

April 15, 2026 Regular Meeting of the McKinleyville Incorporation Exploration Subcommittee

McKinleyville is an unincorporated community of approximately 17,000 people where services are provided by the County of Humboldt and the McKinleyville Community Services District. Members of the McKinleyville community have explored the feasibility of incorporation multiple times; most recently a feasibility study was conducted in 2000. In September 2022, the McKinleyville Municipal Advisory Committee (MMAC) voted to form a subcommittee to conduct research and outline current findings to inform the MMAC and the community about the feasibility of incorporation. The Subcommittee meets and conducts business in accordance with MMAC bylaws that include publicly noticed and publicly held meetings.

Time: 4:00 p.m.

Location: McKinleyville Community Services District, Conference Room, 1656 Sutter Road,
McKinleyville, California

TELECONFERENCE Via ZOOM & TELEPHONE:

<https://us02web.zoom.us/j/89758241699>

Meeting ID: 897 5824 1699 or DIAL IN: 1 (669) 444-9171

Agenda

A. Call to order

- 1 Roll Call**
- 2 Approval of the Agenda**

B. Public Comment and Written Communications

Any person may address the Subcommittee at this time upon any subject not identified on this Agenda but within the jurisdiction of the Incorporation Exploration Subcommittee; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or McKinleyville Municipal Advisory Committee meeting. As to matters on the Agenda, an opportunity will be given to address the Subcommittee when the matter is considered. Comments are limited to 3 minutes. Letters should be used for complex issues.

C. Continued and New Business

1 Legislative Updates

2 Discussion of Consolidated Timeline of Subcommittee Work

Summary: Subcommittee members proposed creating a consolidated timeline of ongoing projects. Progress on the creation of the timeline will be presented.

3 Continued Discussion of the Development of the Initial Feasibility Analysis (IFA)

Summary: This item will focus on the development of the Initial Feasibility Analysis. The IFA is a preliminary report to determine if incorporation is viable, practical, and feasible. \$50,000 in funding has been secured through State Senator McGuire to support in the report's development.

4 Continued Discussion of the Community Planners Assistance Team (CPAT) Project

Summary: The Subcommittee has engaged with Planners Emeritus Network (PEN) to help identify the needs of a potential city. This item focuses on identifying upcoming phases of the CPAT project and strategies for meaningful community outreach to ensure broad involvement in the planning process.

5 Update on the Cal Poly Humboldt McKinleyville Economic Development Study

Summary: The Subcommittee will discuss the status of the Cal Poly Humboldt Economic Study. Discussion may include how the study informs incorporation discussions and what follow-up steps are needed.

6 Discussion of Plans for Media Community Outreach Projects

Summary: The Subcommittee has proposed the idea of producing an informational video around the incorporation process as a means of engaging the community. Discussion may include production planning and potential for the video to assist in raising funds for gap funding the IFA as well as the creation of informational flyers.

D. Future agenda items

E. Member Announcements

F. Adjournment

Posted 5:00 p.m. on April 10, 2026

Pursuant to California Government Code Section 54957.5. this agenda and complete Board packet are available for public inspection on the web at <https://humboldt.gov/238/McKinleyville-Municipal-Advisory-Committ> or upon request at the Humboldt County Clerk, 825 5th Street, Eureka. If you would like to receive the complete packet via email, free of charge, contact the Clerk of the Board at cob@co.humboldt.ca.us to be added to the emailing list. The MMAC will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Clerk of the Board at cob@co.humboldt.ca.us. Notification 48 hours prior to the meeting will enable the Clerk to make reasonable arrangements for accommodation.