

**HUMBOLDT COUNTY HUMAN RIGHTS COMMISSION  
825 Fifth Street, Room 1A Eureka, California 95501**

***Regular Meeting Agenda***

March 5, 2020 5:00 pm -7:00 pm

**I. Call to order: 5 pm**

**II. ROLL CALL: 5:01 pm 3 min)**

Anzada, DuBois, Glover, Larsen, Lochtie, Loreus, Lyons, Miller, Morgan, Rowe, Rush, Vanlandingham

**III. APPROVAL OF REGULAR MEETING MINUTES: 5:05 pm (3 min)**

February 6, 2020

**IV. AGENDA ADJUSTMENTS 5:08 pm (1 min)**

**V. PUBLIC COMMENTS: 5:10 pm (12 min)**

*Recognition and introduction of guests and visitors. Public is invited to speak regarding matters **not** on the agenda. Comments will be limited to **three minutes**. Pursuant to Ralph M. Brown Act, Commission may not act on an item not appearing on the agenda.*

***If a member of the public speaks and requests assistance on a non-agenda subject, the Commission may not take any action or propose any solutions, but the citizen(s) may be given a resource card for contact information relevant to their issue, the citizen(s) may be given a complaint intake form for purposes of adding to a future agenda of the next regular HRC meeting, and finally an individual commissioner may speak to the citizen(s) apart from the meeting and recommend steps they might take.***

*Members of the public will each be allowed to speak on agenda items once during discussion, usually at the end of commissioner comments and prior to any action or vote by the commission. Time to speak will be closely monitored. (3 minutes per person)*

**VI. COMMISSION COMMUNICATIONS: 5:25 pm (15 min)**

**a) Emails, Regular Mail, Phone Calls: (2 min)**

Report on emails, regular mail, and phone calls received by Commission.

**b) All other announcements and communications: (10 min)**

*Items should be brief and/or submitted to Secretary for inclusion in agenda.*

**c) Message Line: (3 min)**

Current monitoring report (**Glover/Lochtie**)

March 1-15\_\_\_\_ DuBois\_\_\_\_\_

March 16-31\_\_\_\_ Miller\_\_\_\_\_

April 1-15\_\_\_\_\_

April 16-30\_\_\_\_\_ Glover\_\_\_\_\_

Volunteers to represent the HRC upon inmate requests to listen to their complaints / issues and to respond with appropriate actions or recommendations.

Programs Coordinator, Stefan Logie at 707-441-5137. If you are a “cleared” representative, you need no appointment to visit an inmate.

**VIII. TREASURER’S REPORT 5:40 pm (2 min)**

Checking account balance and other relevant financial reporting.  
(Lyons)

**IX. STANDING COMMITTEE REPORTS: 5:45 pm (15 min)**

**a) Discussion Item: Possible Action Item (10 min)**

**HUMAN TRAFFICKING FUND COMMITTEE**

Status report on application availability, receipt of any applications, next steps in process, funds?

(DuBois)

**b) Discussion Item: Possible Action Item (5 min)**

**SANCTUARY ORDINANCE COMMITTEE**

Status of reporting incidents. Reminder that committee members are the Chair, Vice Chair, Secretary who would meet upon receipt of a complaint. We check two-three times weekly in BOS office for complaints.

(Glover)

**X. AD HOC COMMITTEE REPORTS: 6:00 pm (20 min)**

**a) Discussion Item: Possible Action Item (5 min)**

**OUTREACH AD HOC COMMITTEE (Extended to 5-01-2020)**

First outreach meeting is April in Fortuna, locations? What the agenda should look like?

(Loreus)

**b) Discussion Item: Possible Action Item (5 min)**

**KINDNESS AD HOC COMMITTEE (Expires 6/1/ 2020)**

Status of communication with Cities, County, and other entities as to how they may participate. Discuss film screening possibilities.

(DuBois)

- c) **Discussion Item: Possible Action Item (5 min)**  
**CULTURAL AWARENESS COMMITTEE (Extended to 6-01-2020)**  
Progress report? Next steps? Activities available to commissioners?  
Does the committee need to reconstitute itself?  
(Vanlandingham)

- d) **Discussion Item: Possible Action Item (5min)**  
**CORRECTIONAL FACILITY LIAISON**  
Initial steps taken in visitation. Next steps up for discussion.  
(Morgan)

**X. UNFINISHED BUSINESS : 6:20 pm (5 min)**

- a) **Discussion and Possible Action Item (5 min)**  
**NEW MESSAGE LINE INTAKE FORMS, RECORDS, TRAINING**  
Update on its usability and function  
(Glover)

**XI. NEW BUSINESS: 6:25 pm (15 min)**

- a) **Discussion and Possible Action Item (5 min)**  
**WOMEN'S HISTORY MONTH OBSERVANCE**  
March-Women's History Month committee appointment (Expires 3-31-20)  
MyWord regarding upcoming LWV observance of right to vote? Byrd?  
(Glover)
- b) **Discussion and Possible Action Item (10 min)**  
**HOMELESS DENTAL HEALTH**  
Proposal to endorse Homeless people receiving dental care  
(Erin)

**XII. FUTURE AGENDAS: 6:40 pm**

- a) **Proposed agenda items for March (1 min)**

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**XIII. Adjournment: 7:00 pm**

*Meeting room is wheelchair accessible and disabled parking is available in the lot at 5th & K Streets directly below the access ramp of the Courthouse. If you are a person with a disability and need disability-related modifications or accommodations to participate in a meeting, please contact the HRC at 707-268-2548. **Requests for such modification or accommodation must be made at least 72 hours before the start of the meeting.** As officials appointed by a legislative body (Humboldt County Board of Supervisors), members of the Humboldt County Human Rights Commission (HCHRC) have an obligation to understand, follow and abide by the Ralph M. Brown Act (Brown Act) and to ensure that everything the HCHRC does is open and available to*

*the public for review. It is important for the HCHRC and all commissioners to follow the intent of the law as well as any legal rulings. To that end, the HCHRC has adopted guidelines for the use of any technology, especially email. The entire email policy is available upon request.*

**105/120**