



Citizens' Advisory Committee
on
Measure Z Expenditures

Humboldt County

AGENDA

**HUMBOLDT COUNTY COURTHOUSE
BOARD OF SUPERVISORS' CHAMBERS
825 FIFTH STREET
EUREKA, CALIFORNIA**

**Thursday, Oct. 8, 2020
Time 2:00 PM**

- A. SALUTE TO THE FLAG**
- B. MODIFICATIONS TO THE AGENDA**
- C. PUBLIC COMMENT ON NON-AGENDA ITEMS**
- D. DISCUSSION ITEMS**
 - D.1. Introduction Of New Member**
 - D.2. Approval Of 03-12-2020 Minutes**

Documents:

[2. Action Summary 3-12-20.pdf](#)

- D.3. Update On FY 2019-20 Actuals, FY 2020-21 Adopted Budget**
- D.4. Review Of Ongoing Measure Z Salary And Benefit Expense**

Working Group Recommendations

Documents:

- 4.1 Measure Z Letter to BOS.pdf
- 4.2 Salary Projections.pdf

D.5. Review The FY 2021-22 Application And Recommendation Process And Consider Any Process Changes Needed

Documents:

- 5. MZ-Funding-Application-2020-2021.pdf

D.6. Proposed FY 2021-22 Meeting Schedule

E. ADJOURNMENT

NOTE: In accordance with Executive Order N-29-20 the County of Measure Z Committee

meeting will be held virtually until further notice.

HOW TO LISTEN OR WATCH THE MEASURE Z MEETING:

You may access the live stream of the meeting in two ways:

1. ***By using the following link: Link: <https://us02web.zoom.us/j/83800830833?pwd=R3JsMm05dkdHb09kZUNudWVPRIBQUT09>***

Password: 898513

2. ***Call in via telephone at +1 253 215 8782, enter Meeting ID 838 0083 0833 Password: 898513***

PUBLIC COMMENT INSTRUCTIONS DURING THE MEETING:

Participate in the public comment period of the meeting in the following two ways:

1. ***Via Computer as an attendee: To raise your hand click the Raise Hand icon on the bottom of the Zoom***

window. When you click the Raise Hand icon, a hand icon will appear next to your name that will notify

the host your hand is raised. You will also see the hand icon turn green. When you want to lower your

hand, you can click the hand icon again and your hand will be lowered. When you are called upon to

speak the Zoom platform will ask you for permission to unmute your mic. If you encounter any issues,

please use the call-in option below.

2. ***Via phone call using cellphone or landline: When the Measure Z Committee meeting***

begins, call in to

the conference line. When the Measure Z Committee Chair starts to discuss the item you wish to comment on,

*Press *9 to raise your hand. When you are called upon to speak, you will be prompted to unmute your*

mic.

PUBLIC COMMENT: To submit public comment to the Measure Z Committee please email rheitz@co.humboldt.ca.us and provide your name, the agenda item number(s) on which you wish

to make comment. If you do not have access to email, a voicemail may be left at 707 476-4804 and will

follow the same procedure as email public comments. All public comment submitted after the agenda has

been published will be included with the administrative record after the fact.

CONTINUED ITEMS: Please note that each Zoom meeting has a unique meeting ID and password.

Any item on this agenda that is continued to a future date will use the meeting ID and password

applicable to the date the agenda item is to be heard again. Agendas are posted on 72 hours before the

meeting at <http://www.humboldt.gov/MeasureZ>



Citizens' Advisory Committee
on
Measure Z Expenditures
Humboldt County
Action Summary

HUMBOLDT COUNTY COURTHOUSE
Board of Supervisors Chambers
825 FIFTH STREET
Thursday March 12, 2020
2:00 PM

Committee members present: Rich Ames, Scott Binder, Ernie Branscomb, Ginger Campbell, Nicholas Kohl, Justin Robbins, Sean Robertson, Glenn Ziemer, William Honsal
Committee members absent: Lora Canzoneri

- A. **SALUTE TO THE FLAG**
- B. **MODIFICATIONS TO THE AGENDA**
- C. **PUBLIC COMMENT ON NON-AGENDA ITEMS NONE**
- D. **DISCUSSION ITEMS**

1. Approval of 03-05-2020 Action Summary

A motion was made by Campbell, seconded by Honsal, that the action summary be approved with no changes.

The motion carried by the following vote:

Aye: 7 - Rich Ames, Ernie Branscomb, Ginger Campbell, Nicholas Kohl, Sean Robertson, Glenn Ziemer, William Honsal

Nay: 0

Abstain: 0

2. County Administrative Office Updates

Vivienna Orcutt resignation via email to Madrone.

3. Applications for Fiscal Year 2020-21

a. Distribute Letters of Support

The Committee received public comment on applications.

b. Rate applications and request additional information from applicants, if necessary.

See ranking matrix.

4. Initial evaluation of applications

A motion was made by Kohl, seconded by Ames, to accept the rankings, cancel meetings on 3/19 and 3/26, and schedule meeting for 4/23 to discuss strategic framework and working group results.

The motion carried by the following vote:

Aye: 7 - Rich Ames, Ernie Branscomb, Ginger Campbell, Nicholas Kohl, Sean Robertson, Glenn Ziemer, William Honsal

Nay: 0

Abstain: 0

E. ADJOURNMENT

Meeting adjourned at 4:25pm <https://youtu.be/9VH1WkYVuao>

F. County of Humboldt Web Site: <http://www.humboldt.gov/MeasureZ>

September 12, 2019

Supervisor Rex Bohn
Chair, Humboldt County Board of Supervisors
825 5th Street,
Eureka, CA 95501

RE: Request for meeting of the Measure Z committee and a subcommittee of the Board of Supervisors

Dear Chair Bohn:

At the September 12, 2019 meeting of the Measure Z Advisory committee, the Committee Chair was directed by motion to communicate with the Chair of the BOS and request a meeting of the committee with an appointed subcommittee of the BOS.

The meeting is desired to address a developing financial trend where the inflationary increases to ongoing personnel costs are causing a significant decrease in the discretionary funding portion of the Measure Z revenue. The committee is concerned that this trend is accelerating at a pace that will result in the totality of the fund being allocated to ongoing personnel cost with no allocation to other applicants in the near future.

Please advise if the BOS is interested in having this discussion and if so please propose potential meeting dates that are prior to December 1, 2019.

Sincerely,

Glenn W Ziemer
Chair, Measure Z Advisory Committee

GLENN ZIEMER, Chair – First District
ERNIE BRANSCOMB, Second District
GINGER CAMPBELL, Third District
NICHOLAS KOHL, Fourth District
VIVIENNA ORCUTT, Fifth District



LORA CANZONERI, Vice Chair - At-Large
RICH AMES, At-Large
SEAN ROBERTSON, Fire Chiefs Assoc.
WILLIAM HONSAL, Sheriff's Office
JUSTIN ROBBINS, Alternate
SCOTT BINDER, Alternate

CITIZENS' ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES

The Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures is now accepting applications for funding.

Measure Z, Humboldt County's Public Safety/Essential Services Measure, is a half-cent sales tax, passed by the voters of Humboldt County during the November 2014 general election.

Measure Z will provide funds to maintain and improve public safety and essential services, such as:

- Investigating violent crimes, including rape and domestic violence;
- Maintaining 911 emergency response times;
- Ensuring on-duty Sheriff's deputies;
- Providing drug treatment programs;
- Providing services for the victims of child abuse;
- Maintaining rural fire protection and ambulance services; and
- Cleaning up environmentally-damaging marijuana farms and illegal dumping.

If you believe you provide public safety or essential services for Humboldt County, and would like to apply for *Measure Z* funding, an application for funding may be obtained on the County's website at www.humboldt.gov.org, or by contacting Elishia Hayes, in the Humboldt County Administrative Office, (707) 445-7266.

Applications for funding must be filed with the county administrative office BY 5:00 P.M. ON FEBRUARY 17, 2020. Postmarks are not acceptable for meeting this deadline.

Glenn Ziemer
Committee Chair

Lora Canzoneri
Committee Vice Chair



CITIZENS' ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

APPLICATION FOR FUNDING

Agency Name: _____

Mailing Address: _____

Contact Person: _____ Title: _____

Telephone: _____ E-mail address: _____

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2020-2021: \$ _____

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: _____

3. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

4. Please provide a brief description of the proposal for which you are seeking funding.



6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no: Yes No

If you checked yes, detail those expenses here:



REQUIRED ATTACHMENTS — Be sure to include the following with your application

Proposal Narrative: Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. *(one page maximum)*

Prior Year Results: *If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)*

Program Budget: *Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.*

I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct

DATE: _____

SIGNATURE: _____

SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures
c/o County Administrative Office
825 Fifth Street, Suite 112
Eureka, CA 95501-1153

Proposed Budget

Agency Name: _____

Descriptions	Amounts	Approved Budget	Remaining Balance
A. Personnel Costs			
Title: Salary and Benefits Calculation:			0.00
Duties Description:			
Title: Salary and Benefits Calculation:			0
Duties Description:			
Title: Salary and Benefits Calculation:			0
Duties Description:			
Title: Salary and Benefits Calculation:			0
Duties Description:			
Total Personnel:		0.00	0.00
B. Operational Costs (Rent, Utilities, Phones, etc.)			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Total Operating Costs:		0	0
C. Consumables/Supplies (Supplies and Consumables should be separate)			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Total Consumable/Supplies:		0	0

Proposed Budget

Agency Name: _____

Descriptions	Amounts	Approved Budget	Remaining Balance
D. Transportation/Travel (Local and Out-of-County should be separate)			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Total Transportation/Travel Costs:		0	0
E. Fixed Assets			
Title:			
Description:			
Title:			
Description:			
Total Other Costs:		0	0
Invoice Total:		0.00	