



**AGENDA**

Workforce Development Board (WDB) Meeting  
 Humboldt County Office of Education, Annex Room, 901 Myrtle Ave, Eureka  
 August 9th, 2019 8:30 - 10:30 a.m.

Time	Agenda Item	Who	Action
8:30	<b>Opening</b> <ul style="list-style-type: none"> <li>• Meeting Called to Order</li> <li>• Introductions</li> <li>• Board and Executive Director Announcements</li> <li>• Adjustments to Agenda</li> <li>• Public Comment</li> </ul>	Chair Staff	Discussion
8:40	<b>Consent Agenda</b> <ul style="list-style-type: none"> <li>• Approval of minutes from 05/10/2019 See Attachment A</li> <li>• Approval of Executive Director’s Report See Attachment B</li> </ul>	Chair	Approve Consent Agenda
8:55	<b>Presentation from Sierra Braggs</b> CMS Waiver & Employment Specialist Manager Humboldt & Del Norte Counties Redwood Coast Regional Center	Chair	Discussion
10:00	<b>WIOA Quarterly Program Reports</b> Youth program Adult and Dislocated Worker/AJCC Report See Attachment D	Chair Staff	Discussion
10:30	<b>Meeting Adjourned</b>	Chair	

The next WDB meeting will be held on November 8, 2019 from 8:30 - 10:30 a.m. at the Humboldt County Office of Education, Annex Room

Auxiliary aids and services are available to individuals with disabilities upon request. Please call 707-445-7745 at least 72 hours prior to the meeting.

# Attachment B



August 9, 2019

To: Workforce Development Board (WDB)

From: Cara Owings, Executive Director

Re: Executive Director's Report

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## **Membership Update**

### **Vacancies/Resignations:**

<b>Member</b>	<b>Seat</b>
Vacant	Private Sector Diversified Healthcare

There is currently one vacant seat in the private sector (Diversified Health Care). The previously vacant seat, Private Sector Financial Services, was filled by Daniel Dixon and approved by the Board of Supervisors on July 23, 2019. Pru Ratliff was appointed by the Chair, Dena McCullough to the Executive Committee. Article II, Section B of the Bylaws indicates that these could be filled by business owners, chief executives, and operating officers of businesses in the local area.

## **Staff Update**

**New Staff:** Cara Sue Owings joined the Economic Development Workforce team on May 7 as an Extra-Help Administrative Analyst. On July 29 she accepted and assumed the Workforce Coordinator position. Cara's professional experience includes mental health awareness and grant management at United Indian Health Services. She currently serves on the Humboldt Health Fund Board. Her education includes an MBA in Strategic Sustainability and a BA in Native American Studies with minors in Sociology and Business Administration from Humboldt State University.

## **Regional Trainings Update**

The WDB Regional Training Plan for 2019-2020 Quarter 2 includes the following trainings:

- Emerging Leaders Generational Diversity Training- Aug 30<sup>th</sup> (limited seating available, priority to AJCC Partners)
- CWA Meeting of the Minds Workforce Conference-Sept 3-5
- Department of Rehabilitation's Hidden Disabilities- Oct 1
- Department of Rehabilitation's Self Disclosure-Oct 2
- Next Gen Sector Partnerships-TBD

## Attachment B

### **National Health Emergency Dislocated Worker Grant to address the opioid crisis update**

The State Employment Development Department awarded the WDB \$1,655,872 to serve a minimum of 35 participants with temporary jobs and career training services in the health professions. Smart Business Resource Center, located at the Job Market, has hired three Career Advisors for this initiative. There are currently three State approved facilities; The Waterfront recovery Center, Humboldt Recovery Center and North Coast Substance Abuse Council's Crossroads Facility. Currently, Smart has 28 applications for the program. There have been 13 applicants selected for placement within these facilities, with 6 of these applicants awaiting their start date. A request has been submitted to EDD for Singing Trees (Garberville) and K'ima:w Medical Center (Hoopa) to be approved as placement facilities. Smart is also speaking with Open Door Health, HART, Humboldt County SUD programs, UIHS and Two Feathers as being potential partnering facilities.

### **AB1111 Breaking Barriers to Employment Initiative**

The Breaking Barriers to Employment Initiative is intended to supplement existing workforce and education programs by providing services to ensure the success of individuals either preparing to enter or already enrolled in workforce and education programs. The individuals with barriers to employment completing these programs should have the skills and competencies necessary to successfully enter the labor market, retain employment, and earn wages that lead to self-sufficiency, and eventually, economic security. These services must be delivered through a collaborative partnership between mission-driven, community-based organizations with experience in providing services to the target population and local workforce development boards.

Currently HC-WDB staff is in the research and application stage of this project. Applications are due to the California Workforce Development Board by August 26. This grant will address service gaps and scale the Prison 2 Employment program. Westside Community Improvement Association has been identified as being the community-based organization (CBO) for this partnership.

### **Career Hub-Workforce Accelerator Fund 7.0**

Contract will attentively be finalized in September 2019

### **Prison-2-Employment**

Contract will attentively be finalized in September 2019

Contractual Obligations																										
Regions	Registered Youth Participants (Aggregate)				Minimum Registered Target	New Enrollments (Aggregate)				Newly Enrolled Annual Target	In-School Youth (Aggregate)				Out-of-School Youth (Aggregate)				Exits (Aggregate)				Carry In Enrollments			
	Q1	Q2	Q3	Q4	For all Quarters	Q1	Q2	Q3	Q4	For all Quarters	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Eastern Humboldt	16	17	19	22	12	2	3	5	8	7	6	6	6	6	10	11	13	16	2	5	8	9	14	14	14	14
Eel River Valley	9	9	14	19	15	2	2	7	12	10	1	1	1	5	8	8	13	13	0	4	8	14	7	7	7	7
Eureka	23	26	33	33	23	6	9	16	16	15	5	5	8	8	18	21	25	25	2	10	16	22	17	17	17	17
Northern Humboldt	25	28	27	28	18	3	3	6	7	11	0	0	1	2	14	28	26	26	2	5	5	7	21	21	21	21
Southern Humboldt	10	10	14	15	11	3	3	7	8	7	1	1	2	2	9	9	12	13	0	2	4	5	7	7	7	7

Data Source: CalJOBS

Smart Business Resource Center  
Annual Aggregate Data  
PY 2018-19 Report

Program	Carry In Enrollments				New Enrollments				Entered Employment			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
<b>WIOA Adult</b>	<b>31</b>	<b>31</b>	<b>31</b>	31	16	17	25	41	6	13	20	29
<b>WIOA Dislocated Worker</b>	<b>5</b>	<b>5</b>	<b>5</b>	5	6	10	20	31	0	1	11	14
Total Number of New WIOA Applications									Q1	Q2	Q3	Q4
									23	27	45	73
Total WIOA On-the-Job Placements									Q1	Q2	Q3	Q4
									3	4	4	5
Total WIOA Participants to receive Vocational Training									Q1	Q2	Q3	Q4
									35	42	49	58
WIOA Adult and Dislocated Worker with Measurable Skills Gains									Q1	Q2	Q3	Q4
									15	16	24	29
WIOA Adult and Dislocated Worker with Credential Attainment									Q1	Q2	Q3	Q4
									13	25	28	32
Total Business Services for On-the Job Trainings									Q1	Q2	Q3	Q4
									10	12	12	16