

HUMBOLDT COUNTY HUMAN RIGHTS COMMISSION
825 Fifth Street, Room 1A Eureka, California 95501

Regular Meeting Agenda

February 6, 2020 5:00 pm -7:00 pm

I. Call to order: 5 pm

II. ROLL CALL: 5:01 pm 3 min)

Anzada, DuBois, Glover, Larsen, Lochtie, Loreus, Lyons, Miller, Morgan, Rowe, Rush, Vanlandingham

III. APPROVAL OF REGULAR MEETING MINUTES: 5:05 pm (3 min)

January 9, 2020

IV. AGENDA ADJUSTMENTS 5:08 pm (1 min)

V. PUBLIC COMMENTS: 5:10 pm (12 min)

*Recognition and introduction of guests and visitors. Public is invited to speak regarding matters **not** on the agenda. Comments will be limited to **three minutes**. Pursuant to Ralph M. Brown Act, Commission may not act on an item not appearing on the agenda.*

If a member of the public speaks and requests assistance on a non-agenda subject, the Commission may not take any action or propose any solutions, but the citizen(s) may be given a resource card for contact information relevant to their issue, the citizen(s) may be given a complaint intake form for purposes of adding to a future agenda of the next regular HRC meeting, and finally an individual commissioner may speak to the citizen(s) apart from the meeting and recommend steps they might take.

Members of the public will each be allowed to speak on agenda items once during discussion, usually at the end of commissioner comments and prior to any action or vote by the commission. Time to speak will be closely monitored. (3 minutes per person)

VI. GUEST PRESENTATION: 5:20PM (15 min)

Laura Montagna shares her thoughts on video production, Addicts Among Us. Questions, suggestions on how the Commission can assist in education of public.

VII COMMISSION COMMUNICATIONS: 5:35 pm (15 min)

a) Emails, Regular Mail, Phone Calls: (2 min)

Report on emails, regular mail, and phone calls received by Commission.

b) All other announcements and communications: (10 min)

Items should be brief and/or submitted to Secretary for inclusion in agenda.

c) Message Line: (3 min)

Current monitoring report **(Larsen / Lyons)**

February 1-15___Glover_____

February 16-29___Lochtie_____

March 1-15_____

March 16-31_____

Volunteers to represent the HRC upon inmate requests to listen to their complaints / issues and to respond with appropriate actions or recommendations.

Programs Coordinator, Stefan Logie at 707-441-5137. If you are a “cleared” representative, you need no appointment to visit an inmate.

VIII. TREASURER’S REPORT 5:50 pm (2 min)

Checking account balance and other relevant financial reporting.
(Lyons)

IX. STANDING COMMITTEE REPORTS: 5:52 pm (15 min)

a) Discussion Item: Possible Action Item (5 min)

HUMAN TRAFFICKING FUND COMMITTEE

Status report on application availability, receipt of any applications, next steps in process, funds?

(DuBois)

b) Discussion Item: Possible Action Item (5 min)

SANCTUARY ORDINANCE COMMITTEE

Status of reporting incidents. Reminder that committee members are the Chair, Vice Chair, Secretary who would meet upon receipt of a complaint. We check two-three times weekly in BOS office for complaints.

(Glover)

X. AD HOC COMMITTEE REPORTS: 6:07 pm (20 min)

a) Discussion Item: Possible Action Item (5 min)

OUTREACH AD HOC COMMITTEE (Expires 2/1/2020)

First outreach meeting is April in Fortuna
(Loreus)

b) Discussion Item: Possible Action Item (5 min)

KINDNESS AD HOC COMMITTEE (Expires 6/1/ 2020)

Status of communication with Cities, County, and other entities as to how they may participate. Discuss film screening possibilities.

(DuBois)

c) Discussion Item: Possible Action Item (5 min)

CULTURAL AWARENESS AD HOC COMMITTEE (Expires 3/1/ 2020)

Progress report? Next steps? Activities available to commissioners? Cultural Awareness activities into 2020 schedule of events.

(Vanlandingham)

d) Discussion Item: Possible Action Item (5min)

CORRECTIONAL FACILITY LIAISON

Initial steps taken in visitation. Next steps up for discussion.

(Morgan)

X. UNFINISHED BUSINESS : 6:27 pm (10 min)

a) Discussion and Possible Action Item (10 min)

NEW MESSAGE LINE INTAKE FORMS, RECORDS, TRAINING

(Glover)

XI. NEW BUSINESS: 6:33 pm (10 min)

a) Discussion and Possible Action Item (10 min)

WOMEN'S HISTORY MONTH OBSERVANCE

March-Women's History Month committee appointment (Expires 3-31-20)

MyWord regarding upcoming LWV observance of right to vote?

(Glover)

XII. FUTURE AGENDAS: 6:43 pm

a) Proposed agenda items for March (1 min)

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XIII. Adjournment: 7:00 pm

Meeting room is wheelchair accessible and disabled parking is available in the lot at 5th & K Streets directly below the access ramp of the Courthouse. If you are a person with a disability and need disability-related modifications or accommodations to participate in a meeting, please contact the HRC at 707-268-2548. Requests for such modification or accommodation must be made at least 72 hours before the start of the meeting.

As officials appointed by a legislative body (Humboldt County Board of Supervisors), members of the Humboldt County Human Rights Commission (HCHRC) have an obligation to understand, follow and abide by the Ralph M. Brown Act (Brown Act) and to ensure that everything the HCHRC does is open and available to the public for review. It is important for the HCHRC and all commissioners to follow the intent of the law as well as any legal rulings. To that end, the HCHRC has adopted guidelines for the use of any technology, especially email. The entire email policy is available upon request.

105/120

HUMBOLDT COUNTY HUMAN RIGHTS COMMISSION

Regular Meeting Minutes

December 5, 2019

I. Call to order: 5:08pm

II. ROLL CALL:

Present: Anzada, Glover, Larsen, Lochtie, Loreus, Miller, Rowe, Rush, Lyons

Absent: Dubois, Morgan, Vanlandingham

III. APPROVAL OF REGULAR MEETING MINUTES: November 7, 2019.

Motion from Commissioner Lochtie to approve minutes as amended, with a second from Commissioner Miller.

Approve: 8

Oppose: 0

Abstain: 0

IV. AGENDA ADJUSTMENTS

V. PUBLIC COMMENTS:

VI. COMMISSION COMMUNICATIONS:

a) Emails, Regular Mail, Phone Calls:

Regular email and mail.

b) All other announcements and communications:

Commissioners discussed experience attending various city council meetings throughout Humboldt County to received Human Rights Awareness Month proclamation.

Out of Sequence: Commissioner Lyons arrived at 5:15pm

Lochtie provided a section of a recent Bridgeville newsletter as a perfect example of what the Commission's Humboldt Kindness campaign is shooting for. She also

recommended we create something to pass out to people when they demonstrate kindness. Stickers were discussed as a possibility.

Miller announced one of the largest homeless encampments in Southern Humboldt will be closed soon.

c) Message Line:

December 1-15_____Loreus_____

December 16-31_____Miller_____

January 1-15_____Larsen_____

January 16-31_____Lyons_____

VII. TREASURER'S REPORT:

Treasurer Lyons reported \$1174.70 in the checking account

VIII. STANDING COMMITTEE REPORTS:

a) Discussion Item: HUMAN TRAFFICKING FUND COMMITTEE

No one has yet applied for this year's fund and the committee is still seeking applicants.

Out of Sequence:

CORRECTIONAL FACILITY LIAISON

Commissioners Morgan and Lyons approved to visit the correctional facility.

Motion from Lochtie with a second from Row to appoint Commissioner Morgan as Correctional Facility Liaison.

Approve: 7

Oppose: 0

Abstain: 2

b) Discussion Item: SANCTUARY ORDINANCE COMMITTEE

In lieu of a report, Chair Glover read a letter to the Commission from an inmate in Humboldt County. The information will be given Commissioner Morgan as the new liaison.

IX. AD HOC COMMITTEE REPORTS:

a) Discussion Item: OUTREACH AD HOC COMMITTEE

Commission discussed meeting ideas for new meeting locations to increase outreach in Humboldt County. Tentatively decided on Arcata in April, Garberville in August, and Fortuna in November pending venue availability. Will discuss and decide in the January meeting.

b) Discussion Item: KINDNESS AD HOC COMMITTEE

The committee is developing a yearlong plan for the campaign. Discussed the idea of giving out #HumboldtKindess stickers for visibility.

c) Discussion Item: CULTURAL AWARENESS AD HOC COMMITTEE

X. UNFINISHED BUSINESS:

a) Discussion Item: COMMISSION BYLAWS

Commissioner Lyons moved to approve commission bylaws as amended, with a second from Commissioner Lochtie.

Approve: 9

Oppose: 0

Abstain: 0

XI. NEW BUSINESS:

a) Discussion Item: CORRECTIONAL FACILITY LIAISON

Discussed earlier out of sequence, see Section VIII.

b) Discussion Item: NEW DIRECTION IDEAS

Rowe reported on the difficulties with accessing public records. Forming a Public Records access committee will be on the January agenda.

c) Discussion Item: NEW FISCAL YEAR-ACTIVITY CALENDAR ON SHARED DRIVE

XII. FUTURE AGENDAS

XIII. Adjournment: 6:49 PM

