

**HUMBOLDT COUNTY HUMAN RIGHTS COMMISSION
825 Fifth Street, Room 1A Eureka, California 95501**

Regular Meeting Agenda
August 1, 2019 5:00 pm -7:15 pm

I. Call to order: 5 pm

II. ROLL CALL: 5:01 pm 3 min)

Anzada, DuBois, Glover, Larsen, Lochtie, Loreus, Lyons, Miller, Morgan, Rowe,
Rush, Vanlandingham

Introduction of our newest commissioner, Eddie Morgan.

III. APPROVAL OF REGULAR MEETING MINUTES: 5:04 pm (3 min)

June 6, 2019.

IV. AGENDA ADJUSTMENTS 5:07 pm (1 min)

V. PUBLIC COMMENTS: 5:08 pm (12 min)

*Recognition and introduction of guests and visitors. Public is invited to speak regarding matters **not** on the agenda. Comments will be limited to **three minutes**. Pursuant to Ralph M. Brown Act, Commission may not act on an item not appearing on the agenda.*

If a member of the public speaks and requests assistance on a non-agenda subject, the Commission may not take any action or propose any solutions, but the citizen(s) may be given a resource card for contact information relevant to their issue, the citizen(s) may be given a complaint intake form for purposes of adding to a future agenda of the next regular HRC meeting, and finally an individual commissioner may speak to the citizen(s) apart from the meeting and recommend steps they might take.

Members of the public will each be allowed to speak on agenda items once during discussion, usually at the end of commissioner comments and prior to any action or vote by the commission. Time to speak will be closely monitored. (3 minutes per person)

VI. COMMISSION COMMUNICATIONS: 5:20 pm (16 min)

a) Emails, Regular Mail, Phone Calls: (2 min)

Report on emails, regular mail, and phone calls received by Commission.

b) All other announcements and communications: (10 min)

Items should be brief and/or submitted to Secretary for inclusion in agenda.

c) Message Line: (4 min)

Current monitoring report (**Loreus and Vanlandingham**)

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| June 1-15_____ | Lyons_____ |
| June 16-30_____ | Miller_____ |
| July 1-15_____ | Loreus_____ |
| July 16-31_____ | Vanlandingham_____ |
| August 1-15_____ | Glover_____ |
| August 16-31_____ | _____ |
| September 1-15_____ | _____ |

Volunteers to represent the HRC upon inmate requests to listen to their complaints / issues and to respond with appropriate actions or recommendations. See packet for Facilities Clearance forms. We need at least one female and one male. They should be able to visit the jail shortly after notification from message line monitor notification.

VII. TREASURER’S REPORT 5:36 pm (2 min)

Checking account balance and other relevant financial reporting.
(Lyons)

VIII. STANDING COMMITTEE REPORTS: 5:40 pm (15 min)

a) Discussion Item: Possible Action Item (10 min)

HUMAN TRAFFICKING FUND COMMITTEE

Announcement of new FY funding of \$20,000. Update on recent reporting activities of grant recipients. Results of recent committee meeting which developed new criteria levels for the next grant cycle. Next steps?

(DuBois)

b) Discussion Item: Possible Action Item (5 min)

SANCTUARY ORDINANCE COMMITTEE

Status of reporting incidents. Reminder that committee members are the Chair, Vice Chair, and Secretary who would meet upon receipt of a complaint. We check two-three times weekly in BOS office for complaints.

(Glover)

IX. AD HOC COMMITTEE REPORTS: 5:55 pm (25 min)

a) Discussion Item: Possible Action Item (15 min)

HOMELESS CRIMINALIZATION AD HOC COMMITTEE

Update on collaboration with ACLUnc regarding criminalization of homeless people. Upcoming video-conferencing session is set for August 12 as per the request of Jamie Crook, Senior Staff Attorney. Explanation of the desired format and extension of invitations upon approval of the commission. Extend committee until December 31.
(Miller / Rowe/ Glover)

b) Discussion Item: Possible Action Item (10 min)

HATE SPEECH, BULLYING, VIOLENT THREATS AD HOC

COMMITTEE

Need to reschedule an early meeting due to last-minute cancellation of our July 23 meeting. New chair will be appointed.
(Glover)

X. UNFINISHED BUSINESS : 6:20 pm (15 min)

a) Discussion and Possible Action Item (5 min)

USE OF REMOTE PARTICIPATION IN OUR MEETINGS?

Sandy Alsop has reported recently regarding research into how to equip Conf Room A for remote participation by commissioners. Brown Act is primary consideration in how to make this work. Would need to request a Webex license for the room. It is already equipped.
(Glover)

b) Discussion and Possible Action Item (5min)

MESSAGE LINE ACCESS LIMITED FOR JAIL INMATES?

Discuss recent visit to Correctional Facility. Shall we name a jail liaison to visit the jail twice a year?
(Glover)

d) Discussion and Possible Action Item (5 min)

DISTRIBUTION OF WELCOME SIGNS AND BROCHURES

Shall the Commission move forward with printing of Spanish Language Welcome signs and if so in what quantities?
(Rowe)

XI. NEW BUSINESS: 6:35 pm (35 min)

a) Discussion and Possible Action Item (5 min)

REPORT OF CONTACT WITH RAPE CRISIS TEAM

Rowe will report on her interaction with this organization and present possible ways we can collaborate?
(Rowe)

b) Discussion and Possible Action Item (10 min)

PROPOSED ANNUAL REPORT TO BOS

Review of draft annual report and possible adoption to forward to the BOS at their September 17 meeting. Desirable to have a different voice making the presentation to the Board at that meeting.

(Glover)

c) Discussion and Possible Action Item (5 min)

BANK SIGNATURES UPDATE RESOLUTION

Shall we forward to Umpqua Bank an updated signatories resolution? See agenda packet for proposed wording.

(Glover)

d) Discussion and Possible Action Item (15 min)

REVIEW OF BROWN ACT COMPLIANCE AND IMPROVEMENTS IN COMMISSION PROCEDURES AND PROCESS

Following public comments and a request from a citizen, this item is placed on the agenda to allow a discussion by commissioners of their understanding of and compliance with the Brown Act to allow for maximum transparency in our activities. It will also allow for discussion of communication and meeting protocols and procedures as they are understood from the bylaws, policies, and traditions. The following points are listed to stimulate good discussions without focusing on emotional issues.

- Reminder that the Brown Act is available online and on our shared drive for reference.
- Public notification of our regular or standing committee meetings.
- Communications between commissioners
- Communication and relationship with the Board of Supervisors
- Communication between the commission and the public
- Suggested improvements in our policies and procedures.
- Questions from commissioners

XII. FUTURE AGENDAS: 7:10 pm

a) Proposed agenda items for September (1 min)

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XIII. Adjournment: 7:15 pm

*Meeting room is wheelchair accessible and disabled parking is available in the lot at 5th & K Streets directly below the access ramp of the Courthouse. If you are a person with a disability and need disability-related modifications or accommodations to participate in a meeting, please contact the HRC at 707-268-2548. **Requests for such modification or accommodation must be made at least 72 hours before the start of the meeting.***

As officials appointed by a legislative body (Humboldt County Board of Supervisors), members of the Humboldt County Human Rights Commission (HCHRC) have an obligation to understand, follow and abide by the Ralph M. Brown Act (Brown Act) and to ensure that everything the HCHRC does is open and available to the public for review. It is important for the HCHRC and all commissioners to follow the intent of the law as well as any legal rulings. To that end, the HCHRC has adopted guidelines for the use of any technology, especially email. The entire email policy is available upon request.

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