICE: SCHOOL RESOURCE OFFICER**  
CITIZEN'S ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES  
Attachment 2 – Prior Year Results

Does Not Apply: This is a standalone one time equipment request with no previous year(s) results to report.



ATTACHMENT 3 - EXHIBIT A  
**Fortuna Police Department**  
 2022/2023 Budget

2/11/22

**Descriptions** **Amounts** **Approved B** **Remaining Balance**

**E. Fixed Assets**

Title: <b>Vehicle</b>		
Description: Detective fully equipted vehicle	60,000	60,000.00
Title:		
Description:	0	

**Total Other Costs:** 60,000      0      60,000.00

**Budget Total:** 60,000      0      \$60,000.00



**RECEIVED**  
By Kaylie Harpin at 3:31 pm, Feb 14, 2022

#2

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: City of Fortuna

Mailing Address: 621 11<sup>th</sup> Street, Fortuna, CA 95540

Contact Person: Casey J. Day

Title: Chief of Police

Telephone: (707)-725-7550

E-mail address: cday@ci.fortuna.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$40,000.00

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

**The City of Fortuna has successfully re-established the police K9 program without Measure Z funding. However, augmented funding from Measure Z is necessary to mitigate operating costs associated with personnel, call outs, and unscheduled requests for assistance from allied agencies throughout Humboldt County. The new K9 program will allow the FPD to have multi-purpose capabilities including: Drug detection, criminal apprehension, assistance with tracking capabilities for serious offenders and in locating missing persons. The K9 program dramatically improves officer safety, improves de-escalation ability, improves event security, deters criminals from fleeing, deters criminal activity, and reduces aggression toward law enforcement officers that may otherwise turn violent. Finally, the K9 program will improve the overall public relationships within the community.**



5. Please provide a brief description of the proposal for which you are seeking funding.

**The City of Fortuna has successfully re-established the police K9 program without Measure Z funding. However, augmented funding is necessary to mitigate operating costs associated with personnel, call outs, and unscheduled requests for K9 assistance from allied agencies throughout Humboldt County. Specifically, this request is for the use of Measure Z funding for salary and equipment costs associated with the departments two K9 teams. Funds will be primarily used to provide compensation of overtime costs associated with the K9 handler(s) response to assist sworn personnel with K9 specific law enforcement needs including requests by allied agencies throughout Humboldt County. Funding will also be utilized for ongoing professional training, care, and the equipment needed to ensure a quality K9 program is available to the Humboldt region which possesses a full spectrum of K9 specific deployment capabilities.**

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

**We understand that this funding has a sunset clause and that Measure Z funding beyond 2022 - 2023 is unclear. The City of Fortuna is actively working on several revenue enhancing strategies specific to K9 funding, to include leveraging available funding from Fortuna's Measure E (a general sales tax measure), for the first K9 team and utilizing community fundraising for the second K9 team. Fundraisers have included but have not been limited to: community donations, FPD K9 t-shirt sales, and other department driven fundraisers. Measure Z funding would be utilized for both teams.**

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

**Measure E funding is being utilized for the first K9 team. Community Donations and fundraisers are currently being utilized to fund the second K9 team.**

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

**The City will use this funding to leverage additional grants to support the program. The Fortuna Police Department was successful in securing grants through the American Kennel Club which assisted with procurement of the two current K9 teams. The department has also submitted for additional grants but has not yet been successful thus far. At least two grant applications are currently active and being considered.**

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

**No. The Fortuna Police Department's K9 teams are in place, shovel ready, and currently deployed. Funding will broaden capabilities and ensure the survival of this program.**



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

K-9 Handler Stipend	\$ 4,037.00
Overtime	16,000.00
Benefits of Handler	500.00
Occupancy and Overhead Costs	5,000.00
Training Costs	10,000.00
Dog Food	1,200.00
Vet Expenses, Grooming and Boarding	3,263.00
<b>Total</b>	<b>\$ 40,000.00</b>



### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section**. Responses longer than the maximum, may not be read by committee members or considered as part of your application


**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 02/11/2022

SIGNATURE: 

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

**CITY OF FORTUNA POLICE: SCHOOL RESOURCE OFFICER**  
**CITIZEN'S ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES**  
Attachment 1 – Proposal Narrative

The Fortuna Police Department is very proud of the working relationships we have fostered with many county agencies. The Fortuna Police Department works very closely with the Humboldt County Sheriffs' Department, Humboldt County District Attorney's Office, Mental Health, County Probation and many other county agencies.

Upon inception of Measure Z the City Finance Department estimated that Measure Z would generate roughly \$1,000,000 per year within the City Limits of Fortuna. The City of Fortuna is the fastest growing incorporated city in Humboldt County and the police department has seen the total number of calls for service almost double in the past twelve years, from roughly 11,000 CFS in 2005 to nearly 24,000 CFS in 2019. With a city population of nearly 13,000, the City of Fortuna serves as the "hub" of the Eel River Valley as the major shopping and business center for the area.

Since July of 2020, the Fortuna Police Department has worked diligently to re-establish the department's K-9 program. Prior to this time, the department went without this vital resource for over two years. As Chief of Police, my overarching goal was to re-establish the program to serve not only Fortuna, but to serve the region of Humboldt County and to provide a tangible tool for our allied agencies. Fortuna K-9 teams have assisted our allied agencies on a number of occasions (since re-establishment) for those law enforcement missions requiring the use of our K-9 teams. In re-establishing our K-9 program, the department procured two Belgian Malinois. One of the two dogs is a dual purpose patrol/apprehension and narcotic detection dog. The other is also slated to be a dual purpose K-9 but to date has only completed patrol/apprehension school (as we wait for a narcotic course to start in the spring).

K-9 programs are not equal from department to department. K-9 teams are only as good as the work handlers and departments put into them. I strongly feel that Fortuna Police K-9's are the premier K-9 team within the region and that they will be utilized on an increasing basis throughout the region as our allied law enforcement partners call on us for assistance in detecting dangerous drugs and apprehending serious and violent offenders. In 2022-2023 our K-9 teams are slated to attend ongoing professional training which include but are not limited to: advanced tracking courses, article scenting, STABO operations, and possibly specialized tactical courses which can aid and assist the regional SWAT team.

In addition to the operational resources that Fortuna PD's K-9 corps offers the region, our K-9 teams are an important addition to the community at large. The dogs play a crucial role in bridging the gap of approachability between the police department and with members of the public who would otherwise not consider engaging with our police officers in conversations. Some examples include the significant amount of community contacts that occurred with our K-9 teams during the National Christmas Tree event, Fortuna Rodeo, and other major community events. In addition, our K-9 teams provide free demonstrations to youth groups, school children, and other notable community entities.

The overarching goal is to have the Fortuna Police K-9 corps ready to serve our regional community by way of requested mutual aid at any time and in any circumstance where a quality K-9 program would otherwise be a requirement of successful mission outcome. These capabilities require ongoing funding. The Fortuna Police K-9 program significantly contributes to the operational preparedness and operational capabilities of our regional law enforcement efforts. Additionally, the Fortuna Police Department hopes to keep this vital position in place and looks forward to continuing this relationship with the County and Measure Z, making all of Humboldt County and our Eel River Valley Schools a safer and better place to live, learn and enjoy.

**CITY OF FORTUNA POLICE: SCHOOL RESOURCE OFFICER**  
**CITIZEN'S ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES**  
**Attachment 2 – Prior Year Results**

Does Not Apply: This is a first time request not historically funded by Measure Z.



**ATTACHMENT 3 - EXHIBIT A**  
**Fortuna Police Department**  
**2022/2023 Budget**

2/14/22

Descriptions	Amounts	Approved B	Remaining Balance
<b>A. Personnel Costs</b>			
Title: Salary and Benefits Calculation: <u>K-9 Officer Handler Stipend</u>  Duties Description:	6,000		
Title: Salary and Benefits Calculation: Overtime  Duties Description:	15,000		
Title: Salary and Benefits Calculation: Benefits- medicare, etc  Duties Description:	500		
<b>Total Personnel:</b>	<b>21,500</b>	<b>0</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title: <b>Rent, Utilities, Phones, etc</b>  Description: Occupany and Overhead Costs	4,000		
<b>Total Operating Costs:</b>	<b>4,000</b>	<b>0</b>	<b>0.00</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title:  Description: Dog Food	1,200		
Title:  Description: Vet Expenses, Grooming, Boarding	3,300		
<b>Total Consumable/Supplies:</b>	<b>4,500</b>	<b>0</b>	<b>0.00</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Travel/Training  Description: Travel and Training Costs	10,000		
<b>Total Transportation/Travel Costs:</b>	<b>10,000</b>	<b>0</b>	<b>0.00</b>
<b>Budget Total:</b>	<b>40,000</b>	<b>0</b>	<b>\$0.00</b>

RECEIVED  
By Kaylie Harpin at 3:58 pm, Feb 14, 2022



# CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

## APPLICATION FOR FUNDING

Agency Name: City of Fortuna

Mailing Address: 621 11<sup>th</sup> Street, Fortuna, CA 95540

Contact Person: Casey J. Day

Title: Chief of Police

Telephone: (707)-725-7550

E-mail address: cday@ci.fortuna.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$203,901.77

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

**Trafficking and abuse of drugs in the United States affects nearly all aspects of life within the community. The economic cost alone is immense and the damage caused by drug abuse and addiction is reflected in an overburdened justice system, strained healthcare system, lost productivity, and environmental destruction. DTF's ability to reduce the impact of drug crimes through investigation of individuals and organizations involved in narcotics trafficking is imperative to the overall safety of the community. The integration of the Fortuna Police Officer with DTF provides the resources needed to enhance public safety in the Eel River Valley by reducing drug related crimes and the byproduct of threats to public safety caused by illicit drug trafficking.**



5. Please provide a brief description of the proposal for which you are seeking funding.

**The placement and integration of the Fortuna Police Officer with the Humboldt County Drug Task Force (DTF) has historically been a community commitment supported by Measure Z funding. Damage caused by drug abuse and addiction is reflected in many ways including: anti-social behavior, economic impact, and environmental destruction. Since ensuring the safety of our community, economy, and environment begins with local drug enforcement resources, the City of Fortuna is seeking continued funding from Measure Z to cover costs associated with the DTF position which include: salary, benefits and equipment costs. The Fortuna Police Officer assigned to DTF serves the entire County and provides unique insight into enforcement efforts and investigations which share a specific nexus with the Eel River Valley.**

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

**The City's prior revenue enhancing strategies continue to be negatively impacted by the Covid-19 pandemic. The City of Fortuna continues to work toward future revenue enriching strategies despite Covid-19 related challenges and recovery. Strategies include: City fee increases, staff restructuring, and a continued effort to build and solidify sales tax revenue by making Fortuna an attractive venue to locate or re-locate businesses. Additionally, the City is always looking for opportunities to establish public and private partnerships. Although fee increases and sales tax revenues were areas most notably impacted by Covid-19, staff restructuring has been an area of concentration.**

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

**The Drug Task Force Officer position has been funded by measure Z since 2017. It is currently funded by Measure Z.**

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

**This grant request will continue the funding of one full-time police officer assigned as a Drug Task Force Agent with the Humboldt County Drug Task Force. The City's General Fund will be leveraged for management, benefits, equipment, etc. to support this position.**

**The continued integration of a sworn police officer position with DTF will allow the Fortuna Police to be in a better position to obtain various local, state and federal grant funding to curb the distribution and use of illegal drugs. The FPD will also be in a position to obtain a share of the asset forfeiture funds distributed to participating agencies by the County Drug Task Force.**

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

**No.**



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

<b>Pay:</b>	
Base Pay	\$ 65,639.97
Incentive Pay for SRO/DTF (5%)	3,282.00
Longevity Pay (5%)	3,282.00
Advanced POST Cert	6,600.00
Uniform Allowance	1,000.00
Residency Incentive	600.00
<b>Subtotal Employee Pay</b>	<b>80,403.96</b>
Holiday Pay (paid out once a year)	<b>3,710.95</b>
Overtime Pay	<b>15,000.00</b>
<b>Benefits:</b>	
Medicare - Employer Portion (FICA)(1.45%)	1,219.67
Medical Insurance - Employer Portion	28,897.60
CalPERS Required Employer Contribution	20,365.00
CalPERS Employer Normal Cost (23.75%)	19,095.94
Workers' Compensation (15.8060%)	12,708.65
<b>Total Employee Benefits</b>	<b>82,286.86</b>
<b>Total Employee Pay and Benefits</b>	<b>166,401.77</b>
Overhead and Occupancy Costs (~10%)	12,500.00
Mandated POST Training	2,500.00
<b>Total Operating Costs</b>	<b>15,000.00</b>
Supplies	5,000.00
<b>Total Consumable/Supplies</b>	<b>5,000.00</b>
Travel	2,500.00
<b>Total Travel Costs</b>	<b>2,500.00</b>
<b>Total</b>	<b>\$ 203,901.77</b>



## REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section**. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with *Measure Z* in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

***I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct***

DATE: 02/04/2022

SIGNATURE: 

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

**CITY OF FORTUNA POLICE: DRUG TASK FORCE OFFICER**  
**CITIZEN'S ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES**  
Attachment 1 – Proposal Narrative

The Fortuna Police Department is very proud of the working relationships we have fostered with our allied agencies throughout Humboldt County. The Fortuna Police Department works very closely with the Humboldt County Sheriff's Department, Humboldt County District Attorney's Office, Mental Health, County Probation and many other County agencies.

Upon inception of Measure Z, The City's Finance Department estimated that Measure Z would generate roughly \$1,000,000 per year within the City limits of Fortuna. The City of Fortuna is the fastest growing incorporated city in Humboldt County and the police department has seen the total number of calls for service (CFS) almost double in the past sixteen years, from roughly 11,000 CFS in 2005 to nearly 24,000 CFS in 2019, 21,617 CFS in 2020, and 20,064 CFS in 2021. With a city population of nearly 13,000, the City of Fortuna serves as the "hub" of the Eel River Valley as the major shopping and business center for the area.

Currently the Fortuna PD has a sworn officer assigned to the Humboldt County Drug Task Force, funded by Measure Z. This officer has given the Fortuna PD a presence at the Drug Task Force and allowed the FPD to assist and participate in drug enforcement operations throughout Humboldt County. (Refer to **Prior Year Results** for detailed analysis of the position). This will be the 6<sup>th</sup> year that a Fortuna Police Officer has been assigned to the Humboldt County Drug Task Force (at the end of this proposed funding cycle). Our officer has become a valued and integral member of the DTF team. Since 2015, the Fortuna officer assigned to the DTF has been instrumental in drug investigations resulting in the arrests of many high level drug dealers, including those affiliated with major drug trafficking organizations, has lead or had direct involvement in investigations resulting in very large seizures of monetary and property assets, and illegal drugs. This continued success of DTF has severely reduced drug sales and distribution within Humboldt County.

The Fortuna Police Officer assigned to the Drug Task Force is currently leading or assisting in several high profile and large-scale investigations. In addition to his duties with the Humboldt County Drug Task Force, our agent has been a resource to all of the law enforcement agencies in the Eel River Valley and has provided assistance and direction in many local law enforcement drug related cases.

The cost to continue to provide this police officer to the DTF with salary, benefits and outfitting, is approximately \$203,901.77 per year. This request does not include any additional discretionary payment for the PERS unfunded liability, only the employers normal cost and required employer contribution. The Fortuna Police Chief continues to have a direct and active role as a member of the Executive Board of the Humboldt County Drug Task Force. The Fortuna Police Department and the Humboldt County Drug Task Force look forward to continuing this relationship and making all of Humboldt County a safer and better place to live, work and enjoy.

**CITY OF FORTUNA POLICE: DRUG TASK FORCE OFFICER**  
**CITIZEN'S ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES**  
Attachment 2 – Prior Year Results

The Fortuna Police Department was very fortunate to receive funding through Measure Z for fiscal year 2020/2021. Measure Z funding was provided to the City of Fortuna to assign a sworn police officer to the Humboldt County Drug Task Force. With Measure Z funding, a Fortuna Police Officer has been assigned to the Drug Task Force since August 21, 2015.

This agent is has become a valued and integral member of the DTF team. The Commander of the DTF continues to be very complimentary on the work ethic and tangible results he has seen with our assigned DTF agent. The Commander of DTF awarded the assigned DTF Agent a letter of commendation for outstanding performance during 2020/2021.

In the past year, the Fortuna PD Officer assigned to the DTF has been directly responsible for making many drug related arrests within the Eel River Valley this past year, as well as assisting the DTF team with many other arrests throughout the county. In fiscal year 2020/2021, our agent identified and served several search warrants on suspected Drug Trafficking Operations throughout the county. These enforcement efforts resulted in the seizure of methamphetamine, heroin, fentanyl, illegal prescription narcotics, firearms, and more. In addition, DTF has seen a major increase of fentanyl within our county over the past few years. During one investigation over 5,000 fentanyl pills were seized.

Measure Z funds for the DTF agent have made a positive impact in our department, the communities in the Eel River Valley and countywide. Since being assigned to the DTF, our agency continues to see a dramatic rise in drug enforcement activity in the Eel River Valley. This agent has been directly responsible for, or assisted in, many large scale drug busts in not only the ERV, but the entire county throughout 2020/2021. Our agent has also executed several search warrants, gone undercover and worked with confidential informants maintaining valuable relationship with those who regularly engage with members of the criminal underworld.

The FPD officer assigned to DTF reports weekly to the FPD administration, specifically to the Fortuna Chief of Police who is briefed monthly on all cases handled by DTF in the County. The Fortuna Police Chief also served as the Executive Chairman to the DTF board of directors during 2021. Fortuna PD's DTF agent is a full-time member of the DTF team and has taken on many ancillary duties within the DTF office. He is well liked by the other agents and staff from allied agencies who work at the DTF office and has made a beneficial and positive addition to the DTF office resulting in direct and positive contributions to curtail illegal drug operations, County wide.



**ATTACHMENT 3 - EXHIBIT A**  
**Fortuna Police Department**  
**2022/23 Budget**

2/4/22

**Descriptions** **Amounts** **Approved B** **Remaining Balance**

**A. Personnel Costs**

Title: Drug Task Force Agent Salary and Benefits Calculation: <u>Hourly Rate: \$38.66 (Includes Holiday pay)</u>  Duties Description:	84,115		
Title: Salary and Benefits Calculation: Overtime  Duties Description:	15,000		
Title: Salary and Benefits Calculation: Benefits- Health & Welfare, Retirement, Workers' Compensation  Duties Description:	82,287		
Title: Salary and Benefits Calculation:  Duties Description:			0.00
<b>Total Personnel:</b>		<b>181,402</b>	<b>0 0.00</b>

**B. Operational Costs (Rent, Utilities, Phones, etc.)**

Title: <b>Rent, Utilities, Phones, etc</b>  Description: Occupany and Overhead Costs	12,500		
Title: Training Costs  Description: Mandated POST training	2,500	0	0.00
Title: Special Expense  Description: Operational Gear / Equipment		0	0.00
Title:  Description:			
<b>Total Operating Costs:</b>		<b>15,000</b>	<b>0 0.00</b>

**C. Consumables/Supplies (Supplies and Consumables should be separate)**

Title: Supplies  Description: General Office Supplies - Paper, files, etc.		0	
Title: Vehicle Fuel  Description:	5,000		
Title:  Description:			



**ATTACHMENT 3 - EXHIBIT A**  
**Fortuna Police Department**  
**2022/23 Budget**

2/4/22

Descriptions	Amounts	Approved B	Remaining Balance
Title:			
Description:			
<b>Total Consumable/Supplies:</b>			
	5,000	0	0.00
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Travel	2,500		0.00
Description: Travel Costs related to training for DTF Officer	0	0	0.00
Title:			
Description:			
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>			
	2,500	2,500	0.00
<b>E. Fixed Assets</b>			
Title: <b>Vehicle</b>			
Description:			0.00
Title:			
Description:	0		
<b>Total Other Costs:</b>			
	0	0	0.00
<b>Budget Total:</b>			
	203,902	0	\$0.00

**Drug Task Force Officer - FY2022-23 Budget Estimate**

	<b>FY 22-23 Proposed Amount</b>	<b>FY 21-22 BOS Approved Amount</b>	<b>Note</b>
			Base Pay plus incentives (including POST Cert, Residency, Uniform, Holiday Pay, Longevity, DTF special assignment pay)
Total Employee Pay	\$ 84,114.92	\$ 76,021.69	
Total Overtime Pay	15,000.00	15,000.00	
Total Employee Benefits	82,286.86	77,401.26	Medicare, Health Insurance, Retirement, Workers Comp
<b>Total Personnel Cost</b>	<b>\$ 181,401.77</b>	<b>\$ 168,422.95</b>	
Overhead and Occupancy Costs (~10%)	\$ 12,500.00	\$ 12,500.00	Kept at \$12,500, amount same as approved in previous years cycle
Mandated POST Training	2,500.00	2,500.00	
<b>Total Operating Costs</b>	<b>\$ 15,000.00</b>	<b>\$ 15,000.00</b>	
Supplies	\$ 5,000.00	\$ -	Fuel, Supplies, etc.
<b>Total Consumable/Supplies</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	
Travel	\$ 2,500.00	\$ 2,500.00	Travel Costs related to training for DTF Officer
<b>Total Travel Costs</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>	
<b>Total Employee Cost</b>	<b>\$ 203,901.77</b>	<b>\$ 185,922.95</b>	

## Police Officer - FY2022-23 Budget Estimate

	Proposed Amount	Approved Amount
<b>Pay:</b>		
Base Pay	\$ 65,639.97	
Incentive Pay for SRO/DTF (5%)	3,282.00	
Longevity Pay (5%)	3,282.00	
Advanced POST Cert	6,600.00	
Uniform Allowance	1,000.00	
Residency Incentive	600.00	
<b>Total Employee Pay</b>	80,403.97	-
Total Employee pay per hour	38.656	
Holiday Pay (paid out once a year)	3,710.95	
<b>Benefits:</b>		
Medicare - Employer Portion (1.45%)	1,219.67	
Medical Insurance - Employer Portion	28,897.60	
CalPERS Required Employer Contribution	20,365.00	
CalPERS Employer Normal Cost (23.75%)	19,095.94	
Workers' Compensation (15.8060%)	12,708.65	
<b>Total Employee Benefits</b>	82,286.86	-
<b>Total Employee Pay and Benefits</b>	166,401.77	-



**RECEIVED**  
By Kaylie Harpin at 4:11 pm, Feb 14, 2022

#4

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: City of Fortuna

Mailing Address: 621 11<sup>th</sup> Street, Fortuna, CA 95540

Contact Person: Casey J. Day

Title: Chief of Police

Telephone: (707)-725-7550

E-mail address: cday@ci.fortuna.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$203,901.77

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

**Maintaining continued integration of the Fortuna Police Department's School Resource Officer (SRO) within the Eel River Valley schools, is vital and will go well beyond routine safety improvements. Along with the increase to public safety and reduction of violence in schools, SRO's build positive and influential relationships with students. SRO's are an important resource for students, teachers, and administrators who seek to solve problems creatively and avoid escalation of incidents which may otherwise go unaddressed. SRO's help infuse the overarching violence-prevention message and play a significant role in protecting our schools. Truancy is also reduced and response times to critical incidents on campus are dramatically improved.**



5. Please provide a brief description of the proposal for which you are seeking funding.

**The placement of the Fortuna Police Department's SRO within the Eel River Valley Schools has historically been a community commitment supported by Measure Z funding. Since ensuring the safety of our children begins with local resources, the City of Fortuna is seeking continued funding from Measure Z to cover costs associated with the integration of the SRO with the Eel River Valley schools which include: salary, benefits and equipment costs. The SRO serves all High Schools and Elementary Schools within the Eel River Valley and focuses on the important job of finding ways to protect our students. Local collaboration and funding support from Measure Z will enable our community to uphold our promise to keep our students safe.**

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

**The City's prior revenue enhancing strategies were negatively impacted by the Covid-19 pandemic. The City of Fortuna continues to work toward future revenue enriching strategies despite Covid-19 related challenges. Strategies include: City fee increases, staff restructuring, and a continued effort to build and solidify sales tax revenue by making Fortuna an attractive venue to locate or re-locate businesses. Additionally, the City is always looking for opportunities to establish public and private partnerships. Although fee increases and sales tax revenues were areas most notably impacted by Covid-19, staff restructuring has been an area of concentration. The removal of the office supervisor position is the most recent example.**

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

**The School Resource Officer position has been funded by Measure Z since 2017. It is currently funded by Measure Z.**

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

**The grant request will continue the traditional funding of one full time police officer assigned as a School Resource Officer to schools located in the Eel River Valley. The City's General Fund will be leveraged for management, benefits, equipment, etc. to support the SRO position.**

**The addition of a sworn police officer position assigned as an SRO will give the FPD increased opportunities to obtain various, local, state and federal grant funding for monies associated with youth programs and activities.**

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

**No.**



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

<b>Pay:</b>	
Base Pay	\$ 65,639.97
Incentive Pay for SRO/DTF (5%)	3,282.00
Longevity Pay (5%)	3,282.00
Advanced POST Cert	6,600.00
Uniform Allowance	1,000.00
Residency Incentive	600.00
<b>Subtotal Employee Pay</b>	<b>80,403.96</b>
Holiday Pay (paid out once a year)	<b>3,710.95</b>
Overtime Pay	<b>15,000.00</b>
<b>Benefits:</b>	
Medicare - Employer Portion (FICA)(1.45%)	1,219.67
Medical Insurance - Employer Portion	28,897.60
CalPERS Required Employer Contribution	20,365.00
CalPERS Employer Normal Cost (23.75%)	19,095.94
Workers' Compensation (15.8060%)	12,708.65
<b>Total Employee Benefits</b>	<b>82,286.86</b>
<b>Total Employee Pay and Benefits</b>	<b>166,401.77</b>
Overhead and Occupancy Costs (~10%)	12,500.00
Mandated POST Training	2,500.00
<b>Total Operating Costs</b>	<b>15,000.00</b>
Supplies	5,000.00
<b>Total Consumable/Supplies</b>	<b>5,000.00</b>
Travel	2,500.00
<b>Total Travel Costs</b>	<b>2,500.00</b>
<b>Total</b>	<b>\$ 203,901.77</b>



### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section**. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with *Measure Z* in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

***I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct***

DATE: 02/04/2022

SIGNATURE: 

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

**CITY OF FORTUNA POLICE: SCHOOL RESOURCE OFFICER**  
**CITIZEN'S ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES**

**Attachment 1 – Proposal Narrative**

The Fortuna Police Department is very proud of the working relationships we have fostered with our allied County agencies. The Fortuna Police Department works very closely with the Humboldt County Sheriffs' Department, Humboldt County District Attorney's Office, Mental Health, County Probation and many other county agencies.

Upon inception of Measure Z, the City Finance Department estimated that Measure Z would generate roughly \$1,000,000 per year within the City Limits of Fortuna. The City of Fortuna is the fastest growing incorporated city in Humboldt County and the police department has seen the total number of calls for service (CFS) almost double in the past sixteen years, from roughly 11,000 CFS in 2005 to nearly 24,000 CFS in 2019, 21,617 CFS in 2020, and 20,064 CFS in 2021. With a city population of nearly 13,000, the City of Fortuna serves as the "hub" of the Eel River Valley as the major shopping and business center for the area.

Currently the Fortuna PD has a sworn Police Officer assigned as a full-time, School Resource Officer, funded by Measure Z. This position serves as a resource for all of the high schools and elementary schools in the Eel River Valley and is based out of Fortuna Union High School, where the SRO has been provided office space. The SRO services schools in an area of approximately 100 square miles, which includes the communities of Fortuna, Rio Dell, Scotia, Loleta, Hydesville, Carlotta, and Ferndale. Altogether, our SRO provides services for over 4,200 students in the ERV.

In July 2017, The Fortuna Police Department selected Officer Lindsey Frank as the Measure Z funded, School Resource Officer for the Eel River Valley (ERV); a position she still holds today. SRO Frank has attended specialized training and has made progressive outreach to every school campus in the ERV. In 2021, School Resource Officer Lindsey Frank was recognized both regionally and nationally for her contributions to the Eel River Valley Schools. **The National Association of School Resource Officer's awarded SRO Frank the Exceptional Service Award for Region 9, which includes a sole selection from six States: (California, Oregon, Washington, Nevada, Alaska, and Hawaii).** As a result, SRO Frank also received the Fortuna Police Department's Medal of Merit which was presented to her in front of the Humboldt County Board of Supervisors during 2021. SRO Frank has assisted in the development of different assessment processes on how best to provide services to all of the schools in the Eel River Valley and has taken an approach that is more customized and which is most effective for each school's needs. Officer Frank has attended PTA meetings, School Board meetings and has met with Teachers, Administrators, and Staff to gain the needed familiarity of each school to best function as an effective and efficient SRO. The response from all of the area schools in the ERV has been overwhelming in their appreciation and support of SRO Frank and the Fortuna PD hears regularly that she is making an acute difference in the lives of students.

Although SRO Frank has accomplished a great deal in the last year as the SRO (**which will be highlighted in Attachment #2 Prior year Results**), The Fortuna Police Department will be rotating SRO Frank back to the patrol division in order to provide new opportunities for a new SRO to continue to build on SRO Frank's success. SRO Frank has been a "go to" resource for all ERV schools and is truly a mentor to all students from grades K thru 12. From being present daily in the schools, attending school events, starting new educational programs, parental assistance programs, making schools safer by providing an armed uniformed presence, drug intervention and enforcement and conflict counselling, Measure Z funding for this position has absolutely made an enormous impact and a significant positive difference in the lives of the youth in the Eel River Valley.

The cost to continue to provide this sworn police officer as the ERV School Resource Officer with salary, benefits and outfitting, is approximately \$203,901.77 per year. This request does not include any additional discretionary payment for the PERS unfunded liability, only the employers normal cost and required employer contribution. The Fortuna Police Department hopes to keep this vital position in place and looks forward to continuing this relationship with Humboldt County and the Measure Z Committee, making all of Humboldt County and our Eel River Valley Schools a safer and better place to live, work, and learn.

**CITY OF FORTUNA POLICE: SCHOOL RESOURCE OFFICER**  
**CITIZEN'S ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES**  
**Attachment 2 – Prior Year Results**

The Fortuna Police Department was very fortunate to receive funding through Measure Z for fiscal year 2020/2021. Measure Z funding was provided to the City of Fortuna to assign a sworn police officer as a School Resource Officer for the Eel River Valley, which encompasses over 100 square miles. With Measure Z funding, a Fortuna Police Officer has been assigned as an SRO since July 8, 2017.

Officer Lindsey Frank has held this position since July 2017. Officer Frank has attended a week long National Association of School Resource Officer's training in Dublin, CA and she attended a week long Peace Officer's Standards and Training (POST) School Resource Officer training in Sacramento.

As the 2020/2021, school year began, SRO Frank provided outreach to all of the schools in the Eel River Valley, to conduct an assessment on each schools needs and how to deliver the best service to every school, with the challenges of the unfolding pandemic. As the pandemic unfolded SRO Frank was instrumental in connecting students with services and ensuring their welfare while they attended school remotely. SRO Frank continues to be a mentor to our youth, working with school staff, mentoring and counselling students that suffer from mental health and emotional challenges.

In the past year, our SRO has been active in the Student Attendance Review Board, focusing on truancy issues and conducting home visits of offending youth.

SRO Frank's position is instrumental in assuring organized training for active shooter situations and coordinating with schools, local law enforcement, sheriff's office, fire and EMS. SRO Frank responded to actual lockdowns on school campuses during the prior year and kept everyone calm and safe. SRO Frank has been instrumental in thwarting REAL threats to schools.

The SRO working with Detectives conducted an investigation into a former teaching assistant, resulting in the arrest of the former teaching assistant for sexually assaulting a student. The SRO's rapport with the student victim greatly assisted in this investigation and conviction.

The SRO organized and participated in many community service events. Due to SRO Frank's exceptional service she was recognized on the local and national level. SRO Frank was recognized by and received an award from the Veterans of Foreign Wars Post 2207 for her exemplary service to the community. SRO Frank was awarded the Regional Exceptional Service Award by the National Association of School Resource Officers. This is a major accomplishment and she was selected as the awardee for our region, which encompasses six States.

In 2020/2021, the FPD responded to thousands of calls for service at schools in the Eel River Valley area. The majority of these calls were handled by SRO Frank. SRO Frank has identified, investigated and arrested students selling drugs and committing crimes. She provides an armed uniformed police presence in ERV schools while being approachable, a mentor, counsellor and role model to students and youth. She is present at most school sporting events and assemblies and interacts with students on a daily basis.

SRO Frank serves as a guiding force for our youth, knocking down barriers and changing negative perceptions of law enforcement, while maintaining a safe environment for the students. SRO is vital to the entire Eel River Valley.



**ATTACHMENT 3 - EXHIBIT A**  
**Fortuna Police Department**  
**2022/2023 Budget**

2/4/22

**Descriptions** **Amounts** **Approved B** **Remaining Balance**

**A. Personnel Costs**

Title: School Resource Officer Salary and Benefits Calculation: Hourly Rate: \$38.66 (Includes Holiday pay)	84,115			
Duties Description:				
Title: Salary and Benefits Calculation: Overtime	15,000			
Duties Description:				
Title: Salary and Benefits Calculation: Benefits- Health & Welfare, Retirement, Workers' Compensation	82,287			
Duties Description:				
Title: Salary and Benefits Calculation:			0.00	
Duties Description:				
<b>Total Personnel:</b>		<b>181,402</b>	<b>0</b>	<b>0.00</b>

**B. Operational Costs (Rent, Utilities, Phones, etc.)**

Title: <b>Rent, Utilities, Phones, etc</b>  Description: Occupany and Overhead Costs	12,500			
Title: Training Costs  Description: Mandated POST training	2,500	0	0.00	
Title: Special Expense  Description:	0	0	0.00	
Title:  Description:				
<b>Total Operating Costs:</b>		<b>15,000</b>	<b>0</b>	<b>0.00</b>

**C. Consumables/Supplies (Supplies and Consumables should be separate)**

Title: Supplies  Description: General Office Supplies - Paper, files, etc.	5,000	0	
Title: Vehicle Fuel  Description:			0.00
Title:  Description:			



**ATTACHMENT 3 - EXHIBIT A**  
**Fortuna Police Department**  
**2022/2023 Budget**

2/4/22

Descriptions	Amounts	Approved B	Remaining Balance
Title:			
Description:			
<b>Total Consumable/Supplies:</b>	<b>5,000</b>	<b>0</b>	<b>0.00</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Travel	2,500		0.00
Description: Travel Costs related to training for SRO Officer	0	0	0.00
Title:			
Description:			
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>	<b>2,500</b>	<b>2,500</b>	<b>0.00</b>
<b>E. Fixed Assets</b>			
Title: <b>Vehicle</b>			
Description: SRO fully equipped patrol vehicle			0.00
Title:			
Description:	0		
<b>Total Other Costs:</b>	<b>0</b>	<b>0</b>	<b>0.00</b>
<b>Budget Total:</b>	<b>203,902</b>	<b>0</b>	<b>\$0.00</b>

## School Resource Officer - FY2022-23 Budget Estimate

	FY 22-23 Proposed Amount	FY 21-22 BOS Approved Amount	Note
Total Employee Pay	\$ 84,114.92	\$ 76,021.69	Base Pay plus incentives (including POST Cert, Residency, Uniform, Holiday Pay, Longevity, SRO special assignment pay)
Total Overtime Pay	15,000.00	15,000.00	
Total Employee Benefits	82,286.86	77,401.26	Medicare, Health Insurance, Retirement, Workers Comp
<b>Total Personnel Cost</b>	<b>\$ 181,401.77</b>	<b>\$ 168,422.95</b>	
Overhead and Occupancy Costs (~10%)	\$ 12,500.00	\$ 12,500.00	Kept at \$12,500, amount same as approved in previous years cycle
Mandated POST Training	2,500.00	2,500.00	
<b>Total Operating Costs</b>	<b>\$ 15,000.00</b>	<b>\$ 15,000.00</b>	
Supplies	\$ 5,000.00	\$ 5,000.00	Fuel, general office supplies, paper, files, stickers, etc.
<b>Total Consumable/Supplies</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	
Travel	\$ 2,500.00	\$ 2,500.00	Travel Costs related to training for SRO Officer
<b>Total Travel Costs</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>	
<b>Total Employee Cost</b>	<b>\$ 203,901.77</b>	<b>\$ 190,922.95</b>	

## Police Officer - FY2022-23 Budget Estimate

	Proposed Amount	Approved Amount
<b>Pay:</b>		
Base Pay	\$ 65,639.97	
Incentive Pay for SRO/DTF (5%)	3,282.00	
Longevity Pay (5%)	3,282.00	
Advanced POST Cert	6,600.00	
Uniform Allowance	1,000.00	
Residency Incentive	600.00	
<b>Total Employee Pay</b>	80,403.97	-
Total Employee pay per hour	38.656	
Holiday Pay (paid out once a year)	3,710.95	
 <b>Benefits:</b>		
Medicare - Employer Portion (1.45%)	1,219.67	
Medical Insurance - Employer Portion	28,897.60	
CalPERS Required Employer Contribution	20,365.00	
CalPERS Employer Normal Cost (23.75%)	19,095.94	
Workers' Compensation (15.8060%)	12,708.65	
<b>Total Employee Benefits</b>	82,286.86	-
<b>Total Employee Pay and Benefits</b>	166,401.77	-



**RECEIVED**  
By Kaylie Harpin at 2:20 pm, Feb 17, 2022

#5

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Adult Protective Services and District Attorney's Office

Mailing Address: 808 E Street, Eureka, Ca

Contact Person: Jack Breazeal Title: Mental Health Deputy Director

Contact Person: Maggie Fleming Title: District Attorney

Telephone: 707-362-0610 E-mail address: Jbreazeal@co.humboldt.ca.us

Telephone: 707-445-7411 E-mail address: Mfleming@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$8,000.00

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

**RECEIVED**  
**FEB 17 2022**  
**CAO**

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The purpose of the Elder & Vulnerable Adult Services Team (EVASt) is to ensure the safety and wellbeing of elder/vulnerable adults in the community, enhance the effectiveness of the investigation and prosecution of elder abuse cases and to establish/maintain an effective working relationship between all Team Members. This collaborative effort strengthens each agency's ability to protect elder and vulnerable adults.

Humboldt County EVASt Team uses a multi-disciplinary approach to reduce the number of elder and vulnerable adult abuse cases in our county and process cases more thoroughly and efficiently.



### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section**. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 2-17-21

SIGNATURE: [Signature]

DATE: 2/17/22

SIGNATURE: Maggie Fleming

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153



5. Please provide a brief description of the proposal for which you are seeking funding.

The Elder and Vulnerable Adult Services Team (EVASt) is seeking funding to continue the collaborative efforts to address cases of elder and vulnerable adult abuse in our community.

- The goals of the Elder and Vulnerable Adult Services Team are to:
- Ensure the safety and wellbeing of elders/vulnerable adults in the community.
- Conduct joint investigations of elder/vulnerable adult abuse and neglect cases;
- Address the increasing incidents of financial abuse and self-neglect in our county;
- Enhance the prosecution of abuse cases; and
- Provide greater services, support, and access to resources for those who are at risk of, or have been subjected to, elder or vulnerable adult abuse and neglect.

All funding requested will help EVASt to enhance their Multidisciplinary Team (MDT) aimed at increasing the safety of elders and vulnerable adults and fund costs associated with trainings and travel costs.

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

The agencies involved in this grant proposal operate as state-mandated programs, regardless of external funding opportunities. *Measure Z* funding, however, will allow for the current processes to be enhanced and expanded upon, increasing collaboration, knowledge, and the safety of elders and vulnerable adults in our community. *Measure Z* funding will have an ongoing, lasting effect as it allows key partners to streamline their understanding of, and response to, elder and vulnerable adult abuse.

*Measure Z* funding will also solidify EVASt to the point of being secure enough to seek other sources of funding.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

The request for funding is for continued training and travel to out of the area conferences.

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

*Measure Z* funding allows EVASt to take our collaborations, conversations and services to the next level. EVASt finalized an MOU, solidified and inter-agency case review team and finalized the improvements to the Multi-Disciplinary Team (MDT) aimed at increasing the safety of elders and vulnerable adults in the community.

EVASt's services, prevention and treatment methods will meet the identified needs of the community, increasing the likelihood of willing participation by community partners.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

No. The current proposal seeks funding to support the enhancement of an interagency collaboration of current and willing Humboldt County agencies.

**Attachment A: Proposal Narrative – Elder and Vulnerable Adult Services Team  
Personnel (Continued Funding from FY 21-22 – Not in current Budget)**

Program Coordinator (Full Time): The continued funding of this position allows for collaborative program development, community and tribal engagement, best practice research and implementation, and management of training out outreach opportunities. The Program Coordinator works closely with the District Attorney's Office, the Sheriff's Office and other community partners working with victims of elder and vulnerable adult abuse and neglect. The Program Coordinator ensures that case tracking, trends and projections are being used to fuel decisions made by EVAST and works with other team members to meet and review/staff cases or upcoming issues on an ongoing basis.

District Attorney Investigator (half Time) and Deputy District Attorney (Quarter Time):

These positions are responsible for participating in EVAST MDT's, coordination joint investigations with other agencies and help to increase the prosecution of elder and vulnerable adult abuse and neglect cases. In addition, these positions conduct outreach to others in the community who may be aware of the abuse towards elders or vulnerable adults, as well as contacting and remaining with any elder or vulnerable adults through the criminal case.

**Transportation & Travel**

Professional Development: Funds will be used to enhance the skills and practices of agencies working with elders and vulnerable adult victims of abuse. Funding will be used to send four EVAST partners to attend yearly trainings in Sacramento, Ca.

## **Attachment B: Prior Year Results**

Below are the accomplishments of EVAST made possible by FY 2021-22 Measure Z funding.

### Community Outreach

Over the last year, EVAST has continued to strengthen relationships with local community members. EVAST has collaborated with Bear River Band Rancheria to provide APS/IHSS training. EVAST will continue to reach out to other tribal members to help meet the needs of elder and vulnerable individuals in Humboldt County.

### Training

In May 2019, UC Davis Continuing and Professional Education held two trainings in our community. "Working with the Criminal Justice System" and "Collaborating to Build Criminal Elder Abuse Cases". These trainings helped APS and Law Enforcement improve the ability to successfully work together to build elder abuse cases and effectively conduct coordinated investigations.

### Personnel

EVAST was able to continue to fund a Program Coordinator, a half-time Deputy District Investigator and a quarter-time Deputy District Attorney, both assigned specifically to elder and vulnerable adult abuse cases. Each of these positions are key to the day-to-day operations of EVAST.

### Other Accomplishments

In addition to Measure Z specific accomplishments, EVAST has:

Developed a Monthly APS Case Review Team to discuss high-end APS cases and reports of abuse and neglect. This team is working with the Program Coordinator to develop the structure of a larger, quarterly EVAST Community Multidisciplinary (Case Review) Team.

Continued to strengthen relationships with city and county law enforcement agencies and the Public Guardian. These members regularly attend the EVAST meetings and assist with the review of cases.

Continued to collect and share ongoing case information with the District Attorney's Office.

Attachment II - Exhibit E

Budget

Elder and Vulnerable Adult Services Team (EVASt) - APS and the District Attorney's Office

Invoice Date: \_\_\_\_\_

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Descriptions	Amounts	Approved Budget	Remaining Balance
--------------	---------	-----------------	-------------------

**A. Personnel Costs**

Title: Program Coordinator (Continued Funding) Salary and Benefits Calculation: \$62,195.75 (Salary) + \$47,517.33 (Benefits)			0
Duties Description: Full Time			

Title: District Attorney Investigator (Continued Funding) \$44,844.33 (Salary) + \$23,347.56 (Benefits)			0
Duties Description: Half Time			

Title: Deputy District Attorney (Continued Funding) Salary and Benefits Calculation: \$26,802.56 (Salary) + \$10,186.45 (Benefits)			0
Duties Description: Quarter Time			

Title: Salary and Benefits Calculation:			0
Duties Description:			

**Total Personnel:                      0.00                      0.00                      0**

**B. Operational Costs (Rent, Utilities, Phones, etc.)**

Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			

**Total Operating Costs:                      \$0                      0                      0**

**C. Consumables/Supplies (Supplies and Consumables should be separate)**

Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			

Attachment II - Exhibit E  
Budget

Elder and Vulnerable Adult Services Team (EVAST) - APS and the District Attorney's Office

Invoice Date: \_\_\_\_\_

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Descriptions	Amounts	Approved Budget	Remaining Balance
Description:			
<b>Total Consumable/Supplies:</b>	<b>\$0</b>	<b>0</b>	<b>0</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Professional Development Training and Travel Cost			
Description: Requesting funds for four staff and team members to attend yearly 1	8,000.00		
Title:			
Description:			
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>	<b>8000</b>	<b>0</b>	<b>0</b>
<b>E. Fixed Assets</b>			
Title:			
Description:			
Title:			
Description:			
<b>Total Other Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Invoice Total:</b>	<b>8,000.00</b>		

**ATTACHMENT II - EXHIBIT F**

Measure Z - Invoice

**Elder and Vulnerable Adult Services Team (EVASt) - APS and the District Attorney's Office**

**Jack Breazeal**

**808 E Street, Eureka, Ca.**

**707-362-0610**

Invoice Date: \_\_\_\_\_

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)	\$0.00	
Operational Costs (Rent, Utilities, Phones, etc.)	\$0.00	
Consumables/Supplies (Supplies and Consumables should be separate)	\$0.00	
Transportation/Travel (Local and out of county should be separate)	\$8,000.00	
Other (Indirect Costs, Contracts, etc.)	\$0.00	
		<b>\$8,000.00</b>

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature and date: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Send invoice to:

**COUNTY OF HUMBOLDT**  
 County Administrative Office  
 825 Fifth Street, Room 112  
 Eureka Ca 95501



\_\_\_\_\_ Date

\_\_\_\_\_ Date

(707) 445-7266



### CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Southern Trinity Area Rescue

Mailing Address: Po Box 7, Scotia, CA 95565

Contact Person: Brooke Entsminger Title: EMS Manager

Telephone: 707-574-6616 x 209 E-mail address: bentsminger@sthsclinic.org

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 198,575.00

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past? (check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

**Southern Trinity Area Rescue (STAR) is a rural non-profit ambulance company that provides 911 emergency medical services. STAR is the only ambulance provider in its service area. 25% of STAR's emergency calls are located within Humboldt County or involve Humboldt County citizens. Without Measure Z funds STAR would not be able to continue providing this rural ambulance service and the response time for medical emergencies in this remote area of Humboldt county would increase by more than an hour minimum. Measure Z has helped STAR ambulance continue to exist and keep those critical response times down for the people who need that critical help.**



5. Please provide a brief description of the proposal for which you are seeking funding.

**Southern Trinity Area Rescue (STAR) is the only 911 Ambulance response service in the Eastern Humboldt/ Southern Trinity County area on the Highway 36 corridor. STAR currently is a partially volunteer staffed, non-profit service; however, due to changes in the local community and industry for the past 10 years STAR has experienced trouble recruiting enough volunteers to fully staff its ambulance. As a result, STAR has transitioned to having 4 paid fulltime EMT's to help alleviate some of the strain on the volunteers as well as make it possible for STAR to continue to serve its community and provide fulltime emergency medical care to this rural part of the county. In 2021 STAR received Measure Z funds and with them was able to employ 3 fulltime EMT's with great success. Currently we have 4 fulltime EMT's so there are no gaps in service. STAR would like to continue maintaining all 4 positions and needs Measure Z funds to continue to do so. With these 4 positions STAR can maintain being fully staffed and provide 911 ambulance service to a part of the county that would otherwise have none.**

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

**STAR is constantly applying for a variety of grant funds to improve its service, along with volunteer led fundraisers, donations, financial support from Trinity County, and patient billing revenue. STAR did get a significant increase in onetime funding from Trinity County this year; however, our cost also increased this year. We are currently working with Trinity County toward a long-term solution for funding more of STARs operations through the state of California if possible. This is a long process as currently the state requires counties to provide ambulance service.**

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

**Currently Measure Z, and the sources mentioned in question #6 supply funding for STAR. Rural ambulance service is a non-profit business by nature and small communities that rely on it will always need financial assistance to keep it operational.**

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

**Most grant funders want to see community effort and support before they invest in a company or project. If STAR can show that it has the support of Humboldt County through Measure Z, there will be a better chance of being awarded matching funds or support from other sources when they are available. Also, the more both counties (Humboldt and Trinity) are involved in keeping STAR operational, the more aware people will be of its importance. For instance, it is partially due to the example from Measure Z support for STAR for the past couple years that Trinity County is making an effort to secure more funds for its emergency services.**

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

**No**



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

The sole purpose of this Measure Z application is to continue receiving the funds needed to fully staff our severely understaffed ambulance service by continuing to employ 4 full-time EMT's and maintain 24/7 ambulance coverage. One time grant funds for equipment and projects are easier to come by than continuous yearly assistance for operations and personnel. The Measure Z funds we have been awarded in the past have helped fill the funding gap and keep STAR ambulance operational.

### REQUIRED ATTACHMENTS

Include the following with your application, making sure to limit your responses to one page, per section. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 2-11-22

SIGNATURE: 

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

## Proposal Narrative

Southern Trinity Area Rescue (STAR) is a partially volunteer, non-profit, 911 ambulance services which provides Emergency Medical Services (EMS) to 1250 square miles of remote Eastern Humboldt and Southern Trinity counties. STAR was formed in 1979 by a small group of local community-oriented volunteers. Today it provides both advanced and basic 911 ambulance services 24 hours a day, 365 days a year to its service area. STAR covers a response area from 10 miles east of Bridgeville in Humboldt County to the South Fork Mountain ridge, and from Zenia/Kettenpom bordering Alderpoint to east of the Yolla Bolly Range. This vast area includes a large section of Hwy 36, Dinsmore, the Ruth Lake Recreation Area, and the Southern Trinity School District. STAR is the only ambulance provider for these vastly underserved regions where 68 % of the population lives below the federal poverty line and a large population comes to vacation. From our central base of operations in Mad River CA, just one mile from the Humboldt County boarder, the nearest hospital is 52 miles away in Fortuna, Ca. STAR is proud to serve these vast, sometimes forgotten, regions of Humboldt and Trinity counties. Our services provide emergency medical care to people who would otherwise have none. Our volunteers work very hard with the community to continuously raise money through benefit activities and donation drives along with billing revenue and grants, to support STAR's basic expenses, including supplies, uniforms, training, maintenance, insurance and licensing.

For the past 5 years we have been at a critical point. Due to changes in community and industry in our area, our call volume remains constant, while our number of volunteers continues to shrink drastically. Last year we acquired Measure Z funds to employ the three full time EMT's we needed to keep STAR operational and supplement our volunteer run shifts. We were also able to acquire year to year designated funds from the Ruth Lake Community Services District to help supplement those positions. These paid EMT's staffing the ambulance four days a week (96 hours) give our volunteers the relief they need to continue performing the great service they provide, as well as keep 911 services available. STAR is in its 42nd year of service and, 2017 was the first year STAR ever requested and received any financial assistance from Humboldt County. STAR is asking to be granted Measure Z funds to pay for the three already existing EMT positions, as well as a fourth one. The fourth EMT position was created recently out of necessity by making internal cuts as well as some successful acquisition of one-time funds; however, those funds will not last into the next year. We are asking for Measure Z funding so we can ensure the critical continuous emergency medical coverage for our area in the future.

STAR recognizes that eastern Humboldt County is only a part of its response area, however, on average 20% of our resources are spent in Humboldt County, or on Humboldt County residents.

### Call Summary 2021

	Humboldt	Trinity	Other
<b>Emergency Medical Call Location</b>	26	113	
Yearly Percent of Calls	18.7%	81.3%	
<b>County of Residence for Patient Treated</b>	31	83	32
Yearly Percent	21.2%	56.8%	21.9%

STAR plays a critical role in providing rural Emergency Medical Service to a remote portion of Eastern Humboldt County along Hwy 36. We look forward to working with the Citizens Advisory Committee on Measure Z to ensure we do not lose this valuable coverage, and thank you in advance for your consideration.

## **Southern Trinity Area Rescue Prior Year Results**

Southern Trinity Area Rescue (STAR) was awarded \$136,348.00 of Measure Z funds for the 2021-22 year to maintain three fulltime paid EMT's to help staff the ambulance and keep 911 medical services available in our remote part of Eastern Humboldt County.

STAR is currently staffing 4 fulltime paid EMT's, 3 of which have been on staff since July 2020 after receiving funding from Measure Z. These employees have given our volunteers some much needed relief and kept the ambulance operational by filling some of the open shifts that exist. The paid staff is very dedicated to STAR and help with extra activities above and beyond regular duties to continue to improve the ambulance. Because of this dedication we can offer quality service, care, and higher standards of operational ability.

Currently, with full time ambulance coverage 6 days a week, possible due to the above-mentioned funding for staff, STAR has been able to maintain reliable 911 coverage of its service area. Our service and coverage ability has seen some turmoil this year due to COVID, but these paid employees are the main reason our ambulance service is surviving these current events.

The effects of hiring EMT's to supplement our volunteer staff have been nothing but positive. Not only has it enabled STAR to maintain ambulance service in its service area, but it has decreased response times to an all-time low when responding to critical emergencies; along with creating progressive improvements in the quality of emergency preparedness and care STAR is able to offer.

STAR is asking Humboldt County to help us maintain these four positions for the 2022-23 year. Without these paid EMT positions STAR would no longer be able to provide continuous ambulance coverage in its service area.

The local STAR community has expressed great appreciation for continuing to have reliable ambulance service available where they live or come to hunt, fish, camp and travel through on the Highway 36 corridor. The volunteers of STAR have expressed repeatedly how grateful they are to have assistance in keeping the ambulance service afloat and continue serving the community. STAR hopes to continue working with Humboldt County to carry on with this successful project.

**PROPOSED BUDGET**

<b>Agency Name: Southern Trinity Area Rescue</b>
<b>Coordinator/Contact: Brooke Entsminger</b>
<b>Address: PO Box 7 Scotia CA</b>
<b>Phone: 707-574-6616 x 209</b>

**Descriptions**

**Costs**

**Requested Budget**

**Remaining Balance**

**A. Personnel Costs**

Title: EMT	49,643.75		
Salary and Benefits			-49643.75
Duties Description: Full time ambulance response			

Title: EMT	49,643.75		
Salary and Benefits			-49643.75
Duties Description: Full time ambulance response			

Title: EMT	49,643.75		
Salary and Benefits			-49643.75
Duties Description: Full time ambulance response			

Title: EMT	49,643.75		
Salary and Benefits			-49643.75
Duties Description: Full time ambulance response			

Title: Salary and Benefits			0
Duties Description:			

**Total Personnel: 198,575.00**

**0.00 (198,575.00)**

**B. Operational Costs (Rent, Utilities, Phones, etc.)**

Title: Description:			
Title: Description:			
Title: Description:			
Title: Description:			

**Total Operating Costs:**

**0 0**

**C. Consumables/Supplies (Supplies and Consumables should be separate)**

Title: Description:			
Title: Description:			
Title: Description:			
Title: Description:			

**Total Consumable/Supplies:**

**0 0**

**D. Transportation/Travel (Local and Out-of-County should be separate)**

**0 0**

**PROPOSED BUDGET**

Agency Name: Southern Trinity Area Rescue
Coordinator/Contact: Brooke Entsminger
Address: PO Box 7 Scotia CA
Phone: 707-574-6616 x 209

Descriptions	Costs	Requested Budget	Remaining Balance
Title: _____ Description: _____			
Title: _____ Description: _____			
Title: _____ Description: _____			
Total Transportation/Travel Costs:		0	0
<b>E. Fixed Assets</b>			
Title: _____ Description: _____			
Title: _____ Description: _____			
Title: _____ Description: _____			
Title: _____ Description: _____			
Total Other Costs:		0	0
Budget Total:		198,575.00	

GLENN ZIEMER, Chair – First District  
ERNIE BRANSCOMB, Second District  
GINGER CAMPBELL, Third District  
NICHOLAS KOHL, Fourth District  
SCOTT BINDER, Fifth District



JUSTIN ROBBINS, Vice-Chair, At Large  
BOB BRONKALL, At-Large  
SEAN ROBERTSON, Fire Chiefs Assoc.  
WILLIAM HONSAL, Sheriff's Office  
EDDIE MORGAN, Alternate  
TAMI TRENT, Alternate

## CITIZENS' ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES

The Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures is now accepting applications for funding. *Measure Z*, Humboldt County's Public Safety/Essential Services Measure, is a half-cent sales tax, passed by the voters of Humboldt County during the November 2014 general election.

*Measure Z* will provide funds to maintain and improve public safety and essential services, such as:

- Investigating violent crimes, including rape and domestic violence;
- ✓ • Maintaining 911 emergency response times;
- Ensuring on-duty Sheriff's deputies;
- Providing drug treatment programs;
- Providing services for the victims of child abuse;
- ✓ • Maintaining rural fire protection and ambulance services; and
- Cleaning up environmentally-damaging marijuana farms and illegal dumping.

If you believe you provide public safety or essential services for Humboldt County, and would like to apply for *Measure Z* funding, an application for funding may be obtained on the County's website at [www.humboldt.gov.org](http://www.humboldt.gov.org), or by contacting the Humboldt County Administrative Office, (707) 445-7266.

**Applications for funding must be filed with the county administrative office BY 5:00 P.M. ON FEBRUARY 18, 2022. Postmarks are not acceptable for meeting this deadline.**

**Glenn Ziemer**  
Committee Chair

**Justin Robbins**  
Committee Vice Chair



### CITIZENS' ADVISORY COMMITTEE ON ~~MEASURE Z~~<sup>CAZ</sup> EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

## APPLICATION FOR FUNDING

Agency Name: Humboldt County Sheriff's Office (HCSO) and Humboldt County Department of Health & Human Services- Behavioral Health (DHHS-BH)

Mailing Address: 507 F Street, Eureka CA 95501

Contact Person: Kelly Johnson, LCSW

Title: Senior Program Manager

Telephone: 707-407-9577

E-mail address: kjohnson@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 1,287,090.00 \_\_\_\_\_

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

Humboldt County Department of Health and Human Services- Behavioral Health (DHHS-BH) and several local law enforcement agencies participated in the Sequential Intercept Mapping (SIM) process January 23-24, 2018. A Sequential Intercept Model mapping is a workshop to develop a map that illustrates how people with behavioral health needs encounter and flow through the criminal justice system. Through the workshop, facilitators and participants identify opportunities for linkage to services and for prevention of further penetration into the criminal justice system.



The Humboldt County SIM findings indicated the number one priority was the addition of a behavioral health team who could co-respond with law enforcement.

In 2020, The Humboldt County Sheriff's Office (HCSO) received 2080 mental health calls for service. As of early December 2021, HCSO received 2143 mental health calls for service. Most of those calls (86.14%) were welfare check calls, many of which likely could have been handled by Behavioral Health staff. The remaining calls included suicidal subjects and/or led to a 5150 hold. Those types of calls could benefit from co-response. During the COVID-19 pandemic, Humboldt County has had a 163% increase in people placed on 5150 holds, which is negatively impacting our four local hospital emergency departments (EDs) since people on 5150 holds are being held in EDs while they wait for medical clearance. DHHS-BH Mobile Response Team rescinded 49% of holds written last year. Earlier intervention through co-response will likely decrease the number of unnecessary 5150 holds written by law enforcement.

By providing proactive co-response to mental health related calls for service we aim to:

- a. Increase the overall number of people with serious mental illness (SMI) diverted from the criminal justice system during co-response in the field.
- b. Decrease unnecessary arrests for people with behavioral health disorders.
- c. Decrease number of 5150 holds written by Law Enforcement.
- d. Increase number of people referred and linked to appropriate services in the community.

5. Please provide a brief description of the proposal for which you are seeking funding.

Mobile Intervention Services Team (MIST) Expansion:

MIST was previously funded from Measure Z as part of an award to the City of Eureka. The project has been successful and DHHS intends to make it available in more communities of Humboldt County, beyond Eureka and Arcata. MIST has expanded our partnerships to include Arcata Police Department (APD) and Humboldt County Sheriff's Office (HCSO) in unincorporated areas of the County.

MIST activities provide public safety by having clinical staff from DHHS-BH work together in the field to identify and engage people with serious mental illness and/or substance use disorders that have frequent contacts with law enforcement. The goal for participants is to obtain and retain stable housing and to engage in substance use disorder and/or mental health treatment.



DHHS-BH proposes to imbed Clinicians, Case Managers, and Peer Coaches into HCSO patrol operations to co-respond to potential mental health calls for service. Providing co-response staffing will allow for a proactive program that emphasizes treatment in the least restrictive manner through early intervention, case management, clinical care, peer support, and linkage with community-based partners. Co-response personnel will work directly with clients and their family members/natural supports to provide and link individuals to a wide range of appropriate services, both for immediate crisis service needs and post crisis service needs.

This request for funding includes two teams of three staff members to work two shifts a week to provide 7 day a week coverage, emergency shelter housing for up to 5 clients at a time provided by a contract provider, two vehicles for the staff members to use in co-response efforts, and radios to assist co-response staff in maintaining communication with HCSO personnel. See details in budget.

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

Behavioral health services funded by MediCal, Medicare and private insurance are available from the County. In July of 2019, Drug MediCal began funding substance use disorder treatment, including detox. The gaps covered by this request are related to staffing and housing since participants are often homeless and to support the work of outreach and clinical staff that will be working with law enforcement officers. Housing may be short-term (such as motels or supervised group living) to get participants off the streets immediately while other housing and treatment is being arranged; may be transitional for persons that require stability and supervision while participating in treatment to be successful; may be transitional with aftercare for persons leaving 30-day residential treatment to avoid a return to the street and relapse into addiction; or, may be financial assistance to cover security deposits, application fees and temporary rental assistance so participants will obtain permanent housing. MIST staff will provide linkages to the DHHS HOME Program for linking to an appropriate county housing project.

Humboldt County Board of Supervisors have made affordable housing a priority for the County. The State is releasing substantial funding to build more housing and to address the multiple issues of persons experiencing homelessness. DHHS expects to make use of these funds and to reduce dependence on Measure Z.



7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

The early co-response pilot project of MIST was a collaborative program with the Eureka Police Department and focused on homeless outreach from 2015-2020. The staffing was funded by Mental Health Services Act (MHSA) Innovations funding. The program was successful but was retired in June 2020 due to a limit of five years of funding. In July 2020, DHHS-BH was awarded funding through a contract with the Department of State Hospitals (DSH) to provide Mental Health Diversion services. In March of 2021, the City of Arcata allocated CARES Act funding to support MIST staff to provide co-response services with the Arcata Police Department (APD) four days a week.

The DSH Mental Health Diversion contract has a narrow focus that only allows DHHS-BH to accept referrals from the courts based on a narrow scope of criteria after individuals have already been arrested for crimes. The City of Arcata CARES Act funding only supports MIST in serving the City of Arcata. Measure Z funding would allow MIST to expand services throughout Humboldt County to a broader range of people.

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

MIST activities are part of the DHHS efforts to reduce the numbers of individuals and families experiencing homelessness in Humboldt County. MIST focuses on the difficult population of people with severe mental illnesses that require extraordinary effort to engage and often have substance use disorders. DHHS is very active in developing housing opportunities and grant funding to support housing stability for low and very low-income residents. Currently DHHS receives funding from HUD, Mental Health Services Act (MHSA), Department of State Hospitals (DSH), and State sources for CalWORKS families and persons existing on General Relief while waiting for SSI. This project will give the County a lead on the federal and state rollout of the 988 crisis response line that is on the horizon.



9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

MIST does require the cooperation of Law Enforcement entities. DHHS has been exploring the expansion of MIST during the past year and has started working closely with Arcata Police Department and the HCSO. MIST staff will be equipped with radios and electronic information to better collaborate with law enforcement to provide the right levels of interventions in the field.

Arcata House Partnership (AHP) has agreed to partner with DHHS-BH to provide emergency shelter housing services including the following:

Emergency shelter for up to 5 people (three 1-bed rooms and one 2-bed room), in an accessible fully furnished house with living room, bathroom, modified kitchen (no stove), laundry, and yard. Electricity, gas, water and sewer and trash will be provided. On street parking if needed.

- MIST team will maintain occupancy
- AHP housing support will include:
  - staff from 4 pm – 8 am daily.
  - Training and support to learn how to live in a shared space, daily tasks to maintain the cleanliness and safety of a home and learning basic living skills.
  - \$100 per month per person while people do not have Cal fresh for basic necessities like special shampoo, soap, snacks etc.
  - Work with MIST team who will provide connection and referral to supportive services and entrance into the Homeless Management Information System (HMIS) if required.
  - Three meals a day will be provided. Continental breakfast that is prepared on site, sack lunch as requested, and hot meal will be delivered to the house daily. Each room will have a small refrigerator in it for individual use. The refrigerator in the kitchen will be used for the daily lunch or dinner meal provided.
  - Each person will be provided with a set of sheets, comforter, blanket, pillow, and towels when they move in.
  - AHP staff will meet with MIST team at least once weekly.



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No **YES**

If you checked yes, detail those expenses here:

**DHHS-BH Personnel**

**Class**

<b>No.</b>	<b>Class Description</b>	<b>FTE</b>
916	Supervising Mental Health Clinician	1.00
576B	Peer Coach II	2.00
907	Mental Health Case Manager	2.00
909B	Mental Health Clinician II	2.00

**Proposed Emergency Shelter**

**Program (Contract)**

\$340,216

**Equipment upgrade/replacements**  
over time.



### REQUIRED ATTACHMENTS

Include the following with your application, making sure to limit your responses to one page, per section. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 2/15/2022

SIGNATURE: K Johnson

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name: Humboldt County Sheriff's Office (HCSO) and Dept. of Health and Human Services-Behavioral Health (DHHS-BH)</b>
<b>Coordinator/Contact: Kelly Johnson, LCSW</b>
<b>Address: 507 F Street, Eureka CA 95501</b>
<b>Phone: (707) 407-9577</b>

Descriptions	Costs	Requested Budget
<b>A. Personnel Costs</b>		
Title: Supervising Mental Health Clinician Salary and Benefits Salary \$97,032.00, Health, Life Dental, SUI, PERS, FICA \$47,549.19 (per 1.0 FTE) 1.0 FTE	144,581.19	\$144,581
Title: Peer Coach II Salary and Benefits Salary \$36,504.00, Health, Life Dental, SUI, PERS, FICA \$24,826.98 (per 1.0 FTE) 2.0 FTE	122,661.96	\$122,662
Title: Mental Health Case Manager Salary and Benefits Salary \$47,798.4, Health, Life Dental, SUI, PERS, FICA \$29,066.90 (per 1.0 FTE) 2.0 FTE	153,730.60	\$153,731
Title: Mental Health Clinician II Salary and Benefits Salary \$77,916.80, Health, Life Dental, SUI, PERS, FICA \$40,373.35 (per 1.0 FTE) 2.0 FTE	236,580.30	\$236,580
Title: Senior Program Manager (Project Director) Salary and Benefits Salary \$114,961.60, Health, Life Dental, SUI, PERS, FICA \$54,279.96 (per 1.0 FTE) 0.2 FTE	33,848.31	\$33,848
Title: Administrative Analyst II Salary and Benefits Salary \$59,820.80, Health, Life Dental, SUI, PERS, FICA \$33,580.11 (per 1.0 FTE) 0.2 FTE	18,680.18	\$18,680
<b>Total Personnel:</b>	<b>710,082.54</b>	<b>\$710,083</b>
<b>Personnel duties description:</b>		
Deployment of clinical and case management in a co-responder model with local law enforcement. This collaboration between system partners and communities will provide behavioral health treatment in the least restrictive manner, screening for suicidality, crisis de-escalation and resolution. Peer support, discharge planning, safety planning, and linkage to medical and behavioral health services following a crisis event. Two Case Managers, two Mental Health Clinicians and two Peer Coach positions will meet deliverables to build capacity for the integration of mental health into the law enforcement system.		
Staffing, including managerial, supervisory and administrative staff to support the Co-Responder Direct Service Implementation as well as Capacity-Building Activities. Senior Program Manager will serve as project lead on coordination of service strategies, steering accomplishment of deliverables and conducting meetings with Law Enforcement; Supervising Mental Health Clinician to provide support to clinical, case management and peer staff to reinforce success in client care outcomes and deliverables; Administrative Analyst for data collection, evaluation, report production and development and coordination of trainings.		
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>		
Title: DHHS-BH Operational Description: Communications	7,500.00	\$7,500
Title: MIST Co-responders Description: Staff Development & Training	6,900.00	\$6,900
Title: DHHS-BH Indirect Description: 10% de minimis	71,008.25	\$71,008
Title: Proposed Emergency Shelter Program (Contracted) Description: Housing Support Worker	223,787.70	340,216.46
Supervision	15,000.00	
Rent	24,000.00	
Utilities	17,000.00	
Food / food cards	14,000.00	
Household	6,000.00	
Maintenance	9,500.00	
Admin - 10%	30,928.76	
Title: Description:		
<b>Total Operating Costs:</b>	<b>425,624.71</b>	<b>\$425,625</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>		
Title: DHHS-BH Operational Description: Office supplies	7,500.00	\$7,500
Title: DHHS-BH Operational Description: Household supplies	750.00	\$750
Title: Power Inverter - 2 @ \$50/each Description:	100.00	\$100
Title: Motorola APX 6000Li radios - 3 each @ \$1,840.25 Description:	5,520.75	\$5,521

# Exhibit E

## PROPOSED BUDGET

Agency Name: Humboldt County Sheriff's Office (HCSO) and Dept. of Health and Human Services-Behavioral Health (DHHS-BH)
Coordinator/Contact: Kelly Johnson, LCSW
Address: 507 F Street, Eureka CA 95501
Phone: (707) 407-9577

Descriptions	Costs	Requested Budget
Title: Laptop Computers and Docking Stations - 6 each @ \$1,560.00 Description:	9,360.00	\$9,360
<b>Total Consumable/Supplies:</b>		<b>\$23,231</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>		
Title: DHHS-BH Operational Description: Mileage	38,152.00	\$38,152
Title: Description:		
Title: Description:		
<b>Total Transportation/Travel Costs:</b>		<b>\$38,152</b>
<b>E. Fixed Assets</b>		
Title: Vehicle - all wheel drive SUV - 2 each @\$ \$45,000 Description:	90,000.00	\$90,000
Title: Description:		
Title: Description:		
Title: Description:		
<b>Total Other Costs:</b>		<b>\$90,000</b>
<b>Budget Total:</b>		<b><u>1,287,090.00</u></b>

**EXHIBIT F**

Exhibit F - Measure Z - Proposed Invoice

<b>Agency Name: HCSO and DHHS-BH</b>
<b>Coordinator/Contact: Kelly Johnson, LCSW</b>
<b>Address: 507 F Street, Eureka, CA 95501</b>
<b>Phone: 707-407-9577</b>

Invoice Date: \_\_\_\_\_

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)	\$710,082.54	
Operational Costs (Rent, Utilities, Phones, etc.)	\$425,624.71	
Consumables/Supplies (Supplies and Consumables should be separate)	\$23,230.75	
Transportation/Travel (Local and out of county should be separate)	\$38,152.00	
Other (Indirect Costs, Contracts, etc.)	\$90,000.00	
		<b>\$1,287,090.00</b>

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature: K Johnson Date: 2/15/2022

Print Name: Kelly Johnson, LCSW Title: Senior Program Manager

Approved by County Administrative Office: \_\_\_\_\_ Date: \_\_\_\_\_

**Humboldt County Administrative Office**  
825 Fifth Street, Room 112  
Eureka Ca 95501



[cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us)  
(707) 445-7266

## EXHIBIT F

### Exhibit F - Measure Z - Proposed Invoice

<b>Agency Name: HCSO and DHHS-BH</b>
<b>Coordinator/Contact: Kelly Johnson, LCSW</b>
<b>Address: 507 F Street, Eureka, CA 95501</b>
<b>Phone: 707-407-9577</b>

Invoice Date: \_\_\_\_\_

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)	\$710,082.54	
Operational Costs (Rent, Utilities, Phones, etc.)	\$425,624.71	
Consumables/Supplies (Supplies and Consumables should be separate)	\$23,230.75	
Transportation/Travel (Local and out of county should be separate)	\$38,152.00	
Other (Indirect Costs, Contracts, etc.)	\$90,000.00	
		<b>\$1,287,090.00</b>

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name:  Kelly Johnson, LCSW  Title:  Senior Program Manager

Approved by County Administrative Office: \_\_\_\_\_ Date: \_\_\_\_\_

**Humboldt County Administrative Office**  
825 Fifth Street, Room 112  
Eureka Ca 95501



[cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us)  
(707) 445-7266

**Proposal Narrative:** Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (*one page maximum*)

DHHS-BH does not currently have a countywide co-responder program that is able to respond to the needs of people with severe mental health disorders that have frequent contacts with law enforcement. HCSO is committed to working collaboratively with DHHS-BH to implement a countywide co-responder program. DHHS-BH has established relationships with several other community providers including substance use disorder treatment programs, medical clinics, emergency departments, and Tribes. These relationships will be beneficial in identifying people experiencing crises in the community that have not been brought to the attention of law enforcement.

Many community members who contact emergency services due to a mental health crisis need better access to appropriate services including substance use disorder services, community housing support, social services, medical care, and outpatient mental health treatment. Co-responders can provide an evaluation and facilitate rapid access to these kinds of resources, decreasing the need for admission to acute services and freeing up law enforcement to return to their other duties. The addition of Case Managers and Peer Coaches who can follow up and transport individuals needing community services will allow an even more effective linking of services for underserved community members.

The addition of co-response personnel is expected to prevent the need for additional crisis interventions, prevent the need for ongoing engagement with law enforcement, mitigate unnecessary expenditures of law enforcement, and reduce the number of encounters between law enforcement and persons experiencing behavioral health crises resulting in arrests and jail time.

DHHS-BH proposes to schedule a Clinician, Case Manager and Peer Coach 10 hours a day, 7 days a week to co-respond with HCSO. Most mental health calls for service in 2020-2021 occurred between 10:00 AM and 9:00 PM and we aim to provide staffing during those hours. DHHS-BH has six licensed clinicians throughout the department that are trained in Crisis Negotiations. The co-response team will utilize the crisis clinicians on an as needed basis until we are able to hire dedicated clinicians for the co-response team allowing us a rapid start when we are awarded the funds. DHHS-BH staff will be equipped with iPhones to access team clinicians for real-time consultation in the field.

When HCSO receives mental health related calls they will dispatch a DHHS-BH co-response staff person to respond to the call if it is during program operation hours. HCSO personnel can make referrals to the DHHS-BH co-response staff for calls received after program operation hours to follow up during program operation hours. DHHS-BH co-response staff will consist of Case Managers and Peer Coaches. They will have access to licensed clinicians trained in Crisis Negotiations, Trauma Informed Care and crisis intervention when needed. Case Managers and Peer Coaches will assist individuals with linking to appropriate services proactively or after a crisis for follow-up care. MIST staff will be equipped with radios to stay in contact with HCSO when in out of cell coverage areas. When hired, the new clinicians will also be trained in Crisis Negotiations, suicide and violence risk assessments and Trauma Informed Care approaches.

The outlying areas in Eastern, Northern, and Southern Humboldt are lacking services. Many of the local Tribes in Humboldt County are in the outlying areas. These populations, especially tribal youth, have a higher percentage rate of crises and a state of emergency has been declared for the suicide of youth in these underserved and difficult to reach outlying areas. HCSO has few personnel dedicated to the outlying areas. DHHS-BH has developed relationships with several Tribes and community providers in the outlying areas. We will leverage those relationships to assist us in identifying individuals in the outlying areas needing assistance from the co-response team. Additionally, HCSO has cross deputized law enforcement officers in three Tribal Police Departments. The co-response team will work to develop collaborative relationships with those departments to better serve our Tribal communities.



## CITIZENS' ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Humboldt County Administrative Office

RECEIVED

Mailing Address: 825 5<sup>th</sup> Street, Rm 112

FEB 17 2022

Contact Person: Elishia Hayes

Title: County Administrative Officer

CAO

Telephone: 707-445-7266

E-mail address: cao@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$106,981.92

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

This proposal fits the intent of Measure Z in several ways:

**Provide funds to maintain public safety and essential services**

Administrative support provides the information, revenue projections and expenditure reports upon which the committee relies to make sound recommendations. It also ensures that the community remains informed of committee business and the programs funded through Measure Z by maintaining and enhancing transparency.



**Investigate violent crimes, including rape and domestic violence**

Indigent defendants are constitutionally afforded the right to have an attorney represent them in court, and without that defense investigations of violent crimes cannot proceed in court. The County Administrative Office recently was assigned the responsibility to contracting with private attorneys to represent clients in cases where the public defender has a conflict and legally cannot provide representation. Ensuring defendants have proper attorneys allows the prosecution and defense to investigate violent crimes, and place defendants in state- and locally funded drug treatment programs.

5. Please provide a brief description of the proposal for which you are seeking funding.

The Humboldt County Administrative Office (CAO) has provided administrative support to the Measure Z Citizens' Advisory Committee and the related funding program with existing staff since Measure Z's inception in 2014. This workload has included leading all committee meetings, administering more than 80 contracts with local agencies, financial reporting and forecasting, ensuring a Measure Z audit and corrective actions, tracking and reporting on committee business, providing public information including the Measure Z web pages, communication and liaison responsibilities with funding awardees, as well as the review and processing of quarterly invoices and narrative reports.

The Administrative Analyst would provide critical support to the Measure Z committee by carrying out the year-round actions stated above. In addition, this staff would improve the county's ability to investigate violent crimes, including rape and domestic violence by administering the county's private attorney indigent defense program, which is a new program of the CAO's office. The position would also assist in processing public records act requests, which have more than doubled in just the last 3 years from just over 400 received in FY 2017-2018 to more than 900 in FY 2020-2021.

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

This position would be solely funded by Measure Z and likely eliminated if Measure Z is ended by voters. However, by administering the private indigent defense program, this staff could be eligible to receive public safety-related grant funds.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

The CAO's Office is currently providing this service. However, since 2014 the county's budget has nearly doubled and financial reporting requirements have grown considerably in recent years. Existing staff can no longer provide the same level of support the committee has received and the community has come to expect due to increased workload.



8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

There may be additional capacity to seek public safety-related funding to help administer the indigent defense program if this position is funded.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

It would not require a new activity, but this position would exist primarily to support the Measure Z Committee.

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

Salary and benefits costs of 1.0 full time equivalent Administrative Analyst and staff support costs such as training, computer, office equipment and software are included. In addition, the proposal includes costs to enhance public information of Measure Z through creation and distribution of printed materials such as brochures and signage, web site and social media enhancement, and other activities.

## REQUIRED ATTACHMENTS

Humboldt County Measure Z Advisory Committee • Fiscal Year 2022-23 Application for Funding



Provide the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your

**Proposal Narrative:** Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with *Measure Z* in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 2/17/21

SIGNATURE: \_\_\_\_\_

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

---

## EXHIBIT F

### Exhibit F - Measure Z - Proposed Invoice

<b>Agency Name:</b>
<b>Coordinator/Contact:</b>
<b>Address:</b>
<b>Phone:</b>

Invoice Date: \_\_\_\_\_

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)	\$96,981.92	
Operational Costs (Rent, Utilities, Phones, etc.)	\$0.00	
Consumables/Supplies (Supplies and Consumables should be separate)	\$10,000.00	
Transportation/Travel (Local and out of county should be separate)	\$0.00	
Other (Indirect Costs, Contracts, etc.)	\$0.00	
		<b>\$106,981.92</b>

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Approved by County Administrative Office: \_\_\_\_\_ Date: \_\_\_\_\_

**Humboldt County Administrative Office**  
 825 Fifth Street, Room 112  
 Eureka Ca 95501



[cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us)  
 (707) 445-7266

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name: Humboldt County Administrative Office</b>
<b>Coordinator/Contact: Elishia Hayes</b>
<b>Address: 825 5th St., #112, Eureka CA 95501</b>
<b>Phone: 707-445-7266</b>

Descriptions	Costs	Requested Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: Administrative Analyst			
Salary and Benefits	96,981.92	96,981.92	0
Duties Description: Administer MZ grants, committee support indigent defense			
Title:			
Salary and Benefits			0
Duties Description:			
Title:			
Salary and Benefits			0
Duties Description:			
Title:			
Salary and Benefits			0
Duties Description:			
Title:			
Salary and Benefits			0
Duties Description:			
<b>Total Personnel:</b>	96,981.92	96,981.92	0.00
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Operating Costs:</b>	0	0	0
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title: Support materials			
Description: Computer, office equipment	5000	5000	
Title: Training, public information materials, software			
Description: Employee training, signage/public information materials	5000	5000	
Title:			
Description:			
Title:			
Description:			
<b>Total Consumable/Supplies:</b>	10000	10000	0
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>	0	0	0
<b>E. Fixed Assets</b>			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Other Costs:</b>	0	0	0
<b>Budget Total:</b>	106,981.92		



**RECEIVED**

By Kaylie Harpin at 10:35 am, Feb 17, 2022

**#9**

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Eureka Police Department

Mailing Address: 604 C Street, Eureka, CA 95501

Contact Person: Brian Stephens

Title: Captain

Telephone: 707-441-4087/707-616-8388

E-mail address: bstephens@ci.eureka.ca.gov

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 499,000

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

***Homelessness, mental illness and addiction have a profound effect on our community and addressing these issues has been the highest priority for the City of Eureka, Eureka Police Department, and UPLIFT Eureka. EPD's Community Safety Engagement Team (CSET) along with the UPLIFT Eureka program have never wavered in our commitment to addressing these issues. Everything about our current, ongoing, and expanding proposal echoes the purpose behind the Measure Z vision of maintaining and improving public safety. Vulnerable members of our community are getting the help they need through mental health services, addiction care and treatment. The positive effects of these efforts are being felt throughout the city by our businesses, residents, and visitors.***



5. Please provide a brief description of the proposal for which you are seeking funding.

The Eureka Police Department seeks Measure Z funding to:

- **Continue to fund a full-time police officer dedicated to the Mobile Intervention and Services Team (MIST)**
- **Continue to fund a full-time Parks & Waterfront Ranger position.**
- **Continue to fund a full-time Homeless Outreach Worker (HOW) position.**
- **Increase our part-time Homeless Outreach Worker (HOW) position to a full-time position. These two civilian positions work to provide resources and assistance to our homeless population through UPLIFT Eureka.**
- **Continue to fund a part-time Law Enforcement Assisted Diversion (LEAD) Program Coordinator.**
- **Continue to fund Emergency Homeless Support Services. These funds have been used to support CSET/MIST/UPLIFT Eureka efforts in areas including but not limited to detox, emergency shelter/housing, transportation, and other services essential to successfully serving and housing Eureka's high needs homeless population.**
- **Continue to fund essential training for CSET/MIST, but primarily UPLIFT Eureka staff to enhance their skills, understanding, and expertise in implementing and sustaining successful homeless outreach.**
- **Hire a Supervising Licensed Clinician that will allow us by law to add additional mental health providers to an expanded response team. – \* Please see attached proposal details for a more in depth look at this position. \***

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future Measure Z funds?

**In the event Measure Z funds were no longer available, the City of Eureka would have to evaluate the need for the positions against the available budgetary funds and absorb the positions or cut them completely.**

**UPLIFT Eureka has limited funding to run at a less-scalable level outside of the requested Measure Z funds. You will notice in our application that UPLIFT has secured funding to absorb the full-time Homeless Services Coordinator in the 2022-2023 budget year and this is allowing us to request adding those funds to increase our part-time HOW worker to a full-time status.**

**EPD and UPLIFT are constantly researching funding options to expand and build upon our current program as we see the benefit and need for these vital services.**

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

**EPD/UPLIFT's 2022-2023 Measure Z request is both a continuation of a long-standing program as well as an expansion of the current services we offer through the implementation of new component that is vital to the expansion of services. The MIST officer and the Parks and Waterfront Ranger positions are funded through Measure Z funds and augmented by EPD's budget as we don't include fully burdened cost into our request. EPD pays for expenditures such as uniforms, equipment and overtime. The new position of a Licensed Supervising Clinician would be funded through Measure Z this year. We are actively seeking additional grant/funding opportunities to fund the additional components needed to complete the Alternative Response Team (ART).**



8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

**The Eureka Police Department and the City of Eureka UPLIFT programs have a good track record for finding and securing funding sources through grants, and would continue to showcase our successes to leverage future grant applications. UPLIFT Eureka and its community partners continue to receive positive media and press. The reputation and success of our measure Z funded positions and programs continue to grow throughout the community and abroad and this is evident by the many letters of support we received for the continuance of our successful programs and support of our expansion. The letters are attached to this application.**

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

**Since the majority of our 2022-2023 Measure Z request and programs are a continuation of established services there are no planned activities that would require the assistance of another entity to be fully functional. As we expand into the Alternative Response Team, utilizing the Licensed Supervising Clinician, we will be working closely with our allied partners such as DHHS and Providence (St. Joseph Hospital) to solidify roles and support within the program itself. We already work closely with DHHS in many aspects and by expanding our services to include clinicians and medical personnel in the field this relationship will continue to be vital, as will the support of Providence to assist with the medical outreach and other aspects of the program.**

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no: **X Yes**

If you checked yes, detail those expenses here:

**These recurring expenses are all associated with personnel cost and are outlined in our Program Budget which is attached to this application.**



### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application


**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 2/16/2022

SIGNATURE: 

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

---

## Eureka Police Department/UPLIFT Eureka

### 2022/2023 Measure Z Proposal

The Eureka Police Department has been fortunate to have received funds from Measure Z since its inception and we believe we have the longest running, and successful program as a result. While this year's application is functionally the same as it relates to the previously funded positions, we are looking to expand our outreach abilities. I would like to take a moment and explain our request for a Licensed Supervising Clinician and the expansions of our outreach which we are currently building.

We have seen locally and across the country the need for policing to play less of a role in mental health calls for service as well as social service situations across the board. Locally, we have utilized the members of UPLIFT Eureka, our Homeless Outreach Workers, and Community Partners to accomplish this in part. However, we know there is more we can do and that is why we are working on forming an Alternate Response Team (ART). This name has not been finalized but will serve for this proposal.

What is the purpose of ART? ART is a dynamic, diverse, and balanced team that will address the negative impacts of homelessness, mental illness, addiction, and physical health issues within the City of Eureka. Why is a program expansion such as ART needed in the City of Eureka? 53% of Eureka's homeless community self-reported having a mental health disorder. 65% of Eureka's homeless community self-reported having a substance abuse disorder. 53% self-reported having chronic health issues.

What does the ART team look like? The team will include UPLIFT Eureka, a Mental Health Team, a Physical Health team, and CSET. UPLIFT Eureka will provide the Homeless Outreach Workers. The Mental Health team will include our requested Supervising Licensed Clinician (Full-time and Required by law for such a team), a Clinician (MSW FT), and two part-time Mental Health Responders. The Physical Health team will include potential positions such as, EMT, Paramedic, FNP, RN. CSET will be operating on the fringes of this program, available when needed, but the program will be built to work independently of a mandatory police response, when appropriate. Together this group will form ART!

Snapshots and Desired Outcomes from the implementation of this program will include:

- ART Responds/co-responds to Mental Health Related Calls for Service (CFS) when appropriate.
- ART Responds/co-responds to Transient Related CFS when appropriate.
- ART will go upstream utilizing proactive engagement on expanded levels, working to stop the crisis before it occurs.
- ART will divert individuals towards associated resources or other appropriate resources and lessen the burden on some of our current systems and organizations.
- ART will assist community partners cut red tape when navigating the systems.
- ART will reduce the need for EPD Patrol to respond to mental health-related calls for service.
- ART will reduce the need for EPD Patrol response to transient-related calls for service.
- ART will reduce the need to place individuals on mental health holds, when appropriate.
- ART will reduce the overall impacts on services such as ER and Sempervirens.

We believe strongly this new program will change the way Eureka, and in the future, policing and social services respond to these types of calls for service in our region and beyond. It will set a path for

positive, more sustainable, and tangible outcomes that will benefit our most vulnerable community members as well as those that reside, work and call Eureka home.

## **Eureka Police Department/UPLIFT Eureka**

### **Measure Z Application for Funding – Prior Year Results**

Measure Z allowed the Eureka Police Department to conduct enhanced patrol, enforcement, outreach, engagement, and community clean-ups utilizing our Community Safety Engagement Team (CSET), which includes our Measure Z funded MIST Officer and Parks & Waterfront Ranger. EPD created the CSET team around these Measure Z positions to further support the mission and to expand their capabilities. The following are statistics for CSET in calendar year 2021:

Officer Activity:

**Self-Initiated activity: 3,213, Calls for Service (Dispatched) – 2,659. Approximately 67% of CSET's on-duty activity is proactive (self-initiated).** *This more frequent outreach and intervention/support has resulted in severely mentally ill and chronically homeless individuals in Eureka receiving more timely and intensive support. There has been a decrease in self-initiated activity due to understaffing, an increase in Mental Health Calls for service being dispatched directly to CSET and the ongoing impacts of the COVID 19 Pandemic.*

**CSET Enforcement Stats: Arrest/Cites – 164, Eureka Municipal Code cites, 9.** *CSET's primary function this last year was outreach, Mental Health resolution and stabilization of services such as the ongoing issues experienced at St. Joseph ER with the change in mental health holds and clearances prior to being taken to Sempervirens. CSET understands that criminalizing homelessness and mental health isn't the answer to long term solutions and generally use enforcement as the last resort when all other outreach has failed to obtain the required outcomes. Almost all the arrest are a result of other factors not associated with homelessness and mental health issues.*

**CSET Miscellaneous Stats: Camps/Property Tagged – 183, Abandoned Camps Dismantled – 74, Vehicles Tagged – 128, Shopping Carts Collected, 291, and Garbage Collected – 63,350 lbs. (over 31 tons)**

**CSET Specialized Statistics: 5150 (Mental Health) Holds – 102, Substance Abuse Treatment (Warm handoffs) – 63. CSET handled 43.4 % (404 of 931) of EPD's Mental Health Related Calls for Service (CFS) as the primary officers assigned to the call.** This does not include when CSET assisted as the secondary officer. CSET placed 35% (82 of 237) of EPD's WI 5150 holds. These holds are usually more difficult cases which are time consuming as they require additional efforts and follow-up with St. Joseph Hospital and Behavioral Health personnel. This number does not include calls for service where CSET was assisting other allied agencies with mental health holds. **Of all Mental Health Related calls CSET handled which include agency assists, 75% were diverted to other resources or stabilized using other means!**

The following are some trends noticed by CSET in 2021: Mental Health calls for service more than doubled compared to 2020. Mental Health Calls for service handled by CSET increased 2.5 times over 2020. CSET removed 58 less camps in 2021 compared to 2020 but picked up an additional 3.5 tons of garbage.

On a daily basis, CSET, which includes the MIST Officer and Waterfront Ranger, coordinate services with Humboldt County Department of Health and Human Resources. This includes long and short-term individualized planning, daily engagement with their clients, assisting in locating their clients, and direct requests from DHHS personnel to assist with clients in need of immediate support and/or in crisis. CSET assists DHHS move through the red-tape of bureaucracy, and problem-solve issues from a different perspective, which allows for streamlining solutions. On average, CSET spends approximately one to six hours per day collaborating with DHHS. At times, CSET has spent their entire days assisting DHHS.

Besides daily collaboration with DHHS, CSET also assists and coordinates services with St. Joseph Hospital, both with ER staff and hospital social workers. This includes coordinating services while patients at within their facility and/or after discharge. As Covid-19 has caused all mental health holds to enter their ER prior to placement at a mental health facility, CSET also assists hospital staff with de-escalating individuals and providing tools to assist

staff defuse future events. On average, CSET spends approximately one to three hours per day at St. Joseph Hospital.

Throughout 2021 as the COVID-19 pandemic ebbed and flowed through our community, CSET AND UPLIFT Eureka continued to answer the call to provide essential public safety services to our most vulnerable community members. They did this seven days a week, from the field, providing the level of supportive services needed during these trying times. The Uplift Outreach Team is also ensuring community members have updated and accurate information regarding access to continued medical care, eviction protections, changing Cal Fresh rules and the latest health and safety guidance. The Uplift Outreach Team has been working closely with the Uplift's Housing Assistance Program to refer participants, secure permanent housing and provide supportive services to ensure those who have been housed are able to stabilize and maintain housing.

UPLIFT Eureka HOW workers continue to provide services and connections to resources for our homeless community members during the pandemic. In addition to providing outreach services daily at Saint Vincent dePaul's, Uplift conducts outreach services at Betty Chinn day Center, Eureka Rescue Mission and the Eureka Salvation Army locations multiple times a week.

UPLIFT Eureka's Job skills Training Program (JTSP) and Pathway to Payday Program have both had temporary closures in 2021 due to COVID-19 safety concerns. Under normal circumstances, the Pathway to Payday event is held up to 6 times per year. Two of these events were held in 2021 with enhanced safety protocols. The Job Skill Training Program has experienced similar circumstances, having only operated 6 months out of 12. While participation in these programs has been lower, this has afforded UPLIFT Eureka the opportunity to provide more specialized services and offer an enhanced level of support to the participants. Not only are we seeing greater success with each participant, but we are also witnessing the positive impact in the individuals' lives, as they are given one-on-one and personalized support. Despite the COVID challenges and program alterations, both have persevered and have continued to see great success while serving our most vulnerable community members. The following are statistics related to Pathway to Payday for calendar year 2021:

22 Participants graduated Pathway to Paydays, 24 business attended, 127 interviews were conducted, 106 2<sup>nd</sup> interviews conducted, all Participants received a job offer, 100% of participants received a job offer, 88% succeeded at a second interview.


The following are statistics related to JSTP:

32 Participants took part in JTSP. Participants spent an average of 3.17 weeks in the program. Participants spent on average 3.45 weeks in the program before employment was found. 10 participants obtained full-time employment while 3 obtained part-time employment.

2022-2023 Measure Z Application

**City of Eureka**  
**Eureka Police Department**  
**Captain Brian Stephens**  
**(707) 441-4087**

Description	Amount	
Personnel Costs (Wages and Benefits)		
	\$474,000.00	
Operational Costs (Rent, Utilites, Phones, etc.)		
	\$15,000.00	
Consumables/Supplies (Supplies and Consumables should be separate)		
	\$0.00	
Transportation/Travel (Local and out of county should be separate)		
	\$10,000.00	
Other (Indirect Costs, Contracts, etc.)		
<b>Total Budget</b>		<b>\$499,000.00</b>

Signature and date:  2/16/2022

Print Name and Title: **BRIAN STEPHENS, CAPTAIN**

**COUNTY OF HUMBOLDT**  
 County Administrative Office  
 825 Fifth Street, Room 112  
 Eureka Ca 95501



\_\_\_\_\_ Date

\_\_\_\_\_ Date

\_\_\_\_\_

(707) 445-7266

2022/2023 MEASURE Z APPLICATION  
 BUDGET PROPOSAL  
 CITY OF EUREKA

Date: 2/14/2022

Descriptions	Amounts	Approved Budget
--------------	---------	-----------------

**A. Personnel Costs**

Title: MIST Officer Salary and Benefits Calculation: Full time, fully burndened police officer		110,000.00
Duties Description: ** Requested funding doesn't cover uniforms, equipment and OT		

Title: Park Ranger Salary and Benefits Calculation: Full time, fully burndened police ranger		110,000.00
Duties Description: **Requested funding doesn't cover uniforms, equipment and OT		

Title: Homeless Outreach Worker- Full time Salary and Benefits Calculation: Full time, full burndened civilian position		57,000.00
Duties Description:		

Title: Homeless Outreach Worker- Full Time Salary and Benefits Calculation: Full-time, fully burndened civilian position		57,000.00
Duties Description:		

Title: Licensed Supervising Clinician Salary and Benefits Calculation: Full time, fully burndened civilian position		110,000.00
Duties Description:		

Title: Diversion Program Salary and Benefits Calculation:		30,000.00
Duties Description:		

**Total Personnel: 474,000.00**

**B. Operational Costs (Rent, Utilities, Phones, etc.)**

Title: Stop Gap Funding Description:		15,000
---	--	--------

Title: Description:		
------------------------	--	--

Title: Description:		
------------------------	--	--

Title: Description:		
------------------------	--	--

**Total Operating Costs: 15,000**

**C. Consumables/Supplies (Supplies and Consumables should be separate)**

Title: Description:		
------------------------	--	--

2022/2023 MEASURE Z APPLICATION  
 BUDGET PROPOSAL  
 CITY OF EUREKA

Date: 2/14/2022

Descriptions	Amounts	Approved Budget
Title: Description:		
Title: Description:		
Title: Description:		

**Total Consumable/Supplies:**

**D. Transportation/Travel (Local and Out-of-County should be separate)**

Title: Training Description:	10,000.00
Title: Description:	
Title: Description:	

**Total Transportation/Travel Costs: 10,000.00**

**Invoice Total: 499,000.00**



### CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: **Kimaw Medical Center**

Mailing Address: **PO Box 1288**

Contact Person: **Dr. Stephen Stake**

Telephone: **(530) 625-4261**

Title: **CEO**

E-mail address: **grants@kimaw.org**

**RECEIVED**

**FEB 16 2022**

**CAO**

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$447,620.00

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: **Tribal Entity**

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?

Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

K'ima:w Medical Center (KMC), an entity of the Hoopa Valley Tribe, will use Measure Z funds to maintain rural ambulance services in Eastern Humboldt County. KMC maintains ambulance bases in Willow Creek and in Hoopa. The Willow Creek base serves roughly 1,700 residents of Willow Creek and surrounding areas (2010 Census) and an average daily traffic volume of 5,300 vehicles on Berry Summit to Humboldt/Trinity County Line segment of Highway 299 (per CalTrans Route 299 Transportation concept Report, December 2017). This roadway averages 99 annual collisions and 43 fatal and injury collisions per year, nearly twice the State average (Traffic Accident Surveillance and Analysis System - TASAS).

5. Please provide a brief description of the proposal for which you are seeking funding.

We are seeking funding to staff and maintain the Willow Creek ambulance base, which provides vital emergency services to a large rural area of Humboldt County. The largest component of the requested budget



is for staffing 24 hours per day, 365 days per year. Other budget allotments are for training, medical supplies, base support and specialized equipment needed to sustain life for patients being transported to the nearest emergency room.

**6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?**

KMC continues to maximize funding opportunities. This past year, we utilized three grants (CDC, SAMHSA, HAF) in COVID-19 funding to order ambulance supplies and provide life-saving education. KMC has a full-time dedicated ambulance biller to obtain reimbursement. The ambulance service will never be profitable on its own since reimbursement is low for ambulance runs and the number of runs per day will not fully support this vital program. We haven't yet received funding from IHS for ambulance, but advocate annually. We also submit a cost report to the Ground Emergency Medical Transportation (GEMT) program through DHCS for additional reimbursement from the State of California.

**7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?**

KMC funds the Willow Creek Ambulance base from Medi-Cal, Medicare, and private insurance reimbursement (known as "third party revenue") from other health services offered at our facility. We receive additional reimbursement from the State of California Ground Emergency Medical Transport (GEMT) program for Medi-Cal reimbursable services. Most of the GEMT funds are not generated in the Willow Creek area, but the reimbursement improves sustainability of KMC's ambulance services as a whole.

**8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?**

Measure Z funds are used to cover baseline costs for operating an ambulance service out of the Willow Creek area. The Tribe has provided this service for many years without contributions from outside agencies. The Tribe is not in a position to be able to fully fund ambulance services for Willow Creek and the surrounding area. Measure Z funds allow for continuation of the services until there is support of a Community Safety District or other funding is identified by the County of Humboldt.

**9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.**

No, this proposal will not require new or expanded activity on the part of another entity.

**10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No**

If you checked yes, detail those expenses here: All expenses are necessary and should be considered recurring to keep the Willow Creek Ambulance Base operational.



### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page**, per section. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 2/15/2022

SIGNATURE: \_\_\_\_\_

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

---

# Attachment 1: Proposal Narrative

---

K'ima:w Medical Center, an entity of the Hoopa Valley Tribe respectfully requests financial assistance through Measure Z for continued operations of its Willow Creek Ambulance base. Our request is for \$447,620 for 2022-2023. Annual recurring funding will be needed to maintain the Willow Creek Ambulance Base.

The need for this funding has been a high level of concern of the citizens of Eastern Humboldt County. An article in the Times-Standard demonstrates the importance of emergency ambulance services in this remote area of Humboldt County: "Kim Willis was alone when she nearly lost her life. While staying at a friend's cabin in the Willow Creek Area in July, Willis had a heart attack. She said the symptoms came on suddenly. "I was sitting on the bed, and it felt like somebody poured a bucket on me, and then I started blacking out," Willis said. Eventually, she was able to get to the phone and call a neighbor. The neighbor called the Willow Creek Ambulance Service, which arrived in about 15 minutes. Willis, 57, said the call saved her life. "I just wouldn't have made it," she said. "It's really important to have the Willow Creek Ambulance service right there." Even though Willis lives in Eureka, she often visits Willow Creek and is concerned about the service leaving the area."

In a letter dated Feb 16, 2016, Lieutenant B.M. Fabbri, Acting Command for the Department of California Highway Patrol for Humboldt Area wrote: "The Hoopa Valley Ambulance Service is a critical element in the goals and objectives of the CHP to reduce death and injuries on state routes and county maintained roadways. Our success is incumbent upon an ambulance service with advanced life-saving equipment, and reliable response times as low as possible. The CHP supports your efforts and are hopeful that the Hoopa Valley Ambulance service receives the funding they need to maintain services to the Hoopa Valley and beyond." (Copy of letter available upon request)

In addition to serving Willow Creek, the ambulance service responds to car accidents along State Route 299 (from Redwood Creek to portions of Trinity County), and covers Weitchpec and Orleans. There is an average daily traffic volume of 8,425 vehicles; and this particular segment of highway has been recognized by the State, that Highway 299 is a high fatal and injury collision area, resulting in approximately 1.7 times higher than the state average for similar areas.

The Willow Creek satellite service, which has been in the area for about two decades, may come to an end if additional funding isn't secured since the Tribe can no longer financially support this area due to low reimbursement rates, increased expenses, low volume of runs, and other economic factors. The result of losing the service that is based in Willow Creek could potentially be devastating; resulting in either a complete lack of coverage for the area or an increased wait time for an ambulance to arrive. Plans to sustain the project after Measure Z funding include more aggressive collection processes. We are available to work with County representatives to secure long-term funding for this service.

# Attachment: Prior Year (2021) Results

The ambulance (based in Willow Creek) is fully staffed with ALS coverage 24 hours per day, 365 days per year.

The ambulances are equipped with the highly advanced ALS equipment, which includes 12-lead heart monitors, external pacing, auto blood pressure cuffs, and pulse oximeters, advanced intubation equipment, C-pap (advanced breathing equipment), and interosseous (advanced IV equipment).

Crews are trained in low angle rope rescue and the ambulance carries 800 foot of rope, hardware to descend/ascend with the patient, and equipment to extricate the patient when needed. We are also equipped with water rescue equipment. Paramedics maintain high skill levels and ongoing continuous education training consisting of 48 hours every 2 years. This past year saw an increase in ALS training hours through a rural health grant. Field care audits are conducted every 2 months, and ongoing patient care auditing is performed internally.

Hoopa/Willow Creek Ambulances responded to 1,190 calls. Of the 1,190 calls, 320 of those calls generated from the Willow Creek, Burnt Ranch, and Salyer area. Of the 320 calls, 33 calls were Motor Vehicle Accidents (MVA) and of the 33 MVA's, 9 were over the bank rescues. Of the 45 MVA's 2 people were taken by helicopter and there were 1 Motor Vehicle Accident deaths. KMC ambulance also saw an increased COVID response component. 60 patients were transported due to COVID related issues. 2 exposures to EMS staff occurred during life-saving transports.

The average transport time is 4 hours round trip. When both the Willow Creek and Hoopa Ambulances are out of the response area due to transports to the hospital, K'ima:w Medical Center calls Arcata-Mad River Ambulance to provide ALS standby coverage. Additionally, during the past year weather and wildfire smoke conditions frequently challenged helicopter/life flights response, making ground transports essential for community needs in our rural response area.

Thank you very much for consideration of continued funding. We are very appreciative of the support and aim to serve the Humboldt Community to the best of our ability.

Attachment II - Exhibit E  
Budget Request  
K'ima:w Medical Center/Willow Creek Base

Invoice Date: \_\_\_\_\_

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Descriptions	Amounts	Approved Budget	Remaining Balance
--------------	---------	-----------------	-------------------

**A. Personnel Costs**

<p>Title: EMS DIRECTOR/PARAMEDIC Salary and Benefits Calculation: 1.1 FTE (1/2) of the total wage and fringe of 1 Manager</p>	88,004		
Duties Description: Manage day to day operations and paramedic			
<p>Title: PARAMEDIC -5 F/T Regular and EMT 3 F/T Regular, and on call staff) Salary and Benefits Calculation: 8.18 FTE (1/2) the total wage and fringe of staff</p>	460,369		
Duties Description: Emergency medical care, standby time			
<p>Title: ADMINISTRATIVE ASSISTANT/BILLER Salary and Benefits Calculation: .5 FTE (1/2) the wage and fringe of Admin Asst/Biller</p>	28,429		
Duties Description: Manages office/3rd party billing			
<p>Title: Salary and Benefits Calculation:</p>			0
Duties Description:			

<b>Total Personnel:</b>	<b>\$536,426</b>	<b>0.00</b>	<b>0.00</b>
-------------------------	------------------	-------------	-------------

**B. Operational Costs (Rent, Utilities, Phones, etc.)**

<p>Title: VEHICLE LEASES Description: Monthly GSA Leases</p>	\$43,000		
<p>Title: LEASES Description: Monthly Eureka Oxygen Leases</p>	\$950		
<p>Title: RENT - FACILITY Description: Rent paid for base in Willow Creek</p>	\$12,600		
<p>Title: UTILITIES Description: Electricity, propane, water, waste removal</p>	\$4,900		
<p>Title: DUES &amp; SUBSCRIPTIONS Description: DirecTV</p>	\$1,710		
<p>Title: COMMUNICATIONS AND DISPATCH Description: Amount paid to Hoopa Tribal Police for dispatch services/Telephones</p>	\$48,100		
<p>Title: LICENSES/PERMITS Description: Licenses/Permits</p>	\$600		

<b>Total Operating Costs:</b>	<b>\$104,030</b>	<b>0</b>	<b>0</b>
-------------------------------	------------------	----------	----------

**C. Consumables/Supplies (Supplies and Consumables should be separate)**

<p>Title: SUPPLIES - MEDICAL</p>			
----------------------------------	--	--	--

Attachment II - Exhibit E  
Budget Request  
K'ima:w Medical Center/Willow Creek Base

Invoice Date: \_\_\_\_\_

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Descriptions	Amounts	Approved Budget	Remaining Balance
Description: Pharmaceuticals and other medical care materials and supplies	\$5,000		
Title: SUPPLIES - NON MEDICAL			
Description: Employee apparel, office and Administrative and cleaning supplies	\$2,830		
Title: OTHER CONTRACTED SERVICES			
Description: Arcata/Mad River Ambulance coverage	\$3,600		
Title: PURCHASED SERVICES			
Description: Mission Linen & Uniform Service	\$1,000		
Title: INSTRUMENTS AND MEDICAL EQUIPMENT			
Description: Medical instruments and other equipment as needed	\$3,620		
Title: AUTO EXPENSE			
Description: Fuel for Ambulances/Repairs and Maintenance	\$32,000		
<b>Total Consumable/Supplies:</b>	<b>\$44,687</b>		<b>0 0</b>

**D. Transportation/Travel (Local and Out-of-County should be separate)**

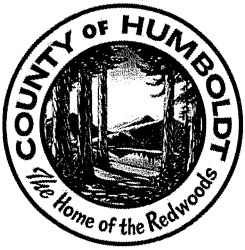
Title: TRAINING			
Description: Training	\$4,000		
Title: TRAVEL			
Description: Travel expenses incurred	\$600		
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>	<b>\$4,278</b>		<b>0 0</b>

**E. Fixed Assets**

Title:			
Description:			
Title:			
Description:			
<b>Total Fixed Assets:</b>	<b>0</b>		<b>0 0</b>

<b>Invoice Total:</b>	\$689,420.00
Less 3rd Party Revenue (estimate)	\$241,800.00
<b>Total Request:</b>	<b>\$447,620.00</b>

Note: 7% reduction is already deducted for Trinity County Portion



**RECEIVED**  
By Kaylie Harpin at 1:02 pm, Feb 17, 2022

#11

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Humboldt County Sheriff's Office / Major Crimes Division

Mailing Address: 826 4<sup>th</sup> St., Eureka, Ca. 95501

Contact Person: Sam Williams Title: Lieutenant

Telephone: 707-268-3630 E-mail address: sdwilliams@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 90,295.00

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

Major Crime scenes, to include homicide scenes and Officer involved incidents, are arguably the most evidentiary valuable thing in a critical investigation. Crime scenes are processed and documented as thoroughly as possible. Time is also of the essence in these types of investigations. That said, we have an older version of the Leica Scanner. This equipment is used to create a real life picture of the scene as it appears the day we process it. With the new version of the machine and the technological advances that have been made since the original machine was created nearly a decade ago, there are many more features and capabilities. The new Leica 3D scanner will create a 3D image of any scene we process. It can also provide a "Fly through" feature that allows the prosecutor and a jury to place themselves at the crime scene and view it from any position, height, or angle. It allows the viewer to see the scene as it was when the incident happened. It takes measurements from points of interest, like evidence, or entrances and exits, or even where a decedent was located. (See next page.)



As a juror you may wonder if a person could see what they claimed they saw from where they said they were. With this equipment you can place yourself at the point they claim to have been and determine the accuracy of those statements. It literally puts the viewer in the scene as it was when we processed it. And on top of that, the time it takes to perform the scan is reduced by up to 60%. This is a major factor because time is always ticking in these types of cases. The current machine takes about 30 mins. to perform one scan. Multiple scans are typically needed in order to fully capture the data from the scene. If 6 scans are required for a given building, then that would equate to 3 hours of scan time. This is time that investigators cannot be in the scene working. The new machine performs a scan in about 6 mins. So those same 6 scans would be reduced to only 30 minutes total instead of three hours, and the way the new technology allows the machine to capture data allows the investigators to continue to work in the scene while the scan takes place. This directly relates to the public's safety and security in that it helps investigators to build a more detailed case for arrest and for the District Attorney to achieve successful prosecution of dangerous persons, and it allows us to build that case faster. The timely arrest and successful prosecution is something I believe is a win win for the communities we serve.

5. Please provide a brief description of the proposal for which you are seeking funding.

This proposal is for the one-time cost of the Leica 3D Scanner. This is a piece of scanning equipment and software that, once owned, is able to be deployed as a standalone tool with the operator. This would give investigators cutting edge technology as it relates to crime scene processing, capturing as much information and detail as possible in the least amount of time possible.

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

This equipment would not likely be secured without Measure Z funding.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

NA

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

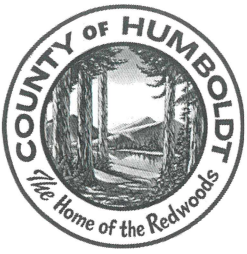
Humboldt County voted to continue Measure Z funding in support of the great work our county wide safety and law enforcement staff provide to our community. Having this advanced scanner technology may lead to justice being served faster, which will in turn build confidence in the community for continued support of Measure Z funding.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

No

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:



## REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page**, per section. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding. You may also download this as an excel using this link:  
<https://humboldt.gov/DocumentCenter/View/102873/Measure-Z-Proposed-Budget-Template---FY-2022-23>

DATE: 2-16-22

SIGNATURE: \_\_\_\_\_

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name: Humboldt County Sheriff's Office</b>
<b>Coordinator/Contact: Sam Williams</b>
<b>Address: 826 4th Street, Eureka CA 95501</b>
<b>Phone: 707-268-3630</b>

Descriptions	Costs	Requested Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title:			
Salary and Benefits			0.00
Duties Description:			
Title:			
Salary and Benefits			0.00
Duties Description:			
Title:			
Salary and Benefits			0.00
Duties Description:			
Title:			
Salary and Benefits			0.00
Duties Description:			
Title:			
Salary and Benefits			0.00
Duties Description:			
<b>Total Personnel:</b>		<b>0.00</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title:			0.00
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Operating Costs:</b>		<b>0</b>	<b>0.00</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Consumable/Supplies:</b>		<b>0</b>	<b>0.00</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title:			
Description:			0.00
Title:			
Description:			0.00
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>		<b>0</b>	<b>0.00</b>
<b>E. Fixed Assets</b>			
Title: Equipment		90,295.00	90,295.00
Description: Scanner			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Other Costs:</b>		<b>0</b>	
<b>Budget Total:</b>		<b>0.00</b>	<b>90,295.00</b>
		<b>90,295.00</b>	<b>90,295.00</b>



## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Humboldt County Sheriff's Office / Major Crimes Division

Mailing Address: 826 4<sup>th</sup> St., Eureka, Ca. 95501

Contact Person: Sam Williams Title: Lieutenant

Telephone: 707-268-3630 E-mail address: sdwilliams@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 10,000.00

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

Major Crimes, to include homicide, are very important investigations to the community. They relate directly to the public's safety and security. At this point, California Department of Justice (DOJ) is severely under equipped, and has been for some time, to deal with DNA related analysis and as such it can take anywhere from six months to three years to obtain testing results. This timeframe is only expected to get worse. This proposal for BODE Hits will allow investigators of major crimes to process and obtain DNA related analysis and results much quicker. Having results back quicker can make the difference in solving crime, making an arrest, and giving safety and security back to a community.

5. Please provide a brief description of the proposal for which you are seeking funding.

This proposal is for the yearly membership and service agreement of BODE Hits DNA technology. BODE processes DNA samples with a 30-day turnaround time, and even faster for an additional fee. This can, at times, make a significant difference in solving crime and holding the right person accountable for it, and do so in a more timely fashion. Currently we send samples to the DOJ which are processed at no cost to our agency, but depending on backlog and circumstances of the case, it can sometimes take years to get the DNA samples processed.



6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

This service would not likely be secured without Measure Z funding.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

NA

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

Humboldt County voted to continue Measure Z funding in support of the great work our county wide safety and law enforcement staff provide to our community. Having a quicker turnaround time for DNA processing may lead to justice being served faster, which will in turn build confidence in the community for continued support of Measure Z funding.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

No

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no: X YES

If you checked yes, detail those expenses here:

This is an annual contract of \$10,000.00



## REQUIRED ATTACHMENTS


Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding. You may also download this as an excel using this link:  
<https://humboldt.gov/DocumentCenter/View/102873/Measure-Z-Proposed-Budget-Template---FY-2022-23>

DATE: 2-16-22

SIGNATURE: 

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name: Humboldt County Sheriff's Office</b>
<b>Coordinator/Contact: Sam Williams</b>
<b>Address: 826 4th Street, Eureka CA 95501</b>
<b>Phone: 707-268-3630</b>

Descriptions	Costs	Requested Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: Administrative Analyst II			
Salary and Benefits			0.00
Duties Description:			
Title:			
Salary and Benefits			0.00
Duties Description:			
Title:			
Salary and Benefits			0.00
Duties Description:			
Title:			
Salary and Benefits			0.00
Duties Description:			
Title:			
Salary and Benefits			0.00
Duties Description:			
<b>Total Personnel:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title: Professional Services		10,000.00	10,000.00
Description: BODE DNA Analysis			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Operating Costs:</b>	<b>0</b>	<b>10,000.00</b>	<b>10,000.00</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Consumable/Supplies:</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title:			
Description:			0.00
Title:			
Description:			0.00
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
<b>E. Fixed Assets</b>			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Other Costs:</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
<b>Budget Total:</b>	<b>0.00</b>	<b>10,000.00</b>	<b>10,000.00</b>



## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Humboldt County Sheriff's Office- Public Works – CAO

Mailing Address: 826 4<sup>th</sup> St., Eureka, Ca. 95501

Contact Person: Sean Quincy / Bryan Quenell Title: Deputy CAO / Captain

Telephone: 707-445-7251 E-mail address squincy@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 795,062.31

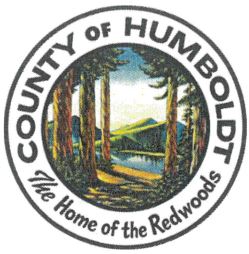
2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The county has invested roughly \$6 million into replacing the old, antiquated radio equipment that serves multiple essential 911 Law Enforcement agencies, Fire Agencies, EMS, and public works. By approving this equipment purchase, the county ensure that we have compatible equipment to achieve interoperability between all of our public safety partners. This is especially needed in the rural portions of our county to ensure improved response times for emergency calls for service. The equipment upgrade will provide increased efficiency and longevity for the radio infrastructure, which will ensure emergency communications in all parts of our county.



5. Please provide a brief description of the proposal for which you are seeking funding.

This proposal is for the one-time funding. Five of the county repeaters' sites need additional structural improvements, upgraded antennas, generators, automatic transfer switches, and pole breakers. These are additional cost not budgeted in the original bid with Motorola. This additional equipment will support emergency communications as well as public works communications through the following repeater sites: Courthouse, Pratt Mountain, Pierce Mountain, Horse Mountain, and the Shelter Cove. This vital equipment supports the Humboldt County Fire Chief's Association, the countywide medical communications network (Med Net), Humboldt County Sheriff's Office, Public Works, and Humboldt County schools.

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

The county has utilized Assets Forfeiture funds, AB 109 funds, Measure Z and General Fund for this project.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

NA

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions, or community support?

Humboldt County voted to continue Measure Z funding in support of the great work our county wide safety and law enforcement staff provide to our community. Updating the radio infrastructure so that safety and law enforcement staff will have a reliable form of communication so they can do their job will continue to build the communities confidence that their Measure Z dollars are adding value.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

No

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:



## REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page**, per section. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding. You may also download this as an excel using this link: <https://humboldt.gov/DocumentCenter/View/102873/Measure-Z-Proposed-Budget-Template---FY-2022-23>

DATE: 02-16-22

SIGNATURE: 

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153



# HUMBOLDT COUNTY SHERIFF'S OFFICE

WILLIAM F. HONSAL, SHERIFF/CORONER

## MAIN STATION

CIVIL/COURTS  
(707) 445-7335

826 FOURTH STREET • EUREKA CA 95501-0516  
PHONE (707) 445-7251 • FAX (707) 445-7298

CUSTODY SERVICES  
(707) 441-5159

## Measure Z proposal Narrative – Radio Infrastructure:

The current radio system is the primary means of communication between emergency 911 dispatchers and law enforcement officers in the field. The system is also used by fire responders, EMS, and the Roads division of Public Works to communicate in an emergency. The current system does not allow for redundancy which creates weak points within the communications systems. If one of the 6 repeaters go down, large areas of the county lose communication capabilities between the 911 dispatchers and the law enforcement officers responsible for the community's safety as well as the ability to communicate with other first responders.

In 2017, the county paid a consultant, CDX Wireless, to identify the failures with the countywide radio infrastructure. Based on the finding of that study an RFP was issued and the County chose Motorola to complete the work for the radio infrastructure. In the past 4 years, the system has only become more unstable and is rapidly breaking down.

The county has experienced dramatic failures causing sheriff deputies and first responders to be without radio communications. Communications with deputies in the most remote areas of the county is impossible due to these failures. During a time of a life safety emergency such as a violent crime, fire, or flood, relaying vital information to deputy sheriffs in the field is paramount in maintaining safety and security for the communities they serve. This need is not specific to the Sheriff's office. Public Works, County Fire, and EMS utilize these towers.

In response to these failures, Motorola has begun to work on this project and recently identified areas that were outside the scope of the original proposal/agreement. These include: structural and engineering improvements, upgraded antennas, generators, automatic transfer switches, and pole breakers.

The items discovered by Motorola engineers are sudden and unanticipated failures with the radio infrastructure that were not identified as a problem on the initial assessment. In the past 12 months, these unexpected failures have been identified and there is an immediate need to fix, due to the public safety threat to our Deputy Sheriff's, first responders, and citizens.

The failure of additional parts of the system that fall outside of that scope of work is sudden, unexpected, and poses a clear and imminent danger requiring immediate action to prevent the loss or impairment of life, health, property, or essential public services. The County needs to utilize Measure Z funds to ensure the county can have interoperability emergency communications in all parts of the County.

MCKINLEYVILLE STATION  
(707) 839-6600

GARBERVILLE STATION  
(707) 923-2761

CORONER'S OFFICE  
(707) 445-7242

ANIMAL CONTROL  
(707) 840-9132

TRINITY RIVER STATION  
(530) 629-1025

Attachment II - Exhibit E  
Budget  
Sheriff - Pabic Works - CAO

Invoice Date: 2/18/22

Invoice # MZ- \_\_\_\_\_

Invoice Period: 2022-23

Descriptions	Radio Infrastructure	Amounts	Approved Budget	Remaining Balance
<b>A. Personnel Costs</b>				
Title:				
Salary and Benefits				
Calculation:				0.00
Duties Description:				
<b>Total Personnel:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>				
Title:				
Description:				
<b>Total Operating Costs:</b>		<b>\$0</b>	<b>0</b>	<b>0</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>				
Title:				
Description:				
Title:			0	0
Description:				
<b>Total Consumable/Supplies:</b>		<b>\$0</b>		
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>				
Title:				
Description:				
<b>Total Transportation/Travel Costs:</b>		<b>0</b>		
<b>E. Fixed Assets</b>				
Title:	<u>Radio Infrastructure</u>			
Description:	Structural and Engineering improvements / Generators / Wiring	\$795,062.31		
Title:			0	0
Description:				
<b>Total Other Costs:</b>		<b>\$795,062.31</b>		
<b>Invoice Total:</b>		<b>\$795,062.31</b>		



RECEIVED  
By Kaylie Harpin at 1:28 pm, Feb 17, 2022

#14

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Humboldt County Sheriff's Office

Mailing Address: 826 4<sup>th</sup> St., Eureka, Ca. 95501

Contact Person: Bryan Quenell Title: Captain

Telephone: 707-445-7251 E-mail bquenell@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$132,337.00 \_\_\_\_\_

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

***This proposal will improve rural fire protection and medical aid by providing the necessary funding to train and equip the current Emergency Communications Dispatchers to handle rural fire and medical calls.***



5. Please provide a brief description of the proposal for which you are seeking funding.

***This request is to fund the training and software needed to certify current Emergency Communications Dispatchers through the International Academics of Emergency Dispatch as Emergency Medical Dispatchers. This additional training and software will enhance the county's ability to dispatch medical aid and fire assets.***

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future Measure Z funds?

***After the initial cost of training and software, there is an annual recertification cost of \$730.00 per Emergency Communications Dispatcher per year. We are allocated 14 FTEs for the Communications Center, totaling \$10,220.00 per year for annual recertification. The request includes a request for Measure Z to continue to pay for that annual recertification cost.***

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

***The Emergency Communication Center is primarily funded through the general fund, however there are five Emergency Communications Dispatcher positions funded through Measure Z.***

8. If you are awarded Measure Z funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

***Community support through enhanced services, especially to the rural areas.***

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

***No***

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  YES

If you checked yes, detail those expenses here:

***Once certified there will be a yearly cost with recertification and testing. The cost is \$730.00 per Emergency Communications Dispatcher per year. We are allocated 14 FTE for the Communications Center, totaling \$10,220.00 per year for annual recertification. The request is also asking Measure Z to cover the annual recertification costs.***



## REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page**, per section. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding. You may also download this as an excel using this link: <https://humboldt.gov.org/DocumentCenter/View/102873/Measure-Z-Proposed-Budget-Template---FY-2022-23>

DATE: Wednesday, February 16, 2022

SIGNATURE: \_\_\_\_\_

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

## **Measure Z Proposal Narrative – Emergency Medical Dispatch Training**

The Humboldt County Sheriff's Office maintains the largest and busiest Public Safety Answering Point (PSAP) within the county. The PSAP is staffed by Emergency Communications Dispatchers that handle over 6,500 emergency 911 calls per year in addition to over 37,700 administrative calls. These dedicated professionals are truly the first person a citizen in crisis will speak to.

Currently, the Emergency Communications Dispatchers are not trained in Emergency Medical Dispatching, meaning any calls involving medical aid will be transferred to another agency, i.e., Cal Fire. Currently Cal Fire and the Eureka Police Department are the only certified Emergency Medical Dispatching Public Safety Answering Points within the county.

Any medical aid call that is outside the jurisdiction of CalFire or Eureka Police Department will not receive any prearrival instructions for someone in a medical crisis. The basic information is obtained and an ambulance as well as the fire department with jurisdiction are notified and requested to respond.

Emergency Medical Dispatching is a systematic program of handling medical calls for assistance. Trained Emergency Communications Dispatchers use locally approved Emergency Medical Dispatching guide cards to quickly and properly determine the nature and priority of the call, dispatch the appropriate response and give the caller prearrival instructions to help treat the patient until the responding EMS unit arrives. Prearrival instructions can include CPR or information on how to stop bleeding, or open an airway.

In an effort to enhance the services provided to the citizens of Humboldt County we are seeking one time funding to train and certify our Emergency Communications Dispatchers as Emergency Medical Dispatchers. This training and certification will allow our PSAP to handle the medical aid calls, instead of forwarding them to another agency. We are also requesting ongoing annual funding for \$10,220 to cover the cost of recertification.

Providing the citizens of this county an enhanced level of dispatching will undoubtedly enhance public safety and provide much needed medical instructions while the ambulance is responding to the most rural parts of our county.

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name: Humboldt County Sheriff's Office</b>
<b>Coordinator/Contact: Captain Bryan Quenell</b>
<b>Address: 826 4th Street, Eureka CA 95501</b>
<b>Phone: 707-441-5130</b>

Descriptions	Costs	Requested Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: _____ Salary and Benefits _____ Duties Description: _____			0.00
Title: _____ Salary and Benefits _____ Duties Description: _____			0.00
Title: _____ Salary and Benefits _____ Duties Description: _____			0.00
Title: _____ Salary and Benefits _____ Duties Description: _____			0.00
Title: _____ Salary and Benefits _____ Duties Description: _____			0.00
<b>Total Personnel:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title: Minor Equipment Description: Hardware for System		3,000.00	3,000.00
Title: Membership Description: Accreditation Application Fee		4,500.00	4,500.00
Title: Professional Services Description: Implementation and Development		42,000.00	42,000.00
Title: _____ Description: _____			
<b>Total Operating Costs:</b>	<b>0.00</b>	<b>49,500.00</b>	<b>49,500.00</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title: _____ Description: _____			
Title: _____ Description: _____			
Title: _____ Description: _____			
Title: _____ Description: _____			
<b>Total Consumable/Supplies:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Training Description: Training for Dispatchers		10,937.00	10,937.00
Title: _____ Description: _____			0.00
Title: _____ Description: _____			0.00
<b>Total Transportation/Travel Costs:</b>	<b>0.00</b>	<b>10,937.00</b>	<b>10,937.00</b>
<b>E. Fixed Assets</b>			
Title: Software Description: Medical Calltaking Software		71,900.00	71,900.00
Title: _____ Description: _____			
Title: _____ Description: _____			
Title: _____ Description: _____			
<b>Total Other Costs:</b>	<b>0.00</b>	<b>71,900.00</b>	<b>71,900.00</b>
<b>Budget Total:</b>	<b>0.00</b>	<b>132,337.00</b>	<b>132,337.00</b>

RECEIVED

By Kaylie Harpin at 4:27 pm, Feb 14, 2022

#15

GLENN ZIEMER, Chair – First District  
ERNIE BRANSCOMB, Second District  
GINGER CAMPBELL, Third District  
NICHOLAS KOHL, Fourth District  
SCOTT BINDER, Fifth District



LORA CANZONERI, At-Large  
RICH AMES, At-Large  
SEAN ROBERTSON, Fire Chiefs Assoc.  
WILLIAM HONSAL, Sheriff's Office  
JUSTIN ROBBINS, Vice-Chair - Alternate  
EDDIE MORGAN, Alternate

### CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES APPLICATION FOR FUNDING

The Humboldt County Citizens' Advisory Committee on Measure Z Expenditures is now accepting applications for funding. Measure Z, Humboldt County's Public Safety/Essential Services Measure, is a half-cent sales tax, passed by the voters of Humboldt County during the November 2014 general election.

The Advisory Committee meets on each Thursday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

**Applications for funding must be filed with the County Administrative Office BY 5:00 P.M. ON FEBRUARY 15, 2021. Postmarks are not acceptable for meeting this deadline.**

Agency Name:

Humboldt County Sheriff's Office (HCSO)

Contact Person/Title:

William Honsal, Sheriff/Coroner/Public Administrator

Mailing Address:

826 4th Street

Phone Number:

707-268-3611

City:

Eureka

Zip code

95501

Email address:

whonsal@co.humboldt.ca.us

1. Amount of Measure Z Funding Requested for FY 2021-22: \$ 252,034

#### 2. Entity Type:

- Humboldt County Department
- Contract Service Provider to Humboldt County
- Local Government Entity
- Private Service Provider
- Non-Profit Service Provider
- Other (Describe Below)

Other:

\_\_\_\_\_

**3. Describe how the scope of your proposal fits the intent of Measure Z. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page? (750 character limit)**

Law enforcement agencies are using body-worn cameras (BWC) in various ways: to improve evidence collection, to strengthen officer performance and accountability, to enhance agency transparency, to document encounters between police and the public, and to investigate and resolve complaints and officer-involved incidents. HCSO does not have BWC's for any of its Sheriff Deputies. HCSO believes adding BWC's to its force fits the intent of Measure Z in investigating crimes and in helping to retain and recruit Deputies which will in turn help to ensure on-duty Sheriff's Deputy coverage.

**4. Please provide a brief description of the proposal for which you are seeking funding. (1500 character limit)**

HCSO is proposing adding BWC's for its Sheriff Deputies. The device HCSO would like to use involves a cellular telephone with a proprietary application downloaded. The application converts the cellular phone into a BWC but also allows the phone to function as it was designed. This option has a significant cost savings versus other stand-alone systems. HCSO Deputies already have the cellular telephones, so the proposal is to add the cost of software and the staff necessary to manage a BWC program.

HCSO has learned through other agencies that have deployed BWC's that there is a large community demand to review and a legal mandate to release BWC footage. As a result, the implementation of this program will require the addition of two personnel. The amount of footage that is collected daily as well as the need to redact sensitive and/or confidential information necessitates the additional personnel. Additionally, any footage that may be used in a criminal case is required to be duplicated, multiple times so copies can be presented to the District Attorney's Office as well as defense attorneys. The review, redaction and ultimate dissemination of BWC footage will be time consuming but is necessary to meet legal mandates as well as the transparency the public demands. HCSO is requesting the addition of a Public Information Specialist and Crime Analyst to meet these mandates.

**5. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future Measure Z funds? (750 character limit)**

HCSO requested an additional Humboldt County General Fund Allocation for the BWC's and 2 positions as part of the Fiscal Year 2020-2021 budget process but was denied. HCSO is not aware of any other funding sources to fund the BWC's and positions other than General Fund and Measure Z funds.

**6. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service? (500 character limit)**

Not applicable.

**7. If you are awarded Measure Z funds, how do you plan to leverage these funds to secure additional grants, contributions or community support? (500 character limit)**

Humboldt County voted to continue Measure Z funding in support of the great work our county wide safety and law enforcement staff provide to our community. Adding BWC's to increase transparency, aid in crime investigations, and improve recruitment and of retention of Sheriff Deputies will continue to build the communities confidence that their Measure Z dollars are adding value.

**8. Will the proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name the entity and describe what participation would look like. (750 character limit)**

The proposal would require some participation from Humboldt County Information Technology Department to vet the new software to ensure the program meets county security standards. The BWC footage would reside in a secure cloud environment versus local servers, so the on-going participation of county IT is anticipated to be minimal.

**9. Are there recurring expenses associated with this application, such as personnel costs?**

No       Yes

If Yes, detail those expenses here: (500 character limit)

Public Information Officer - \$93,897  
Crime Analyst - \$90,737  
On-Going Annual Software Costs - \$56,400  
Total on-going Program and Personnel Costs: \$241,034

**REQUIRED ATTACHMENTS - Be sure to include the following with your application**

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

---

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct.**

**Date:**

**Signature:**

---

**SUBMIT YOUR COMPLETE APPLICATION TO:**

**Humboldt County Citizens' Advisory Committee on Measure Z Expenditures**  
c/o County Administrative Office \* 825 Fifth Street, Suite 112 \* Eureka, CA 95501-1153 \* [cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us)



RECEIVED

By Kaylie Harpin at 4:08 pm, Feb 18, 2022

#16

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Humboldt County Sheriff's Office

Mailing Address: 826 4<sup>th</sup> St., Eureka, Ca. 95501

Contact Person: Greg Allen

Title: Lieutenant

Telephone: 707-441-5136

E-mail: gallen@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: **\$ 94,257**

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The Accountability, Compliance and Training Division currently consists of two civilian personnel who have other ancillary duties and one patrol sergeant for supervision. This division is responsible for reviewing legislation and regulations relating to training and ensuring compliance with all local, state, and federally mandated training requirements for the entire sheriff's department. Oversight over training and compliance is essential for the success of this unit. There are numerous reporting requirements, mandates, compliance time frames from POST and STC that are time consuming and complex. This requires a dedicated coordinator to manage. At this time we cannot keep up with the demands of current training and reporting requirement.



Additionally, with the recent passage of Senate Bill 2, there will be additional responsibilities for the Training Division to ensure oversight and compliance with POST standards, specifically with decertification.

If the position is approved, it will ensure compliance with all training mandates, provide accountability, and transparency to the public in knowing that every Humboldt County Sheriff's Office Deputy has received training in the timelines as set forth by local, state, and federal mandates. Well-trained deputies will align with our mission to protect, serve, and earn public trust through compassion and accountability

5. Please provide a brief description of the proposal for which you are seeking funding.

Addition of one new position in Measure Z budget:

Compliance/Training Coordinator assigned to Professional Standards Division

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

This position would likely not be secured without Measure Z funding.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

NA

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

Humboldt County voted to continue Measure Z funding in support of the great work our county wide safety and law enforcement staff provide to our community. Adding a Compliance/Training Coordinator to help ensure accountability with law enforcement training standards and to ensure staff are receiving all the necessary training to do their jobs, will help continue to build the communities confidence in law enforcement.

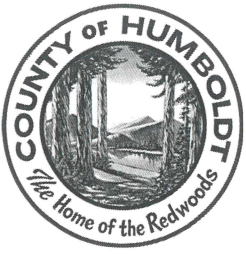
9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

No

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

If awarded, this project will have recurring expenses for staff salary and benefits in the amount of \$92,257, as well as annual P.O.S.T & STC compliance training estimated at \$2000/ per year



### REQUIRED ATTACHMENTS


Include the following with your application, making sure to **limit your responses to one page, per section**. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding. You may also download this as an excel using this link: <https://humboldt.gov.org/DocumentCenter/View/102873/Measure-Z-Proposed-Budget-Template---FY-2022-23>

DATE: 2-17-22

SIGNATURE: 

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name: Humboldt County Sheriff's Office</b>
<b>Coordinator/Contact: Lieutenant Greg Allen</b>
<b>Address: 826 4th Street, Eureka CA 95501</b>
<b>Phone: 707-268-3606</b>

Descriptions	Costs	Requested Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: Training Coordinator, Class 0429 Salary and Benefits Duties Description:		92,257.00	92,257.00
Title: Salary and Benefits Duties Description:			-
Title: Salary and Benefits Duties Description:			-
Title: Salary and Benefits Duties Description:			-
Title: Salary and Benefits Duties Description:			-
<b>Total Personnel:</b>	-	92,257.00	92,257.00
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title: Description:			
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Operating Costs:</b>	-	-	-
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title: Description:			
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Consumable/Supplies:</b>	-	-	-
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Training Description: Annual POST & STC compliance Training		2,000.00	2,000.00
Title: Description:			-
Title: Description:			
<b>Total Transportation/Travel Costs:</b>	-	2,000.00	2,000.00
<b>E. Fixed Assets</b>			
Title: Description:			
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Other Costs:</b>	-	-	-
<b>Budget Total:</b>	-	94,257.00	94,257.00

RECEIVED

By Kaylie Harpin at 8:27 am, Feb 18, 2022



### CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

## APPLICATION FOR FUNDING

Agency Name: Yurok Tribe Office of the Tribal Prosecutor

Mailing Address: 190 Klamath Blvd., Klamath, CA 95548

Contact Person: Rosemary Deck Title: Prosecutor

Telephone: (707) 457-7612 E-mail address: rdeck@yuroktribe.nsn.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 118,539

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The Yurok Tribe's ancestral territory includes large, rural swaths of Humboldt County. If granted, our proposal for the Office of the Tribal Prosecutor full-time Investigator will help improve public safety in the community by expanding the Tribe's efforts to solve Missing and Murdered Indigenous Women, Girls, and Two-Spirit people cases and grow the capacity to investigate and prosecute domestic violence crimes. Further, the creation of this position will result in an additional sworn officer who can support the Yurok Tribal Police, an agency which holds cross-deputization with the Humboldt County Sheriff's Department.

5. Please provide a brief description of the proposal for which you are seeking funding.

One of the stated objectives for Measure Z funding is the investigation of violent crimes, including rape and domestic violence. Our proposal, if granted, would fund a full time investigator for our Office of the Tribal Prosecutor. This proposal also includes the funds to purchase a vehicle to help facilitate these investigations. Under the direction of the Office of the Tribal Prosecutor, the investigator would focus on the ongoing emergency of missing and murdered indigenous women, girls, and two-spirit people (MMIWG2). Additionally, the Yurok Tribe has been authorized to assert Special Domestic Violence Criminal Jurisdiction pursuant to the federal Violence Against Women Act (VAWA). The investigator would work with the Prosecutor and the Yurok Tribal Police to interview witnesses, investigate leads, receive training on cold-case protocols, and coordinate with state and federal agencies to help prosecute domestic violence crimes and re-examine cold cases.



6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

In order to sustain the growth of the Office of the Tribal Prosecutor, our organization has pursued several federal and non-profit grant opportunities and sources of funding. By diversifying our funding sources, we increase the likelihood of generating ongoing funding to support the expansion of our department.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

The current source of funding for the Office of the Tribal Prosecutor is a Bureau of Justice Administration grant from the federal government.

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

Once we expand the Office of the Tribal Prosecutor by adding an investigator, we will be able to leverage that growth to seek funding that is more targeted towards technical assistance and support, such as training on cold case investigations, use of radar in rural investigations, collaboration with other justice partners and law enforcement agencies, and additional funding for the purpose of assert Special Domestic Violence Criminal Jurisdiction.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

This proposal does not require new or expanded activity on the part of another entity to be fully functional.

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

This funding would create the position of the Office of the Tribal Prosecutor Investigator, which would require recurring personnel costs in order to fund the salary for this position in perpetuity.



### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page per section**. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding. You may also download this as an excel using this link:  
<https://humboldt.gov/DocumentCenter/View/102873/Measure-Z-Proposed-Budget-Template---FY-2022-23>

DATE: 2/18/2022

SIGNATURE: [Handwritten Signature]

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

## **Measure Z Proposal 2022:**

Yurok Tribe Office of the Tribal Prosecutor  
Funding for Investigator and Vehicle

On behalf of the Yurok Tribe, we are seeking your support and assistance to address the crisis of Missing and Murdered Indigenous People (MMIP) that continues to be inadequately addressed across the nation. The research, data, and interviews conducted by the Yurok Tribe and their outside partners indicate that MMIP cases lack the appropriate response, follow-through, and conclusions necessary to produce results that will lead to the prevention of and response to the ongoing loss of Native American peoples.

The Yurok People represent the largest surviving Tribe in California. The Yurok Tribe is requesting assistance in building an adequate internal infrastructure and obtaining the tools and personnel necessary for the Tribe to combat this crisis head-on, and begin to make headway in prevention and intervention. More specifically, we are requesting your financial support by funding a **full-time investigator** and a **vehicle** to be used for investigations. The projected budget for these items is \$65,000 for the salary plus \$23,539 for fringe and benefits. Additionally, the projected cost of the vehicle for the investigator is \$30,000. In total, we are seeking **\$118,539**.

Northern California has the highest number of MMIP cases compared to the rest of the state. The Yurok Tribal Council recently issued an emergency declaration to raise awareness about the ongoing Missing and Murdered Indigenous Peoples crisis. By hiring an investigator to work with the Tribal Prosecutor, these MMIP cases can receive the scrutiny and careful attention that they deserve.

The Yurok Tribe has recently created the Office of the Tribal Prosecutor, which is responsible for all prosecutions, civil, and criminal on the Yurok Reservation. Additionally, the Office of the Tribal Prosecutor will prosecute domestic violence crimes pursuant to jurisdiction granted through the federal Violence Against Women Act. This office also works closely with the Yurok Tribe's MMIP program, To' Kee Skuy' Soo Ney-Wo-Chek'. There is a need for a dedicated investigator to lead the MMIP and Special Domestic Violence Criminal Jurisdiction investigations, and to work collaboratively with county prosecutors and law enforcement agencies on crimes that occur off the reservation.

Staffing and equipment are necessary tools to begin to contend with the existing cases and to prevent future losses. The Prosecutor's investigator is necessary as we begin identifying, investigating, and resolving outstanding case files within Northern California. County law enforcement agencies are understaffed due to a staffing crisis facing all of California. Tribes are now, more than ever, having to rely on their own resources to provide competent services. Jurisdictional boundaries can be a barrier for local law enforcement, but tribal people have inner-reservation connections to better respond to cases of MMIP. By hiring a dedicated Investigator to interview witnesses, follow leads, and respond to tips from the community, the Yurok Tribe will have more autonomy in the investigative process and will be able to supplement and support local law enforcement. The vehicle we propose purchasing with this award would allow for the investigator to move easily throughout our rural community, which is often rough and can be dangerous.

If our proposal is granted, the Yurok Tribe can build the infrastructure needed to begin policing, investigating, and prosecuting criminal matters involving MMIP and other violent crimes such as domestic violence. The purpose of Measure Z was to increase public safety within Humboldt County. By increasing the capacity of the Yurok Tribe to investigate and prosecute their own MMIP and domestic violence cases, the goal of bolstering public safety in the county can be achieved.

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name: Yurok Office of the Tribal Prosecutor</b>
<b>Coordinator/Contact: Rosemary Deck (Prosecutor)</b>
<b>Address: 190 Klamath Blvd., Klamath CA 95548</b>
<b>Phone: (707) 457-7612</b>

Descriptions	Costs	Requested Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: Office of the Tribal Prosecutor Investigator Salary and Benefits \$65,000 + \$23,539 Duties Description: Investigate domestic violence and MMIWG2 cases	88,539.00	88,539.00	0
Title: Salary and Benefits Duties Description:		0	0
Title: Salary and Benefits Duties Description:		0	0
Title: Salary and Benefits Duties Description:		0	0
Title: Salary and Benefits Duties Description:		0	0
<b>Total Personnel:</b>	<b>88,539.00</b>	<b>88,539.00</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title: Description:		0	0
Title: Description:		0	0
Title: Description:		0	0
Title: Description:		0	0
<b>Total Operating Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title: Description:		0	0
Title: Description:		0	0
Title: Description:		0	0
Title: Description:		0	0
<b>Total Consumable/Supplies:</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name: Yurok Office of the Tribal Prosecutor</b>
<b>Coordinator/Contact: Rosemary Deck (Prosecutor)</b>
<b>Address: 190 Klamath Blvd., Klamath CA 95548</b>
<b>Phone: (707) 457-7612</b>

Descriptions	Costs	Requested Budget	Remaining Balance
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. Fixed Assets</b>			
Title: Vehicle			
Description: SUV to respond to calls, investigations, witness statements €	\$30,000	\$30,000	
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Other Costs:</b>	<b>30000</b>	<b>30000</b>	<b>0</b>
<b>Budget Total:</b>	<b>118,539.00</b>		

RECEIVED  
11 14 11  
CVD



RECEIVED  
By Kaylie Harpin at 8:56 am, Feb 18, 2022

#18

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Humboldt County Planning and Building Department – Code Enforcement Unit  
Mailing Address: 3015 H Street, Eureka, CA 95501  
Contact Person: John Ford Title: Director  
Telephone: 707-445-7541 E-mail address: jford@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$435,000.00

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The County of Humboldt Planning and Building Department's Code Enforcement Unit is requesting Measure Z funding to support the ongoing abatement of nuisance properties within the unincorporated areas of Humboldt County. The scope of this proposal fits the intent of Measure Z by enforcing laws and regulations that protect the public health and safety, as well as address community concerns. Violations can include, but are not limited to unpermitted structures, unpermitted grading, junk vehicles, solid waste, and environmentally-damaging marijuana farms and illegal dumping. Unpermitted structures can find individuals living in substandard, unsafe or uninhabitable buildings. Junk vehicles and solid waste can leach contaminants into the ground and water sources with significant potential for environmental impacts. Blighted properties are often of concern to surrounding neighbors and, as such, are a frequent source of complaints to the Code Enforcement Unit. Blighted properties can also create attractive nuisances that can create dangerous situations for both curiosity seekers and children. Some property owners are unwilling or unable to rectify violations on their



property. County ordinances allow for the County to undertake abatement activities when this is the case, but the County abatements come at a cost.

5. Please provide a brief description of the proposal for which you are seeking funding.

The Code Enforcement Unit seeks funding to be able provide upfront costs for County-led abatement cases.

Code Enforcement activities are funded through the General Fund. Code Enforcement is poised to abate violations on several properties but the budgeted amount falls short of what is needed to abate all the properties currently needing to have violations corrected. Abatements address public health and safety, and neighborhood concerns, by demolishing unsafe structures, removing solid waste, removing junk vehicles, correcting violations associated with unpermitted cannabis cultivation, etc. Abatement activity is often undertaken in cooperation with other state and local agencies which may include, but are not limited to, the Humboldt County Division of Environmental Health, California Department of Fish and Wildlife, Humboldt County Sheriff's Office and the Regional and State Water Quality Agencies.

Depending on the property owner's cooperation, abatement action takes a considerable amount of time. The process includes obtaining an inspection warrant to certify current property conditions, planning a scope of work, retaining a licensed contractor, executing contracts, coordinating schedules, and preparing and filing an abatement warrant. Although staff and administrative costs are budgeted, the requested funding would allow for Code Enforcement to pay contractors to clean-up a greater number of properties with violations.

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

The requested funding is for upfront abatement costs. The County has a mechanism for the recovery of abatement costs through assessing the property and recording a lien, however, the recovery can take several years. The County may also recover costs by applying the assessment to the tax rolls. When the property transfers ownership or if the property taxes are delinquent for three years the County is in a position to recover the costs of abatement through sale or auction of the property. Recovering full cost of abatement may be impacted by the value of the property and encumbrances ahead of the County tax lien which have the potential to diminish the full amount.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

The Code Enforcement abatement activities are currently funded by the General Fund. Limited funding hampers the ability of Code Enforcement to undertake all of the abatement activity identified as project-ready. Additional funding from Measure Z would allow the Code Enforcement to expand abatement activities on properties that present threats to public health and safety as well as address ongoing community concerns.



8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

Code Enforcement does not have the ability to secure grants to perform abatement work. Community support is achieved when neighborhood blight is removed. Clearing public health and safety threats through the abatement process serves to enhance neighborhood aesthetics and improves property values as well as quality of life for the community.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

No new or expanded activity on the part of another entity is required to allow Code Enforcement to be fully functional.

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

There are no recurring (i.e. personnel) costs associated with this application. Staffing costs and other expenses are included in the approved budget. This request provides for abatement services only.



## REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: FEB 17, 2022

SIGNATURE: \_\_\_\_\_

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

---



County of Humboldt  
Planning and Building Department  
Code Enforcement Unit  
Proposal Narrative  
Measure Z 2022-23 Funding Proposal

The County of Humboldt Planning and Building Department's Code Enforcement Unit is requesting Measure Z funding to support the ongoing abatement of nuisance properties within the unincorporated areas of Humboldt County.

With a desire to actively address the public health and safety threats as well as community concerns, the Board of Supervisors adopted Ordinance 2576 in June of 2017 to establish authority for addressing nuisance abatement within the unincorporated areas of Humboldt County. Ordinance 2646 was passed in July of 2020 making amendments to Ordinance 2576 including the immediate imposition of administrative civil penalties for repeat or ongoing cannabis violations to be consistent with Government Code Section 53069.4 and recordation of the Notice to Abate Nuisance and Notice of Violation on subject property to prevent violations from being unknowingly passed onto new property owners.

The Code Enforcement Unit currently has two main efforts; unpermitted cannabis and blighted properties. The Unit utilizes satellite imagery to efficiently survey areas of illegal cannabis cultivation. Examples of environmental harm from unpermitted cannabis cultivation include:

- Improper storage of hazardous materials
- Solid waste
- Grading and construction without permits
- Unapproved sewage disposal systems
- Development within a Streamside Management Area

The Unit also conducts intra-agency investigations with the Sheriff's Office and the California Department of Fish and Wildlife (CDFW) during search warrants and other law enforcement activity related to illegal cannabis activity.

For blighted properties, the Unit responds to complaints of public nuisances and code violations. Hundreds of these complaints are received every year. Each complaint is logged, vetted, and prioritized based on the severity of the impact to health, safety and/or the general welfare of the public. Examples of public nuisances and code violations include:

- Unpermitted structures
- Substandard housing
- Solid waste
- Junk vehicles

This application includes photographs of properties that represent public health and safety matters as well as community concerns. The Planning and Building Department believes this additional funding for such nuisance abatement efforts supports the goals of Measure Z as passed by the voters of Humboldt County. Thank you for your consideration of this request.



**RECEIVED**  
By Kaylie Harpin at 9:43 am, Feb 18, 2022

#19

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Rio Dell Police Department  
Mailing Address: 675 Wildwood Avenue, Rio Dell, California 95562  
Contact Person: Jeff Conner Title: Police Chief  
Telephone: (707) 764-5642 E-mail address: connerj@cityofriodell.ca.gov

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$34,518

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The primary purpose of the Rio Dell Police Department's clerical support position is to facilitate communication between the police department and the community. This allows the officers to concentrate on law enforcement activities and spend less time on routine matters. The officers spend significantly more of their time on patrol rather than in the station and, consequently, to proactively seek out violators. This in turn, allows the department to enforce traffic laws and attempt to interdict the drug trafficking that occurs in our jurisdiction.



5. Please provide a brief description of the proposal for which you are seeking funding.

The Rio Dell Police Department proposes the continued funding of a part-time, clerical support position in the Police Department. This position is currently budgeted for 28 hours per week and provides support for law enforcement services. This position has been funded by Measure Z during the since the 2016-2017 fiscal year. This grant allows our officers to spend more time responding to calls for service and be on active patrol and is the only source of funding for clerical support. The position also allows for police department headquarters to remain open when officers are out on patrol. Currently, the Rio Dell Police Department is staffed by five (5) full-time sworn officers, one (1) part-time officer, one (1) community services officer, and one (1) part-time clerical assistant (funded through Measure Z).

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

The City has set aside lands for cannabis-related businesses and adopted a tax on the production/sales of cannabis products. This has produced a new revenue stream for the City, but the amount of income fluctuates based on factors outside of the City's control. The City has also set aside funds for economic development including a façade improvement program that should bring additional businesses to our down-town district. As the revenue from these two sources begins to accumulate, it will be possible to fund this position from the General Fund as was done for a portion of fiscal year 2020-2021s when Measure Z funds were unavailable.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

Clerical support for the Police Department for fiscal year 2021-2022 has been provided through Measure Z funding. Without Measure Z, the Police Department would have to fund this position through the City's General Fund, which would divert monies allocated for law enforcement and road repair. Both of these activities have historically been emphasized by the Measure Z Committee.

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

Community support comes from the community's reliance on our Police Department to quickly respond to public safety calls and concerns. The Police Records Specialist I is readily available to community members and victims of crime and can make direct contact with sworn personnel as well as refer them to additional resources. Currently, when officers are not present at the Police Department headquarters, victims of crime must use a call box to summon assistance. Measure Z funds would continue to help mitigate that experience, allowing community members to get immediate assistance and allow officers to be in the field more often where they are more effective in making the community safe.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

No, this proposal does not require any activity on the part of another entity. It is believed the additional support to our officers will ultimately lower levels of crime in the City and subsequently lower the level of activity required of allied agencies and partners.



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

Yes, personnel costs are ongoing for the part-time clerical position. The requested funds are to pay the salary of the part-time, clerical position. All other expenses related to this position are born by the City.

### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: FEBRUARY 16, 2022

SIGNATURE: \_\_\_\_\_

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153



---

*Rio Dell Police Department  
675 Wildwood Avenue  
Rio Dell, CA 95562-1597  
(707) 764-5642*

February 16, 2022

TO: Humboldt County Citizen's Advisory Committee on Measure Z Expenditures

FROM: Jeff Conner, Chief of Police

SUBJECT: **Proposal Narrative:** Measure Z and the City of Rio Dell's part-time clerical support position in the Police Department.

The City of Rio Dell respectfully submits this proposal narrative for your consideration for Measure Z funding. The proposal is connected to two very important objectives for the City of Rio Dell: Enhanced public safety services and economic development. We believe that public safety and economic development go hand in hand.

Public safety has been greatly enhanced with the addition of an administrative support staff person in the Police Department through Measure Z funding since FY 2016-2017. Our single staff member has enhanced our code enforcement efforts and made a significant positive impact at our front counter. This has allowed the department's sworn officers to be able to focus on the duties that their positions were intended for: public safety and lessening the deleterious effects of crime. An increase in public safety and a decrease in the crime rate will enhance our vision of building a safe, healthy, and economically viable City. We believe this also has a positive impact on the county as a whole, given our position along the US 101 corridor as a "gateway" to northern Humboldt as people travel from the south.

The City needs your help in solidifying this vision of creating a safer community and building economic sustainability. These objectives are the sole purpose for the City's proposal, which follows:

\$34,518 for a part-time Police Records Specialist I that will free up the valuable time of the City's five sworn officers

The continuation of this position in our Police Department is in direct line with the overall goals for which Measure Z was enacted: "To provide the funds necessary for expanding patrols, maintaining emergency response times, and making sure calls about violent or property crimes are responded to promptly."

---



---

*Rio Dell Police Department  
675 Wildwood Avenue  
Rio Dell, CA 95562-1597  
(707) 764-5642*

February 16, 2022

TO: Humboldt County Citizen's Advisory Committee on Measure Z Expenditures

FROM: Jeff Conner, Chief of Police

SUBJECT: **Prior Year Results:** Measure Z and the City of Rio Dell's part-time clerical support position in the Police Department.

In November of 2020, the Rio Dell Police Department hired a full-time community services officer to handle code enforcement and animal control issues for the City. Consequently, those responsibilities were transferred from the records technician. As mentioned elsewhere, the primary duty of the position is to facilitate communication between the department and the community. This is accomplished by dispatching non-911 calls to the officers; answering a wide variety of questions, both in person and over the phone; conducting record searches for other departments; and a host of other tasks necessary to keep a police department functioning. It is difficult to quantify her value to the department, but I will attempt to do so by using the number of officer-initiated calls for service. These would be significantly reduced if sworn law enforcement were required to perform all of the tasks associated with this position.

The three most common type of officer initiated calls for service are traffic stops, field interviews, and vehicle investigations.

Year	Traffic Stops	Field Interviews	Vehicle Investigations	Total
2019	656	453	195	1304
2020	630	692	313	1635
2021	871	629	376	1876

There are a multitude of reasons for changes in the number of officer-initiated calls for service, including staffing levels, officer's personalities, and the weather. But it is my belief that these numbers would be significantly reduced if we did not have clerical support.

While it is anecdotal rather than a statistical measurement, several citizens have commented on how pleased they were to see officers in the field as well as to have the Police Department open during business hours.

---

**Budget for Part-Time Police Records Technician  
Rio Dell Police Department**

Invoice Date: \_\_\_\_\_

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Descriptions	Amounts	Approved Budget	Remaining Balance
--------------	---------	-----------------	-------------------

**A. Personnel Costs**

Title: Police Records Technician Salary and Benefits Calculation: 1,456 hours at \$20.44 per hour plus \$3.27 per hour additional payroll cos Performs a variety of general, clerical and customer service duties involved in the maintenance, processing, and distribution of police records; serves as a call-taker and/or assists in dispatching units. Duties Description:	34,518.00		(34,518.00)
Title: Salary and Benefits Calculation: Duties Description:			0
Title: Salary and Benefits Calculation: Duties Description:			0
Title: Salary and Benefits Calculation: Duties Description:			0

<b>Total Personnel:</b>	<b>34,518.00</b>	<b>0.00</b>	<b>(34,518.00)</b>
-------------------------	------------------	-------------	--------------------

**B. Operational Costs (Rent, Utilities, Phones, etc.)**

Title: Operational Costs Variable operational costs related to the addition of a part-time Police Description: Records Technician			0.00
Title: Description:			
Title: Description:			
Title: Description:			

<b>Total Operating Costs:</b>	<b>0</b>	<b>0</b>	<b>0.00</b>
-------------------------------	----------	----------	-------------

**C. Consumables/Supplies (Supplies and Consumables should be separate)**

Title: Description:			
Title: Description:			
Title: Description:			
Title: Description:			

<b>Total Consumable/Supplies:</b>	<b>0</b>	<b>0</b>	<b>0</b>
-----------------------------------	----------	----------	----------

**Budget for Part-Time Police Records Technician  
Rio Dell Police Department**

Invoice Date: \_\_\_\_\_

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Descriptions	Amounts	Approved Budget	Remaining Balance
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Out of County Travel for Training			0.00
Description: Travel costs related to training for Police Records Technician			
Title:			
Description:			
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>	<b>0</b>	<b>0</b>	<b>0.00</b>
<b>E. Fixed Assets</b>			
Title:			
Description:			
Title:			
Description:			
<b>Total Other Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Invoice Total:</b>	<b>34,518.00</b>		



# APPLICATION FOR FUNDING

Agency Name: The People of New Directions  
 Mailing Address: 3230 Dows Prairie Rd, McKinleyville CA 95519  
 Contact Person: John Shelter Title: Owner/ Coordinator  
 Telephone: 707-616-1182 E-Mail : johnboy95501@yahoo.com

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 20,000

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

New Directions is important to improve fire safety and protecting our environmentally sensitive areas such as the marshes, forests, and waterways. Sensitive habitats seem to be the main areas for homeless individuals to establish encampments. The homeless that survive in these areas when they feel they do not fit the communities' norm, many survive in peripheral locations so they will not offend anyone. Others stay in these areas because of their substance abuse addictions or mental illness or lack of housing options. By removing trash and maintaining these areas, New Directions reduces the need for law enforcement and Public Works employee intervention it also reduces the chances of fires due to trash build up. The regular presence of cleaning crews mitigates some negative impacts of homelessness in these areas and prevents severe environmental degradation from occurring.



Homelessness effects everyone in our communities including visiting tourists, not just the homeless individuals themselves. Business owners have accepted New Directions as a resource that can address minor trespassing issues, trash and syringe litter on a regular basis. Until enough housing can be located to relocate the homeless, there will always be a great need to provide sanitation services in areas that drastically effect our environment. We also would like to increase our service productivity to remediate illegal dumps that are in remote locations and in difficult terrain. Most of the time these illegal dumps are in peripheral areas nearby homeless encampments and the dump items are then picked through by wild animals and the homeless themselves. By addressing these areas in a timely manner will reduce one of the sources of the trash build ups that lead to health and safety issues.

New Directions has created many different partnerships and works with other organizations on the negative impacts associated with homelessness. Last year we used our Measure Z funding to offset Health and Safety equipment costs which allowed us to collect over 53,000 lbs of trash, 3 refrigerators, 28 tires, 9 propane tanks and 400 syringes.

New Directions is important to preserving our environmentally sensitive areas such as the marshes and forests. These locations seem to be the main areas for homeless individuals to establish encampments. The homeless that survive in these areas when they feel they do not fit the communities' norm, many survive in these locations so they will not offend anyone. Others stay in these areas because of their substance abuse addictions or mental illness or housing options. By maintaining these areas, New Directions reduces the need for law enforcement and Public Works employee intervention. The constant presence of cleaning crews mitigates the negative impacts of homelessness in these areas. Homelessness effect's everyone in our communities including visiting tourists, not just the homeless individuals themselves. Business owners have learned that New Directions is a resource that can address minor trespassing issues, trash and syringe litter. Until enough housing can be located to relocate the homeless there will always be a great need to provide sanitation services in areas that drastically effect our environment.

5. Please provide a brief description of the proposal for which you are seeking funding.

We are in need of funding for our safety gear, which is currently taken from our earnings. We would be able to focus our resources on areas that directly effect our marshes and other environmentally protected areas in which funding can not be located to address the environmental concern. New Directions is solely supported by our training/employment activities.

Because of our experience we are able to address issues of homeless encampments that usually go unseen because of the remote locations they are in. These sites usually create the most damage to our environment due to the individuals ability to relocate to these areas for prolonged periods of time. These are also the areas that create the most difficult to find resources to address do to costs. With these funds we will be able to provide immediate response to an environmental issue, THEN attempt to locate the responsible party or parties involved.

New Directions staff and trainees "Homeless that we hire" return to original target encampment sites for follow up cleanups and to check on the condition of the sites to determine whether the initial



outreach and cleanup was effective at reducing the impacts of campers and/or the size of the encampment. Weekly maintenance visits by the New Directions crew are always necessary for areas where illegal encampments are common, long-term, or re-habitation is frequent, this process will also reduce these issues over time. However, these visits require us to be safety prepared as new visitors will continue to filter through the location due to current practices until the cycle is broken.

We are requesting funding to help pay for increased trash removal, purchase safety gear/PPE, and to acquire an additional winch and motorized wheelbarrow that will help increase our capacity to extract trash from remote locations and difficult terrain.

In 2021 we received \$10,000 in Measure Z funds which directly funded the removal of 53,000 lbs of trash and debris from sensitive areas. This year we are asking for \$20,000 with the goal of extracting 100,000 lbs of trash that has accumulated in our environment, particularly focusing on the remediation of illegal dump sites. During our 2021 work efforts, we noticed a growing amount of areas where trash bags, refrigeration units, and tires have been discarded. Many of these dump sites can release contaminants or otherwise pollute the environment, as well as potentially negatively impact the health and safety of the general public as illegal dumps present a fire safety hazard.

Because of our experience we are able to address issues of homeless encampments that usually go unseen because of the remote locations they are in. These “out-of-sight” locations usually create the most damage to our environment due to the ability of people to relocate to these areas for prolonged periods of time and accumulate trash and debris. These sites then become the most difficult to access and more costly to clean-up, which also means they are addressed less frequently which increases potential risk. With Measure Z funds we will be able to provide immediate response to an environmental issue (“stop the bleeding”) and provide data and assessment of ground conditions, so then other organizations and agencies can attempt to implement long term solutions to homelessness and drug addiction in our community.

The majority of New Directions staff is formerly homeless, and we provide skills training for “homeless that we hire” to return to original target encampment sites for follow-up cleanups and to check on the condition of the sites to determine whether the initial outreach and cleanup was effective at reducing the impacts of campers and/or the size of the encampment. Weekly maintenance visits by the New Directions crew are necessary for areas where illegal encampments are common, long-term, or re-habitation is frequent. This process of regular engagement creates consistency and helps reduce these issues over time. This ongoing work requires us to be prepared with appropriate safety gear and equipment as new people, trash and debris will continue to filter through encampment locations due to our current social system dysfunction until the cycle is broken.

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

New Directions is a Social Enterprise or social business is defined as: a business with specific social objectives that serves as its primary purpose. Social Enterprise seek to maximize profits while maximizing benefits to society and the environment and the profits are principally used



to fund social programs. New Directions is a self-sufficient social enterprise in operation for over 10 years. The Measure Z funds have allowed us to increase productivity and expand service and support to areas of Southern Humboldt that have typically not had service. A social enterprise is defined as a business with specific social objectives as its core mission that seeks to simultaneously maximize both profits and benefits to society and the environment. New Directions has supported its social mission through real businesses practices. On January 2, 2022 New Directions celebrated its 10<sup>th</sup> year in business and has grown to a main crew of 5 individuals and 4 trainees.

Due to the lack of effective solutions and resources allocated to drug addiction and homelessness, we are currently in a crisis situation. How this translates to what we do is that there are many areas that have been neglected that are in need of “deep-cleaning” and debris remediation. Our hope is that with the Measure Z funding we are able to effectively assist the County and other agencies in “getting over the hump” by providing energy and labor which will help clear the way and allow for long-term effective solutions to be implemented. Once we are out of “crisis mode” and in a regular state of “operations and maintenance mode” far less time and resources will be needed to efficiently address these issues. New Directions has supported its social mission through real businesses practices. On January 2, 2022 New Directions celebrated its 10<sup>th</sup> year in business and has grown to a crew of 5 employees.

This needed funding for health and safety equipment offsets the normal costs that New Directions currently pays for. This allows New Directions to redirect those funds set a side for engagement resources. This funding also allows New Directions to expand its areas of service.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

This request is for the continuation/expansion of an existing service, and the current source of funding for our existing service is through income we generate by working: maintenance service contracts we have with private businesses, individuals, and public entities. 2021 was the first time in the 10 year history of our social enterprise that we have ever received grant funding or private donations. New Directions provides a service that has not been duplicated by any business in Humboldt County. Our speciality services are regarded to be a key componet in addressing the environmental degradation created by homeless encampments.

New Direction has a well known work history in many communities in Humboldt County. Much like donations are given to non-profits, New Directions has clients that pay for our services. Last years Measure Z allotment aloud New Directions to expand services to areas outside our normal working areas. Creating larger a larger network of supportive community partners that have enabled us to continue our outreach efforts to those areas. We believe that Measure Z funds once again support of health and safety equipment, we would be able to expand our services to include illegal dumps near all water ways, marshes and water run offs.



8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

The Measure Z funds support expanded service area, and this larger service area allows us higher visibility, outreach and interactions with a more peoples and a diversity of locations throughout the County. After receiving last year's funding New Directions began to be viewed in a more professional light. Being named on the 2021 Measure Z grantee list elevated our profile and increased exposure which attracted additional funding resources and donations without our solicitation or procurement. We hope that being on the 2022 grant list will do the same, and that we can also capitalize on the momentum and connections we made last year. Most notably, we expect to further build upon the relationships we established with various groups and agencies such as city code enforcement agencies, Adult Protective Services, Area One on Aging, Eureka Housing Authority, and Humboldt County Housing Authority.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

This project builds upon existing resources and requires no additional partners to complete the mission of addressing environmental degradation due trash and debris build-up. We continue to partner and cooperate with many different groups: private business, private citizens, non-profits, government agencies, and other organizations in hopes to find lasting solutions to address drug addiction and homelessness in our County.

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:



## REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with *Measure Z* in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE:

2-17-22

SIGNATURE:

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153



# The People of New Directions

3230 Dows Prairie Road, McKinleyville, CA 95519

707-616-1182 • [john@thepeopleofnewdirections.com](mailto:john@thepeopleofnewdirections.com)

## 2022 Measure Z Proposal Narrative

New Directions is a non-adversarial and harm reduction approach to individuals or groups of individuals residing in illegal encampments, offering resources and opportunities, and educating the campers in ecological impact and appropriate environmental stewardship. Homeless encampments frequently cause some measure of nuisance to the community, primarily by littering and ongoing debris piles, and of feces, urine, and other wastes deposited directly into the ground, and subsequently the groundwater, negatively affecting local ecologies as well as detracting from the visual appeal of the areas. Our program was developed by social work staff and formerly homeless individuals who themselves were “Back to Basics” participants. Our program engages people where they are to address land issues, ecological impacts, and also offer resources and support to the campers.

We are seeking \$20,000 to support our trash removal efforts focused around the remediation of homeless encampments and illegal dumping. We wish to continue the momentum of our prior year’s success where we retrieved 53,000 lbs of trash. So for 2022, our goal is to remove 100,000 lbs of trash with funds supported by Measure Z. We are requesting the purchase of power equipment (winch and motorized wheelbarrow) to assist in the extraction of debris and appliances in steep or difficult to access areas. Last year, the Measure Z funding enabled us to increase our enterprise’s productivity by nearly 50%. We are hoping to double our trash retrieval this year by focusing on illegal dump areas identified last year but not remediated. The graph below shows our 2021 results and projections for 2022. The photos below provide an example of what we do.

YEAR	Meas Z lbs	Contract lbs	Total lbs Removed
2021	53,000	109,000	162,000
2022 (projected)	100,000	125,000	225,000



What We Do: An example of encampment debris dumping in a waterway (left), and trash extraction with assistance of motorized wheelbarrow (center and right).



## The People of New Directions

3230 Dows Prairie Road, McKinleyville, CA 95519

707-616-1182 • [john@thepeopleofnewdirections.com](mailto:john@thepeopleofnewdirections.com)

### Measure Z Prior Year Results: 2021 Implementation

#### Summary of 2021 Measure Z Implementation Results:

- 53,000 lbs of trash and debris removed from the environment and disposed of properly
- 400 syringes cleaned up
- More services and support deployed to Southern Humboldt
- Located 42 homeless encampments. Remediated 29 inactive/ abandoned encampments.
- Ongoing engagement with 13 active homeless encampments to maintain cleanliness and sanitation
- Remediated 22 illegal dump sites around Humboldt Bay (in response to community complaints)
- 34 shopping carts retrieved/ returned to Ray's and Shop Smart grocery stores in Southern Humboldt
- Distributions to the homeless to empower sanitation: 1200 trash bags, 200 masks, 410 pairs of gloves

The People of New Directions is a self-sufficient social enterprise in operation for over 10 years. 2021 marked the first year New Directions has ever received grant-funding or donations. The Measure Z funding enabled us to increase our enterprise's productivity by nearly 50%. In 2021, we collected a total of 162,000 lbs of trash, and 53,000 lbs of this was directly funded by Measure Z. Our trash extraction work directly improves Fire Safety, Environmental Safety, and the Protection of Sensitive Species and Habitats,

Our 2021 work efforts were located across the entire county: Eureka, Arcata, McKinleyville, Redway, Garberville, as well as surrounding vicinities. We provided assistance to these communities by addressing trash and safety concerns created by poverty, drug addiction, and homelessness. Our removal of trash/debris deep within homeless encampments and illegal dump sites helped protect wetlands, marshes, and rivers from contaminants and pollution. In Northern Humboldt we located 14 homeless encampments of which 10 were active at time of engagement. Within 2 days of our engagement, the number of active encampments was reduced from 10 to 4 camps. All inactive/ abandoned encampments were remediated.

Measure Z enhanced our ability to work in areas that have not been addressed in a great period of time. With the funding, we brought more services and support to Southern Humboldt. We purchased a winch that allowed us to remove trash and debris/ appliances from difficult terrain. Our trash and dump heap extractions from deep ravine areas directly contributed to improving fire safety and protection of Redway and Garberville and to prevent pollution of the Eel River and its watershed. Because of our years of experience, we are able to find and address homeless encampments that usually go unseen because of the remote locations they are in. In Redway/Garberville area we located 28 homeless encampments. 19 of these were abandoned garbage areas or inactive encampments which we remediated. The remaining 9 active encampments have been cooperating with New Directions to remove debris and increase sanitation in the camps. First, we located and removed accumulated trash and debris piles in the encampments. After the build-up was removed, we were able to work with the homeless to have a regular clean-up schedule in the camps. We provide trash bags and materials, the homeless collect the trash and bring bags to a rally point, and we haul the trash away to the dump. With this cooperation we are able to simultaneously build trust and foster stewardship and accountability while respecting human self-dignity.

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name: The People of New Directions</b>
<b>Coordinator/Contact: John Shelter</b>
<b>Address: 3230 Dows Prairie Rd, McKinleyville</b>
<b>Phone: (707)616-1182</b>

Descriptions	Costs	Requested Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: Salary and Benefits Duties Description:			0
Title: Salary and Benefits Duties Description:			0
Title: Salary and Benefits Duties Description:			0
Title: Salary and Benefits Duties Description:			0
Title: Salary and Benefits Duties Description:			0
<b>Total Personnel:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title: Description:			
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Operating Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title: safety equipment Description: rubber safety gloves - 5 cases		1740	
Title: safety equipment Description: trash bags – 20 cases		2080	
Title: safety equipment Description: safety boots – Tac Force Military boots – 20		1400	
Title: safety equipment Description: Leather Safety Gloves - 3 pairs per PKG		880	
Title: Safety Equipment Description: Disposable Hazmat Coverall Suits		300	
<b>Total Consumable/Supplies:</b>	<b>0</b>	<b>6400</b>	<b>0</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Fuel Description: Multiple trips from remote locations		4000	
Title: Trash Removal Description: cost of disposal; when responsible party can not be found		5000	
Title: Description:			
<b>Total Transportation/Travel Costs:</b>	<b>0</b>	<b>9000</b>	<b>0</b>
<b>E. Fixed Assets</b>			
Title: difficult terrain/ wetland/ marsh trash extraction equipment Description: motorized steel dump cart		3600	
Title: difficult terrain/ wetland/ marsh trash extraction equipment Description: 4000lb wench and battery to extract large items		1000	
Title: Description:			
Title: Description:			
<b>Total Other Costs:</b>	<b>0</b>	<b>4600</b>	<b>0</b>
<b>Budget Total:</b>		<u>20,000.00</u>	



## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Arcata Police Department

Mailing Address: 736 F St. Arcata, CA 95521

Contact Person: Brian Ahearn

Title: Chief of Police

Telephone: (707) 822-2428

E-mail address: bahearn@arcatapd.org

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$350,756.00

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity  City of Arcata
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The Juvenile Diversion Program improves public safety by providing criminal prevention and intervention services to the schools and families in the Arcata/McKinleyville area. The School Resource Officer (SRO) is able to investigate critical incidents and violent crimes, such as rape and domestic violence, as it pertains to any students in the area. The Juvenile Diversion Counselors (JDCs) provide Brief Intervention drug and alcohol counseling to students as well as Victim Assistance/Youth Accountability Counseling to those youth who have committed minor crimes within the community. JDCs also provide counseling and case management services to victims of child abuse and neglect.

5. Please provide a brief description of the proposal for which you are seeking funding.

The City of Arcata, in collaboration with the Northern Humboldt Union High School District, local elementary school districts and juvenile justice partners, seek the continuation and expansion of Measure Z funding for one School Resource Officer (SRO) and two Juvenile Diversion Counselor positions (JDC) to directly serve K-12 students and families in the 3rd Supervisorial District and the western portion of the 5<sup>th</sup> Supervisorial District (West of Berry Summit).

The SRO and JDCs will have bases at both Arcata High School and McKinleyville High School. They will work collaboratively with the schools, APD, HCSO, and Probation to identify and serve at-risk students and families starting as early as grades one and two. The purpose is threefold:

- (1) Focus on crimes and other antisocial behaviors committed by juveniles in the north county and through that focus, deter additional behaviors.
- (2) Utilize the Juvenile Diversion Counselors (supported by the SRO) to keep juveniles out of the Probation and Juvenile Justice system.
- (3) Work with the schools to support struggling families and students so their children remain in school (truancy prevention) and out of the Juvenile Justice system.

***The project's goals are to:***

- a. Significantly reduce the amount of Juvenile Crime in the service area,*
- b. Significantly reduce the number of high school students who dropout and/or go to continuation high schools over a five-year period.*

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

We are attempting to gain funding through Humboldt County Probation to offer Juvenile Diversion services. We will also continue to explore grant funding through the US Dept. of Justice's SRO and School Safety grant programs. JDCs also regularly search and apply for additional grants that are relevant to the program.



7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

This request is for the continuation of a Measure Z funded program. Arcata Police Department is only requesting to continue the funding of the previously allocated positions.

The City of Arcata will provide funding for training, travel, and miscellaneous supplies for these positions. This request is solely for salary and benefits of the previously allocated positions.

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

This combination of an SRO and JDC will serve as a pilot for the other local schools. The benefit of keeping students in schools, on track for graduation and out of the alternative education or the juvenile justice system is potentially enormous. Students who graduate from the comprehensive high schools are far less likely to commit crimes and become involved with the juvenile justice system. Students in the comprehensive high schools also are at school all day (and thus not out in the community during the daytime).

This new model will make the consortium more likely to receive funding through the US Dept. of Justice's SRO and School Safety grant programs.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

No, the Arcata Police Department has been operating the program successfully and is not dependent on another entity.

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

The proposed application funds the recurring salaries and benefits of three full-time employees. The recurring personnel costs include a School Resource Officer and two (2) Juvenile Diversion Counselors.



### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with *Measure Z* in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

***I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct***

DATE: 02/15/22

SIGNATURE: [Handwritten Signature]

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

---

## North Bay Juvenile Safety Measure Z Grant Application Narrative

This request is a preventative proposal. The goal is to keep students in school, on track to graduate and out of the juvenile justice system. The **project's overall goals** are to (a) Significantly reduce the amount of students who dropout and/or go to continuation high schools for the 2022 incoming 9<sup>th</sup> graders (Class of 2026). Progress toward these goals will be measured as follows:

**Short-term, ongoing progress measure:** Since October 2016, the two Measure Z funded Juvenile Diversion Counselors have served 366 elementary, middle and high school students from the service area. 163 juvenile cases were law enforcement referrals which otherwise would have entered the juvenile justice system. 185 were school/truancy infractions which would have otherwise escalated to truancy court case, school dropout, or continued conflict or crisis in the home.

The year before APD funded Diversion, 89% of APD juvenile cases were referred to probation/court. During the first year Measure Z funded Diversion, this number dropped to 41%. The remaining 49% of juvenile cases were handled within APD without juvenile court involvement due to the SRO being on campus to refer youth to the JDCs for support services. Since Measure Z funded APD Diversion, there has been a 20% decrease in the enrollment of students at NHUHSD continuation schools.

**Five-year goal:** (a) reduce the amount of Juvenile Crime in the service area, (b) reduction of No. Hum truancy board referrals for truant Gr. 4-12 students.

**How does this relate to public safety?** The requested positions are public safety positions. These positions allow officers to use law enforcement resources to focus on adult offenders. The school-law enforcement partnership provides law enforcement access to school based services to which they can refer students. According to the Office of Juvenile Justice and Delinquency Prevention, nearly 80% of prison inmates lack a high school diploma. Simply put, keeping kids in high school and on track to graduate greatly reduces the odds of their becoming involved with the criminal justice system and puts them on the path to be productive citizens.

**What would the SRO and JDCs do?** Many services that JDC and SRO provide will still be offered while adhering to social distancing guidelines. The JDCs and SRO will serve both NHUHSD schools as well as all Arcata High feeder schools. They will focus on **juvenile crime prevention** as early as elementary school by working with students and parents to improve emotional support, attendance and at-home behavior. The SRO will participate in as-needed at-home visits and provide support to the JDCs by assisting with case management duties. Families, school administration and community partners have direct access to JDCs and the SRO. JDCs participate in the School Attendance Review Board (SARB) and provide counseling services to k-12 students. The JDCs will provide an evidence-based alcohol and other drug (AOD) program called Brief Interventions to students who have been caught in possession of or under the influence of AOD. Students who have serious dependency symptoms or co-occurring symptoms/behaviors will receive continued support from JDCs as well as be referred to specialized AOD treatment. JDCs facilitate the *Parent Project* and its junior companion *Loving Solutions*, 10-week research-based family education programs that provide parents and guardians of at-risk youth the skills they need to monitor and support their children so they remain in school and out of the juvenile justice system. The goal is to host a minimum of one of each course during a fiscal year.

The SRO will maintain a presence at Arcata High School and its feeder schools to provide discretionary law enforcement and be available at special events and activities. The SRO will be tasked with providing classroom presentations on a variety of subjects related to law enforcement, public safety and leadership. The SRO will take every opportunity to have a positive interaction with students while on campus.

**Employment and Career Support:** The JDCs will help referred at-risk youth find employment opportunities through career and job coaching to develop the skills needed to succeed in pro-social environments.

**Early detection of at-risk juveniles:** Through partnership, the schools and service providers have frequent, if not daily access to the JDCs and SRO. This contact will allow the schools and agencies to bring struggling juveniles to the attention of the Diversion team. These referrals provide an early warning and will allow the SRO and JDCs to establish relationships with students before minors commit crimes that require stricter sanctions.

**Diversion of Juveniles from the Criminal Justice System:** Together, the SRO, JDCs, Humboldt County Teen Court and schools will prevent youth from entering the justice system through a program that delivers consequences, restorative justice, and support.

## Prior Year Results

We find the Diversion program is a valuable and oft-utilized resource for schools and law enforcement. Interagency collaboration is vital in aiding our at-risk population and Diversion is a valuable tool to get our younger population resources including, but not limited to, mental health services.

Law enforcement referred 37% of cases (e.g., APD, HCSO, EPD, UPD and Humboldt County Juvenile Probation) and 63% percent come from the School Attendance Review Board, Dean of Students, or School Administrators. Diversion tracked additional demographics and found that 63% of our referral clients were White, 28% Native, 6% Black and 2 % Asian. During the 2020-2021 fiscal year, Diversion proudly provided services and support to 36 juveniles (17 Females, 19 Males). Juvenile Diversion managed 16 referrals from schools to address truancy, 9 for young adult internships or employment coaching, 8 to address in home conflict or need for mental health services, 2 vandalism, 1 marijuana and 1 runaway. Qualitatively and quantitatively, we find that we provide referring agencies respite. Schools make Diversion referrals when traditional school discipline is ineffective and school resources have been exhausted. In cases where law enforcement intervention is ineffective and formal probation is inappropriate, Diversion referrals are made. Law enforcement sometimes receives repeated calls for service for youth engaging in repeated low-level infractions or misdemeanor offenses in the home or community which demand valuable law enforcement time and resources. Juvenile Diversion serves referring agencies as a direct connection to youth providers that are more appropriate.

Behavioral issues such as running away, fighting, truancy and substance use often stem from underlying issues such as family conflict, mental health, or substance use. Diversion's use of the PACT assessment tool and individualized case management has been instrumental in identifying and addressing risk factors. The most significant being that 18% of our clientele were in need of mental health or Substance Use Disorder counseling. Through Diversion referrals these youths gained access and entry into the Humboldt County Children and Family Mental Health Services and/or Substance Use Disorder Treatment Program. In many cases families and young people who had difficulty in the past receiving counseling or treatment are now receiving a higher level of mental health care.

Several agencies including the Department of Mental health, Humboldt County Adolescent Treatment Program, Teen Court, Humboldt Bay Fire, Family resource Centers, Law Enforcement, Humboldt County Office of Education, The Boys and Girls Club, Two Feathers, local businesses and others have been central in the success of the APD Diversion Program. The Diversion Program provides specialized services to students and families to address factors contributing to criminal behavior and academic barriers. During the program development, one of our primary objectives was to build working relationships with existing support and resources in the community. Research shows that a comprehensive approach is most effective when attending the needs of at-risk youth and families. Collaborations with partnering agencies have enabled APD Diversion counselors to give resources to families struggling with housing, food, substance use disorder, mental health and developmental disabilities, as well as provide youth with community service opportunities, mentors, peer education, and parent support classes. Maintaining relationships with our community allies will continue to be a focus in Diversions efforts to promote the success of our at-risk youth population.

We have had amazing success with our current model and our hope is that our program will continue to evolve and meet the needs of our community. When the grant application for Juvenile Diversion was written, it was proposed that our "measure for success" be set as a decreased number of youth in Juvenile Hall and a decrease in dropout rate for the class of 2020. We identified the following tangible measures of success to evaluate the program on an on-going basis: completion of counseling, absence of a second offense, and increase in school attendance. There is a lot our community can learn from this program and population.

The Juvenile Diversion Program is increasing participation of at-risk youth involvement in community building and service activities. Youth who are cited are given community service hours. Community services hours are often satisfied by participating in tutoring, cleaning graffiti, volunteering at teen Court, participating in volunteer work days with Boys and Girls Club, Friends of the Dunes, the City of Arcata and others. Engaging in community service provides teens the opportunity to contribute to their community, build skills, confidence, and can have lasting positive impacts on youth and the community.

City of Arcata Actual Costs	SRO*	JDC - 1	JDC - 2
<b>Pay:</b>			
Base Pay	\$ 70,400.98	\$ 75,059.66	\$ 68,783.53
Incentive Pay	\$ 8,448.12		
Longevity Pay	\$ 5,280.07		
Advanced POST Pay	\$ -		
Uniform Allowance			
Residency Incentive	\$ -		
<b>Subtotal Employee Pay</b>	<b>\$ 84,129.17</b>	<b>\$ 75,059.66</b>	<b>\$ 68,783.53</b>
Holiday Pay	\$ 4,000.00		
Overtime Pay	\$ 4,100.00		
<b>Benefits:</b>			
Medicare - Employer Portion (FICA)	\$ 1,337.32	\$ 1,088.37	\$ 997.36
Medical Insurance - Employer Portion	\$ 27,012.00	\$ 7,752.00	\$ 18,912.00
Dental/Vision	\$ 1,936.80	\$ 900.48	\$ 1,372.80
CalPERS Required Employer Contribution	\$ 18,447.00	\$ 7,265.78	\$ 4,804.53
CalPERS Employer Normal Cost	\$ 17,423.15	\$ 5,509.38	\$ 3,157.16
Workers Compensation	\$ 3,785.81	\$ 3,377.68	\$ 3,095.26
<b>Total Employee Benefits</b>	<b>\$ 69,942.09</b>	<b>\$ 25,893.68</b>	<b>\$ 32,339.11</b>
<b>Total Employee Pay and Benefits</b>	<b>\$ 158,071.26</b>	<b>\$ 100,953.34</b>	<b>\$ 101,122.64</b>

City of Arcata Application Request	SRO*	JDC1**	JDC2**
<b>Pay:</b>			
Base Pay			
Incentive Pay			
Longevity Pay			
Advanced POST Pay			
Uniform Allowance			
Residency Incentive			
<b>Subtotal Employee Pay</b>	<b>\$ 71,329.55</b>	<b>\$ 78,062.40</b>	<b>\$ 81,665.28</b>
Holiday Pay			
Overtime Pay			
<b>Benefits:</b>			
Medicare - Employer Portion (FICA)			
Medical Insurance - Employer Portion			
Dental/Vision			
CalPERS Required Employer Contribution			
CalPERS Employer Normal Cost			
Workers Compensation			
<b>Total Employee Benefits</b>	<b>\$ 47,517.91</b>	<b>\$ 36,090.80</b>	<b>\$ 36,090.80</b>
<b>Total Employee Pay and Benefits</b>	<b>\$ 118,847.46</b>	<b>\$ 114,153.20</b>	<b>\$ 117,756.08</b>
<p>*Based on average officer salary and benefits; includes Family healthcare  **JD Counselors are non-safety PERS, no POST incentives. JD Counselor pay</p>			

RECEIVED

By Kaylie Harpin at 2:30 pm, Feb 17, 2022



### CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Eureka City Schools

Mailing Address: 2100 J Street - Eureka, CA 95501

Contact Person: Fred Van Vleck, Ed.D. Title: Superintendent

Telephone: 707-441-2414 E-mail address: vanvleckf@eurekacityschools.org

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 79,000

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: School District

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The goal of a partnership into a school resource officer (SRO) programs includes providing safe learning environments in our county's schools, providing valuable resources to school staff members, fostering positive relationships with youth, developing strategies to resolve problems affecting youth and protecting all students, so that they can reach their fullest potentials. The National Association of School Resource Officers considers it a best practice to use a "triad concept" to define the three main roles of school resource officers: educator, informal counselor/mentor, and law enforcement officer.

5. Please provide a brief description of the proposal for which you are seeking funding.

Eureka City Schools, in partnership with South Bay Union Elementary, Cutten Elementary, Freshwater Elementary, and Garfield Elementary School Districts and the Humboldt County Sheriffs Office are seeking funding for a full time School Resource Officer (SRO) to work with students in the greater Eureka area to assist in building positive law enforcement relationships, image and enhancing student safety.



6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

The success of the program will generate interest with our local school districts and the Sheriff's office to eventually create the commitment to fund the officer. This model is successful with the Eureka Police Department and Eureka City Schools where we split the funding for a Eureka Police Department Resource Officer. Unfortunately, the Eureka Police Department jurisdiction does not include many of our schools, so we are reliant upon the Sheriff's Office creating the need for a partnership.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

This would be an expansion over Eureka City School's current partnership with the Eureka Police Department where we each pay for half of a school resource officer. The source of this funding is the General Fund of the City of Eureka and Eureka City Schools. Last year, the 50% ECS funding was provided by Measure Z since the Sheriff's Office was unable to staff the requested SRO position.

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

As public school Districts, we are eligible for many grants that other agencies are not. Unfortunately, we have not been successful in identifying a grant for a SRO, but there are many grants available for safe school training. We will also be able to have this officer join a team of other SRO's in Humboldt County on a safe school taskforce. Safe schools resonates with our community and will build tremendous community support.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

For the school districts, no. The Humboldt County's Sheriff's office would need to increase their staff by one officer. If they are unable to do this, we will use the funding the same as the County Board of Supervisors approved this year. \$45,000 toward the Eureka Police Department Resource Officer and \$35,000 toward the Parent Institute for Quality Education.

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

The full cost for an officer, gear and a vehicle is \$158,000 per year. In the 2022-23 fiscal year, we are requesting \$79,000 to staff an officer for one half of the year.



### REQUIRED ATTACHMENTS

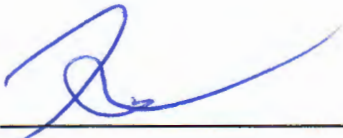
Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding. You may also download this as an excel using this link: <https://humboldt.gov/DocumentCenter/View/102873/Measure-Z-Proposed-Budget-Template---FY-2022-23>

DATE: 02/16/22 \_\_\_\_\_

SIGNATURE:  \_\_\_\_\_

***I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct***

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

---

## **Primary Narrative and Proposal**

(Primary Narrative and Proposal Contingent on the Position Being Filled through the Humboldt County Sheriff's Office)

### **School Resource Officer Partnership**

(Allocation of \$79,000)

The goal of a partnership into a school resource officer (SRO) programs includes providing safe learning environments in our county's schools, providing valuable resources to school staff members, fostering positive relationships with youth, developing strategies to resolve problems affecting youth and protecting all students, so that they can reach their fullest potentials. The National Association of School Resource Officers considers it a best practice to use a "triad concept" to define the three main roles of school resource officers: educator, informal counselor/mentor, and law enforcement officer.

Humboldt County Schools have the highest population of students (by percentage) in California who have experienced Adverse Childhood Experiences. This in combination with the highest percentage of students with disabilities in Humboldt County creates a need to better serve our youth. An effective SRO will have a positive impact on the future of students and our community.

Researchers at Canada's Carleton University conducted a two-year study of an SRO program in the Regional Municipality of Peel. In their 2018 report, they concluded that for every dollar invested in a school resource officer program, a minimum of \$11.13 of social and economic value was created. The report lists numerous benefits of the program, including:

- Prevention or minimization of property damage in the school and surrounding areas.
- Prevention of student injuries and even death due to violence, drug overdoses, etc.
- Reduction of the need for schools to call 911.
- Reduction of the likelihood that a student will get a criminal record.
- Increase of the likelihood that students (particularly those with mental health issues) will get the help they need from the social service and health care systems.
- Increase in feelings of safety among students and staff.

## **Modified Narrative and Proposal**

If the Humboldt County Sheriff's Office is unable to fill the School Resource Officer Position, pursuant to the original proposal above, Eureka City Schools proposes the following modified use of any funds awarded for 2022-23. (Note: This modification was allowed in 2021-22, as a Humboldt County Sheriff's Department was unable to fill the position due to staffing issues.)

### **Measure Z Funding Narrative | Eureka City Schools**

Total Funding: \$79,000

\*\*\*

#### **School Resource Officer Partnership**

(Allocation of \$45,000)

The goal of a partnership into a school resource officer (SRO) programs includes providing safe learning environments in our county's schools, providing valuable resources to school staff members, fostering positive relationships with youth, developing strategies to resolve problems affecting youth and protecting all students, so that they can reach their fullest potentials. The National Association of School Resource Officers considers it a best practice to use a "triad concept" to define the three main roles of school resource officers: educator, informal counselor/mentor, and law enforcement officer.

Humboldt County Schools have the highest population of students (by percentage) in California who have experienced Adverse Childhood Experiences. This in combination with the highest percentage of students with disabilities in Humboldt County creates a need to better serve our youth. An effective SRO will have a positive impact on the future of students and our community.

Researchers at Canada's Carleton University conducted a two-year study of an SRO program in the Regional Municipality of Peel. In their 2018 report, they concluded that for every dollar invested in a school resource officer program, a minimum of \$11.13 of social and economic value was created. The report lists numerous benefits of the program, including:

- Prevention or minimization of property damage in the school and surrounding areas.
- Prevention of student injuries and even death due to violence, drug overdoses, etc.
- Reduction of the need for schools to call 911.
- Reduction of the likelihood that a student will get a criminal record.
- Increase of the likelihood that students (particularly those with mental health issues) will get the help they need from the social service and health care systems.
- Increase in feelings of safety among students and staff.

\$45,000 to be allocated to help fund the Eureka Police Department SRO supporting all schools within the city limits.

**Parent Education Program**  
(Allocation of \$34,000)

The remaining balance of \$34,000 will be allocated to continue providing services through the Parent Education Program, which the District will be starting in Spring 2022 or Fall 2022. We believe all families deserve an opportunity to thrive in an inclusive and safe environment. The Parent Education Program will be dedicated to achieving social and economic equity through education. The program will deliver evidence-based lessons, lead innovative initiatives, maintain cultural and linguistically responsive two-way communication, and above all, lift parent voices to support systematic change. An integral part of this program will be an opportunity for parents and law enforcement to interact in a positive educational experience as we believe families are part of the solution to many of the problems we face in our community.

The program will be open to all parents in Humboldt County, but will focus on families whose students attend Eureka High School and schools feeding into Eureka High School.

More Information: <https://www.pige.org/>

## **Prior Year Results | 2021-22 Funding**

Eureka City Schools received \$79,000 in funding in 2021-22. Due to staffing and retention issues, the Humboldt County Sheriff's Office was unable to fill the School Resource Officer Position pursuant to the original 2021-22 proposal.

Eureka City Schools proposed a modified use of any funds, which was approved by the Board of Supervisors in October 2021. The results below relate to the modified proposal, with is being implemented.

### **School Resource Officer Partnership**

(Allocation of \$45,000)

Q1: Invoice of \$19,750 (submitted to COH 10/29/21)

Q2: Submitted Invoice of \$25,250 (submitted to COH 01/26/22)

Total: \$45k

After payment of the Q1 and Q2 invoices is received, we will use the funds to pay towards the current School Resource Office, employed through Eureka Police Department.

### **Parent Education Program**

(Allocation of \$34,000)

Start Date: Spring 2022 or Fall 2022

The remaining balance of \$34,000 will be allocated to a Parent Education Program. We believe all families deserve an opportunity to thrive in an inclusive and safe environment. The Parent Education Program will be dedicated to achieving social and economic equity through education. The program will deliver evidence-based lessons, lead innovative initiatives, maintain cultural and linguistically responsive two-way communication, and above all, lift parent voices to support systematic change. An integral part of this program will be an opportunity for parents and law enforcement to interact in a positive educational experience as we believe families are part of the solution to many of the problems we face in our community.

The program will be open to all parents in Humboldt County, but will focus on families whose students attend Eureka High School and schools feeding into Eureka High School.

### **Implementation Update**

January 2022: Eureka City School's Assistant Superintendent of Educational Services, Gary Storts, is working with the Parent Institute for Quality Education (PIQE) regarding details of the Parent Education Program to determine the best fit. PIQE engages, empowers and transforms families by providing the knowledge and the skills to partner with schools and communities to ensure their students achieve their full potential. It is anticipated the Parent Education Program through PIQE will start in late Spring 2022 or Fall 2022.

More Information: <https://www.piqe.org/>

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name:</b> Eureka City Schools
<b>Coordinator/Contact:</b> Fred Van Vleck, Ed.D.
<b>Address:</b> 2100 J Street - Eureka, CA 95501
<b>Phone:</b> 707-441-2414

Descriptions	Costs	Requested Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: School Resource Officer through Humboldt County Sheriff's Office Salary and Benefits: The full cost for an officer, gear, and vehicle, is \$158k per year. Duties Description: The \$79k represents one-half of the cost.	\$79,000		0
Title: Additional Info: Office supplies, computer, and space, to be provided by Eureka City Schools. Salary and Benefits: Duties Description:			0
Title: Salary and Benefits: Duties Description:			0
Title: Salary and Benefits: Duties Description:			0
Title: Salary and Benefits: Duties Description:			0
<b>Total Personnel:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title: Description:			0
Title: Description:			0
Title: Description:			0
Title: Description:			0
<b>Total Operating Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title: Description:			0
Title: Description:			0
Title: Description:			0
Title: Description:			0
<b>Total Consumable/Supplies:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Description:			0
Title: Description:			0
Title: Description:			0
<b>Total Transportation/Travel Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. Fixed Assets</b>			
Title: Description:			0
Title: Description:			0
Title: Description:			0
Title: Description:			0
<b>Total Other Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budget Total:</b>	<b>0.00</b>		



**SOUTH BAY**  
UNION SCHOOL DISTRICT  
6077 LOMA AVENUE • EUREKA, CA 95503  
707.476.8549 FAX: 707.476.8968  
southbayusd.org

**SUPERINTENDENT**  
Fred Van Vleck, Ed.D.

**BOARD OF TRUSTEES**  
Clay Carver  
Kelly Noga  
Gary Quintrell

---

**Letter of Partnership and Support**

February 15, 2022

Humboldt County  
Citizens' Advisory Committee  
on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Room 112  
Eureka, CA 95501-1153

Re: Letter of Partnership and Support for  
Measure Z Funding – School Resource Officer

Dear Advisory Committee:

South Bay Union School District is partnering in and supporting the request from Eureka City Schools for Measure Z funds to hire a School Resource Officer (SRO) through the Humboldt County Sheriff's Office. The SRO would provide support and assistance to Eureka City Schools, Cutten School District, South Bay School District, Freshwater Elementary School, and Garfield Elementary School.

Sincerely,

Fred Van Vleck, Ed.D.  
Superintendent



# Cutten School District

4182 Walnut Drive,  
Eureka, CA 95503  
(707) 441-3900 • Fax (707) 441-3906

Superintendent Principal  
Becky MacQuarrie, EdD

## Letter of Partnership and Support

February 15, 2022

Humboldt County Citizens' Advisory  
Committee on Measure Z Expenditures c/o  
County Administrative Office 825 Fifth Street  
Room 112 Eureka CA 95501 1153

Re:  
Letter of Partnership and Support for  
**Measure Z Funding** School Resource Officer

Dear Advisory Committee:

Cutten Elementary School District is partnering in and supporting the request from Eureka City Schools for Measure Z funds to hire a School Resource Officer (SRO) through the Humboldt County Sheriff's Office. The SRO would provide support and assistance to Eureka City Schools, Cutten School District, South Bay School District, Freshwater Elementary School, and Garfield Elementary School.

If you have any questions, please feel free to contact me at 707-441-3930.

Sincerely,

Becky MacQuarrie,  
Cutten Principal/Superintendent

---

# FRESHWATER

---

SUPERINTENDENT: SI TALTY

**BOARD OF TRUSTEES:**

REBECCA BAUGH  
AUDREY DIEKER  
GREG HALL  
MIKE HALEY  
GRETCHEN MILLER



75 GREENWOOD HEIGHTS DR  
EUREKA, CA 95503-9569  
P (707) 442-2969  
F (707) 442-9527

[WWW.FRESHWATERSD.ORG](http://WWW.FRESHWATERSD.ORG)

---

**ELEMENTARY AND CHARTER MIDDLE SCHOOL**

---

## Letter of Partnership and Support

February 16, 2022

Humboldt County  
Citizens' Advisory Committee  
on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Room 112  
Eureka, CA 95501-1153

Re: Letter of Partnership and Support for  
Measure Z Funding – School Resource Officer

Dear Advisory Committee:

Freshwater School District is partnering in and supporting the request from Eureka City Schools for Measure Z funds to hire a School Resource Officer (SRO) through the Humboldt County Sheriff's Office. The SRO would provide support and assistance to Eureka City Schools, Cutten School District, South Bay School District, Freshwater School District, and Garfield School District.

If you have any questions, please feel free to contact me at 442-2969.

Sincerely,

Si Talty  
Superintendent/Principal  
Freshwater School District



RECEIVED

By Kaylie Harpin at 4:13 pm, Feb 18, 2022

#23

### CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

## APPLICATION FOR FUNDING

Agency Name: Humboldt County Fire Chief's Association (HCFCA)

Mailing Address: PO Box 7014, Eureka CA 95502

Contact Person: Dale Unea Title: HCFCA President

Telephone: (707) 443-9042 E-mail address: samoavfd@gmail.com

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 2,732,609.15

2. ENTITY TYPE -- Please check appropriate box.

a. Humboldt County Department

b. Contract Service Provider to Humboldt County

c. Local Government Entity

d. Private Service Provider

e. Non-Profit Service Provider

f. Other, Describe: Humboldt County Fire Chiefs Association

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

*The Humboldt County Fire Chiefs Association (HCFCA) is seeking funding that would directly benefit volunteer/rural fire agencies with equipment, dispatch services, and out-of-jurisdiction response funding. Measure Z has been critical in maintaining rural fire protection and ambulance services in Humboldt County. HCFCA surveys all 38 fire agencies in Humboldt County annually to determine their critical needs and submits a cohesive application that efficiently represents all fire agencies. As described in the ballot language., the funding will help "maintain rural fire and ambulance protection services", allowing our first responders to better - and more safely - protect County residents. These funding requests will be utilized to directly support this stated goal as approved by our County voters.*



5. Please provide a brief description of the proposal for which you are seeking funding.

*HCFCFA is requesting Measure Z funding that would be applied to ensure that there will not be a reduction or degradation in current fire service responses. **First**, funding to equip firefighters to bring them up to a nationally recognized and CalFire required minimum level of safety equipment. Of 38 individual Humboldt County fire departments, 36 are made up entirely of volunteers. Members of these agencies struggle to provide safe and adequate response services to their communities due to extremely limited revenue sources. There are unmet and ongoing needs, such as replacing PPE, which have not been met previously due to prioritizing more significant needs that had to be addressed. **Second**, request to continue funding for dispatch fees incurred by all volunteer fire departments and Arcata Fire, which are currently performed by Cal Fire under a contract agreement. These communication/dispatch services are a key component for the successful response to emergencies within the county. Without a reliable communications system, first responders would not receive timely notification of emergencies. Funds are needed to directly maintain these services. **Third**, request to continue funding out-of-jurisdiction responses through Measure Z funding. This covers the area of 299/Redwood Creek/Mad River where three departments are covering the areas of neighboring jurisdictions when those jurisdictions cannot respond and where there are areas not within the boundaries of any fire district.*

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

*HCFCFA is working with the Humboldt County BOS Ad Hoc Fire Services Committee to establish long-term sustainability by securing funding through fire district and CSA formation and expansion, and through the identification of other strategies to sustain these services into the future. The allocation of a portion of Measure Z funds towards County staff to assist fire agencies in the process of becoming formal fire districts and/or annexing goodwill service areas, lays the groundwork for independence and financial sustainability. Fire districts are official government agencies that are eligible for grants funded through FEMA. Currently, many fire agencies in the County are not official government organizations and therefore are ineligible to receive particular grants and other types of funding and assistance.*

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

*HCFCFA's request for Measure Z funding is for a continuation of an existing program includes the funding of communication dispatch fees, continuation of the funding of the formal planning efforts with County planning partners, funding to continue to address PPE and fire equipment needs within departments, and continuation of the out of jurisdiction responses.*

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

*Funds obtained from Measure Z would be used for the establishment of fire districts that are officially recognized local governmental entities. The County has in the past years matched Measure Z funds with existing funding allocated to this effort up to \$10,000. The existing funds are limited and are not sufficient for*



*achieving the goals outlined in this proposal. Leveraging the two funding sources will ensure significant progress towards achieving the desired goals. Also, hundreds of hours of can be tracked and documented, upon request.*

*In addition, formal district formation will provide a constant and secure source of tax revenue that would be obtained from the collection of local parcel and property taxes and/or assessments paid directly by community members who reside within each of these newly formed jurisdictions. Once the district formation process has been completed, fire agencies would then be eligible to apply for and obtain both State and Federal grants that are only available to official local fire agencies.*

*Measure Z funds spent now would build the foundation for solving the long-standing problem of a lack of sustainable revenue for local fire agencies. Money invested toward the establishment of fire-related districts with taxing authorities serves the two-fold purpose of developing a source of local tax support on an annual basis and meeting the requirements for more grant programs which expands opportunities for grant funding into the future. Therefore, Measure Z funds spent to expand and establish fire-related districts or County Service Areas (CSA's) will leverage not just one, but a combination of strategies, such as: the establishment of new or increased tax revenue; increasing fire department eligibility for grant programs; and by gaining buy-in from the local community. The application also includes short term support for departments providing out of jurisdiction responses for which they are not currently funded. This buys time to allow a more permanent solution to be found and helps to ensure that "good will" service will not end to the numerous areas being served, which come at great cost to departments responding far outside their districts.*

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

*No, this will streamline the process for the Association. We are able to purchase what we can with the funds available. In years past we have surveyed our members and then prioritized the needs, then go out to get quotes and prepare the application and budget for submission. This way we are able to leverage more for fewer funds. This year we were able to outfit several departments new and the same rescue tools (aka jaws of life). This past year Humboldt Bay had an extrication of a driver on the freeway south of Eureka and their pump went out. Loleta Fire was able to get on the scene and plug their pump right in and the rescue was completed.*

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:



## REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

***I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct***

DATE: February 18, 2022

SIGNATURE: Dale Unsa

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

---

## Humboldt County Fire Chiefs Association

<b>Project</b>	<b>Amount</b>
Planning \$91,000	\$ 91,000.00
Out of District Response (299 & Maple Creek) \$268,554	\$ 268,554.00
So. Trinity VFD (workmans' comp insurance ) \$17,000	\$ 17,000.00
County Dispatching Fees \$417,523.00	\$ 417,523.00
PPE- Structural, 3215.92 per	\$ 277,373.00
PPE- Wildland, 1163.31 per	\$ 78,218.40
Hose	\$ 120,000.00
Radios- Handheld	\$ 156,436.00
Radios- Mobile	\$ 33,465.00
SCBA Packs	\$ 512,679.00
SCBA Bottles	\$ 113,850.00
SCBA Masks	\$ 57,040.00
Wildland web gear	\$ 33,465.00
Wildland shelters	\$ 58,563.75
Rescue Tools	\$ 348,000.00
AED	\$ 23,172.00
Ges Meters	\$ 19,320.00
Generators	\$ 69,000.00
Balistic Vest & Helmets	\$ 37,950.00
<b>Total</b>	<b>\$ <u>2,732,609.15</u></b>

**FIRE CHIEFS' ASSOCIATION  
OF  
HUMBOLDT COUNTY**



President Dale Unea  
Vice President Rick Nickolson  
Treasurer Secretary- Rich Grissom

P.O.Box 7014  
Eureka, CA 95502-7014

February 18, 2022

Good afternoon committee,

We have just begun purchasing for this year's funding cycle (21-22). Because of accounting issues, it took longer than expected to finalize the budget for the years 20-21 funding cycle. I have attached the complete breakdown for the 20-21 excel sheet. It shows you how we need to figure out everything that has been paid for at the end of the fiscal year and the balance that we need to ask to be carried forward. Carry forward balance includes invoices that have yet to be paid and building projects that have not been completed.

I hope to simplify this process to make it more understanding in the future. Also, to be more respectful of the committee's time for this process.

Thank you,



Dale Unea

President- HCFCA

Quarter	19-20 carry forward		20-21 allotment		Total
C-F	\$	376,524.03		\$	376,524.03
1st Qtr	\$	81,165.89	\$	101,227.67	\$ 182,393.56
2nd Qtr	\$	4,433.00	\$	599,259.60	\$ 603,692.60
3rd Qtr			\$	354,543.42	\$ 354,543.42
4th Qtr			\$	184,374.73	\$ 184,374.73
<b>TOTAL</b>	\$	462,122.92	\$	1,239,405.42	\$ 1,701,528.34

---

		20-21 Allotment	\$	1,655,945.00
		19-20 carry forward	\$	364,208.00
		Total expenditures	\$	(1,701,528.34)
		<b>Bal - carry forward 20-21</b>	<b>\$</b>	<b>318,624.66</b>
C-F balances				
	20-21 equipment	PPE	\$	155,913.82
		AEDs	\$	48,331.05
	Building projects	Orick	\$	40,586.62
		Redcrest	\$	17,178.97
		Westhaven	\$	78,481.00
		<b>Total</b>	<b>\$</b>	<b>340,491.46</b>

M-Z quarterly purchases

2020-2021




C/F from 19-20

Date	Entity	Description	Vendor	Amount	Request type	Actual Amt.	Qtr. Pd.
11/27/2019	Redcrest VFD	Foundation materials	Eureka Ready Mix	\$ 9,731.98	purchase order		Y81188
4/1/2020	HBF	paving - HBF training facility	Kernan Construction	\$ 119,945.00	purchase order		Y82101
5/14/2020	HCFCA	Structure PPE	Cascade Fire Equipment	\$ 108,102.88	purchase order		Y82217
5/14/2020	HCFCA	Wildland PPE	Cascade Fire Equipment	\$ 58,643.21	purchase order		Y82217
5/14/2020	Blue Lake	building project	Reimbursement to Blue Lake	\$ 54,160.91	M-Z invoice		
5/26/2020	SHTRT	building project	Randall Sand & Gravel	\$ 10,634.96	purchase order		Y82377
6/2/2020	Blue Lake	building project	Reimbursement to Blue Lake	\$ 15,305.09	M-Z invoice		
Total C-F un-paid from 19-20				\$ 376,524.03			
Remaining building project allocation				\$ 60,960.85			
Remaining HBF training facility allocation				\$ 82,409.00			
<b>Total carry forward request for 20-21</b>				<b>\$ 519,893.88</b>			
board approval C-F (3-9-2021)				\$ 364,208.00			
unfunded balance				\$ 155,685.88			

	M-Z invoice request
	Purchase order request
	Journal entry request

M-Z quarterly purchases      2020-2021      1st Qtr.

Date	Entity	Description	Vendor	Amount	Request type	fiscal allot.	Actual Amnt.
7/3/2020	Redcrest VFD	building project - soils compaction testing	SHN consulting	\$ 707.25	M-Z invoice	19-20 c/o	
7/6/2020	HCFCFA - HBF	change order - driveway added	Kernen Construction	\$ 4,494.00	Purchase order Y82101	19-20 c/o	
7/16/2020	Orleans VFD	building project supplies-Schmidbauer	Reimbursement to Orleans	\$ 1,207.13	M-Z invoice	19-20 c/o	
7/1/2020	HCFCFA - HBF	railing upgrade for HBF training facility	O & M Industries	\$ 4,216.50	Purchase order Z83235	19-20 c/o	
8/26/2020	HCFCFA - HBF	change order - driveway expense	Kernen Construction	\$ 697.00	Purchase order Y82101	19-20 c/o	
8/28/2020	HCFCFA - HBF	HBF training facility - soils testing	LACO	\$ 2,219.25	M-Z invoice	19-20 c/o	
10/19/2020	STVFD	workmans comp - Qtr 1 & 2 of 20-21	FASIS - reimburse STVFD	\$ 6,050.00	M-Z invoice	20-21	
10/23/2020	HBF	training facility fencing	Humboldt Fence	\$ 66,350.00	M-Z invoice	19-20 c/o	
10/23/2020	Redcrest VFD	soils testing	SHN - reimburse Redcrest	\$ 1,281.50	M-Z invoice	19/20 c/o	
11/9/2020	HCFCFA - Planning	County staff and LAFCO assistance	County Planning	\$ 19,940.53	JE by planning	20-21	
3/25/2021	HCFCFA - Dispatch	Cal fire dispatch fees - 1st Qtr.	Cal fire	\$ 12,023.39	JE by CAO	20-21	
	HCFCFA - OJ response	out of jurisdiction response - 1st Qtr	BLVD - WCVFD - KVFD	\$ 51,449.00	JE by CAO	20-21	
<b>TOTAL - 1st Qtr.</b>				<b>\$ 170,635.55</b>			

 M-Z invoice request  
 Purchase order request  
 Journal entry request

M-Z quarterly purchases

2020-2021 2nd Qtr.

Date	Entity	Description	Vendor	Amount	Request type	fiscal allot.	Actual amnt.
11/25/2020	HCFCA	Rescue tools - county depts @ 7.75%	Fire Rescue Equipment	\$ 450,579.13	Purchase order Z83875	20-21	
11/25/2020	HCFCA	Rescue tools - Fortuna @ 8.50%	Fire Rescue Equipment	\$ 29,153.97	Purchase order Z 83873	20-21	
11/25/2020	HCFCA	Rescue tools - Rio Dell @ 8.75%	Fire Rescue Equipment	\$ 21,279.79	Purchase order Z83874	20-21	
11/25/2020	HBF	training facility painting - down payment	Hamanaka Painting	\$ 4,433.00	Purchase order Z83872	19-20 c/f	
11/25/2020	STVFD	workman's comp 3rd Qtr premium	FASIS - reimburse STVFD	\$ 3,025.00	M-Z invoice - reimburse	20-21	
11/25/2020	STVFD	workman's comp 4th Qtr premium	FASIS 1750 Creekside Oaks Dr. Suite 200 Sacramento, CA 95833	\$ 3,025.00	M Z invoice - direct pay - revised to reimbursement request on 7-29	20-21	
12/8/2020	Westhaven	Permitting fees - building project	County Building	\$ 6,238.50	Journal entry - CAO	20-21	
1/29/2021	HCFCA - Planning	County staff and LAFCO assistance	County Planning	\$ 10,676.10	JE by planning	20-21	
3/25/2021	HCFCA - Dispatch	Cal fire dispatch fees - 2nd Qtr.	Cal fire	\$ 12,078.87	JE by CAO	20-21	
	HCFCA - OJ response	out of jurisdiction response - 2nd Qtr	BLVD - WCVFD - KVFD	\$ 51,449.00	JE by CAO	20-21	
<b>Total 2nd Qtr.</b>				<b>\$ 591,938.36</b>			

- M-Z invoice request
- Purchase order request
- Journal entry request




M-Z quarterly purchases      2020-2021      3rd Qtr.

Date	Entity	Description	Vendor	Amount	Request type	fiscal allot.	Actual amnt.
2/20/2021	HCFCA	fire hose	LN Curtis	\$ 71,112.20	purchase order Z84204	20-21	
2/22/2021	HCFCA	SCBA bottles (8 AFD, 17 Fldbrk)	Cascade Fire Equipment	\$ 26,971.98	purchase order Z84211	20-21	\$ 26,971.98
2/26/2021	Redway FPD	Breathing air compressor	Bauer Compressors	\$ 66,460.11	purchase order Z84233	20-21	
3/25/2021	HCFCA	Thermal Imaging Cameras	Cascade Fire Equipment	\$ 107,293.14	purchase order Z84397	20-21	
5/3/2021	HCFCA - planning	County staff and LAFCO assistance	County Planning	\$ 7,416.31	JE by planning	20-21	
	HCFCA - Dispatch	Cal fire dispatch fees - 3rd Qtr.	Cal fire	\$ 12,075.93	JE by CAO	20-21	
	HCFCA - OJ response	out of jurisdiction response - 3rd Qtr	BLVD - WCVFD - KVFD	\$ 51,449.00	JE by CAO	20-21	
<b>Total 3rd Qtr.</b>				<b>\$ 342,778.67</b>			

- M-Z invoice request
- Purchase order request
- Journal entry request

M-Z quarterly purchases      2020-2021      4th Qtr.

Date	Entity	Description	Vendor	Amount	Request type	fiscal allot.	Actual amnt.
4/29/2021	Loleta FPD	Roof materails	Darin Thompson Construction	\$ 30,000.00	purchase order Z84540	20-21	
4/30/2021	Westhaven VFD	Planning application assistance	County Planning	\$ 291.00	JE by CAO	20-21	
5/4/2021	HCFCFA	Structure PPE (40 sets)	Cascade Fire Equipment	\$ 110,875.61	purchase order Z84556	20-21	
5/4/2021	HCFCFA	Wildland PPE (40 sets)	Cascade Fire Equipment	\$ 45,038.21	purchase order Z84556	20-21	
5/13/2021	HCFCFA	AEDs	Life-Assist	\$ 45,263.73	purchase order Z84558	20-21	
5/13/2021	HBF	Training facility debris and fence removal	Humboldt Fence	\$ 5,962.00	purchase order Z84560	20-21	
	HCFCFA - planning	County staff and LAFCO assistance	County Planning	\$ 10,329.11	JE by planning	20-21	
	HCFCFA - Dispatch	Cal fire dispatch fees - 4th Qtr.	Cal fire			20-21	
	HCFCFA - OJ response	out of jurisdiction response - 3rd Qtr	BLVD - WCVFD - KVFD	\$ 51,449.00	JE by CAO	20-21	
<b>Total 4th Qtr.</b>				<b>\$ 299,208.66</b>			

-  M-Z invoice request
-  Purchase order request
-  Journal entry request



**RECEIVED**  
By Kaylie Harpin at 4:23 pm, Feb 18, 2022

#24

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Humboldt County District Attorney's Office

Mailing Address: 825 5<sup>th</sup> Street, 4<sup>th</sup> Floor, Eureka, CA 95501

Contact Person: Maggie Fleming Title: Humboldt County District Attorney

Telephone: 707-445-7411 E-mail address: districtattorney@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 476,697.00

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The District Attorney's Office requests funding to address the current limitations in the Office due to the continual increase in technology and digital evidence the Office is required to process for each criminal case submitted for review. In order to address the increased volume of digital evidence the request is for additional positions, a secured WIFI line for the District Attorney, Public Defender and Conflict Counsel offices and a case management system specific to the investigations unit. These requests will allow both the DA staff as well as the Public Defender and Conflict Counsel to review case evidence more efficiently and reduce delays that occur due to the ongoing difficulty of sharing and then viewing the high volume of digital evidence. The request for the case management system is to allow investigators in the DA Office to access ongoing investigations by all law enforcement agencies that share one system. This will allow DA Investigators to have the most up to date information about investigations, witnesses and victims which will improve public safety and provide additional support to victims and witnesses in cases.



5. Please provide a brief description of the proposal for which you are seeking funding.

We are requesting: 3 crime analyst positions; 1 Information Technology Technician I/II position; funding for installation and maintenance of secure WIFI lines to receive and transmit discovery from law enforcement to defense counsel; and funding to receive access to the case management system (RIMS) for our investigative unit.

Currently, every law enforcement agency in Humboldt County is transitioning to body worn cameras which has increased the amount of digital evidence that we are required to review, duplicate and provide in a timely manner to defense counsel. This large increase in volume in evidence has caused delays in the required processing and review of evidence submitted to the Office for a case. With increased staffing and dedicated secured WIFI lines (separate from the county network) that will be used solely to receive and distribute digital evidence the process of providing evidence as well as the ability to view it will significantly decrease delays in charging cases and moving the case through court. Our Office experiences varying technical issues daily and with limited county resources, an IT technician is often not available to assist which creates delays in investigation and case processing. Every law enforcement agency also utilizes a case management system which allows for information to be shared among law enforcement agencies and allows the most up to date information regarding person information (address, contact information, pending investigations that involve that person). If the DA Office has access to that RIMS system it will aid the investigation unit in subpoena services, providing current information about pending cases and will assist in providing for a timely just outcome in cases. These positions and items are necessary to provide required essential services and improving community safety.

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

Currently our office has been exploring and seeking grant funding opportunities that will provide funding for the positions and the costs associated with secured WIFI lines and case management system for maintenance fees. These grants have not yet been identified by our department.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

Current funding for the District Attorney's Office services are provided by the County General Fund.

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

The District Attorney's Office is supported by a number of grants and we will continue to seek additional funds. The need for these items is very time sensitive and the DA's Office is required to provide these essential services.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

Each Law Enforcement Agency in Humboldt County, Public Defender, Conflict Counsel, and Private Defense Counsel will have a part in successful and efficient delivery of electronic video and audio recordings.



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No

If you checked yes, detail those expenses here:

The positions associated with request would have ongoing Salary and Benefit costs according the employee negotiated MOU and minimal maintenance costs of secured WIFI lines and Case Management System.

### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: Feb 17, 2022

SIGNATURE: Maggie Fleming

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

# Proposal Narrative

The District Attorney's Office requests funding to address the current limitations in the Office due to the continual increase in technology and digital evidence the Office is required to process for each criminal case submitted for review along with up-to-date person information for all parties associated with a criminal matter. In order to address the limitations identified we are requesting 3 FTE crime analyst positions; 1 FTE Information Technology Technician I/II position; funding for installation and maintenance of secure WIFI lines for the District Attorney, Public Defender and Conflict Counsel offices for receiving and transmitting discovery from law enforcement to defense counsel; and receive access to the case management system (RIMS) for our investigative unit to locate up-to-date person information by collaboratively sharing with all law enforcement agencies.

Every law enforcement agency in Humboldt County has or is currently transitioning to body worn cameras which has increased the amount of digital evidence that we are required to review, duplicate and provide in a timely manner to defense counsel. This large increase in volume of evidence has caused delays in the required processing and review of evidence submitted to the Office for a case. With increased staffing to receive, process and distribute over secured WIFI lines (separate from the county network) the Office will be able to significantly decrease delays in charging cases and moving the case through court. Creating further delays are varying technical issues and we have experienced due to limited county resources, an Information Technology Technician is often not available to assist which creates delays in investigation and case processing. Having a technician available to only our department will be able to lessen delays significantly. Every law enforcement agency also utilizes a case management system which allows for information to be shared among law enforcement agencies and allows the most up to date information regarding person information (address, contact information, pending investigations that involve that person). If the DA Office has the same case management system (RIMS) it will aid the investigation unit in subpoena service, providing current information about pending cases and will assist in providing for a timely just outcome in cases.

We will need the assistance of each Law Enforcement Agency in Humboldt County, Public Defender, Conflict Counsel and Private Defense Counsels to participate in procedure planning and implementation of electronic distribution and receiving of digital evidence in a secured manner.

These positions and items are necessary in providing required essential services of distributing all evidence to defense counsel and locating information to decrease delays in case timelines. By granting the full proposed request the continuity of county services can improve overall community safety.

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name: Humboldt County District Attorney</b>
<b>Coordinator/Contact: Maggie Fleming</b>
<b>Address: 825 5th Street, 4th Floor, Eureka, CA 95501</b>
<b>Phone: 707-445-7411</b>

Descriptions	Costs	Requested Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: Crime Analysts (3 FTE) Salary and Benefits combined salary and benefit cost \$105,814.00 X 3 FTE Duties Description: receive, process and distribute all digital evidence	314,442.00	314442	0
Title: Information Technology Technician I/II (1 FTE) Salary and Benefits Duties Description: solve arising technology equipment and network issues	111,201.00	111201	0
Title: Salary and Benefits Duties Description:			0
Title: Salary and Benefits Duties Description:			0
Title: Salary and Benefits Duties Description:			0
<b>Total Personnel:</b>	<b>425,643.00</b>	<b>425,643.00</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title: Secured WIFI lines (3 lines) Description: Installation and ongoing monthly costs	15,000	15,000	
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Operating Costs:</b>	<b>15000</b>	<b>15000</b>	<b>0</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title: Description:			
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Consumable/Supplies:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Transportation/Travel Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. Fixed Assets</b>			
Title: Case Management Software Description: Investigation Unit Case Management software	36,054	36054	
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Other Costs:</b>	<b>36054</b>	<b>36054</b>	<b>0</b>
<b>Budget Total:</b>	<b>476,697.00</b>		

## EXHIBIT F

### Exhibit F - Measure Z - Proposed Invoice

<b>Agency Name: Humboldt County District Attorney</b>
<b>Coordinator/Contact: Maggie Fleming</b>
<b>Address: 825 5th Street, 4th Floor, Eureka, CA 95501</b>
<b>Phone: 707-445-7411</b>

Invoice Date: \_\_\_\_\_

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)	\$425,643.00	
Operational Costs (Rent, Utilities, Phones, etc.)	\$15,000.00	
Consumables/Supplies (Supplies and Consumables should be separate)	\$0.00	
Transportation/Travel (Local and out of county should be separate)	\$0.00	
Other (Indirect Costs, Contracts, etc.)	\$36,054.00	
		<b>\$476,697.00</b>

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: Maggie Fleming Title: \_\_\_\_\_ District Attorney

Approved by County Administrative Office: \_\_\_\_\_ Date: \_\_\_\_\_

**Humboldt County Administrative Office**  
825 Fifth Street, Room 112  
Eureka Ca 95501



[cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us)  
(707) 445-7266



**RECEIVED**  
By Kaylie Harpin at 4:30 pm, Feb 18, 2022

#25

**CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES**

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

**APPLICATION FOR FUNDING**

**Agency Name:** College of the Redwoods Foundation on behalf of the Humboldt Community Organizations Active in Disaster (Humboldt COAD)

**Mailing Address:** 7351 Tompkins Hill Road, Eureka CA 95501

**Contact Person:** Marty Coelho      **Title:** Executive Director, College Advancement & the CR Foundation

**Telephone:** (707) 476-4325      **E-mail address:** marty-coelho@redwoods.edu

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$35,000

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, describe:

Humboldt COAD is fiscally sponsored by the College of the Redwood Foundation, a 501(c)(3)

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one) Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The Humboldt Community Organizations Active in Disaster (Humboldt COAD) serves as a hub for coordinating community-wide disaster and emergency preparedness, response, and recovery. It was launched in September of 2021 and, within the past year, has built a broad network of nonprofits, tribes, faith-based organizations, businesses, and agencies. COAD supports and expands the reach of the crucial work of the Humboldt Sheriff's Office of Emergency Services and other emergency management entities, such as those within the tribes. It identifies gaps in community needs, and assists in coordinating distribution of needed relief. COAD delivers the knowledge, skills, and abilities essential to self- sufficiency during and after emergencies, reducing reliance on emergency services while augmenting those emergency services.



**5. Please provide a brief description of the proposal for which you are seeking funding.**

Humboldt COAD launched in September (National Preparedness Month) of 2021 and was greeted with overwhelming enthusiasm from the community. There were over 125 attendees at the virtual launch, clearly showing not only the need, but also the enthusiasm for an organizational hub to help identify and fill needs during times of disaster and coordinate response as a community.

COADs assist in community-wide disaster and emergency preparedness, response, and recovery. The Humboldt COAD has built a broad network of nonprofits, tribes, faith-based organizations, businesses, and agencies to prepare for all potential hazards.

One component of this disaster preparedness networking and coordination effort includes offering emergency response trainings to its Member Organizations. Community preparedness requires education and coordination ahead of time about the Incident Command System (ICS) and other skills as the building blocks for public safety during disasters.

The Mission Statement of the Humboldt COAD is: The Humboldt Community Organizations Active in Disaster (COAD) develops and enhances partnerships for cooperation, communication, coordination, and collaboration within our whole community, including non-profits, tribes, faith-based organizations, volunteer organizations, businesses, and government agencies before and throughout a disaster, including prevention, mitigation, protection, preparedness, response and recovery.

**6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?**

The launch of Humboldt COAD was underwritten by many dedicated funders with a shared vision for disaster preparedness and public safety in Humboldt. These funders included the Smullin Foundation, Providence St. Joseph Health, Humboldt Area Foundation, Humboldt Health Foundation, Vesper Society, First 5 Humboldt, and the McLean Foundation.

New opportunities are being identified regularly to carry this critical community project forward. There are currently a number of state and federal sources of public safety and emergency response funding as a result of COVID and natural disasters. We are watching for opportunities and ready to apply when funds become available. The local funders mentioned above have stayed engaged with the COAD and have pledged future support. In addition, as we prove the value of COAD going forward, we anticipate gaining the support of businesses and other partners and will be actively seeking ongoing donations. The more we can show the community need and enthusiasm, the more new and diverse funders will want to help support and underwrite this project.

**7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?**

In the past, Humboldt 211 housed a similar effort called "VOAD" (Voluntary Organizations Active in Disaster). This current COAD project is not related to that previous entity. With the 211 Executive Director's permission, in 2020 VOAD was ended as the development of this new COAD began. In the spring of 2021, there was a smooth transition from the previous VOAD to the new COAD. It is our understanding that the VOAD previously



received Measure Z funding, however no funding was carried forward to the current COAD. We are making this application as a new independent project that has the support and capacity to engage in meaningful emergency preparedness and response work into the future.

COAD received two PG&E grants in the last quarter of 2021 – one for \$10,000 and one for \$100,000. These funds are covering the COAD's 2022 operating costs. Additional fundraising efforts are underway to secure funding for 2023 and 2024.

**8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?**

If COAD receives Measure Z funds, COAD's ability to leverage other funds, grants, contributions, and community support will be greatly increased because of the fundamental community respect that comes with Measure Z funding. Many different factors have made people feel less safe and more apprehensive than in years past – whether it be from increased fire threats, winter storms, earthquakes, or the pandemic. Because of this, Measure Z funding is referred to with honor and respect, as our community knows these funds are allocated to critical public safety projects.

By receiving Measure Z funding, COAD will be better able to promote its work, apply for grants and solicit donations with the fundamental understanding that the County sees the importance of this critical network within our community. Measure Z funding should also make it more viable for the COAD to receive private, business, state, and federal grants given the Humboldt County government would also be supporting its COAD.

**9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.**

While COAD has many key partners, none of them will require new or expanded activity. To the contrary, the goal of COAD is to help support the current work of its partners and to be additive to that work. These key partners include the Humboldt Sheriff's Office of Emergency Services, the Blue Lake Rancheria, the American Red Cross, Providence St. Joseph Health, and many others.

COAD is actively engaged in outreach to organizations throughout the county. These partners will play a critical role in the COAD's various working groups, including Tribal, Food Access, Access and Functional Needs, Preparedness, Child and Dependent Care, Mental and Spiritual Health, Animal Welfare and others. These working groups will be active in designing emergency plans for their respective areas, identifying critical assets, and conducting gap analyses to determine which assets are currently available in Humboldt County and which assets will need to be secured from outside the area.

**10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No**

If you checked yes, detail those expenses here:



COAD does have ongoing operating costs – primarily for the director position. Building the COAD network and launching its twelve working groups takes dedicated time for extensive community outreach and organizing. The first COAD quarterly meeting, scheduled for March 2022, already has over 50 organizations registered to attend. This level of coordination requires a person dedicated to making it happen. The director position is an independent contractor, so no ongoing office or other operational expenses are being incurred.

The Measure Z funding will also provide additional funds for training members in Incident Command Structure and Emergency Preparedness, as well as supporting trainings identified by the working groups.

### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: February 18, 2022

SIGNATURE: 

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153



**Proposal Narrative:** Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (*one page maximum*)

Humboldt County is in a geographically-isolated region of the state with limited access roads and infrastructure. Much of this rugged county, including many remote populations and key transportation corridors, are vulnerable to hazards including recent uncommonly aggressive wildfires and consequent air quality hazards, earthquakes, tsunamis, and extreme precipitation events with related flooding and landslides.

Recent emergencies, including highway closures, Public Safety Power Shutoffs, wildfires, winter storms, and COVID-19 have underscored serious vulnerabilities. Humboldt's coastal exposure and rugged inland landscape pose severe challenges to outside disaster response and access. This makes local self-sufficiency essential to effective response and recovery.

The need for a highly effective COAD reaches throughout the county, with many of the region's eleven tribal populations especially vulnerable. Neighboring counties have also expressed eagerness to collaborate. Highlighting the need for a Humboldt COAD, the Humboldt County Sheriff's Office of Emergency Services (OES) has made it clear that community preparation and coordination would be a tremendous help to their mission.

This project will serve all of Humboldt's people, especially those with economic disadvantages, cultural barriers, access and functional needs, and other impediments to effective emergency preparedness and resilience. The COAD will prepare, train, and coordinate across the entire county. The COAD is currently building language liaisons to assist with the Spanish- and Hmong- speaking communities.

COAD has already been contacted by the Del Norte and Trinity County Offices of Emergency Services, seeking to coordinate efforts. While the focus of this project is on Humboldt, collaboration with smaller neighboring communities and tribes is ultimately necessary.

The anticipated outcome is a more disaster-prepared and resilient community. By building a network of preparedness and training community members from a broad cross-section of member organizations, the COAD will help build community resilience across the full range of potential disasters it faces, enhancing adaptive capacity of the community.

This coordination between the "civilian sector" and the "emergency management sector" is a critically needed role emphasized by recent disasters in Humboldt and neighboring counties. COAD will add crucial capacity to meet disaster needs. The work of COAD will add considerably to the public's adaptive capacity – giving the community the ability to adapt and survive.

Existing and developing relationships with government and other emergency services, tribal representatives, nonprofits, faith-based organizations, and social services agencies will help identify disadvantaged and vulnerable communities and individuals and will expand COAD's capability and capacity. Currently twelve COAD working groups are being formed to enable organizations to network with each other within their specific areas of expertise. These include Food Access, Tribal, Child Care, Access and Functional Needs, and more. The need for this level of community coordination with the end goal of increasing public safety is paramount and COAD is seeing that in the early levels of enthusiasm across the county.

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name: Humboldt COAD</b>
<b>Coordinator/Contact: Alison Sterling Nichols</b>
<b>Address:</b>
<b>Phone:</b>

Descriptions	Costs	Requested Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: COAD Director Salary and Benefits 520 hours at \$45/hr Duties Description: Independent contractor to lead the Humboldt COAD,	23,400.00	23,400	0
Title: Salary and Benefits Duties Description:			0
Title: Salary and Benefits Duties Description:			0
Title: Salary and Benefits Duties Description:			0
Title: Salary and Benefits Duties Description:			0
<b>Total Personnel:</b>	<b>23,400.00</b>	<b>23,400.00</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title: IT software and hardware Description: Laptop computer and basic software	1600	1600	
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Operating Costs:</b>	<b>1600</b>	<b>1600</b>	<b>0</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title: Disaster Preparedness training Description: Host a preparedness event and training for community mem	10000	10000	
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Consumable/Supplies:</b>	<b>10000</b>	<b>10000</b>	<b>0</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Transportation/Travel Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. Fixed Assets</b>			
Title: Description:			
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Other Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Budget Total:</b>	<b>35,000.00</b>		

## BLUE LAKE RANCHERIA TRIBAL GOVERNMENT OFFICE

P.O. Box 428  
Blue Lake, CA 95525

Office: (707) 668-5101  
Fax: (707) 668-4272

[www.bluelakerancheria-nsn.gov](http://www.bluelakerancheria-nsn.gov)



February 17, 2022

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures,

For almost a year Blue Lake Rancheria, California has been a member of the Humboldt County Community Organizations Active in Disaster (COAD) and has a seat on the Executive Committee serving as the Tribal Liaison.

A COAD is a local group of community organizations (tribes, businesses, non-profit, faith based organizations, government agencies) that coordinates emergency human services, while working in concert with partner agencies, including the local emergency management agency and social service agencies, during all stages of a disaster.

Blue Lake Rancheria is supporting this application as a Tribal Government, and as an invited member of the Humboldt County COAD's executive committee.

As the Tribal Liaison Blue Lake Rancheria has coordinated efforts with other local tribes by informing them about the COAD and explaining the benefit of coordinating efforts with the COAD before, during and following disaster. News of the COAD has been received with enthusiasm as most tribes lack the resources on their own to be able to effectively plan, respond to and recover from disaster.

This COAD in the organizational structure will have working groups, one of which will be a Tribal Working Group. The Tribal Working Group will allow the local tribes to essentially coordinate and collaborate together as one voice while in partnership with many other local entities. Coordination is a critical factor in successful organization and appropriate response to disasters. In this regard, a centralized coordination mechanism is the first step towards an effective, efficient, and sustainable response in order to be ensured of the short- and long-term recovery. Disaster response, which is not coordinated and does not try to harmonize standards and approaches, leads to differential treatment of the population. This can lead to competition for resources, conflict and distrust—all of which exacerbate the problems of the disaster-affected population. At their best, coordinated activities that consider the comparative advantages of responding organizations result in humane, impartial and equitable assistance; in increased management effectiveness; in a shared vision of the best possible outcomes for a given situation; in a seamless approach to service delivery; and in donor confidence resulting in sufficient resources to achieve the desired outcomes.

In conclusion, the Blue Lake Rancheria supports the efforts of the Humboldt County COAD to achieve greater resiliency within our whole community with activities of this widely beneficial organization. Emphasizing community training and collaboration for individuals, families, groups, and communities, the COAD will deliver the knowledge, skills, and abilities essential to self-sufficiency during and after

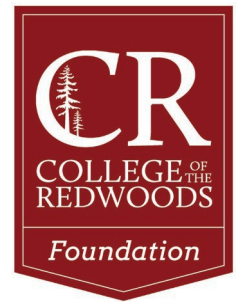
emergencies, reducing reliance on emergency services while augmenting those emergency services effectively.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. Ramos" with a stylized flourish at the end.

Jason Ramos  
Tribal Administrator/Tribal Council

February 17, 2022



To the Measure Z Advisory Committee:

The Redwoods Community College District (College of the Redwoods) and the College of the Redwood Foundation (an independent 501c3) are writing this letter in support of the Humboldt Community Organizations Active in Disaster (Humboldt COAD).

The critical need for the Humboldt COAD both within Humboldt County and to support regional COAD development efforts in sister counties (Del Norte and Trinity Counties) cannot be underestimated. The remoteness of our far northern California counties presents additional levels of challenges in a time of disaster.

The need for a Community Organizations Active in Disaster is critical to support Humboldt County's Office of Emergency Services, as well as the neighboring OES offices. All of the OES offices in far northern California are extremely under resourced.

We need our Humboldt COAD to accomplish the following goals:

- Recruit a robust COAD membership. Approach businesses, tribes, non-profit and faith-based organizations, and government agencies to join and provide a broad support network and resource base.
- Provide appropriate trainings to COAD members in order to be able to function within the Incident Command System utilized by OES.
- Ensure member organizations have developed their own emergency response plans, so they can function during a time of disaster and support the community.
- Ensure the COAD structure has subject matter expertise committees (Food Access for instance) who can inventory existing resources and perform gap analysis to determine additional resources that will be needed in a time of disaster.
- Conduct COAD / OES / First Responder tabletop and face-to-face exercises to ensure ability to coordinate and respond in a time of disaster.

Measure Z support of the development of the Humboldt COAD is absolutely critical to our region's ability to respond to all forms of disaster.

Marty Coelho  
Executive Director of College Advancement & the CR Foundation  
Redwoods Community College District / College of the Redwoods  
7351 Tompkins Hill Rd.  
Eureka, CA 95501  
[marty-coelho@redwoods.edu](mailto:marty-coelho@redwoods.edu) / 707.476.4325



**RECEIVED**

By Kaylie Harpin at 4:37 pm, Feb 18, 2022

#26

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Public Works Department

Mailing Address: 1106 2nd Street, Eureka, CA 95501

Contact Person: Thomas Mattson Title: Public Works Director

Telephone: 707-445-7421 E-mail address: tmattson@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 1,236,000

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

**The Humboldt County Roadway/Evacuation Route and Firebreak Wildfire Resiliency Project will create a full-time brush cutting crew and will improve brush and fire hazards along County maintained roads in order to reduce emergency response time, help to minimize damage to response vehicles for law enforcement, fire protection, emergency services and improve public safety on county right of ways. without roads emergency services will not get to where they are needed. This project is in partnership with Fire Safe Council, Cal-Fire, PG&E, Shelter Cove Resort Improvement District, and California Conservation Crops**

**In addition, this project will also fund expenses for creating roadside shaded-fuel brakes in the Shelter Cove Area. Shelter Cove is an isolated high-density residential area located in a high wildfire risk area with only one road in and out. This project will enhance the evacuation route as well as create fuel breaks.**



5. Please provide a brief description of the proposal for which you are seeking funding.

**The funds requested are for specific projects that currently have little to no funding to perform, and for cost of equipment, personnel and contractors needed to perform the work. The funding request can be scaled other than the personnel wages, meaning that whatever Measure Z funding is provided to the Department, it will be directed to the brush/tree projects in the order of priority listed and will improve safety of our roads system. These are all projects that have been determined to have a high value in terms of public safety and fire hazard reduction. If not performed potential for road closures, traffic delays and restriction of access to emergency services is high.**

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

**If awarded, the Measure Z funding will be directed at the specific projects in order of priority and used as matching funds to leverage additional grants if applicable. The requested funding will also allow the County to expand on work planned through cooperative partnerships with other agencies. Additionally, the proposed purchase of fixed assets will provide the county with much needed equipment which will have a lifespan well beyond fiscal year 2022-23. Through leveraging a diverse array of funding sources and partnerships, more progress can be made on addressing the county's backlog of road maintenance work than could otherwise be achieved with existing budgets.**

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

**The County maintained road system is maintained through the road fund, which is currently underfunded. Measure Z funds will help offset the backlog of projects needed on the County maintained road system. Many of these projects will not be executed without Measure Z funds.**

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

**Measure Z funds will be used as matching funds when seeking grants and cooperative projects with other agencies, which further leverages how far Measure Z funds can go. Our partners for the project are Fire Safe Council, Cal-Fire, PG&E, Shelter Cove Resort Improvement District, and California Conservation Corps**

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

**No.**



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no  Yes  No

If you checked yes, detail those expenses here:

**Ongoing Measure Z funding of \$467,700 per year.**

### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section**. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 2/18/22

SIGNATURE: Shane H. [Signature]

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

## MEASURE Z PROPOSAL NARRATIVE

### Humboldt County Roadway/Evacuation Route and Firebreak Wildfire Resiliency Project

There are many public roads throughout the County that have excessive levels of roadside fuels (flammable vegetation) that are in high fire hazard areas. These fuels need to be managed for a) wildfire evacuation (ingress and egress), b) general sight visibility for driver safety, and c) fire breaks to help contain wildfires. Humboldt County Public Works Road & Equipment Maintenance Division (“County Roads”) routinely maintains all County roads, and in rural areas this includes trimming roadside vegetation. However, due to funding and staffing cuts over recent decades, many key routes are overgrown with excessive quantities of vegetation.

Currently the County Roads vegetation maintenance program consists of:

- a) Each road crew mowing shoulders as part of all their other duties. The goal is mowing as many miles as possible each year on rural roads. (On urban roads, landscaping is maintained by the fronting landowners.)
- b) County Roads historically hires CAL FIRE inmate crews to help with roadside vegetation reduction, at this time Cal Fire has very few crews as a result of the new laws that release this level of offender.
- c) County Roads partners with CAL FIRE, Shelter Cove Resort Improvement District and the Fire Safe Council on roadside shaded-fuel breaks beyond the County right-of-way. The amount and type of work that these crews can do is limited by County staff, partner supervision and support equipment and the willingness of adjoining landowners to allow vegetation trimming and removal to occur on private property adjacent to the public right of way. This type of fuel reduction is labor extensive, but has a long-lasting effect on slowing the regrowth of vegetation depending on the microclimate of a region. County Roads is proposing to expand the existing partnership with private contractors and partner entities. When the proposed crews are not working on partnership projects with CAL FIRE, Shelter Cove Resort Improvement District and the Fire Safe Council, the crews would be performing routine vegetation mowing. With more equipment and staff to lead projects, County Roads estimates that the crew operating year-round would complete approximately 120 roadside miles of shaded-fuel breaks each year. This would free up the road crews to spend more time performing other maintenance activities.

County Roads is also looking to develop agreements with the California Conservation Corps (CCC) for their crews to assist with this work, as well as collaborating on projects with local Fire Safe Counsel’s (FSCs) and others doing fuel-hazard reduction to further leverage the effectiveness of the proposed project. Expanding these partnerships could be especially helpful when CAL FIRE crews are unavailable, and for projects beyond the County right-of-way. These partnership agreements would facilitate development of best management practices for creating strategic fuel breaks. Building partnerships with local FSCs would also support FSC work along county roads, such as waivers for Encroachment Permits and the sharing equipment (e.g. road work signs).

In addition, County Roads is also exploring developing agreements with our partner agencies (such as Caltrans, PG&E, and Shelter Cove Resort Improvement District (RID)) to support work along each other’s easements. These agreements would improve efficiency, allowing work to be completed by one jurisdiction within the easement of another when it is adjacent to an active project area. Currently, adjacent vegetation remains intact until the other jurisdiction can address it.

To achieve this, County Roads is seeking ongoing Measure Z funding for four new employees. The ability of County Roads to fully participate in this important fuel reduction program would be contingent on securing

on-going Measure Z funds to support the contracting and on-going staffing needs. We are also asking for funding for road specific project in Shelter Cove as part of this request (see map)

ATTACHMENT II - EXHIBIT E  
Budget  
Humboldt County Public Works

Budget Date: 2/17/22

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Descriptions	Amounts	Approved Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: Road Maintenance Supervisor Salary and Benefits Calculation: \$52.24 applied hourly labor rate.	108,663.00		(108,663.00)
Duties Description: Brush cutting, tree trimming, project management & supervision of RMW III positions.			
Title: Road Maintenance Worker III Salary and Benefits Calculation: \$42.79 applied hourly labor rate.	89,002.00		(89,002.00)
Duties Description: Brush cutting, tree trimming & project management.			
Title: Road Maintenance Worker III Salary and Benefits Calculation: \$42.79 applied hourly labor rate.	89,002.00		(89,002.00)
Duties Description: Brush cutting, tree trimming & project management.			
Title: Road Maintenance Worker III Salary and Benefits Calculation: \$42.79 applied hourly labor rate.	89,002.00		(89,002.00)
Duties Description: Brush cutting, tree trimming & project management.			
Title: Administration Salary and Benefits Business Manager \$64.74 applied hourly labor rate. Calculation: Fiscal Assistant \$29.30 applied hourly labor rate.	35,000.00		(35,000.00)
Duties Description: Staff time for tracking, billing and paying on contracts.			
<b>Total Personnel:</b>	<b>410,669.00</b>	<b>0.00</b>	<b>(410,669.00)</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title: Tree Contractor  Description: High canopy tree removal Shelter Cove area.	190,000.00		(190,000.00)
Title: Equipment Operating Cost  Description: Equipment Usage	18,580.00		(18,580.00)
Title: Contracts  Cal Fire inmate California conservation, and sheriff swap crews @ Description: 200.00 per day. Brush cutting, tree trimming,	75,000.00		(75,000.00)
Title: Safety Equipment  Description: Personal Protective Equipment, Radios, Small Tools	20,000.00		(20,000.00)
<b>Total Operating Costs:</b>	<b>303,580.00</b>	<b>0</b>	<b>(303,580.00)</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title: supplies for porta potty  Description: Toilet paper, sanitizer & cleaning fees	2,000		(2,000.00)
<b>Total Consumable/Supplies:</b>	<b>2,000.00</b>	<b>0</b>	<b>(2,000.00)</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Local Mileage  Description:	55000		(55,000.00)

ATTACHMENT II - EXHIBIT E  
Budget  
Humboldt County Public Works

Budget Date: 2/17/22

Invoice # MZ- \_\_\_\_\_

Invoice Period: \_\_\_\_\_

Descriptions	Amounts	Approved Budget	Remaining Balance
<b>Total Transportation/Travel Costs:</b>	<b>55000</b>	<b>0</b>	<b>(55,000.00)</b>
<b>E. Fixed Assets</b>			
Title: Equipment			
Description: Two (2) Brush Cutters	330,000		(330,000.00)
Title: Equipment			
Description: Two (2) Trailers to haul brush cutters	84,000		(84,000.00)
Title: Equipment			
Description: One (1) Porta Potty	10,000		(10,000.00)
Title: Equipment			
Description: One (1) Brush Chipper	40,000		(40,000.00)
<b>Total Consumable/Supplies:</b>	<b>464,000.00</b>		<b>(464,000.00)</b>
	<hr/>		
<b>Total</b>	<b>1,235,249.00</b>		<b>(1,235,249.00)</b>



# Shelter Cove Fire Department

Resort Improvement District #1

Nick Pape, Fire Chief  
9126 Shelter Cove Road  
Whitethorn, CA 95589  
Office: (707) 986-7507

February 16, 2022

To: Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures

From: Nick Pape, Chief Shelter Cove Fire

Dear Committee Members,

The Shelter Cove Fire Department (SCFD), part of the Resort Improvement District No. 1 (RID) fully endorses Humboldt County Department of Public Works' (DPW) application ([Humboldt County Roadway/Evacuation Route and Firebreak Wildfire Resiliency Project](#)) for Measure Z funding in 2022. The condition of Humboldt County's road system may be one of the most overlooked aspects of public safety in the entire county. While local police, fire, and emergency medical services agencies are vital to the well-being of county residences, none of us would be able to do our jobs safely, access people in need, and extinguish structure & wildfires without a safe and adequately maintained county road system.

In Shelter Cove and throughout our County, the lack of funding for County roads maintenance & repair has led to overgrown roads, deteriorated road surfaces, and failed culverts. Fully funding this application is critical to addressing our overgrown roadways and will build on the fuel reduction work already funded and planned for this year. This requested funding will also help propel support for additional state and federal resources to increase community resiliency to wildfires.

It's true that the improved condition of the Humboldt County roads may not be as obvious as showing off a new fire engine or seeing more law enforcement officers on the streets, but when it comes to the safety of the public in Humboldt County, most public safety positions rely on the Humboldt County roads in order to deliver the increase in services & capacity they have already achieved through Measure Z funding.

Recently SCFD and the RID worked with the Humboldt County Fire Safe Council to successfully acquire Cal Fire-Wildfire Prevention grant funding for \$165,000 to further treat vegetation along 10 miles of Humboldt County roads in Shelter Cove. Cal Fire's financial commitment to funding roadside projects like this demonstrates that the need of treating our roadways in this manner is worth pursuing and funding. Just within the

Shelter Cove development there are over 40 miles of paved Humboldt County roads and each one of them is capable of becoming a vital firebreak during a wildfire.

DPW's proposed treatment will cut back brush off the road easement and in certain locations limb trees up to 30 feet in height which will greatly increase the chances that wildfires can be contained and extinguished on the roadside and help protect civilians & public safety workers as they evacuate/aid in evacuation on these road systems.

An example of increased wildfire resiliency by creating/enhancing roadway fuel breaks was on August 9<sup>th</sup>, 2020, when SCFD responded to vehicle fire on Shelter Cove Rd. A truck pulling a camper caught fire in an area previously treated (for fuel reduction) with funds provided by Measure Z funding in 2019. This treatment helped keep the fire from spreading quickly into the tree canopy allowing SCFD to quickly contain the fire just off the roadside.

The SCFD feels strongly that the Humboldt County Department of Public Works' application for Measure Z funding (Humboldt County Roadway/Evacuation Route and Firebreak Wildfire Resiliency Project) be supported in full to ensure that county roads are in a condition that allows our first responders to rapidly and safely access the people in need and to better contain wildfires.

Take care and be safe,

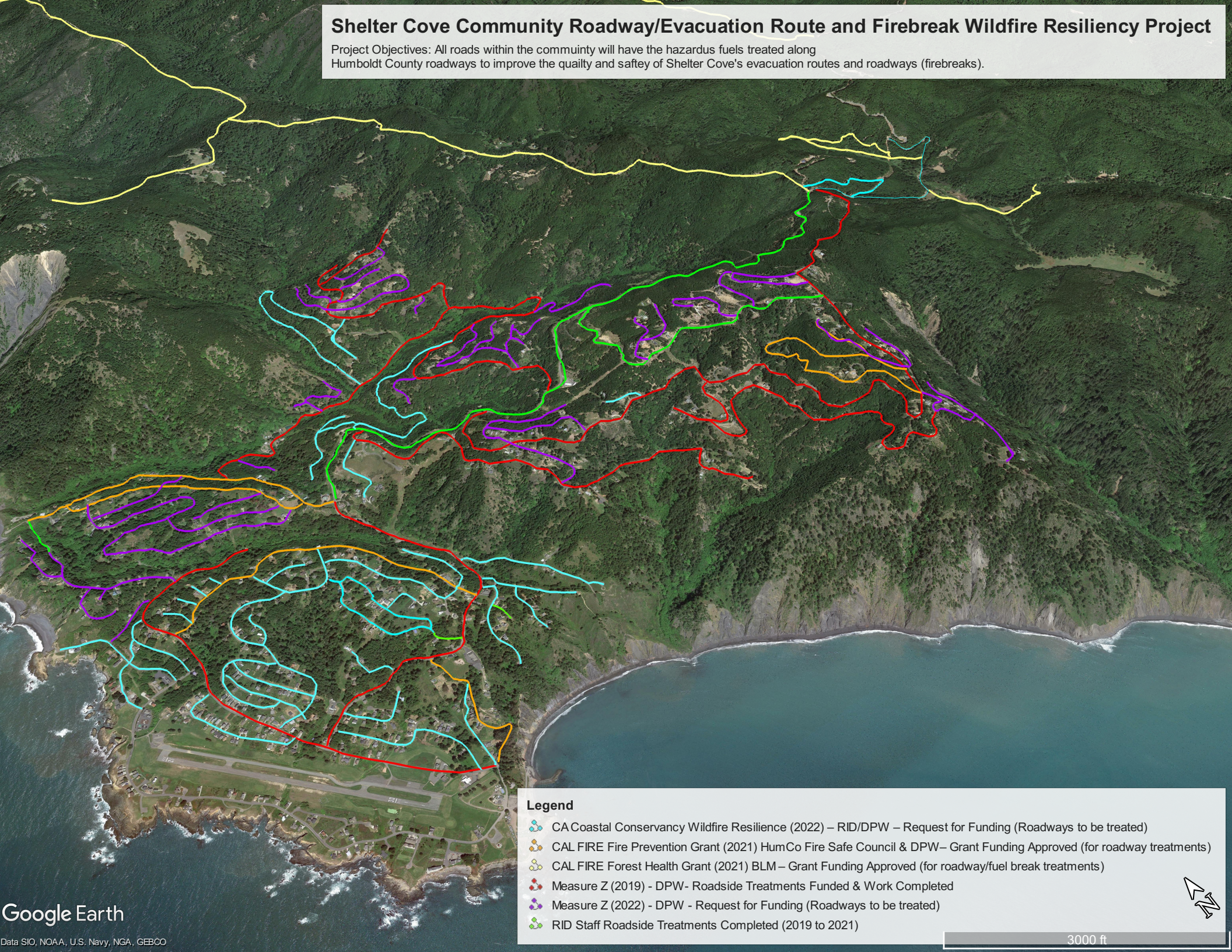
*Nick Pape*

Fire Chief







Shelter Cove Fire

# Shelter Cove Community Roadway/Evacuation Route and Firebreak Wildfire Resiliency Project

Project Objectives: All roads within the community will have the hazardous fuels treated along Humboldt County roadways to improve the quality and safety of Shelter Cove's evacuation routes and roadways (firebreaks).



## Legend

-  CA Coastal Conservancy Wildfire Resiliency (2022) – RID/DPW – Request for Funding (Roadways to be treated)
-  CAL FIRE Fire Prevention Grant (2021) HumCo Fire Safe Council & DPW– Grant Funding Approved (for roadway treatments)
-  CAL FIRE Forest Health Grant (2021) BLM – Grant Funding Approved (for roadway/fuel break treatments)
-  Measure Z (2019) - DPW- Roadside Treatments Funded & Work Completed
-  Measure Z (2022) - DPW - Request for Funding (Roadways to be treated)
-  RID Staff Roadside Treatments Completed (2019 to 2021)





**RECEIVED**

By Kaylie Harpin at 4:44 pm, Feb 18, 2022

#27

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Public Works Department

Mailing Address: 1106 2nd Street, Eureka, CA 95501

Contact Person: Thomas Mattson Title: Public Works Director

Telephone: 707-445-7421 E-mail address: tmattson@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 2,000,000

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

**The County Road Chip Seal project will repair and improve County maintained roads in order to reduce emergency response time, help to minimize damage to response vehicles for law enforcement, fire protection, emergency services and improve public safety on county right of ways. without roads emergency services will not get to where they are needed.**



5. Please provide a brief description of the proposal for which you are seeking funding.

**The funds requested are for specific projects that currently have no funding to perform, and for cost of equipment needed to perform the work. The funding request can be scaled, meaning that whatever Measure Z funding is provided to the Department, it will be directed to the road projects in the order of priority listed and will improve safety of our roads system. These are all projects that have been determined to have a high chance of causing road failure. If not performed potential for road closures, traffic delays and restriction of access to emergency services is high.**

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

**If awarded, the Measure Z funding will be directed at the specific projects in order of priority and used as matching funds to leverage additional grants if applicable. The requested funding will also allow the County to expand on work planned through cooperative partnerships with other agencies if applicable. Additionally, the proposed purchase of fixed assets will provide the county with much needed equipment which will have a lifespan well beyond fiscal year 2022-23. Through leveraging a diverse array of funding sources and partnerships, more progress can be made on addressing the County's backlog of road maintenance work than could otherwise be achieved with existing budgets.**

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

**The County maintained road system is maintained through the road fund, which is currently underfunded. Measure Z funds will help offset the backlog of projects needed on the County maintained road system. Many of these projects will not be executed without measure Z funds.**

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

**Measure Z funds will be used as matching funds when seeking grants and cooperative projects with other agencies, which further leverages how far Measure Z funds can go.**

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

**No.**

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no  Yes  No

If you checked yes, detail those expenses here:



### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page**, per section. Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 2/18/23

SIGNATURE: [Handwritten Signature]

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

# MEASURE Z PROPOSAL NARRATIVE

## County Road Chip Seal Project

Humboldt County Roads are used by law enforcement, fire protection, and other emergency services to respond to emergency calls. Emergency response times can be hampered due to the condition of these roadways. The County's average Pavement Condition Index (PCI), which is a measurement of pavement grade or condition and ranges from 0 to 100, was 55 in 2017. This puts our roadways on the border between fair and poor condition. If something is not done the roadway conditions will eventually become very poor and even fail. According to the 2019 Humboldt County Community Wildfire Protection Plan, the poor condition of many county roads could present a challenge to safe and successful wildfire evacuations.

For this reason, Public Works is requesting funding for chip sealing, culvert replacement, substructure repairs, and associated repair work. This will help prevent some County Roads from failing and will provide a driving surface that allows law enforcement, fire protection, and emergency services to travel to their destination safely and without obstructions. Currently, potholes and pavement failures have the potential to damage or disable emergency service vehicles and delay timely response.

Public Works has evaluated the way in which Measure Z chip seal projects are being done. The challenge that the Public Works faces is being able to plan for and to construct projects within a short construction season when it is not known if there will be funding awarded for the project. To better align the department's Measure Z chip seal program with the Measure Z funding cycle, Public Works needs to break the project funding into a two-year commitment of Measure Z funds. This will allow Public Works to efficiently plan all of our projects (Measure Z and non-Measure Z) without needing to scramble and adjust scheduling based upon what Measure Z funding is awarded.

Public Works is requesting a two-year commitment of Measure Z funds. The first year would fund road preparation, including culvert replacements. This work costs approximately \$180,000 per mile. The second year would fund the chip seal. This work costs approximately \$45,000 per mile. The project is scalable; however it would only be scalable in terms of miles of road to be chip sealed. Public Works is requesting a total of \$2 million dollars over the course of two years, \$1.6 million for FY 2022-23 and \$400,000 for FY 2023-24. This will chip seal approximately 8.5 miles of road.

Portions of the following roads are planned for chip seal:

- Alderpoint Road
- Briceland-Thorne Road
- Shelter Cove Road

These roads are high priority evacuation routes and improving them will not only facilitate the evacuation of the areas that they serve but will expedite the ability of law enforcement, fire, and other first responders to respond to incidents in the area.

Budget  
County of Humboldt Department of Public Works

Date: 2/17/22

Descriptions	Amounts	Approved Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: Salary and Benefits Calculation:			
Duties Description:			
<b>Total Personnel:</b>	0.00	0.00	0.00
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title:			
Description:			
<b>Total Operating Costs:</b>	0	0	0
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title: Road Chips			
Description: Chips for chip seal \$8,000 per mile	71,111.00		
Title: Oil Truck per mile			
Cost associated contracted services to provide application of oil \$2,000			
Description: per mile	17,778.00		
Title: Oil Cost			
Description: Oil used for spreader truck \$35,000 per mile	311,111		
Title: Road Prep			
All associated work need to prepare road for chip seal \$180,000 per			
Description: mile.	1,600,000		
<b>Total Consumable/Supplies:</b>	2,000,000.00	0	0
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>	0	0	0
<b>E. Fixed Assets</b>			
Title:			
Description:			
<b>Total Other Costs:</b>	-	0	0
<b>Total:</b>	2,000,000.00		



RECEIVED  
By Kaylie Harpin at 4:48 pm, Feb 18, 2022

#28

## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Public Works Department

Mailing Address: 1106 2nd Street, Eureka, CA 95501

Contact Person: Thomas Mattson Title: Public Works Director

Telephone: 707-445-7421 E-mail address: tmattson@co.humboldt.ca.u

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 160,000

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

**Illegal dumping in Humboldt County is not only a concern to the health and safety of the public, but it also adversely affects the environment, including our waterways. Illegal dumping in our County often become hazardous to drivers, pedestrians and the environment. Humboldt County Public Works is seeking funding to assist in the identification and removal of non-hazardous and hazardous illegal dumping that is currently taking place throughout the County. Measure Z funding would cover short-term equipment needs and dumping fees associated with cleaning these sites up. Measure Z funds would also be used to contract with entities that are qualified to appropriately cleanup and dispose of waste that is determined to be "hazardous".**



5. Please provide a brief description of the proposal for which you are seeking funding.

**This funding is for the direct cost of illegal cleanups such as dump fees; Hazardous Materials disposal fees; the cost to hire professional services to remove Hazardous Materials; and direct costs associated with supporting nonprofit cleanup efforts by funding waste bins.**

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

**Currently, cleanup of illegal dumping, illegal encampments, hazardous waste, and hazardous spills in Humboldt is being funded by existing road and park maintenance funds as well as other government funds. Because of the high demand on Public Works staff, for waste management, funds are being exhausted that should be used for keeping our public roads adequately maintained and our parks safe to visit and enjoy. Humboldt County Public Works is currently seeking several opportunities, in addition to Measure Z funds, for supplemental funding and support from grants and partnerships. For example, partnering with the Humboldt Waste Management Authority to reduce disposal fees is being explored. Another example is the financial support currently provided to nonprofit cleanup crews such as New Life and Eel River cleanup crew. By supplementing cleanup costs with Measure Z funding, Public Works can focus on developing a plan for programmatic sustainability in the long-term, while providing an elevated level of public service and safety in the short-term.**

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

**As mentioned above, costs associated with illegal dumping and hazardous waste spills comes out of the Public Works roads and parks maintenance funds, Measure Z funds (when allocated), as well as other government funds. Currently, expenditures on illegal dumping cleanup are taking away funds and resources needed for the everyday maintenance of our county roads and parks.**

**To further complicate cleanup efforts, funding from sources can only be spent in ways authorized by that funding source. As an example, road funds cannot be used to clean up illegal dumping outside of the county maintained right of way. However, funds such as Measure Z do not have restrictions on where the funds can be spent and provide flexibility for Public Works to assist with cleaning up encampments.**

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

**As previously mentioned, Public Works is currently exploring possible grant funding and partnership opportunities. Measure Z funds could assist in leveraging grant funding opportunities and/or partner participation. The Department of Public Works strongly believes that the community currently views illegal dumping in our County as a safety issue. Public Works trusts the community would overwhelmingly support Measure Z funds being appropriated to assist with cleaning up these sites and not having these costs expended from the already underfunded maintenance funds required to keep**



our roads and parks safe. Measure Z funds are a result of both the population of Humboldt County as well as folks from outside the County paying sales taxes on purchases. These same people use our county roads and enjoy our County parks. Illegal dumping is a problem that impacts all of those who live and visit Humboldt County, and Measure Z funds can help facilitate a solution.

Public Works is also able to leverage this funding by partnering with local non-profit organizations that volunteer their time to clean up illegal dumpsites and illegal encampments. This partnership works by Public Works paying the "dump fees" and arranging for the delivery and pickup of waste bins so that the volunteers can cleanup a site.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

**No. As funding for the program increases, Public Works will be able to fund the clean-up of more sites. The agencies that assist Public Works with the cleanup have capacity and their increased work effort will be funded through program. The cleanup program is fully scalable based upon the funding that is allocated to it.**

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no  Yes  No

If you checked yes, detail those expenses here:



## REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

**I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct**

DATE: 7/18/22

SIGNATURE: [Handwritten Signature]

### SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

## **MEASURE Z PROPOSAL NARRATIVE**

Illegal dumping in Humboldt County is not only a concern to the health and safety of the public, but it also adversely affects the environment, including our waterways. Illegal dumping in our County often become hazardous to drivers, pedestrians and the environment. Humboldt County Public Works regularly receives calls from county residents regarding removal of illegal dumping that is currently taking place throughout the County. Public Works is does not have sufficient funding to address the demand for cleaning up illegal dumpsites. In addition to the increase in quantity of dumpsites, the program also faces challenges in terms of increased costs of "dump fees" paid at the transfer station; increased costs associated with identifying, handling, transporting, and disposing of hazardous waste funding support from Measure Z would cover equipment needs and dumping fees associated with cleaning these sites up. Measure Z funds would also be used to contract with entities that are qualified to appropriately cleanup and dispose of hazardous waste.

Currently, the cleanup of illegal dumping, illegal encampments, hazardous waste, and hazardous spills in Humboldt is being funded by existing road and park maintenance funds, as well as other government funds. To further complicate cleanup efforts, funding from sources can only be spent in ways authorized by that funding source. As an example, road funds cannot be used to clean up illegal dumping outside of the county maintained right of way. However, funds such as Measure Z do not have restrictions on where the funds can be spent and provide flexibility for Public Works to assist with cleaning up encampments. Because of the high volume of illegal dumping that occurs on County Roads funds are being exhausted that would otherwise be used for keeping our public roads adequately maintained. Humboldt County Public Works is currently seeking several opportunities, in addition to Measure Z funding, for supplemental funding and support from grants and partnerships. For example, partnering with the Humboldt Waste Management Authority to reduce disposal fees is being explored as a means to sustain the ongoing need for cleaning up illegal dumping that occurs on public property. Another example is the financial support currently provided to nonprofit cleanup crews such as New Life and Eel River cleanup crew. By supplementing cleanup costs now with Measure Z funding, Public Works can focus on developing a plan for programmatic sustainability in the long-term, while providing an elevated level of public service and safety in the short-term.

Budget  
County of Humboldt Department of Public Works

Date: 2/17/22

Descriptions	Amounts	Approved Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title:			
Salary and Benefits			
Calculation:			
Duties Description:			
<b>Total Personnel:</b>	0.00	0.00	0.00
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title:			
Description:			
<b>Total Operating Costs:</b>	0	0	0
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title: Waste Desposal			
Description: Waste Desposal Fees	80,000.00		(80,000.00)
Title: Profession Cleanup			
Cost associated contracted services to provide professional cleanup of			
Description: hazardous materials	80,000.00		(80,000.00)
<b>Total Consumable/Supplies:</b>	160,000.00	0	(160,000.00)
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>	0	0	0
<b>E. Fixed Assets</b>			
Title:			
Description:			
<b>Total Other Costs:</b>	-	0	0
<b>Total:</b>	160,000.00		(160,000.00)



**RECEIVED**

By Kaylie Harpin at 5:21 pm, Feb 18, 2022

#29

## CITIZENS' ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

### APPLICATION FOR FUNDING

Agency Name: Redwood Parks Conservancy

Mailing Address: 1111 Second Street, Crescent City, CA 95531

Contact Person: David Reed/Keven Harder Title: Development Director/Supervising Ranger

Telephone: 707-498-7837/707-845-6171 E-mail address: david@redwoodparks.org/  
Keven.Harder@parks.ca.gov

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 41,250

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: \_\_\_\_\_

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?  
(check one)  Yes  No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The lifeguard program of California Parks & Recreation (CDPR) is essential to public safety and 911 emergency response on the Humboldt Coast. State Parks Lifeguards provide timely rescue and recovery to people in distress on our coastal waters and support other agencies in joint ocean rescue operations and in response to medical and mutual aid calls. Lifeguards also provide hundreds of hours of safety education to the recreating public and local school children. They make safety and preventative contacts with beach goers and provide free school programs on water safety.

State Parks Lifeguards, including the Seasonal Lifeguard II position funded by Measure Z in 2021-22, are essential to keeping residents and visitors safe in and around our ocean beaches. They are also our first line of defense in creating a "culture of aquatic safety mindedness" that protects our children and adults when near the ocean through educational outreach.

Redwood Parks Conservancy is seeking \$41,250 in Measure Z funds to continue additional lifeguard staffing to provide more complete lifesaving coverage to our coast.

5. Please provide a brief description of the proposal for which you are seeking funding.

The County Board of Supervisors awarded Redwood Parks Conservancy (RPC) \$85,250 in Measure Z funds in 2021-22 at the recommendation of the Measure Z Citizens Advisory Committee. The funds have paid for a Seasonal Lifeguard II position and a patrol vehicle. The additional lifeguard position has greatly increased the amount of patrol and safety contacts the lifeguard force can undertake. It has also allowed CDPR lifeguards to actively patrol beaches under county and city control on top of the State and National Parks administered beaches. Finally, the number of educational contacts and on-beach safety contacts has increased by 33% since the second position was added.

RPC is seeking Measure Z funding in 2022-23 to continue the Seasonal Lifeguard II position in 2022-23. This additional lifeguard has increased the visibility of the lifeguard force to the beachgoing public and greatly increased safety contacts and educational outreach. Having two lifeguards has allowed patrol of County, City, State and National Park administered beaches.



**6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?**

Over the last 3 years, State Parks Lifeguards on the north coast have funded one permanent intermittent lifeguard position through revenue raised from the summer Junior Lifeguard program and from the NCRD district's budget. This will be the first year of the summer safety program with the additional seasonal lifeguard position currently funded through Measure Z.  
RPC and CDPR will be able to determine after the summer of 2022 if any additional funds will come from the Junior Guard program to help fund the second seasonal position. At the same time, RPC will be using the results of the first full year of the Seasonal Lifeguard II position to explore other grant funding. The number of additional safety contacts and educational programs in local schools is encouraging to us and shows that we may be able to diversify our funding based solely on the safety education lifeguards are providing.

**7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?**

Lifeguard staff levels prior to 2021-22 have been funded through CDPR's North Coast Redwoods District (NCRD) budget and the Junior Lifeguard program fees collected. Humboldt County Measure Z Funds have been used in 2021-22 to fund an additional Seasonal Lifeguard II position and patrol vehicle. CDPR Law Enforcement and Lifeguard vehicles, equipment, fuel and maintenance are funded through the CDPR NCRD budget.

**8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?**

In the past, Redwood Parks Conservancy has secured grants from the Simpson Family Fund, Pacific Power Foundation, and the Caldwell Family Fund to fund the Lifeguard program and Junior Lifeguard program.  
Based on the additional seasonal lifeguard's first full year of increased education and aquatic safety contacts, RPC will seek additional funding to continue this preventative safety education.  
RPC is collecting this information from our State Parks partners and will have a full year of data by October 2022.

**9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.**

The CDPR lifeguard program will not require another entity to be effective. The additional staffing added through Measure Z funding would be integrated into normal patrol and deployment operations.  
The additional staffing provided by Measure Z fund have allowed State Parks Lifeguards to better assist county agencies and other agencies (Humboldt County Sheriff's Office, Humboldt County Search and Rescue, USCG Sector Humboldt Bay and Humboldt Bay Fire) in responding to aquatic emergencies. State Parks lifeguards have and will continue to respond on mutual aid, traffic and emergency medical calls to assist other agencies.

**10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no:  Yes  No**

If you checked yes, detail those expenses here:

To continue the Seasonal Lifeguard II position now funded through Measure Z grant funds, there will be an ongoing expense for the salary for that position. This is a 9-month/year, 1,500 hour position at a rate of \$25/hour for wage and benefits, totaling \$37,500 per year.



### REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

**Proposal Narrative:** Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (one page maximum)

**Prior Year Results:** If your request is a continuation of a program funded with *Measure Z* in prior fiscal years, please provide the results of implementation. (one page maximum)

**Program Budget:** Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding. You may also download this as an excel using this link:  
<https://humboldt.gov/DocumentCenter/View/102873/Measure-Z-Proposed-Budget-Template---FY-2022-23>

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

***I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct***

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

---

# Exhibit E

## PROPOSED BUDGET

<b>Agency Name: Redwood Parks Conservancy</b>
<b>Coordinator/Contact: David Reed/Keven Harder</b>
<b>Address: 1111 Second St., Crescent City, CA 95531</b>
<b>Phone: 707-498-7837</b>

Descriptions	Costs	Requested Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: Seasonal Lifeguard II payroll			
Salary and Benefits: 1,500 hours @ \$25/hour.	37,500	37,500	0
Duties Description: Lifeguard, safety contacts, patrol, rescues, mutual aid			
Title:			0
Salary and Benefits:			0
Duties Description:			0
Title:			0
Salary and Benefits:			0
Duties Description:			0
Title:			0
Salary and Benefits:			0
Duties Description:			0
<b>Total Personnel:</b>	<b>0.00</b>	<b>37500</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title: Administrative Cost	3,750	3,750	
Description: RPC grant management			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Operating Costs:</b>	<b>0</b>	<b>3750</b>	<b>0</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Consumable/Supplies:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. Fixed Assets</b>			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Other Costs:</b>	<b>0</b>	<b>41,250</b>	<b>0</b>
<b>Budget Total:</b>	<b>41,250</b>		



# REDWOOD PARKS CONSERVANCY

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

## **Subject: Prior Year Results - Redwood Parks Conservancy – Seasonal Lifeguard Position**

Redwood Parks Conservancy received notice in August 2021 that we had been awarded '21-22 Measure Z funding to support a State Parks (CSP) Seasonal Lifeguard II position and the purchase of a lifeguard patrol vehicle. Prior to receiving Measure Z funding, CSP had limited availability for a patrolling lifeguard due to budgetary circumstances.

A seasonal lifeguard was brought on with Measure Z funds in October 2021. Since then, CSP has been able to have two lifeguards patrolling our coast. The most significant change has been lifeguards' ability to actively patrol beaches administered by Humboldt County and cities as well as State and National Park-managed beaches. Many of our ocean beaches with the most dangerous conditions — including Samoa Beach near the north jetty and at Big Lagoon County Park — were impossible to patrol before, due to short staffing.

Since the award of Measure Z funds and hiring in October (20 weeks) the Measure Z funded lifeguard has conducted **1176 safety contacts** on local beaches, **assisted with 3 vehicle collisions** and **1 medical emergency**, conducted **rescue boat operations trainings** with USCG bi-weekly as weather permits and **conducted 2 days of rescue boat operations** searching for missing canoeist off Trinidad Bay. Our measure Z-funded lifeguard has also **conducted 14 classroom presentations to elementary school students** about aquatic safety. Since the hiring of a second lifeguard, **safety contacts have increased by 33%**.

Redwood Parks Conservancy took delivery of a 2019 Chevy Colorado this month that is being outfitted for use as a lifeguard patrol vehicle now.

The following stats reflect our existing lifeguard AND the Measure Z funded lifeguard's stats for 2021:

CSP lifeguard water *safety programs* at local schools: **14, reaching over 420 students**

CSP lifeguard preventative *beach/water safety contacts*: **5,283**

CSP lifeguard program *rescues performed*: **29**

CSP lifeguard program *boat rescues*: **2**

CSP lifeguard program *mutual aids provided*: **22**

**1111 SECOND STREET, CRESCENT CITY CA, 95531 | 707-464-9150.**

**WWW.REDWOODPARKSCONSERVANCY.ORG**

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 41,250

2. ENTITY TYPE -- Please check appropriate box.

e. Non-Profit Service Provider

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?

YES

**4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?**

The lifeguard program of California Parks & Recreation (CDPR) is essential to public safety and 911 emergency response on the Humboldt Coast. State Parks Lifeguards provide timely rescue and recovery to people in distress on our coastal waters and support other agencies in joint ocean rescue operations and in response to medical and mutual aid calls.

Lifeguards also provide hundreds of hours of safety education to the recreating public and local school children. They make safety and preventative contacts with beach goers and provide free school programs on water safety.

State Parks Lifeguards, including the Seasonal Lifeguard II position funded by Measure Z in 2021-22, are essential to keeping residents and visitors safe in and around our ocean beaches. They are also our first line of defense in creating a "culture of aquatic safety mindedness" that protects our children and adults when near the ocean through educational outreach.

Redwood Parks Conservancy is seeking \$41,250 in Measure Z funds to continue additional lifeguard staffing to provide more complete lifesaving coverage to our coast.

**5. Please provide a brief description of the proposal for which you are seeking funding.**

The County Board of Supervisors awarded Redwood Parks Conservancy (RPC) \$85,250 in Measure Z funds in 2021-22 at the recommendation of the Measure Z Citizens Advisory Committee. The funds have paid for a Seasonal Lifeguard II position and a patrol vehicle. The additional lifeguard position has greatly increased the amount of patrol and safety contacts the lifeguard force can undertake. It has also allowed CDPR lifeguards to actively patrol beaches under county and city control on top of the State and National Parks administered beaches. Finally, the number of educational contacts and on-beach safety contacts has increased by 33% since the second position was added.

RPC is seeking Measure Z funding in 2022-23 to continue the Seasonal Lifeguard II position in 2022-23. This additional lifeguard has increased the visibility of the lifeguard force to the beachgoing public and greatly increased safety contacts and educational outreach. Having two lifeguards has allowed patrol of County, City, State and National Park administered beaches, increasing the safety of locals and visitors as well as reducing 911 response times.

**6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?**

Over the last 3 years, State Parks Lifeguards on the north coast have funded one permanent intermittent lifeguard position through revenue raised from the summer Junior Lifeguard program and from the NCRD district's budget. This will be the first year of the summer safety program with the additional seasonal lifeguard position currently funded through Measure Z.

RPC and CDPR will be able to determine after the summer of 2022 if any additional funds will come from the Junior Guard program to help /fund the second seasonal position. At the same time, RPC will be using the results of the first full year of the Seasonal Lifeguard II position to explore other grant funding. The number of additional safety contacts and educational programs in local schools is encouraging to us and shows that we may be able to diversify our funding based solely on the safety education lifeguards are providing.

**7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?**

Lifeguard staff levels prior to 2021-22 have been funded through CDPR's North Coast Redwoods District (NCRD) budget and the Junior Lifeguard program fees collected. Humboldt County Measure Z Funds have been used in 2021-22 to fund an additional Seasonal Lifeguard II position and patrol vehicle. CDPR Law Enforcement and Lifeguard vehicles, equipment, fuel and maintenance are funded through the CDPR NCRD budget.

**8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?**

In the past, Redwood Parks Conservancy has secured grants from the Simpson Family Fund, Pacific Power Foundation, and the Caldwell Family Fund to fund the Lifeguard program and Junior Lifeguard program.

Based on the additional seasonal lifeguard's first full year of increased education and aquatic safety contacts, RPC will seek additional funding to continue this preventative safety education. RPC is collecting this information from our State Parks partners and will have a full year of data by October 2022.

**9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.**

The CDPR lifeguard program will not require another entity to be effective. The additional staffing added through Measure Z funding would be integrated into normal patrol and deployment operations.

The additional staffing provided by Measure Z fund have allowed State Parks Lifeguards to better assist county agencies and other agencies (Humboldt County Sheriff's Office, Humboldt County Search and Rescue, USCG Sector Humboldt Bay and Humboldt Bay Fire) in responding to aquatic emergencies. State Parks lifeguards have and will continue to respond on mutual aid, traffic and emergency medical calls to assist other agencies.

**10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no: YES**

If you checked yes, detail those expenses here:

To continue the Seasonal Lifeguard II position now funded through Measure Z grant funds, there will be an ongoing expense for the salary for that position. This is a 9-month/year, 1,500 hour position at a rate of \$25/hour for wage and benefits, totaling \$37,500 per year.

**REQUIRED ATTACHMENTS** Include the following with your application, making sure to **limit your responses to one page**, per section. *Responses longer than the maximum, may not be read by committee members or considered as part of your application*

**Proposal Narrative:** Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. *(one page maximum)*

**Prior Year Results:** *If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)*

**Program Budget:** *Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding. You may also download this as an excel using this link: <https://humboldt.gov/DocumentCenter/View/102873/Measure-Z-Proposed-Budget-Template---FY-2022-23> **declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct***

DATE: SIGNATURE:

**SUBMIT YOUR COMPLETE APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

**FY 2022-23 Measure Z Requests**

**Agency and Project**

**Agency Requested**

**YES**

**NO**

	<b>Agency and Project</b>	<b>Agency Requested</b>	<b>YES</b>	<b>NO</b>
1	<b>City of Fortuna PD - Vehicle</b>			
	1 Unmarked Police Vehicle for the Detective Bureau. Outfitted with 4 Wheel Drive, Caged Prisoner Compartment and Code 3 Emergency Lighting.	\$ 60,000.00		
2	<b>City of Fortuna PD - K-9</b>			
	Salary, Equipment, Trainings and Professional Care for K-9 Officers and K-9 Handlers. To help ensure allied K-9 agencies can be compensated for assistance.	\$ 40,000.00		
3	<b>City of Fortuna PD - DTF</b>			
	Continued funding for Drug Task Force Officer position such as salary, benefits & equipments costs.	\$ 203,901.77		
4	<b>City of Fortuna PD - SRO</b>			
	Request for continued funding to cover the costs associated w/the integration of the SRO w/Eel River Valley Schools this includes salary, benefits & equipment to help keep students safe.	\$ 203,901.77		
5	<b>Adult Protective Services &amp; District Attorneys Office - EVAST</b>			
	EVAST to continue adressing cases of elder and vulnerable adult abuse. Provide greater services, support & access to resources.Also Investigate incidents of neglect, financial, verbal and physical abuse.	\$ 8,000.00		
6	<b>Southern Trinity Area Rescue - STAR</b>			
	Request to maintain 4 full time EMT's to provide 911 ambulance service.	\$ 198,575.00		
7	<b>DHHS-Behavioral Health &amp; Humboldt County Sheriff - MIST Expansion</b>			
	Add 2 teams of the 3 staff members to work 7 days a week imbeded into HCSO partol operations. This includes clinicians, case managers & peer coaches, two employee vehicles, radios and emergency shelter for 5 provided by an outside contractor.	\$ 1,287,090.00		
8	<b>County Administrative Office</b>			
	Administrative Analyst to provide support to the Measure Z Committee and those who receive Measure Z funding, and to administer the county's private attorney indigent defense program.	\$ 106,981.92		
9	<b>Eureka Police Dept. - UPLIFT- CSET- MIST</b>			
	Police Dept to secure full time officers in MIST, Parks & Waterfront. Secure part part time positions in HOW&LEAD. Hire a licensed Clinician. Training and support for CSET/MIST/LEAD/UPLIFT.	\$ 499,000.00		
10	<b>Kimaw Medical Center - Ambulance Service</b>			
	24/7 365 days full time staff, Training, Medical Supplies, Base Support & Specialized Medical Equipment used to sustain life while being transported to the nearest emergency room.	\$ 447,620.00		
11	<b>Humboldt County Sheriff's Office - Major Crimes - 3D Scanner</b>			
	New version of the Leica 3D scanner. This will create a 3D image of any crime scene; including height, angle, measurments from major points of interest at the scene. This will help a prosecuter and Jury veiw the scene as when the incident happened.	\$ 90,295.00		
12	<b>Humboldt County Sheriff's Office - Major Crimes - Membership BODE</b>			
	DNA sample processing in 30 days to solve crimes in a timely manner	\$ 10,000.00		

**FY 2022-23 Measure Z Requests**

	<b>Agency and Project</b>	<b>Agency Requested</b>	<b>YES</b>	<b>NO</b>
13	<b>Humboldt County Sheriff's Office/Public works/CAO - Repeaters Improvements</b>			
	Structural improvements, upgraded antennas, generators, automatic transfer switches & pole breakers to help support emergency communcations as well as public works communications, humboldt county fire chiefs assoc. Med Net & Humboldt county schools. The repeater sites are; courthouse, pratt mountain, pierce mountian, horse mountian & shelter cove	\$ 795,062.31		
14	<b>Humboldt County Sheriff's Office - Dispatch</b>			
	Training and software needed to certify current emergency communications dispatchers.	\$ 132,337.00		
15	<b>Humboldt County Sheriff's Office - Body Worn Cameras- Staff &amp; Software</b>			
	Proposal to add the cost of Software and bring on staff necessary to manage BWC program	\$ 252,034.00		
16	<b>Humboldt County Sheriff - Compliance/Training Coordinator</b>			
	A compliance and training coordinator assigned to professional standards division	\$ 94,257.00		
17	<b>Yurok Tribe of the Tribal Prosecutor - Investigator</b>			
	Full Time Investigator. A sworn officer to assist the Yurok Tribal Police and the HCSO.	\$ 118,539.00		
18	<b>Planning &amp; Building, Code Enforcement - Abatement's</b>			
	Several properties in the county are in violation with local code enforement and posing a high risk to the comminuty, wildlife, water and enviroment. Contractors are needed greatly to help clean up a greater number of properties with violations.	\$ 435,000.00		
19	<b>Rio Dell Police Dept - Office Clerk</b>			
	Part time clerical support position in the police department and office. To Assist the sworn officers .	\$ 34,518.00		
20	<b>People of New Direction - Saftey Protective Gear</b>			
	Extreme vandalism by Homelessness and the mentally ill through illegal dumping is greatly effecting our enviroment. POND requires protective safety gear and equipment to properly discard hazardous waste such as needles, feces, propane tanks, tires and spills.	\$ 20,000.00		
21	<b>Arcata Police Dept - SRO &amp; JDC</b>			
	School resource officer and 2 juvenille diversion counselors poistions. For students K-12 in the 3rd and 5th supervisorial districts.	\$ 350,756.00		
22	<b>Eureka City Schools - Resource Officer</b>			
	Full Time School Resource Officer. To Work w/Students in building a postive law enforcement relationship, image & enhancing student Safety.	79,00.00		
23	<b>Humboldt County Fire Chief's Association</b>			
	Euip firefighters w/up to date safey equipment.. Dispatch fees for reliable communications systems.. Continued funding for out of jurisdiction responses.	\$ 2,732,609.15		
24	<b>Humboldt County District Attorney - Analyst/Secure WIFI</b>			
	3 Positions for crime analyst, 1 information tech technician. Installation and maintace for secure WIFI. To receive access to RIMS	\$ 476,697.00		
25	<b>College of the Redwoods - Humboldt COAD</b>			

**FY 2022-23 Measure Z Requests**

	<b>Agency and Project</b>	<b>Agency Requested</b>	<b>YES</b>	<b>NO</b>
	COAD training for emergency preparedness	\$ 35,000.00		
26	<b>Public Works - Brush &amp; Tree Removal</b>			
	Removal of Brush and trees that pose a threat to the community. These are safety and fire hazards and can cause road closures and delay emergency services.	\$ 1,236,000.00		
27	<b>Public Works - Repair on Roads</b>			
	Road and roadway repairs to road systems.	\$ 2,000,000.00		
28	<b>Public Works - Hazardous Waste</b>			
	Illegal dumping needs professional services to properly and safely remove hazardous waste and materials.	\$ 160,000.00		
29	<b>Redwood Parks Conservancy - Lifeguard</b>			
	Continued funding for a seasonal lifeguard II	\$ 41,250.00		
	<b>TOTAL</b>	\$ 12,069,424.92		

**FY 2022-23 Measure Z Requests**

**Agency and Project**

**Agency Requested**

**YES**

**NO**

	<b>Agency and Project</b>	<b>Agency Requested</b>	<b>YES</b>	<b>NO</b>
1	<b>City of Fortuna PD - Vehicle</b>			
	1 Unmarked Police Vehicle for the Detective Bureau. Outfitted with 4 Wheel Drive, Caged Prisoner Compartment and Code 3 Emergency Lighting.	\$ 60,000.00		
2	<b>City of Fortuna PD - K-9</b>			
	Salary, Equipment, Trainings and Professional Care for K-9 Officers and K-9 Handlers. To help ensure allied K-9 agencies can be compensated for assistance.	\$ 40,000.00		
3	<b>City of Fortuna PD - DTF</b>			
	Continued funding for Drug Task Force Officer position such as salary, benefits & equipments costs.	\$ 203,901.77		
4	<b>City of Fortuna PD - SRO</b>			
	Request for continued funding to cover the costs associated w/the integration of the SRO w/Eel River Valley Schools this includes salary, benefits & equipment to help keep students safe.	\$ 203,901.77		
5	<b>Adult Protective Services &amp; District Attorneys Office - EVAST</b>			
	EVAST to continue adressing cases of elder and vulnerable adult abuse. Provide greater services, support & access to resources.Also Investigate incidents of neglect, financial, verbal and physical abuse.	\$ 8,000.00		
6	<b>Southern Trinity Area Rescue - STAR</b>			
	Request to maintain 4 full time EMT's to provide 911 ambulance service.	\$ 198,575.00		
7	<b>DHHS-Behavioral Health &amp; Humboldt County Sheriff - MIST Expansion</b>			
	Add 2 teams of the 3 staff members to work 7 days a week imbeded into HCSO partol operations. This includes clinicians, case managers & peer coaches, two employee vehicles, radios and emergency shelter for 5 provided by an outside contractor.	\$ 1,287,090.00		
8	<b>County Administrative Office</b>			
	Administrative Analyst to provide support to the Measure Z Committee and those who receive Measure Z funding, and to administer the county's private attorney indigent defense program.	\$ 106,981.92		
9	<b>Eureka Police Dept. - UPLIFT- CSET- MIST</b>			
	Police Dept to secure full time officers in MIST, Parks & Waterfront. Secure part part time positions in HOW&LEAD. Hire a licensed Clinician. Training and support for CSET/MIST/LEAD/UPLIFT.	\$ 499,000.00		
10	<b>Kimaw Medical Center - Ambulance Service</b>			
	24/7 365 days full time staff, Training, Medical Supplies, Base Support & Specialized Medical Equipment used to sustain life while being transported to the nearest emergency room.	\$ 447,620.00		
11	<b>Humboldt County Sheriff's Office - Major Crimes - 3D Scanner</b>			
	New version of the Leica 3D scanner. This will create a 3D image of any crime scene; including height, angle, measurments from major points of interest at the scene. This will help a prosecuter and Jury veiw the scene as when the incident happened.	\$ 90,295.00		
12	<b>Humboldt County Sheriff's Office - Major Crimes - Membership BODE</b>			
	DNA sample processing in 30 days to solve crimes in a timely manner	\$ 10,000.00		

**FY 2022-23 Measure Z Requests**

**Agency and Project**

**Agency Requested**

**YES**

**NO**

	<b>Agency and Project</b>	<b>Agency Requested</b>	<b>YES</b>	<b>NO</b>
13	<b>Humboldt County Sheriff's Office/Public works/CAO - Repeaters Improvements</b>			
	Structural improvements, upgraded antennas, generators, automatic transfer switches & pole breakers to help support emergency communcations as well as public works communications, humboldt county fire chiefs assoc. Med Net & Humboldt county schools. The repeater sites are; courthouse, pratt mountain, pierce mountian, horse mountian & shelter cove	\$ 795,062.31		
14	<b>Humboldt County Sheriff's Office - Dispatch</b>			
	Training and software needed to certify current emergency communications dispatchers.	\$ 132,337.00		
15	<b>Humboldt County Sheriff's Office - Body Worn Cameras- Staff &amp; Software</b>			
	Proposal to add the cost of Software and bring on staff necessary to manage BWC program	\$ 252,034.00		
16	<b>Humboldt County Sheriff - Compliance/Training Coordinator</b>			
	A compliance and training coordinator assigned to professional standards division	\$ 94,257.00		
17	<b>Yurok Tribe of the Tribal Prosecutor - Investigator</b>			
	Full Time Investigator. A sworn officer to assist the Yurok Tribal Police and the HCSO.	\$ 118,539.00		
18	<b>Planning &amp; Building, Code Enforcement - Abatement's</b>			
	Several properties in the county are in violation with local code enforement and posing a high risk to the comminuty, wildlife, water and enviroment. Contractors are needed greatly to help clean up a greater number of properties with violations.	\$ 435,000.00		
19	<b>Rio Dell Police Dept - Office Clerk</b>			
	Part time clerical support position in the police department and office. To Assist the sworn officers .	\$ 34,518.00		
20	<b>People of New Direction - Saftey Protective Gear</b>			
	Extreme vandalism by Homelessness and the mentally ill through illegal dumping is greatly effecting our enviroment. POND requires protective safety gear and equipment to properly discard hazardous waste such as needles, feces, propane tanks, tires and spills.	\$ 20,000.00		
21	<b>Arcata Police Dept - SRO &amp; JDC</b>			
	School resource officer and 2 juvenille diversion counselors poistions. For students K-12 in the 3rd and 5th supervisorial districts.	\$ 350,756.00		
22	<b>Eureka City Schools - Resource Officer</b>			
	Full Time School Resource Officer. To Work w/Students in building a postive law enforcement relationship, image & enhancing student Safety.	79,00.00		
23	<b>Humboldt County Fire Chief's Association</b>			
	Euip firefighters w/up to date safey equipment.. Dispatch fees for reliable communications systems.. Continued funding for out of jurisdiction responses.	\$ 2,732,609.15		
24	<b>Humboldt County District Attorney - Analyst/Secure WIFI</b>			
	3 Positions for crime analyst, 1 information tech technician. Installation and maintace for secure WIFI. To receive access to RIMS	\$ 476,697.00		
25	<b>College of the Redwoods - Humboldt COAD</b>			

**FY 2022-23 Measure Z Requests**

	<b>Agency and Project</b>	<b>Agency Requested</b>	<b>YES</b>	<b>NO</b>
	COAD training for emergency preparedness	\$ 35,000.00		
26	<b>Public Works - Brush &amp; Tree Removal</b>			
	Removal of Brush and trees that pose a threat to the community. These are safety and fire hazards and can cause road closures and delay emergency services.	\$ 1,236,000.00		
27	<b>Public Works - Repair on Roads</b>			
	Road and roadway repairs to road systems.	\$ 2,000,000.00		
28	<b>Public Works - Hazardous Waste</b>			
	Illegal dumping needs professional services to properly and safely remove hazardous waste and materials.	\$ 160,000.00		
29	<b>Redwood Parks Conservancy - Lifeguard</b>			
	Continued funding for a seasonal lifeguard II	\$ 41,250.00		
	<b>TOTAL</b>	\$ 12,069,424.92		

January 31, 2022

Citizens Advisory Committee for Measure Z,

I am writing to encourage the use of Measure Z moneys to help fund Southern Trinity Area Rescue (STAR) in order to keep this vital volunteer organization afloat in the southern Trinity and eastern Humboldt area.

In the past your contributions have been extremely important in allowing for EMT/ambulance coverage on the weekends and during a few evenings during the week.

Most of the residents here "shop locally" in Humboldt County and, therefore, they contribute to that tax base.

STAR no longer receives federal money through Southern Trinity Health Services, which makes other sources of help so much more important.

As a member of this community since 1972 I totally understand the necessity of emergency services in our communities including Ruth Lake, an important recreational destination, and in our many settlements that are so distant from any other sources of help for urgent medical care.

Please seriously consider STAR as a recipient of your continued financial support.

Sincerely,



Susan Gordon  
91 River Cliff Mad River, CA  
95526  
707-574-6489



Behavioral Health  
Emi Botzler-Rodgers, MFT, Director  
720 Wood Street, Eureka, CA 95501  
phone: (707) 268-2990 | fax: (707) 476-4049

1/25/2022

Eureka Police Department  
604 C Street  
Eureka, CA -95501

To Whom it May Concern:

I am writing to express my support for the Community Safety Engagement Team (CSET) and my hopes that the support of Measure Z will continue. For some reference I have worked at Humboldt County Behavioral Health for 10 years as a Mental Health Clinician and the last 5 years have been a Supervising Behavioral Health Clinician.

Having a dedicated team within the Eureka Police Department has proven to be invaluable to HCBH as we are able to coordinate care and support for a vulnerable population. The CSET utilizes their presence to help to reduce recidivism by addressing the problems at the root of the manner often which are substance abuse, mental health, and/or related to poverty. This team helps utilize leverage that EPD has which a social worker or mental health worker does not. I cannot imagine our community without the CSET presence and support.

As a Supervising Behavioral Clinician, I have interacted with the CSET team on a weekly basis through the various programs I have supervised (Same Day Services, Mobile Response team and HCCF Mental Health Care), and they have always been professional, caring and willing to support. They are a crucial part of my work and a resource that I very thankful for. Prior to the inception of CSET each interaction with EPD was difficult, because I would be starting from scratch with a new officer every time. As opposed to now with CSET we can continually communicate with CSET officers to engage clients, and they have the historical knowledge to help provide support. An addition of a Licensed Clinician will strengthen their knowledge, expand their frame of reference, and assist with their advocacy for clients within our community.

Please feel free to contact me should you have any further questions.

Sincerely,

Cassie Lethin L.C.S.W.  
Supervising Behavioral Health Clinician  
Humboldt County Behavioral Health  
Adult Mobile Response Team & Behavioral Health Services in HCCF.  
(707) 572-0787 or (707) 441-5150  
clethin@co.humboldt.ca.us



DHHS Administration  
phone: (707) 441-5400  
fax: (707) 441-5412

Public Health  
phone: (707) 445-6200  
fax: (707) 445-6097

Social Services  
phone: (707) 476-4700  
fax: (707) 441-2096



Humboldt County  
Department of  
DHHS Health & Human  
Services

Behavioral Health  
Emi Botzler-Rodgers, MFT, Director  
720 Wood Street, Eureka, CA 95501  
phone: (707) 268-2990 | fax: (707) 476-4049

January 24, 2022

To Whom It May Concern:

I am a Mental Health Clinician employed by Humboldt County Behavioral Health Branch for the past 13 years. For many years my primary role was as a street outreach clinician. My current position is supervisor Same Day Services. Same Day Services is a walk-in crisis clinic and telephone crisis hotline. In this role I have frequent contact with the officers of the CSET team.

It is impossible to overstate the amazing work that these officers do. In my opinion, they are the most caring, compassionate, kind and thoughtful police officers I have had the pleasure of meeting and working with. We have come to count on (and admire) their consistent excellence and devotion to a very difficult segment of our communities population.

Uplift is an important adjunct to the work CSET does. Many calls for service related to homeless and/or mentally ill citizens either do not require a sworn peace officer, or respond better to Homeless Outreach Workers. Many (but not all) hardcore street savvy people are so biased against law enforcement that it takes a civilian with lived experience to establish sufficient rapport to elicit meaningful change. The Uplift outreach staff do a tremendous job of forming these connections.

The combined work of the officers of CSET and the Uplift staff represent one of finest examples of pro-social, progressive community policing that I am aware of. That the City of Eureka should prioritize their exceptional work makes me so proud of our community.

Thank you CSET and Uplift for your unflinching willingness to support our team here at Same Day Services. Thank you for all that you do. You are the best.

Respectfully Submitted,

Tom Nash LCSW  
Supervising MH Clinician Same Day Services/Access



DHHS Administration  
phone: (707) 441-5400  
fax: (707) 441-5412

Public Health  
phone: (707) 445-6200  
fax: (707) 445-6097

Social Services  
phone: (707) 476-4700  
fax: (707) 441-2096



Public Guardian's Office  
825 5th Street, Eureka, CA 95501  
phone: (707) 445-7343 | fax: (707) 445-7474

January 26, 2022

Eureka Police Department  
604 C St.  
Eureka, CA. 95501

Re: Measure Z

To Whom It May Concern:

I am writing this letter to voice my continued support of the Eureka Police Department's application for Measure Z funding. The Eureka Community Safety Enhancement Team (CSET) and the Uplift program provides an invaluable service in addressing issues surrounding the homeless population as well as those with behavioral health needs. Not only has CSET /Uplift helped to reduce the negative impacts of the homeless on the community, but they have also strived to address the underlying causes of homelessness and to improve lives.

Many of us involved in human services consider CSET/Uplift to be an invaluable partner working toward the common goal of making Eureka a safer and better place. I am both excited and encouraged to see that the current request for funding to establish an Alternate Response Team Model is included with the current request.

Thank you in advance for your attention to this matter. Please feel free to contact me if I may be of assistance.

Sincerely,

Kelli Schwartz  
Public Guardian/Conservator  
County of Humboldt



Mental Health  
phone: (707) 268-2990  
fax: (707) 476-4049

Public Health  
phone: (707) 445-6200  
fax: (707) 445-6097

Social Services  
phone: (707) 476-4700  
fax: (707) 441-2096



*Compassion. Dignity. Empowerment.*

January 24, 2022

To Whom it May Concern;

As a homeless services provider working throughout Humboldt County, we rely heavily on our partners to work with us to provide services and support that we don't. The work that the CSET team provides is invaluable to us. It is a comfort knowing that they are available to provide support or back up when we need them.

The sheer numbers of services that they provide are impressive alone. Add to that the support and partnership that they provide to agencies like Arcata House Partnership and others like us makes them a valuable member of the team and an integral part of the Continuum of Care's commitment to serving our homeless population.

I want to encourage you to support the CSET application through the Measure Z funding.

Thank you,

*Darlene Spoor*

Darlene Spoor  
Executive Director



January 25, 2022

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 112  
Eureka, CA 95501-1153

Dear Committee Members:

I am writing on behalf of the Greater Eureka Chamber of Commerce to express our support of the Eureka Police Department's Measure Z funding application.

The homelessness crisis negatively impacts Humboldt County on every level, from families and individuals to businesses, tourism, and the regional economy. EPD's Community Safety Engagement Team (CSET)/Mobile Intervention Service Team (MIST) and Eureka's UPLIFT program have proven to be effective means to address the problem.

By engaging individuals in crisis, treating them with compassion, and executing "warm hand offs" into counseling, substance abuse programs, housing, and employment programs, CSET and UPLIFT are making a difference in our community. Additionally, these programs are very collaborative, engaging local stakeholders and building buy-in. We have found CSET to be very responsive to questions, concerns, and feedback from the Chamber and its membership.

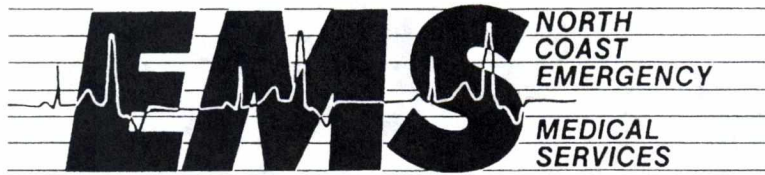
With the assistance of Measure Z funding, CSET and UPLIFT have been able to continually expand their programs to meet the needs of the community and to fill in the many gaps existing in the social service and mental health systems. The 2022 application for Measure Z Funding includes a new position of Supervising Licensed Clinician. With the foundation and framework already established by CSET and UPLIFT, this position will be essential as the City aggressively moves toward implementing an alternate response team model. This balanced, dynamic, and integrated team of mental health professionals, physical health professionals, homeless outreach and specialized law enforcement, will further enhance the City's ability to address issues of homelessness, mental health, addiction and chronic physical health issues that overwhelm our local systems of care.

As local residents and members of the business community, we ask you to grant the funds needed to ensure that CSET and UPLIFT can continue to do their important work.

Best,

A handwritten signature in blue ink, appearing to read "Donna Wright".

Donna Wright  
President/CEO



3340 Glenwood Street, Eureka, CA 95501 (707) 445-2081 (800) 282-0088 FAX (707) 445-0443

January 27, 2022

c/o Chief Brian Stephens  
Eureka Police Department  
604 C Street  
Eureka, CA 95501

Re: Support of Measure Z

Dear Citizens' Advisory Committee Members/Measure Z Committee,

As the Executive Director of North Coast EMS, I am writing in support of the continuation of Eureka Police Department's Measure Z funds.

The positive impact of Measure Z funds in our county on public safety and essential services is significant. Two of CSET's five police officer positions, the MIST Officer and Parks/Waterfront Ranger, are currently funded through Measure Z. Along with CSET, Measure Z also funds the Homeless Outreach Workers (HOW) and other vital positions within UPLIFT Eureka, CSET's sibling unit. These highly specialized collaborative teams funded by Measure Z are one of the key components to the health, welfare, safety and security to those facing behavioral health and substance use issues in Humboldt County. Their impact can be felt on the ground, in the hospitals, behavioral health facilities and their positive influence ripples through many other programs and people in Humboldt.

Below are just some of the accomplishments measure Z funds have created in 2021 through CSET:

- Were the primary responders to approximately 43% of Eureka Police Department's mental health related calls-for-service.
- Placed 82 individuals on WI 5150/mental health holds. This made up approximately 35% of all Eureka Police Department's WI 5150/mental health holds.
- Was requested by and assisted various branches of DHHS more than 50 times. This includes assisting Behavioral Health with 20 of their own WI 5150/mental health holds.
- Was requested by and assisted St. Joseph Hospital more than 30 times, mostly with individuals in crisis and/or on WI 5150/mental holds.
- Connected 63 individuals to substance abuse treatment facilities – more than 200 since 2018.
- Connected individuals with medical and mental health services, housing, employment, clothing, food, and various other needs. Several individuals were also connected back home to their families.

North Coast Emergency Medical Services offers its support of Eureka Police Department. I hope that you will give their application consideration for this much needed Measure Z funding.  
Sincerely,



Larry Karsteadt  
Executive Director  
North Coast EMS



# Betty Kwan Chinn Homeless Foundation

Citizen's Advisory Committee for Measure Z  
c/o Humboldt County Administrative Office  
County of Humboldt  
825 Fifth Street  
Eureka, CA 95501

Dear Citizen's Advisory Committee Members,

This letter is in support of continuing funding for the City of Eureka's Measure Z funded positions. Since the 2014 passing of Measure Z, the City of Eureka has expanded its ability to proactively engage members of Eureka's homeless community, many of whom suffer from mental illness, addiction, and trauma. The Eureka Police Department's (EPD) Community Safety and Engagement Team (CSET) and the City of Eureka's Uplift Eureka program, much of which is funded by Measure Z, works daily towards long-term solutions to improve the lives of individuals and the overall health of the community.

On a daily basis, CSET and UPLIFT collaborate and coordinate services with the Betty Kwan Chinn Foundation. Not only does this include addressing issues arising at the Day Center and the Blue Angel Village, but also larger programs such as Pathway to Pay Day. Working together, people's lives are being changed and the overall health of the community is being improved.

This program has proven to be vital for the City of Eureka and Humboldt County as a whole. I strongly support the City of Eureka's Measure Z application.

Betty Chinn

Founder and Director,  
Betty Kwan Chinn Homeless Foundation  
707-496-8520  
133 7th Street

"Betty Chinn found both her voice and her mission: aiding those without shelter on our own shores. Every day, starting before dawn, she loads up a truck and provides meals to the homeless as an expression of gratitude to the Nation that welcomed her. The United States honors Betty Kwan Chinn for renewing America's promise by serving those in need."

- President Barack Obama

# CAL POLY HUMBOLDT

Department of Initiatives, University Advancement

707 845-9535 | PHONE  
707 826-3403 | FAX  
Ces54@humboldt.edu | EMAIL  
707 845-9535 | ALT

February 9, 2022

## RE: Eureka Police Department Mobile Intervention Services Team - Letter of Support

Dear Measure Z Citizens Advisory Committee:

California State Polytechnic University, Humboldt (Cal Poly Humboldt) would like to express its support for the City of Eureka, Eureka Police Department's Mobile Intervention Services Team (MIST) proposal seeking Measure Z funding. With previous funding, MIST has been able to work to better meet the needs of the community and to fill in the many gaps existing in the social service and mental health systems. We believe this Eureka-based project can serve as a pilot for expansion to other jurisdictions and appreciate the work that's been accomplished to this point.

The proposal from the City of Eureka requests \$483,000 of Measure Z funding to support continued participation in MIST, a multi-agency integrated project to reduce chronic homelessness among people with serious mental illness. This past year MIST has: been the primary responders for approximately 43% of Eureka Police Department's mental health related calls for service, assisted branches of DHHS more than 50 times, connected 63 individuals to substance abuse treatment, and collected over 63,300 pounds of trash from along the bay and greenbelts.

If funded, the City of Eureka would plan to have two police officers work closely with the city's Community Development Department and Humboldt County Department of Health and Human Services to:

- Assist the Department of Health and Human Services Mental Health staff with assessing the homeless population and individual clients,
- Track calls for service and reports from mentally ill homeless individuals generating law enforcement, fire and/or emergency service calls, and
- Facilitate partner agencies' contact with these clients in the community and help ensure everyone's safety.

The MIST program is helping to preserve valuable emergency resources and help fill the gaps in our local social service and mental health systems. We urge you to vote in favor of the City of Eureka's proposal to continue participation in MIST. Thank you for considering this funding request.

Sincerely,



Connie Stewart,  
Executive Director  
Office of Initiatives, University Advancement

1 Harpst Street, Arcata, California 95521-8299 | [humboldt.edu/website](http://humboldt.edu/website)



# Food for People

The Food Bank for Humboldt County

PO Box 4922, Eureka, CA 95502

(707) 445-3166

[www.foodforpeople.org](http://www.foodforpeople.org)

February 10, 2021

Captain Stephens  
Eureka Police Department

Re: Measure Z Letter of Support

Dear Captain Stephens,

Food for People would like to express its wholehearted support for EPD's request for Measure Z funding to continue the excellent work done by the Community Safety Enhancement Team and Uplift Eureka. Their compassionate outreach to members of the homeless community and their work with individuals struggling with a history of mental health and/or severe addiction issues and trauma is solution-oriented, and represents an investment in the long term health and stability of the community at large.

Our organization has had an opportunity to partner with members of the CSET team and Uplift Eureka on multiple occasions over the past two years as we've sponsored drive through food distributions to serve households impacted by the pandemic, and we've appreciated their guidance and support with traffic flow as part of our partnership with the Bayshore Mall and at the one-time drive through at the old K-Mart which is now occupied by Papa & Barkley. They've also been instrumental in helping us deal with an entrenched group of homeless individuals at our 2112 Broadway site, which has been the home for our Eureka Choice Pantry since we had to move out of our main facility on 14<sup>th</sup> St. Their engagement with the individuals there to help engage them in services and the offer of de-escalation training for our staff are deeply appreciated.

As communities around the country grapple with how to balance public safety in the face of immense social and economic issues that are often more effectively addressed outside of law enforcement, I would hope that they explore models that incorporate the values of CSET, MIST and Uplift which provide options for more positive outcomes. These steps are incredibly important in helping to prevent endless cycles of trauma and addiction. In the majority of cases, the individuals they are interacting with are known to them and the steps they take to help them connect with essential support services are essential in helping them achieve stability.

We truly appreciate this forward-thinking approach and hope that Measure Z funds will be designated to support their efforts, which ultimately benefit us all as a community.

Sincerely,

Anne Holcomb, Executive Director



# CLARKE MUSEUM

1/25/2022

To whom it may concern,

The Clarke Museum, located at 240 E Street in Old Town Eureka, voices its support for Measure Z funding to go to CSET and Uplift Eureka. These groups work hard to make Eureka a better place visually and community-wise by providing proactive support to some of our area's most vulnerable populations. COVID-19 has complicated everything for these organizations and others that do similar work and now more than ever support is needed to continue and expand this valuable work for our community. CSET and Uplift Eureka's work is shown to make a difference by rerouting people in crisis and at risk out of local jails and hospitals which are greatly strained as COVID continues on.

As a museum situated in Old Town, we benefit from the services that CSET and Uplift Eureka provide. Their work to proactively help people in crisis reduces the likelihood of crime, defacement of property, and other issues that push visitors away from the waterfront and Old Town areas. Preventing crime and the general degradation of the appearance of Old Town increases foot traffic, supporting the small businesses populating Old Town who have also been negatively impacted by COVID due to extended closures and uncertainty. Increased foot traffic is better for the businesses, and increased accessibility to waterfront areas is a positive for fitness, recreation, and exploration by locals and visitors alike. Funding and expanding funding for preemptive measures through CSET and Uplift Eureka to help people get out of difficult situations is good for business, tourism, and local morale.

Funding this program is a win for Eureka, Old Town, the Clarke Museum, tourists, locals, and the people who are supported with services that CSET and Uplift Eureka provide. We encourage you to fund these programs via Measure Z.

Katie Buesch  
Executive Director  
Clarke Historical Museum



**HOUSING AUTHORITIES**  
**CITY OF EUREKA & COUNTY OF HUMBOLDT**



735 WEST EVERDING STREET, EUREKA CA 95503  
PHONE: (707) 443-4583 FAX: (707) 443-4762 TTY: (800) 651-5111

February 7, 2022

Citizens' Advisory Committee for Measure Z  
c/o Humboldt County Administrative Office  
825 Fifth Street  
Eureka, CA 95501

Dear Citizens' Advisory Committee Members:

The City of Eureka Housing Authority and County of Humboldt Housing Authority is thankful for the relationship we've developed with the Eureka Police Department's CSET and UPLIFT teams to support our mission of bringing housing assistance to as many households and individuals as possible in our community. I'm proud to provide this letter of support for their continued efforts to assist our community's most vulnerable population and goal of expanding the services these teams provide.

Our Housing Advocate has worked regularly with members of both the CSET and UPLIFT teams. Owing largely to work done by the CSET team, which provided a thorough analysis and needs report with recommendations to improve safety at several of our low-income affordable housing properties, we were able to secure a quarter-million-dollar grant for security improvements. With UPLIFT, we have consistently worked with their team members to help houseless individuals complete application paperwork, navigate the housing process, and even transition from temporary housing assistance to long-term assistance via HUD's Housing Choice Voucher program. Without the individual attention and assistance provided by UPLIFT, these individuals would likely not have made their way to our agency for stable housing assistance. Additionally, we frequently see UPLIFT members doing outreach around town, serving food at the local free-meal site, and collaborating with other agencies to help assist people in a way that acknowledges them as a whole person, addressing mental and physical health with an honest intent to help better their lives, instead of just seeing them as another "case".

We will continue to work closely with EPD's UPLIFT and CSET teams and are excited about the prospect of them being able to expand their programs and related services. Their ability to continue addressing homelessness, mental health, and addiction issues in our community is key to reducing health and housing disparities in Eureka, and I urge the review committee to approve their request.

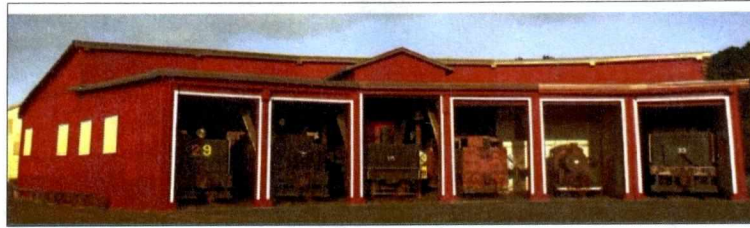
Sincerely,

Cheryl Churchill  
Executive Director  
City of Eureka Housing Authority  
County of Humboldt Housing Authority  
cherylc@eurekahumboldtha.org



The Housing Authorities are Equal Housing Opportunity Organizations





# TIMBER HERITAGE ASSOCIATION

P.O. Box 6399, Eureka, California 95502

A Public Benefit 501 (c) (3) Nonprofit Corporation

[www.timberheritage.org](http://www.timberheritage.org)

## Board of Directors

Pete Johnston, President  
Sean Mitchell, Vice President  
Josh Buck, Secretary  
Michael Kellogg, Treasurer  
Bruce Seivertson, Community Relations  
Katie Buesch  
Carl Casale  
Bernie Christen  
Megan Flannery  
Richard Fridley  
Barbara Groom  
Dan Hauser  
Chet Ogan  
Joseph Oliver  
Pete Oringer

## Events Planning Committee

Josh Buck  
James Cech  
Bernie Christen  
Michele Fell-Casale  
Ron Fritzsche  
Pete Johnston  
Michael Kellogg  
Natasha Mariani  
Chet Ogan  
Pete Oringer  
Renee Ross  
Bruce L. Seivertson  
Chris Young  
David Young

Dear Citizens' Advisory Committee on Measure Z,

As the Timber Heritage Association (THA) Community Outreach Liaison, it once again gives me great pleasure to write supporting the Eureka Police Department's Community Safety Engagement Team's (CSET) request for Measure Z Funds. As THA Past-President and one that walks as often as possible, I can assure that I am aware of the good work that CSET has been doing to improve the Humboldt Bay cultural and physical environment for residents and tourists alike. Their clean-up (literally tons of trash each month) and enforcement work along the waterfront trail, in Cooper Gulch, next to the railroad right-of-way (ROW), in Oldtown, and other Eureka locales, helps keep our community trails and marine environment safe. THA works side by side with them each year on trash clean up (including drug paraphernalia and human waste) and find their "can do" attitude encouraging. They also assist the homeless population by helping them find housing solutions and mental health resources. Within their grant request are support funds to add a Supervising Licensed Clinician as part of the response team for homeless outreach services along with monies for a MIST officer and Parks/Waterfront Ranger. These individuals and services are needed to continue CSET's good work.

When THA is able to have speeder rides CSET members often assist simply by doing their jobs, including interacting with the public and cleaning up trash, resulting in an enhanced rider experience. In return, when CSET has needed a little extra assistance with trash removal along the ROW, THA volunteers join them and offer the THA Hyrailer (a pick-up that drives on the tracks) to load extra debris. CSET is an essential and unique addition to the Humboldt Bay locale and one that deserves the Citizens' Advisor Committee on Measure Z support. I encourage you to send the CSET grant request along to the Humboldt Board of Supervisors with your stamp of approval. Thank you.

Cheers, *Bruce*

Bruce L. Seivertson, PhD

THA Community Outreach Liaison

1438 7<sup>th</sup> Street, Eureka, California 95501

Cell: 760-554-4330



**GARY W. LEWIS**



# Gary Lewis Flutes

**FLUTE MAKING, RESTORATION, PATENT CROWNS**

P. O. Box 270      flutes@garylewisflutes.com  
Eureka, CA 95502      415-640-9599

[www.garylewisflutes.com](http://www.garylewisflutes.com)

February 7, 2022

To whom it may concern,

I would like to voice my strong support for the Eureka Police Department CSET team as well as the City's UPLIFT and HOW homeless outreach programs. My business is located in an area of Old Town close to the Library where there are many homeless people and these two programs have been critical in providing both support to this population as well as those who live and work in the area. Measure Z funding for these programs is greatly needed in our area where a homelessness continues to slowly increase. The reasons for this are a complex mix of economic, drug, and mental illness factors, requiring the multi-pronged approach that is offered through these diverse programs that Measure Z makes possible.

Sincerely,

Gary W. Lewis

February 3, 2022

**From: Allison L. Tans**

2348 Cochran Road, McKinleyville, CA 95519

**To: Brian Stephens**

Captain, Eureka, Police Department, 604 C Street, Eureka, CA 95501

Dear Captain Stephens,

I am writing today to offer my support of the Eureka Police Department's (EPD's) request (to the County of Humboldt) for Measure Z funding. It is my understanding these funds will support at least two CSET police officer positions, the MIST Officer, the Parks/Waterfront Ranger, Homeless Outreach workers and other vital positions within UPLIFT Eureka, CSET's sibling unit.

The work that the EPD has performed with these funds is impressive, and it must continue. Last year, I was especially impressed with the more than 2,400 self-initiated contacts and the close to 1,200 calls-for service. EPD is doing a great job at assisting both the homeless community and/or individuals in crisis. With this funding, 82 individuals were placed on a 5150 hold because they were a danger to themselves, a danger to others or gravely disabled. Their collaboration with both the Department of Health and Human Services and St. Joseph's Hospital has not gone unnoticed. The fact that they have assisted with placements of more than 200 individuals at substance use disorder treatment centers is helping to clean up the streets and protect the entire community.

I hope that this letter helps you to realize how much our community appreciates the work that EPD is performing. If you have any questions, please do not hesitate to reach out to me at: [passtans@suddenlink.net](mailto:passtans@suddenlink.net) or 707-496-3498. Thank you.

Sincerely,



Allison L. Tans

Regional Support and Program Implementation Manager, California Workforce  
Development Board

*Kathleen M. Lee*  
1088 Warren Creek Road  
Arcata, California 95521  
(707) 822-6169  
*katmlee@suddenlink.net*

January 27, 2022

Measure Z Committee  
825 5th Street  
Eureka, CA, 95501

It is a pleasure to write a message of support for UPLIFT Eureka to benefit from Measure Z funds. I have been a volunteer with the program since 2018 and have served as a mentor in the Co-Pilot Program and assisted with the Pathway to Payday workshops. The UPLIFT Programs are unique as homeless resource programs in that they seek to not only address immediate needs but to help individuals develop the skills necessary for independent living. UPLIFT succeeds due to its consistency, practicality and effectiveness.

The services offered by UPLIFT are not just short term crisis management but a consistent effort to address the needs of clients. For example, there was one individual that Homeless services Coordinator, Brandey Wheeler met with on a daily basis for weeks until enough trust was established to get that person needed services. Co-pilots, who meet with their participants once a week at the same time and place, also make a long term commitment, with a focus on empowerment of their participants. Once an individual is housed with the assistance of the program, they continue to work with staff to assure that the housing is successful.

The programs also demonstrate a level of practicality that leads to their success. Participants are supported with working toward achieving milestones which build upon each other to increase life skills and future opportunities. Uplift outreach workers meet with community members where they are and facilitate scheduling appointments, transportation, and a warm hand off to service providers. In the Job Skills Training Program, individuals succeed by demonstrating their ability to consistently attend and also learn practical skills such as power equipment use and maintaining a safe work environment. Participants in the Pathway to Payday workshops finish with a completed resume and interview skills. Co-pilots and outreach workers help individuals get the documentation necessary to access stable housing and employment. Once housed, supportive services specialists provide advocacy and act as a liaison between UPLIFT Eureka Housing Assistance Program Participants and resources in the community to assist with maintaining stable housing.

The benefits of the Program are also evident in its effectiveness. Consistently nearly all of the participants in Pathway to Payday receive job offers at the end of the program. Since 2019, the Uplift program has successfully housed over 80 community members. UPLIFT is a perfect example of the collaboration of sectors public, private and voluntary sectors coming together to address community issues and in the process strengthen the ties across those sectors.

Measure Z funds will not only allow UPLIFT to continue its work but will help expand it, particularly in the area of mental health services, which is an acute need. I do hope that the Committee will provide support for this vital service to our community.

Sincerely,



Kathleen Lee R.N., M.A.

January 26, 2022

Captain Brian Stephens  
Eureka Police Department – Service Area 1  
604 C Street  
Eureka, CA 95501

Captain Stephens:

Eureka Police Department's *CSET Unit* and the *Uplift Community Outreach* have continued to work closely with our St. Vincent de Paul (SVDP) Dining Facility in 2021 and prior. Their ongoing presence has dramatically improved the relationships with many of our daily luncheon clientele, which are largely individuals living a "homeless" existence that suffer from various issues of "mental health, substance abuse, and / or a dysfunctional family history". The atmosphere during our daily luncheon service and in our surrounding neighborhood has become more harmonious through the efforts of *Sargent Leonard LaFrance, MIST Officer Ryan Swanson, Ranger Dennis Gagnon, Officer Brian Ross, Homeless Outreach Worker Larry Alexander, Homeless Outreach Worker Robert Williams, Homeless Outreach Worker Sarah Cooper, Homeless Outreach Worker Stacey Wilkinson, and Homeless Services Coordinator Brandey Wheeler!*

In March 2020, the City of Eureka provided our Dining facility a "street blocking permit", so luncheon guests could sit on folding chairs placed "socially distanced apart" on the street in front of our building. City administrators also secured a "handicap-access outdoor toilet" and two "handwash stations" for luncheon guests sanitary needs while on our Dining Facility property.

As the COVID-19 health emergency continued through 2021, the SVDP Dining facility was assisted by Uplift Outreach in keeping their daily free luncheon service available to the locally displaced community! In April of 2020, the CSET Unit quickly helped our kitchen staff design an outdoor lunch service model, which included social distancing markings on the sidewalk in front of our building. CSET also put together an information board, which they updated daily with various COVID-related information. And before each outdoor lunch service, they would announce by megaphone the daily COVID news and instruct luncheon guests about sanitary compliance (*handwashing, wearing face masks, and maintaining 6-foot separation in the serving line*). Those measures helped clearly inform our lunch service clientele the importance of the health safety protocols!

When the "shelter-in-place" directives were issued in March 2020, 80% of SVDP's regular Volunteers opted to stay home, as many were retirees with existing health concerns. With only three full time staff, our Dining Facility was faced with closing operations due to lack of manpower. Fortuitously, *Uplift Outreach* quickly offered their staff to help with the morning

luncheon prep! Each day, 2-3 Uplift staff would arrive at our Dining Facility by 8:30 AM and assist with various kitchen prep duties until the lunch service began at 11:00 AM. During lunch service, Uplift staff would hand out *Face Masks* to lunch clientele, direct *Social Distancing* in the serving line as needed, and also conduct some of their outreach services with the luncheon guests seeking assistance. From early March to September 2020, our Dining Facility had served lunch for 195-consecutive days! The service help from *Uplift Outreach* continued throughout 2021. The SVDP Dining Facility has been blessed by generous community support throughout these challenging times!

CSET has continued to be very responsive in 2021 whenever issues have arisen near our Dining Facility. This was even more remarkable with the Eureka Police Department losing roughly 20% of their staff during that timeframe!

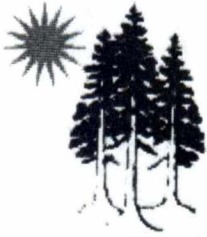
Our SVDP kitchen staff, volunteers, business neighbors, and citizens walking through our neighborhood need to feel safe. The *CSET Unit* and *Uplift Outreach* have maintained a secure environment around our facility! SVDP's kitchen staff and volunteers care greatly about the clientele that are provided a daily nutritious meal. Our facility also offers additional services from various collaborative agencies – *Betty Chinn* (showers), *SJH Community Resource Center* (community outreach), *Open Door Mobile Medical* (primary healthcare), *HACHR Mobile Exchange* (needle exchange, drug abuse mitigation), and other community support initiatives. The ongoing efforts to ensure a safe and harmonious environment is of paramount concern to many individuals affiliated with the daily on goings at the SVDP Dining Facility! Everyone involved appreciates the presence of the *CSET Unit* and *Uplift Outreach* staff!

Speaking for all that have been mentioned above, we hope the necessary funding will be made available to continue the ongoing support from the *CSET Unit* and *Uplift Outreach*! If you require further information in this matter, please contact me.

Regards,

*Robert Santilli*

Robert Santilli  
SVDP Board Secretary and Volunteer Executive Director  
SVDP Dining Facility - 35 W. 3<sup>rd</sup> Street, Eureka CA 95501  
303-877-1465; [raps56@hotmail.com](mailto:raps56@hotmail.com)



**Eureka**  
**Rescue Mission**  
PO Box 76, Eureka, CA 95502  
(707) 445-3787

**"Rebuilding broken lives.....One life at a time"**

Homeless Guest Services - New Life Recovery Program  
Women's and Children's Shelter - Thrift Store

January 25, 2022

Measure Z Committee,

This is a letter in support of Eureka Police Department's CSET funding request.

I am the Executive Director of the Eureka Rescue Mission and over the years I have realized the importance of community involvement to alleviate the burden of issues regarding the homeless community. The CSET team is a vital partner with the Eureka Rescue Mission in this endeavor. We work extremely close with all of the officers on the team and without them our community, especially Old Town, would be a travesty. The CSET team members have been trained to exercise compassion toward the most vulnerable of our community which enables them to effectively resolve difficult situations with positive long lasting solutions.

It is my understanding that CSET is requesting funding to expand their services by adding a Supervising Licensed Clinician to their team. This addition would be monumental and essential as the City moves toward implementing an alternate response team model over the next year. This balanced and integrated team of mental and physical health professionals, homeless outreach and specialized law enforcement will further enhance the City's ability to address issues of homelessness, mental health, addiction and chronic physical health problems which overwhelm our local systems of care.

Please consider granting this request for funding, it is extremely important for those who find themselves on the lowest rung of the economic ladder in our community.

Sincerely,

Bryan Hall Sr.  
Executive Director  
Cell: 707-601-0860  
director@eurekarescuemission.org



January 28, 2022

To: Measure Z Committee  
Cc: Captain Brian Stephens, Sergeant Leonard La France  
From: Michael Kraft, Papa & Barkley  
Subject: Measure Z Funding of CSET

Papa & Barkley operates 3 facilities, collectively employing several dozen people, in Old Town/downtown Eureka. We rely heavily on the Eureka Police Department, including officers and staff associated with CSET, to keep our people and property safe. We run multiple shifts and therefore have employees who arrive in the dark, or leave work in the dark.

Our Facility Intelligence Coordinators (security staff) contact EPD to deal with situations such as people in mental health crises, dealers selling scary hard drugs on the street, and the like. I would estimate that we contact EPD with 3-5 non-emergency calls per month, and 1-2 that are legitimate emergencies. Our interactions with the Department on these calls have been consistently professional and positive. David Salas, one of our senior Facility Intelligence Coordinators wrote this to me: "The CSET Team is great with their coverage in our area--it's been a big improvement."

The enhanced EPD presence and associated services such as homeless services enabled by Measure Z funds clearly makes a difference to the quality of life in these areas.

I will add that, if this is true of our company, with our own security and cameras covering every door, it must be doubly true of businesses that do not have this level of security infrastructure.

For these reasons, we strongly support the ongoing allocation of Measure Z funds to the Eureka Police Department.

Please feel free to contact me at [michael.kraft@papaandbarkley.com](mailto:michael.kraft@papaandbarkley.com) if I can offer additional information or support.

## Brian Stephens

---

**From:** Lew-Smith, Shao-Lan <slew-smith@co.humboldt.ca.us>  
**Sent:** Monday, January 24, 2022 1:18 PM  
**To:** Brian Stephens  
**Subject:** Measure Z Letter of Support

**NOTICE:** This email came from outside of the City's email system. Please exercise caution. Do not click links or open attachments unless you have *verbally* confirmed with the sender that the message actually came from them and that the content is safe. Contact the [Helpdesk](#) if you are unsure!

In my opinion it is imperative that CSET and Uplift continue to receive Measure Z funds. I have seen first hand the impact that CSET/Uplift have in the community. CSET has been extremely helpful to my clients. Being able to call CSET officers for assistance has literally been a lifesaver for my clients. Having officers who are mental health trained and who are able to spend the time building rapport with clients is extremely valuable. I have utilized CSET officers countless times, to assist with evaluating my clients for 5150 criteria, verifying chronic homelessness so that clients can qualify for low income housing, assisting with de-escalation of clients in crisis. CSET has shown the community the compassionate side of law enforcement, it is imperative that funding for CSET and Uplift continue.



Shao-Lan Lew-Smith  
Deputy Public Guardian/Conservator  
County of Humboldt  
825 Fifth Street - Eureka, CA. 95501  
☎ 707-445-7406 | 📠 707-445-7474  
Work Cell: 707-296-6815

*CONFIDENTIALITY NOTICE: This e-mail transmission, and any documents or messages attached to it, may contain confidential information that is legally privileged. If you are not the intended recipient, or a person responsible for delivering this e-mail to the intended recipient, then you are (1) notified that any disclosure, copying, distribution, saving, reading or use of this information is strictly prohibited, (2) requested to discard and delete this e-mail and any attachments, and (3) requested to immediately notify us by e-mail that you mistakenly received this message. Thank you.*

## Brian Stephens

---

**From:** Torres, Raul <RTorres@co.humboldt.ca.us>  
**Sent:** Tuesday, February 8, 2022 4:58 PM  
**To:** Brian Stephens  
**Subject:** Letter of support for Measure Z



### **NOTICE: This came from outside of the City's email system!**

Please exercise caution. Do not click links or open attachments unless you have *verbally* confirmed with the sender that the message actually came from them and that the content is safe. Contact the [Helpdesk](#) if you are unsure!

Measure Z funders,

As someone who runs a program that directly interacts with homeless people in our community I cannot tell you how much of an impact CSET and UPLIFT have made to the City of Eureka. While the stats support keeping these programs alive they may not convey how appreciative many of us are for having another group of caring people out there trying to help people. No one approach works for everyone. UPLIFT and CSET need to continue to be supported as they are vital to not only helping people in the streets but, in showing the city and the police department believe in multi-faceted approaches to dealing with today's issues. They are a vital community partner that this city cannot afford to lose. They are committed to making a difference and helping deal with situations that help avoid traditional police responses and use of time. Please support them and give them more if possible.

Thank you,

Raul Torres  
Senior Program Manager  
HOME Program  
Department of Health & Human Services  
707-268-2794 Desk  
707-267-4661 Work Cell



Per Jack Hughes - " Avoid the Appearance of Hypocrisy "

January 24, 2022

To Whom It May Concern,

I am writing this letter in support of CSET, a program run by City of Eureka, Eureka Police Department. This team consists of officers skilled in assisting those with mental health related illnesses, addiction issues and sometimes medical conditions that put themselves and others at risk.

As you know, Eureka is the County seat where most of the Social Services are located along with the only Psychiatric facility and the County Jail. People from all over the County come to Eureka to access services or wind up on the streets of Eureka when they have no way to get back to their own communities.

The officers and staff in this program have worked hard to build bridges with all community partners that assist homeless and those in need. During the past several years the officers have become some of the best Social Workers I have ever known. Many times people in the community, businesses or even other service providers call these officers/team directly instead of other service providers to resolve issues on the streets. These officers go the extra mile to provide support to requests for services.

Long gone are the days that the homeless in Eureka are afraid of the Police. Now the homeless will seek officers and specifically the CSET team out and ask for help to get into drug or alcohol treatment or other programs. Many of the homeless who have chronic mental illnesses have been able to keep appointments for medication, housing, or counseling thanks to the relationships they have built with the officers.

The CSET officers/ team are sometimes the first people to see when an individual out on the streets is decompensating. The officer contacts County Behavioral Health Department to request services, but if they (Behavioral Health) don't respond, the officer is left trying to sort out what the person needs. The officer/team activates a meeting between service providers (Multi-Disciplinary Team) and updates the MDT team about what is going on with the individual. The service providers (Public Health, Public Guardian, Behavioral Health) only see a person when they go into an appointment. The officer sees the person as they live on the street.

The officer may be the first one to find a person who needs to go to the ER for services or administer Narcan if they have overdosed and are found unresponsive on the street under a bush. They talk with the folks every time they see them about the recovery and resources in the community that the person could use to change their lives.

With a licensed Social Worker as part of the team it provides a full wrap around resource for both the officers and the people they work with on the streets.

Homeless individuals do get arrested and go to jail. But even on the way to jail this team takes the time to talk to the person about other options and offers to support and assist. Many of the folks who were on the streets are now clean and sober thanks to the CSET Team.

The Officers in the CSET program are some of the best social workers Humboldt County has to offer. With a licensed clinician as part of the team, the team will be able to navigate many systems that are now closed to the officers. A substance abuse counselor could assist with setting up treatment options for individuals who keep using.

One of the major differences between Eureka Police Departments CSET team and other providers is that the team is fully mobile and goes wherever the problem is. This team also has the ability to respond in any hostage situation or to be part of a Crisis Response Team that assists when someone is suicidal or homicidal.

I also wanted to mention that St. Joe's, Humboldt County Mental Health, Department of Health and Services, Public Health and every other service provider in Eureka call Eureka PD for services when someone who's out of control or experiencing a mental health crisis is beyond their ability to handle. Our Nation has been facing a crisis where our Officers are being shot and killed daily. Many Officers are afraid to do the job they were hired to do for fear of winding up in Prison or even worse, being killed. There is a shortage of Officers in our Nation because of these issues. Yet at EPD Officers continue to do the impossible with fewer staff. This team is pro-active and addresses issues as they arise. They talk folks into treatment and build hope by reducing fear and negativity. The CSET team is part of the solution and if every Police Department in the Nation had a team like CSET there would be far fewer Officer deaths and Officer involved shootings.

Please consider refunding this worthwhile program.

  
Pamlyn Millsap

(707) 599-7593

2/4/2022

To Measure Z Committee,

I am writing this letter of support for Eureka Police Department's Community Service Engagement Team (CSET).

As a documentary filmmaker, I encountered the CSET team in 2019 while working on a project for PBS about ACEs and Addiction in Humboldt County. The group consisted of 5 officers and one Homeless Liaison. I interviewed over 50 people for this project and the CSET members were the most surprising to me. Their outlook and way they handled people on the street with challenges was nothing short of 'inspiring'. They were constantly compassionate, yet also held people accountable - lovingly. They were wonderful to work with, unwittingly competent in knowing how to work around some of our counties' broken systems, that I decided to volunteer for them.

This team has ideas on how to work even more efficiently to bring creative solutions to the population that is most in need in our County. Please support the amazing work they do. I am.

The City of Eureka should be extremely proud of their Law Enforcement. They are exemplary and the CSET team is an example of the innovative programs that are supported. Sgt. LaFrance, Officer Swanson and Ross are a credit to their community.

Thank you.

Laura Montagna  
[laura.montagna@gmail.com](mailto:laura.montagna@gmail.com)  
(707) 845-4772

707-502-8030 [gailpopham@gmail.com](mailto:gailpopham@gmail.com) 3995 Hillside Court Eureka, Ca 95503


February 7, 2022

Sgt. Leonard La France  
Community Safety Engagement Team (CSET)  
Eureka Police Department  
604 C Street  
Eureka, CA 95501

Dear Sgt. La France

The Community Safety Engagement Team (CSET) has accomplished much good in the Eureka Community. As a Volunteer Trail Stewart and a trail user, I very much appreciate all the hours CSET members put into making our community better. They have made the community safer for me as a Volunteer Trail Stewart by helping abate illegal camping along the trail. They have joined in with other volunteers to pick up trash along the Waterfront trail, along the Bay and in greenbelts. I also hike out on Elk River Spit. The presence of regular patrols by CSET in that area has made that a great place to hike and discouraged illegal camping. As a hiker and trail user, I appreciate having a beautiful place to hike and bicycle where I feel safe and secure. More CSET officers would be even better!

Sincerely yours,

A handwritten signature in cursive script that reads "Gail Popham". The signature is written in black ink on a light-colored background.

Gail Popham  
3995 Hillside Court  
Eureka, Ca 95503  
707-502-8030  
[gailpopham@gmail.com](mailto:gailpopham@gmail.com)

## Brian Stephens

---

**From:** Tina Garsen <tina62696@sbcglobal.net>  
**Sent:** Wednesday, January 26, 2022 11:59 AM  
**To:** Brian Stephens  
**Subject:** Measure Z funding

NOTICE: This email came from outside of the City's email system. Please exercise caution. Do not click links or open attachments unless you have verbally confirmed with the sender that the message actually came from them and that the content is safe. Contact the Helpdesk<<https://helpdesk.ci.eureka.ca.gov:9752>> if you are unsure!

To whom it may concern:

I have witnessed CSET in action on numerous occasions. Their resourcefulness, compassion, and tenacity is without parallel. Monies spent here will prove to be a wise investment. This is truly a cost efficient organization. The buck has often stopped with CSET. Their officers follow through when other agencies cannot. Please help our community by providing funding for this worthy program.

Respectfully  
Betina Garsen, LCSW  
Eureka

Sent from my iPhone

## Brian Stephens

---

**From:** Hi <queenrb2001@aol.com>  
**Sent:** Tuesday, February 8, 2022 12:16 PM  
**To:** Brian Stephens  
**Subject:** Measure Z funding to add a Supervising Licensed Clinician.

**NOTICE:** This email came from outside of the City's email system. Please exercise caution. Do not click links or open attachments unless you have *verbally* confirmed with the sender that the message actually came from them and that the content is safe. Contact the [Helpdesk](#) if you are unsure!

*To Captain Stephens, Eureka Police Department, and To All Persons To Whom This Concerns;*

*I am writing in support of CSET's request to expand their Measure Z application to add a Supervising Licensed Clinician. In September 2020, the Bridge District Neighborhood Watch met with former Chief Watson and 4th District Council Member, Steve Bauer. Among many topics on the agenda, we discussed our city's mental health crisis, and asked how we could be a part of a solution, and be supportive. This addition to the CSET Team is a good pathway to finding that answer. As a Co-Captain of our Watch, I put the request for letters of support on our private Facebook page. It is my hope you receive many.*

*The Bridge District sees a lot of people passing through, and now it is an area for weekly services under the Samoa Bridge. Because of our location, we are witness to the value of the CSET Team in our neighborhood. During a PacOut Green Team clean up in January, Officer Swanson was instrumental in deescalating a potentially volatile situation by calmly removing a man with mental/drug issues who did not want us there so we could safely clean the camp. Sargent LaFrance was a part of getting a round table discussion together when Arcata House was moving new residents into our neighborhood last year. He assured us that he would be there to help navigate the process of becoming neighbors, and he has continued to do so. With patience and communication, it is working out. He is also a member of our Watch page, and responds to any issues that he can, or relays it to someone who can at the time.*

*Adding a Supervising Clinician will be a valuable asset to what we see is an overwhelming situation at times. It would also relieve some stress and workload. I appreciate all that this funding has provided so far, and our beautiful city is much better for it. Let's keep on this track and see what else we can do. A vote YES from me!*

*Kindest regards,*

*Denise L. Ryles, Co-Captain, Bridge District Neighborhood Watch (4th District)*

## Brian Stephens

---

**From:** FStöver <komponist53@gmail.com>  
**Sent:** Thursday, February 3, 2022 9:40 AM  
**To:** Brian Stephens  
**Subject:** Letter of Support for Measure Z funding

**NOTICE:** This email came from outside of the City's email system. Please exercise caution. Do not click links or open attachments unless you have *verbally* confirmed with the sender that the message actually came from them and that the content is safe. Contact the [Helpdesk](#) if you are unsure!

Dear Officer Stevens -

I am writing a letter of support to help continue Measure Z funding at Officer Leonard La France's suggestion and because I've seen up close the good things CSET and UPLIFT have accomplished for the marginalized community. I stand behind your efforts to assist the community in providing social services to area homeless people and would like to see a continuation of Measure Z funding. Thanks for all the good things you're doing for the community.

Franklin Stover

Campton Road

Eureka, CA 95503

Guy Blau

1875 Buhne Drive #76

Eureka, CA 95503

Measure Z

County of Humboldt, CA

January 31, 2022

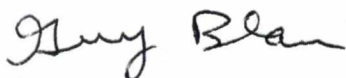
Re: Uplift Eureka

Dear Measure Z Committee:

I am very grateful for the services of Uplift's Job Skills Training Program. The experience has been positive, and literally uplifting! I have updated my resume, doing on line job searches, and submitting applications for employment in the Monday workshops.

Tuesdays and Thursdays I go out with staff, and we perform cleanups and beautification in Old Town, and the surrounding areas, including the Adorni, Boardwalk, and waterfront trail up towards the Wharfinger building.

Sincerely,

A handwritten signature in cursive script that reads "Guy Blau".

Guy Blau

David Preciado  
719 ninth street  
Eureka California 95501

Measure Z Committee  
County of Humboldt, California

January 31, 2022

RE: UPLIFT EUREKA

Dear Measure Z Committee:

Starting in the present reflecting past experiences Never thought I'd get here the way I did. From the Sierra Desert around San Francisco back up to Northern California here in Humboldt County circumstances would be a lot different if it were not for my health. I'm very grateful finding uplift Eureka Job Skills Training Program. I'm grateful for the help. Be it as tangled situation I put myself in!!! Maybe I shouldn't have left starting out the way I did, but I needed to get away from the insanity enveloping around me from other peoples lives. It was like I was the prey and hunted at the same time. Thought if I kept a safe distance everything would be OK. Guilt by association. If you go along with what's wrong then sooner or later destruction will seep into life, and it doesn't mater if you are not participating. I was not careful in who I chose to love. That's how got to the mission in eureka.

Never thought I would be used as an example to the community of eureka. The beginning of my adventure beautifying the City of Eureka almost every city street in the downtown district. I was really dismayed by it the first couple of weeks living in eureka, but I see now there are businesses whom have donated their time to the cause. The homeless out on the street are contributing to the effort. Who knows were all contributions could lead??? Again, thank you Uplift.

Thank You,

A handwritten signature in cursive script that reads "David Preciado". The signature is written in black ink and is positioned below the "Thank You," text.

David Preciado

02/03/20

Board of Supervisors  
Humboldt County  
825 5<sup>th</sup> Street  
Eureka, CA 95501  
(707) 476-2396

To whom it may concern,

I am writing this letter to you in support of the City of Eureka, Uplift program.

This program has helped me secure employment in the field of my dreams. When I first entered the Uplift program I started out as a volunteer in the job skills training program. My duties were trash clean up and graffiti removal in the Eureka Old Town area, and assisting in major cleanup projects with the Eureka Police Department. At this point, I had doubts that the program would be able to help me with my desire to enter the Security industry, but Jeff Davis told me to trust the system and he informed me about the Pathway to Payday program.

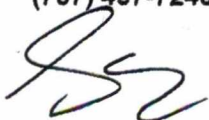
The Pathway to Payday is a program that is a collaborative partnership between the City of Eureka's Community Services Department and the Betty Kwan Chinn Day Center. It's a four-session, intensive workshop, open to the public, designed to provide participants with the skills necessary to successfully seek employment.

The program built my self- confidence and self-esteem by having me search for jobs and teaching me the best way to navigate searching for a job. I completed job applications, participated in mock interviews and speed-round interviews with real businesses. At the end of the mock interviews, the interviewers would provide me with constructive feedback and ways to improve my presentation which really helped me with the speed-round interviews. I applied for a job with the City of Eureka, Uplift program, Crew Leader, interviewed for the position and was hired.

While working for the Uplift program, I sought employment in the Security industry. I used the skills that I gained through Uplift and secured a job with Loomis Armored Car Services. I'm so grateful that you, the Humboldt County Board of Supervisors, assist in making programs such as the Uplift program available. I'd also like to thank Jeff Davis, Uplift, for telling me to trust the system and Drake Goodale, EPD, for inspiring me. The Uplift program is a program that I believe in and a program that believed in me. I recommend the Uplift program to anyone.

Respectfully,

Shante Littlefeather Rivas  
2160 Stanford Drive  
Eureka, CA 95503  
(707) 497-7240

 L. RIVAS

## Brian Stephens

---

**From:** Pete Johnston <petej@sonic.net>  
**Sent:** Monday, February 7, 2022 7:13 PM  
**To:** Brian Stephens  
**Subject:** CSET support!

NOTICE: This email came from outside of the City's email system. Please exercise caution. Do not click links or open attachments unless you have verbally confirmed with the sender that the message actually came from them and that the content is safe. Contact the Helpdesk<<https://helpdesk.ci.eureka.ca.gov:9752>> if you are unsure!

To whom it may concern:

I wanted to voice my personal support, as well as the support of our Timber Heritage Association membership for continued funding of Eureka's Community Safety Enhancement Team. As we run our popular Speeder cars on the historic local rails, we often encounter many campers and houseless individuals. We have had the pleasure of interacting with different EPD and CSET individuals over the years, and continued to be impressed with their dedication to making Eureka a better place to live. They strive to develop a rapport with these challenging individuals, and have extreme patience in a very tough situation. We have enjoyed the times we have teamed up with our rail equipment to do trash pickups of camping areas along the rail corridor. Please consider further funding for this amazing group. Money well spent.

Pete Johnston  
Lifetime Eureka resident  
President, Timber Heritage Association

February 4, 2022

Dear Measure Z Committee,

I am writing to you on behalf of the City of Eureka Uplift program and how they have been such an amazing benefit to me. They have been a benefit to me both physically and mentally.

On a physical level they have provided me with clothing and food when I didn't have other resources. They have also provided me with hot showers when I had no other way to be able to take care of such personal hygiene needs. They were also able to help me find housing with Betty Chin and get me off the streets. During my 4 months at Betty Chin they were also able to help me obtain permanent housing.

On a mental level having Outreach workers like Robert and Larry gave me hope. Knowing that they were working as hard as they were to get me off the streets and into housing relieved so much mental stress. Being able to have an open and honest communication line with them while I was on the street was a great relief as well. Knowing that while I was there having meals with them they were always willing to check on me and my well-being as well as keep me posted as to my housing status was immensely comforting.

The uplift program has walked me from being a person who has no means to becoming a person who has every means. Without the Uplift program I would not be the person that I am today. I am housed, I am happy, and I love myself.

Sincerely,

A handwritten signature in cursive script that reads "Julia Smith". The signature is written in black ink and is positioned to the left of the typed name.

Julia Smith  
Housed Human

February 9, 2022

My name is David Boling and I am a participant in the UPLIFT Eureka Program. I was referred to UPLIFT by a friend while residing at the Eureka Men's Rescue Mission.

My participation in UPLIFT has been a blessing, as it has moved me from homeless to housed. The staff at UPLIFT are awesome and have been instrumental in helping me get back on my feet by assisting me with finding housing, providing rental assistance and providing ongoing supportive services.

I am also a pastor, who works with people currently housed at local Missions. UPLIFT Eureka is an invaluable resource providing vital services to community members in need and I am excited to have the opportunity to refer folks I am working with to the program.

Sincerely,

A handwritten signature in black ink that reads "David Boling". The signature is written in a cursive style with a large, looping "D" and "B".

David Boling

February 2, 2022

To Whom It May Concern:

I feel extremely lucky to have received the help my family and I did from the UPLIFT Eureka Program.

We were homeless for one week when an acquaintance introduced me to UPLIFT's Supervisor, Jeff Davis.

We'd found a place to live, but didn't have the income to provide the required first month's rent and deposit. We met with Jeff who determined that we qualified for the UPLIFT Housing Assistance Program. That same week, UPLIFT paid our deposit and our first month's rent. They were also able to help furnish our apartment with a bed for our toddler, cooking utensils, a couch and other necessities. Our apartment became a home.

Additionally, they were able to pay for the next three month's rent which allowed me to secure employment through UPLIFT's Pathway to Payday program. Pathway to Payday, a four-day workshop that focuses on enhancement of application, resume and interview skills, helped me to secure a job as a driver for Domino's Pizza. I love my job.

UPLIFT took us from homelessness and despair. We are now happily housed, employed and thriving. There aren't words to express how grateful my family and I are for the assistance we've received from UPLIFT and Jeff Davis.

Sincerely,

Daniel Kearney

A handwritten signature in black ink, appearing to read "Daniel Kearney", with a long horizontal line extending to the right.

I want to publicly express my gratitude to UpLift Eureka to help me when I needed the most; having no place to live made me feel unwanted and insecure. With their help I had the opportunity to have my basic needs met again and continue my mission and path in life; thank you Lara and Up lift Eureka family.

Eduardo Vega Imperial 02/10/2022

To whom it may concern,

Uplift set us up with housing. They helped me get the medical treatment and support I need. They helped us get food when we didn't have food. They helped me with the situations I didn't know how to handle. They helped us get the things we needed for our house.

Billy Hersh

Billy Hersh

Feb 10. 2022

Hello my name is Bonnita Haight  
I am very very happy getting in  
touch with uplift they have helped  
us in so many ways I was  
homeless 4 about 5 years because  
I had lived in RV parks for  
about 20 years so I never  
had to look 4 a place and  
when I did I had got a  
Newspaper and could not  
find homes 4 rent in there  
people said you find them  
on your cell phone well  
to this day I do not understand  
cell phone's thank you  
all 4 helping us we have  
a home and there still  
working with us they are  
all wonderful.

Thank you all  
Bonnita Haight

~~After~~

## The Uplift Program

After years of waiting list, <sup>missing openings</sup> ~~and~~ daily searching, <sup>and trying to make</sup> ~~through~~ <sup>A non-navigable</sup> ~~and~~ <sup>system</sup> ~~problems~~ I had pretty much given up on the idea of an outside entity helping me find housing. Even though I ~~was~~ disabled and have an income it seemed impossible to get any help. Then I met Laura and got introduced to the Uplift Program and now my partner, myself, and my service KR are all housed. Game Changer. We now have a shower and place to exist, allowing us to focus on saving money and setting real goals. Rather than the ~~goal~~ daily goals being finding shower and shelter. So ~~that~~ I can't thank Laura enough and am so stoked that this program exist. I think Housing is a right and needs to be treated like one and Uplift does that.

Anonymous

To whom it may concern,

Uplift helped get us off the streets. We were homeless for 6½ years. Being in a home is much better for us, we're not cold at night anymore. The Uplift staff are always nice and helpful. Uplift has helped us find resources we need, like food and clothes.

John Benson

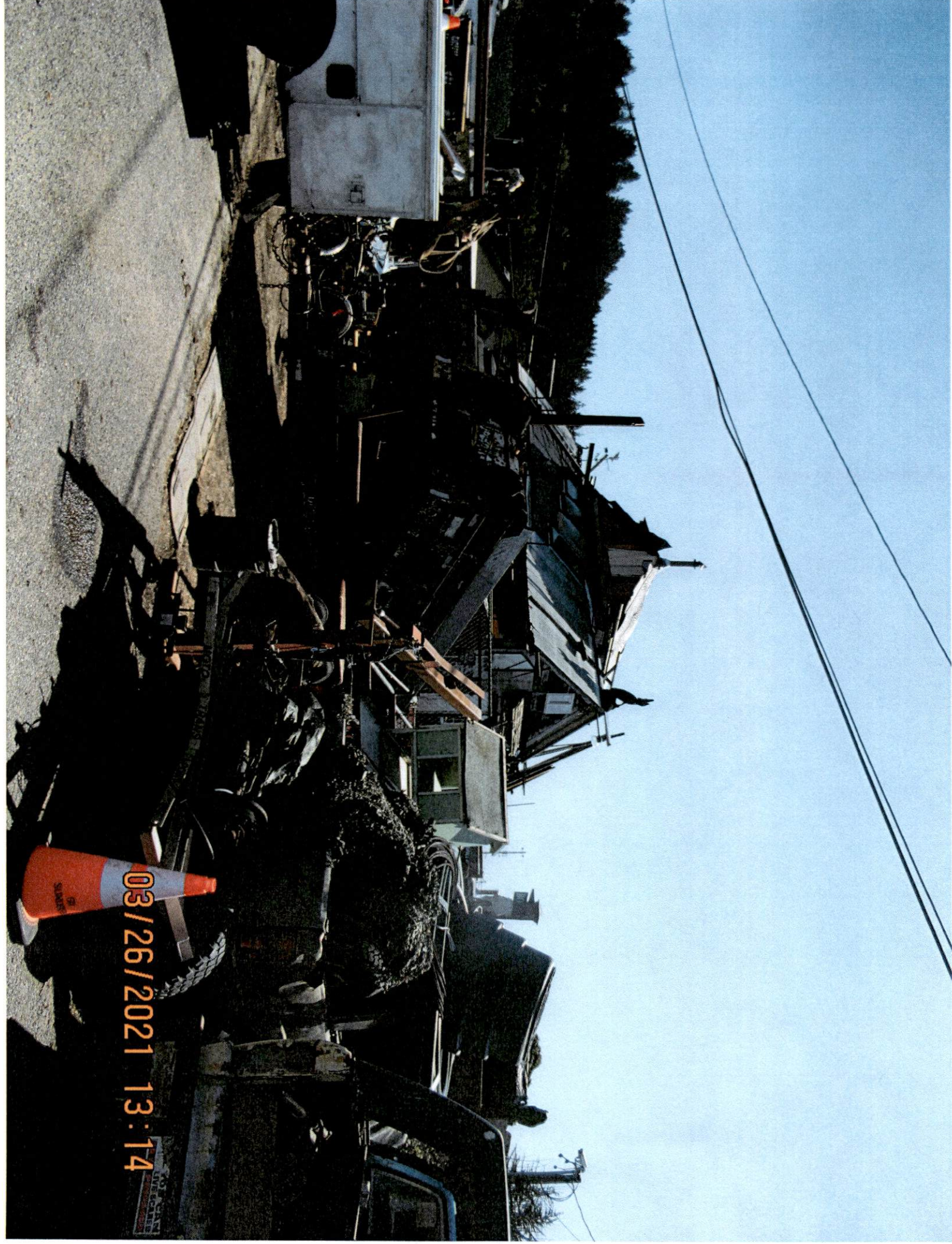
03/26/2021 12:52





03/26/2021 12:53





03/26/2021 13:14





09/15/2021 12:10



















