

**Regular Meeting of the  
Housing Trust Fund and Homelessness Solutions Committee  
(HTFHSC) April 14, 2021, 11:00 a.m.  
Teleconference**

**AGENDA**

**In accordance with Executive Order N-29-20 the HTFHSC meetings will be held virtually until further notice. You may access the meeting by phone by calling (669) 254-5252. Meeting ID: 160 7175 3800, or online:**

**<https://www.zoomgov.com/j/16071753800>**

**The Chair will give the public opportunities to comment on each agenda item over the phone.**

**If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.**

I.	Call to Order
II.	Roll Call
III.	Agenda Modifications
IV.	Public Comment on Non-Agenda Items
V.	Update on County Staff Meeting/Board of Supervisors Work Session
VI.	Permanent Local Housing Allocation (PLHA) Request for Proposals ("RFP") progress report. RFP No. 2021-01 Permanent Local Housing Allocation Program RFP is available at <a href="https://humboldt.gov/bids.aspx?bidID=353">https://humboldt.gov/bids.aspx?bidID=353</a> as a PDF.
VII.	Announcements
VIII.	Agenda Items for Next Meeting
IX.	Adjourn

Attachments

- Progress Report on PLHA RFP



# COUNTY OF HUMBOLDT

PLANNING AND BUILDING DEPARTMENT

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Phone: (707) 445-7541 • Fax: (707) 268-3792

Date: April 8, 2021

From: Michelle Nielsen, Senior Planner, Planning and Building Department

To: Housing Trust Fund and Homelessness Solutions Committee

Cc: Robert Ward, Department of Health and Human Services, and Michael Richardson, Planning and Building Department

Status report on RFP No. 2021-01 Permanent Local Housing Allocation Program, as of April 7, 2021:

- On March 26, 2021, the “Request for Additional Information: Budget” was emailed to Proposers SHO and AHHA. A separate “Request for Additional Information: AHHA” was emailed to AHHA. Both March 26, 2021 requests are available at this link (PDF):

<https://humboldt.gov/DocumentCenter/View/94696/Requests-for-Addition-Info-PDF>

These Requests reflect input the Planning and Building Department received from the Housing Trust Fund and Homelessness Solutions Committee and HCD (through March 25th).

- On April 6, 2021, the Departments of Planning and Building and Health (Michelle Nielsen) and Human Services (Robert Ward), Nezzie Wade on behalf of the AHHA, and Marc Delaney, as HTFHSC member, attended a technical assistance video conference meeting with HCD. Doniell Cummings and Moira Monahan attended from HCD.

The outcome of this meeting, in sum, was that the AHHA’s Proposal meets the threshold requirements because outreach supportive services are a component. Due the PLHA program requirements for housing, however, there is a need to shift the emphasis to providing case management to assist clients obtain and retain long term permanent housing.<sup>1</sup>

Input from the Committee on how best to accomplish the shift in emphasis to case management is sought. For example, should AHHA update the description prior to advancing to the Board of Supervisors? Or, alternatively, should this be completed during the contracting phase? This is consistent with the [RFP’s](#) evaluation provision [Reference Section 8.2]. Nezzie Wade, on behalf of AHHA, is anticipated to participate in this discussion.

- On April 6, 2021, the Planning and Building Department received a request from SHO to increase their funding.

The information, as a PDF and redacted, received from SHO, can be found here, (URL) <https://humboldt.gov/faq.aspx?TID=100> . Click the first question: “Where can I find more

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<sup>1</sup> Given the input from HCD and DHHS, the Planning and Building Department has rescinded the March 26, 2021 “Request for Additional Information: AHHA” as provided by Section 1(B).

information about the proposals received?” to find the PDF. See the below picture that illustrates how to navigate to the PDF.

- As of the writing of this progress report, the Planning and Building Department anticipates receiving a request from AHHA to increase their funding prior to or on April 9, 2021 by 4:00 pm.

Information submitted by AHHA to the Planning and Building Department will be posted at the (URL) <https://humboldt.gov/faq.aspx?TID=100> and under first question of “Where can I find more information about the proposals received?” on or before April 9, 2021 at 5:00 pm. Click the first question: “Where can I find more information about the proposals received?” to find the PDF. See the below picture that illustrates how to navigate to the PDF.

Home > FAQs

## Frequently Asked Questions

▼ **Planning & Building - Response to Questions Received on the PLHA RFP for Homelessness Assistance**

[Show All Answers](#)

1. **Where can I find more information about the applications received?**
2. Can you confirm that the award total is \$144,668?
3. How many applications for funding do you anticipate?
4. In terms of eligible activities, do case management activities qualify if the property/applicant in question is permanent supportive housing?
5. Can you make the attachments that must be submitted available in a format that can be edited?
6. Legal entities eligible to apply:
7. If the proposer does not directly participate in street outreach, but takes referrals from outside partners for case management activities and supportive housing, is this an eligible activity?