

HUMBOLDT COUNTY HUMAN RIGHTS COMMISSION

825 Fifth Street, Room 1A Eureka, California 95501

(VIRTUAL MEETING BY ZOOM)

Regular Meeting Agenda

August 6, 2020 5:00 pm -7:00 pm

I. Call to order: 5 pm

II. ROLL CALL: 5:01 pm (3 min)

Scott Davies, Lelehnia DuBois, Jim Glover, David Haynes, Carol Larsen, Byrd Lochtie, Steven Loreus, Mary Lyons, Larry Miller, Eddie Morgan, Erin Rowe, Jonnie Rush, Toby Vanlandingham,

III. NEW COMMISSIONERS 5:04 (2 min)

IV. APPROVAL OF REGULAR MEETING MINUTES: 5:06 pm (3 min)

July 2, 2020 (app

V. AGENDA ADJUSTMENTS 5:09 pm (1 min)

VI. PUBLIC COMMENTS: 5:10 pm (15 min)

*Public is invited to speak regarding matters not on the agenda. Comments received by email will be read by the Chair. If a comment is presented by ZOOM it will be limited to **three minutes**. Pursuant to Ralph M. Brown Act, Commission may not act on an item not appearing on the agenda.*

If a member of the public speaks and requests assistance on a non-agenda subject, the Commission may not take any action or propose any solutions, but the citizen(s) may be given a resource card for contact information relevant to their issue, the citizen(s) may be given a complaint intake form for purposes of adding to a future agenda of the next regular HRC meeting, and finally an individual commissioner may speak to the citizen(s) apart from the meeting and recommend steps they might take.

Members of the public will each be allowed to speak on agenda items once during discussion, usually at the end of commissioner comments and prior to any action or vote by the commission. Time to speak will be closely monitored. (3 minutes per person)

To join the meeting Pursuant to the Brown Act.

The commission may not act on an item that does not appear on the agenda.

The public will be allowed to address agenda items in these methods:

To submit comments to the Commission please email hhr@co.humboldt.ca.us.

or with ZOOM submissions in Chat with agenda item number included.

Join Zoom Meeting

<https://us02web.zoom.us/j/87555158106?pwd=VDIvS0tnS3h1S3RuQ25wRldhNjRxQT09>

Meeting ID: 875 5515 8106

Password: 291550

Dial in +1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/u/kbfBXgilV1>

You can also view the live meeting on our Facebook Page here

<https://www.facebook.com/HumCoHRC/>

VII. COMMISSION COMMUNICATIONS: 5:25 pm (10 min)

a) Emails, Regular Mail, Phone Calls: (5 min)

Report on emails, regular mail, and phone calls received by the Commission.

b) All other announcements and communications: (2 min)

Items should be brief and/or submitted to the Secretary for inclusion in the agenda.

c) Message Line: (3 min)

Current monitoring report

Aug 1-15_____Dubois_____

Aug 16-31____ Glover_____

Sept 1-15____ Rowe_____

Sept 16-30____ Miller_____

Oct 1-15 _____

Oct 16-31_____

VIII. TREASURER'S REPORT 5:35 pm (5 min)
(Lyons)

IX. CORRECTIONAL FACILITY LIAISON REPORT 5:40 (5 min)
(Morgan)

X. COMMITTEE REPORTS: 5:45 pm (35 min)

- a) Discussion Item: Possible Action Item (5 min)
HUMAN TRAFFICKING FUND COMMITTEE
(DuBois)
- b) Discussion Item: Possible Action Item (5 min)
SANCTUARY ORDINANCE COMMITTEE.
(DuBois)
- c) Discussion Item: Possible Action Item (5 min)
KINDNESS AD HOC COMMITTEE (Exp 12/31/ 2020)
Appointment of new chair.
(DuBois)
- d) Discussion Item: Possible Action Item (5 min)
RACISM-CULTURAL AWARENESS AD HOC COMMITTEE
(Extended to 9-01-2020)
(DuBois/Glover)
- e) Discussion Item: Possible Action Item (10 min)
CITIZEN OBSERVER AD HOC COMMITTEE (12-31-2020)
(Morgan)

F) Discussion Item: Possible Action Item (5 min)

DIGITAL ACCESSIBILITY AD HOC COMMITTEE (12-31-2020)

Mission Statement: "Digital Accessibility Ad Hoc Committee's mission is to enhance the ability of Humboldt County residents to participate in Humboldt County Human Rights Commission meetings and decision-making processes, using all available current legal technologies and techniques. "

(Morgan)

XI. UNFINISHED BUSINESS: 6:20 pm (10 min)

a) Discussion and Possible Action Item (5 min)

By-law amendment ratification

(Glover)

b) Discussion and Possible Action Item (5 min)

Election of New Secretary

(Du Bois)

XII. NEW BUSINESS: 6:30 pm (25 min)

a) Discussion and Possible Action Item (5 min)

Behavioral Health Board and an MHSA letter, requesting endorsement.

(DuBois)

b) Discussion and Possible Action Item (10 min)

Police department policies and body cams, and how the public can access them.

(Lochtie)

c) Discussion and Possible Action Item (10 min)

How is the Cannabis Industry impacting Human Rights in Humboldt County?

(DuBois)

XIII. FUTURE AGENDAS: 6:55 pm

a) Proposed agenda items for August 6th meeting (5 min)

XIII. Adjournment: 7:00 pm

*Meeting room is wheelchair accessible and disabled parking is available in the lot at 5th & K Streets directly below the access ramp of the Courthouse. If you are a person with a disability and need disability-related modifications or accommodations to participate in a meeting, please contact the HRC at 707-268-2548. **Requests for such modification or accommodation must be made at least 72 hours before the start of the meeting.** As officials appointed by a legislative body (Humboldt County Board of Supervisors), members of the Humboldt County Human Rights Commission (HCHRC) have an obligation to understand, follow and abide by the Ralph M. Brown Act (Brown Act) and to ensure that everything the HCHRC does is open and available to the public for review. It is important for the HCHRC and all commissioners to follow the intent of the law as well as any legal rulings. To that end, the HCHRC has adopted guidelines for the use of any technology, especially email. The entire email policy is available upon request.*

111/120

PLEASE REVIEW

JULY 2, 2020 DRAFT MINUTES
HCHRC meeting via Zoom

I. Call to order: 5:01 pm.

II. Roll Call:

Present: Lelehnia DuBois, Jim Glover, Byrd Lochtie, Larry Miller, Eddie Morgan, Erin Rowe.

Excused Absence:

Unexcused Absence: Carol Larsen, Steven Loreus, Mary Lyons, Jonnie Rush, Toby Vanlandingham

Visitors included: Vernon Price, Sean McLaughlin, Mo Harper-Desir

III. Agenda Adjustments:

In light of the fact that Secretary Steven Loreus has expressed a desire to resign from that position, it was requested that item XI-C be moved to item III for immediate consideration. M/ Lochtie, S/ Rowe approved 5 yes, 0 no, 0 abstain. At this point, Glover was appointed temporary Secretary to serve until a permanent Secretary can be elected at our August meeting.

IV. Approval of Minutes of the Previous Meeting: June 4, 2020. Minutes were not available for the meeting and will be considered at the August 6, 2020 meeting.

V. Public Comment:

Vernon Price presented a letter relating to his work on the Behavioral Health Board and an MHSA letter which he hopes the Commission will endorse. Generally, the subject is mental health and the traumatic effects of

homelessness. The letter will be distributed to Commissioners by email prior to the August meeting for their consideration.

VI. Commissioner Communications:

a. Email: None, **Postal Mail:** None, **Phone Calls:** None

b. All other announcements and communications.

Byrd Lochtie reported communicating with the McLean Foundation regarding the expiration of our existing grant. M/ Lochtie, S/ Glover. Approved 6 yes, 0 no, 0 abstain to ask for an extension.

Glover noted he had received Black Lives Matter buttons that will be available each Monday from 9am-12 noon in the Grand Jury Office in the Courthouse on the first floor, next to the BOS offices.

c. Message Line: There was confirmation that Lochtie and Miller are taking calls for July, DuBois and Glover will take August calls, and Rowe and Miller will retrieve September calls. For this period, there were no calls to report.

VII. Treasurer's Report:

With the absence of Treasurer Lyons, there was no report. DuBois will contact the Treasurer to ensure payment for activation of Zoom account and other financial questions.

VIII. Committee Reports:

a. Correctional Facility Liaison Report: Morgan reported no activity, but plans to be in contact with the jail to check the status of conditions there. DuBois noted she had been contacted regarding women inmates being deprived of services in the jail. She said she had encouraged them to produce a letter detailing

their situation so we can follow up.

- b. **Human Trafficking Fund Committee:** DuBois reported all grant monies had been distributed. She also noted we were awaiting confirmation of a bus ad that EPI had contracted from grant monies allotted.
- c. **Sanctuary Ordinance Committee:** Glover reported no activity since last month's meeting, and noted that DuBois, as Chair of the commission, is now on this committee.
- d.
- e. **Kindness ad hoc Committee:** DuBois encouraged continuing use of the hashtag, #HumboldtKindness and reported there was continuing discussion to link our Facebook efforts to our website.
- f. **Racism-Cultural Awareness ad hoc Committee:**
Due to inactivity on the part of this committee, DuBois announced a reconstituting of it with her as chair for August meeting and Glover as a new member, and said that she would reach out again to confirm the participation of Loreus, Vanlandingham, and Larsen. It was asked by visitors if non-commission community members were allowed to participate in the meetings and the answer was yes. The method of making meeting dates and times known is to be developed.
- g. **Public Observer ad hoc Committee:** Morgan shared the developing vision for this group to be presented for approval of the Commission in August. Essentially, this group will observe civil protests and report to the BOS on activities they see that could be considered Human Rights violations worthy of attention. A definite mission statement will be developed. Miller shared his previous experience of this group during the "timber wars" demonstrations. Setting well understood criteria and standards, and providing training for observers were considered essential.

h. Digital Accessibility ad hoc Committee: This committee is also developing a mission statement to guide its work. That will be ready for the August meeting. Also presented was a reading of the proposed bylaw amendment that would guide our technology practices moving forward and would keep them in sync with the Brown Act. Some discussion centered on how to apply this technology to greater public outreach both to participating Commissioners and to the general public. This amendment will be voted on in August after being presented tonight.

IX. Unfinished Business: Glover presented minor revisions to the 2019-2020 Annual Report to the Board of Supervisors, which is scheduled for July 28. Glover will prepare a summary of two to three paragraphs to be offered in person, with the full document submitted in advance for Supervisors to review.

M/Lochtie, S/Rowe approved 6 yes, no 0, abstain 0 to adopt the report for submission.

Morgan detailed recommendations for continuing use of Zoom, since the current account being used would cease in mid July. M/S/P Glover, Lochtie yes-6, no-0, abstain-0 to authorize monthly purchase of Zoom services for a six month period. Glover will use his card understanding he will be reimbursed for that period.

The cost is \$14.99 per month for a Pro account.

X. New Business: Sean McLaughlin made a presentation on behalf of Access Humboldt and its Human Rights mandate. He noted possible collaborative efforts could be made with the Commission and mutual support might be possible from the Humboldt Area Foundation. It was agreed (M/S/P Lochtie, Morgan?? yes-6, no-0, abstain-0) to make this meeting and future meetings available on Access Humboldt TV and possibly Radio for broader outreach for the Commission. McLaughlin outlined

possible media campaign work that might benefit the Commission and the community. The digital accessibility ad hoc committee will consider possible additional collaboration with Access Humboldt.

Mo Harper-Desir spoke on behalf of Black Humboldt, describing what the organization is and what it is not, with special emphasis on its goal of creating safe spaces for BIPOC community members. While individuals may do political activism, that is not an organizational function of Black Humboldt. She noted we should consider racism as a public health issue and therefore a human rights issue. She noted the Commission could do more to increase its diversity and DuBois noted applicants are nominated by Supervisors. She urged all groups to fill our vacancies. Glover also answered a public question by noting that we do have two Native Americans and a black person on the Commission; they are just not present tonight.

XI. Future Agenda Items: Suggested or pending agenda items for the August 6 meeting include Proposed bylaws amendment ratification, Mission Statements from Observer and Digital Accessibility ad hoc committees, Further discussion of collaboration with Access Humboldt, consideration of the MHSA letter and actions by Behavioral Health Board.

XII. Adjournment:7:03 pm

PLEASE REVIEW

**BYLAWS of the
HUMBOLDT COUNTY HUMAN RIGHTS COMMISSION
Amended July 2, 2020**

ARTICLE I. PURPOSE

The purpose of the Humboldt County Human Rights Commission (Commission) is to promote tolerance and mutual respect between all persons, and to promote positive human relationships for the purpose of ensuring public peace, health, safety and the general welfare.

ARTICLE II. APPOINTMENT OF MEMBERS OF COMMISSION.

The Commission shall consist of fifteen (15) members who shall be appointed by the Board of Supervisors. The Supervisors of each district shall appoint three (3) members. All appointments shall be for a term of four (4) years and shall expire on June 30 of the fourth year after the appointment.

Members of the Commission shall serve at the pleasure of the Board of Supervisors and may be reappointed.

ARTICLE III. MEETINGS

Section 1. Regular Meetings. Regular meetings of the Human Rights Commission shall be held monthly at regular times and places as set by the Commission. Meeting notices shall be delivered personally, by mail or electronically to all Commissioners, to all media and to all members of the public who have requested it, according to the requirements of the Brown Act and the Humboldt County Code Section 228-8.

Section 2. Special Meetings. Special meetings and hearings of the commission may be called by the Chair, or by three of the members of the Commission, by delivering notice personally, by mail or electronically to each member of the Commission. Meeting notices shall be delivered to all Commissioners, to all media and to all members of the public who have requested it, according to the requirements of the Brown Act and the Humboldt County Code Section 228-8. The call and notice shall specify the time and place of such meeting and the nature of the business to be transacted. No other business except that specified in the notice shall be transacted at the meeting.

Section 3a. Physical Meetings to be Public. All regular and special meetings of the Commission shall be open to the public in accordance with the Brown Act of the State of California. Commissioner participation in Regular or Special meetings of the Commission may be by remote electronic process, such as videoconferencing, provided all members of the commission and the public can see one another. At all times, a quorum of Commissioners (five) must be physically present at the meeting place as noted in the posted agenda. Remote Commissioner attendees are not counted in the qualifying quorum, but may participate in the meeting, including voting.

Section 3b. Virtual Meetings to be Public. All regular and special meetings of the Commission shall be open to the public in accordance with the Brown Act of the State of California. Commissioner participation in Regular or Special meetings of the Commission, as permitted by law, may be by electronic process, such as videoconferencing or teleconferencing, provided all members of the Commission and the public can see and hear one another. In order to meet, a quorum of Commissioners (five), must be present within the County as noted in the posted agenda at the courthouse and on the webpage of the Commission on the County site. Commissioners participating remotely, but not within the County, are not counted in the qualifying quorum, but may otherwise participate in the meeting. Business in virtual meetings will be conducted in the same manner that meetings conducted in person are, including the same notice, and quorum requirements as above. The Commission may conduct regular or special meetings in differing areas of the County, provided the usual posting at the Courthouse and website, also includes the remote location being used for said meeting.

Section 4. Quorum. Five of the fifteen Commissioners shall constitute a quorum for the conduct of business, and a majority of the Commissioners present at a meeting shall be sufficient to act. This is in accordance with Humboldt County Code Section 228-8 (Ordinance 1023)

Section 5. Agenda. The Secretary shall mail or deliver a copy of the agenda for each regular meeting of the Commission to each member not later than three (3) business days prior to such meeting.

Section 6. Order of Business. Business for regular meetings of the Commission shall include the following:

- Roll Call and Introductions—members of the public do not need to introduce themselves, in order to attend or speak to the Commission.
- Approval of Minutes of Previous Meeting
- Public Comment
- Correspondence
- Committee and Case Reports
- Unfinished Business
- New Business
- Adjournment

Section 7. Rules of Order. The rules contained in the latest edition of Robert's Rules of Order shall govern the Commission in all cases to which they are applicable and in which they are not inconsistent with the laws governing the Commission and these Bylaws.

Section 8. Manner of Voting. The vote on questions coming before the Commission shall be by voice vote, hand vote or by roll call and the method to be used shall be announced by the chair prior to voting unless a member requests a roll call vote. When electing or removing officers of the Commission, the vote will be by roll call; votes for each commissioner (yeas, nays and abstentions) will be entered into the meeting minutes.

Section 9. Removal of Members of Commission for Failure to Attend Meetings. If a member of the Commission is absent from three (3) consecutive regular meetings of the Commission, without providing good cause to the Chair, at the fourth consecutive regular meeting from which the member is absent, that member's place shall automatically become vacant. The vacancy shall be reported to the Board of Supervisors and the Board of Supervisors shall appoint another member for the duration of the term.

ARTICLE IV. COMMITTEES

Section 1. Committees. Committees shall be appointed from time to time as tasks require. The purpose of the committee shall be stated and recorded. Members shall be named by the Chair and approved by the Commission.

Section 2. Meetings. At, or before, the first meeting of the committee, a chair and recorder shall be named. Committees shall meet from time to time upon the call of the committee chair.

Section 3. Assistance. Committees may call upon any member of the staff or the Commission for technical or clerical assistance.

Section 4. Brown Act. Standing Committees shall be subject to the Brown Act.

Section 5. Ad Hoc Committees or Task Forces. An Ad Hoc Committee or Task Force shall be for one purpose only, shall have a specified timeline, must be advisory in nature, must be comprised solely of members of the Commission, and must consist of less than a quorum of the Commission. Any Ad Hoc Committee or Task Force which fulfills all these criteria and follows them in practice shall not be subject to the Brown Act, according to the Brown Act, specifically Government Code 54952(b). page 2

ARTICLE V. OFFICERS

Section 1. Designation of Officers. The officers of the Commission shall be a Chair, Vice-Chair, Secretary and Treasurer.

Section 2. Election of Officers. The officers of the Commission shall be elected by a majority vote of the members of the Commission at the regular meeting of the Commission held in June of each year. Officers shall hold office until June 30th of the following year and/or until their successors are duly elected and qualified. Any officer may be removed from office at any time on the vote of two-thirds of all the members of the Commission.

Section 3. Term of Office. The officers may be elected for no more than four full successive terms of any given office.

Section 4. Vacancies. Any vacancy occurring among any of the officers by reason of death, resignation or removal of any officer shall be filled by a vote of the members of the Commission at the next regular meeting.

Section 5. Powers and Duties of the Chair. The Chair shall preside at all meetings of the commission, shall set the agenda for such meetings, shall appoint all committees, subject to the approval of the Commission, and shall have all the powers and duties conferred upon him/her by law, and shall perform other duties that may be prescribed for him/her by the Commission.

Section 6. Powers and Duties of the Vice-Chair. The Vice-Chair shall have all of the powers and perform all of the duties of the Chair in the case of the absence or inability of the Chair to act. He/she shall have all the powers and duties conferred upon him/her by law, and shall perform other duties that may be prescribed for him/her by the Commission.

Section 7. Powers and Duties of the Secretary. The Secretary shall be responsible for the maintenance of the records of the Commission, shall be the custodian of its seal, shall act as secretary at all meetings of the Commission, shall have all the powers and duties conferred or imposed upon him/her by law and shall perform other duties as may from time to time be prescribed by the Commission. In addition to all powers and duties above, the Secretary shall also submit copies of Commission meeting minutes and agenda to the Board of Supervisors monthly.

Section 8. Powers and Duties of the Treasurer. The Treasurer shall maintain the bank account and all financial records, deposit any income, pay all bills, and shall have all the powers and duties conferred or imposed upon him/her by law and shall perform other duties as may from time to time be prescribed by the Commission.

ARTICLE VI. RESPONSIBILITIES OF COMMISSION

The responsibilities of the Commission are enumerated in Humboldt County Code Section 228-6 (Ordinances 1023 and 2294.)

1. To foster mutual respect and understanding among people, including people subject to prejudice and discrimination due to race, creed, color, national origin, ancestry, physical disability, mental disability, marital status, gender, sexual orientation, socioeconomic status, civic interest, or any other factors.
2. To make any inquiries or investigations in any field of human relationships in the County, that in the judgement of the Commission, will promote the Commission's general purposes.

3. To inquire into incidents of tension and conflict among or between people, including those subject to prejudice and discrimination due to race, religious creed, color, national origin, ancestry, physical disability, mental disability, marital status, gender, sexual orientation, socioeconomic status, civic interest, or any other factors, and to take action by means of education, conciliation, conference or advocacy to alleviate such tensions and conflict.
4. To conduct and recommend any educational programs as, in the judgment of the Commission, will increase goodwill among the inhabitants of the County and open new opportunities into all phases of community life for all inhabitants.

ARTICLE VII. OBLIGATIONS OF COMMISSION.

The Commission shall discharge the following obligations:

1. To hold conferences and other public meetings in the interest of the constructive resolution of tensions, prejudice, and discrimination among or between groups of people, including people subject to prejudice and discrimination due to race, religious creed, color, national origin, ancestry, physical disability, mental disability, marital status, gender, sexual orientation, socioeconomic status, civic interest, or any other factors.
2. To issue any publications, recommendations and reports of investigation as in its judgment will promote the General Purposes.
3. To enlist the cooperation and participation between people (including Protected Classes), and industry and labor organizations, media or mass communication, fraternal and benevolent associations, and other groups to foster mutual esteem, justice, and equity.
4. To encourage and stimulate agencies under the jurisdiction of the Board of Supervisors to take any action as will fulfill the purpose of Humboldt County Code Section 228-6 (Ordinances 1023 and 2294.)
5. To submit an annual report to the Board of Supervisors.

ARTICLE VIII. DUTIES OF INDIVIDUAL COMMISSIONERS -

Commissioners' Job Description

1. Commissioners will attend regularly scheduled monthly meetings of the commission. On rare occasions, if it is necessary to miss a Commission meeting, the commissioner will notify in advance one of the officers.
2. Commissioners will attend special meetings of the commission and committee meetings.
3. Each commissioner will take a regular turn monitoring the commission voice mail and will promptly reply or refer the caller to another commissioner. Commissioners may consult/discuss the calls with another commissioner before

attempting to apprise the citizen of her/his options. The Commissioner will report the subject matter of the calls without naming the caller at the monthly Commission meetings to better serve the citizen and promote learning. The commissioner will document calls/issues, and if unable to attend the next meeting, will give the information to an officer to present at the next commission meeting.

4. After serving on the Commission for a time, each commissioner will be available to serve as an officer (chairperson, vice-chair, secretary or treasurer.)
5. All commissioners are expected to participate actively on a committee of their choice.

ARTICLE IX. MISCELLANEOUS

Section 1. Service on Outside Committees.

A Commissioner shall not represent the Commission on an outside committee without the express consent of the Commission. A Commissioner who serves by request as a representative of the Commission to some other group or organization does so at his/her own convenience and by his/her own choice.

Section 2. Commission Representation at a Public Meeting. A Commissioner shall not represent the Commission at a public meeting without prior consent of the Commission.

ARTICLE X. AMENDMENTS

These Bylaws may only be amended in the following manner:

Any member of the Commission may, at a regular meeting, introduce any amendments in writing, which shall be read, placed in the minutes of said meeting, and be laid over until the next regular meeting awaiting amendment. At the next regular meeting after its introduction it shall be read and voted upon and if a two-thirds majority of the members present are in favor of its adoption it shall be adopted. These Bylaws are a reflection of Humboldt County Code Sections 228-1-228-9 (Ordinances 1023, 1444, 2177, and 2294.)