



Citizens' Advisory Committee
on
Measure Z Expenditures
Humboldt County

AGENDA

**HUMBOLDT COUNTY COURTHOUSE
BOARD OF SUPERVISORS' CHAMBERS
825 FIFTH STREET
EUREKA, CALIFORNIA**

**Thursday, Jan. 13, 2022
Time 2:00 PM**

- A. **SALUTE TO THE FLAG**
- B. **MODIFICATIONS TO THE AGENDA**
- C. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
- D. **DISCUSSION ITEMS**
 - D.1. **Approval Of Oct. 28, 2021 Action Summary**

Documents:

[2021-10-28 Action Summary.pdf](#)

- D.2. **County Administrative Office Updates**

D.3. **Approve Final Application For FY 22-23 Funding**

Staff recommend opening the application period Jan. 14, 2022 and closing on Feb. 18, 2022.

Documents:

[MZ Funding Application 2022-2023 template.pdf](#)

D.4. **Approval Of Chair And Vice Chair**

E. **ADJOURNMENT**

You may access the live stream of the meeting in two ways:

1. Via Web: <https://us02web.zoom.us/j/89126612790?pwd=RGxETTQxckhhRjZrQi92QjJxSU5Td09>

Passcode: 737970

2. Via Phone:

Dial: +1 669 900 9128

Webinar ID: 875 5554 2085

Passcode: 737970

TO SHARE PUBLIC COMMENT DURING THE MEETING:

Participate in the public comment period of the meeting in the following two ways:

1. Via Zoom:

“Raise your hand” by clicking the Raise Hand icon/button on the bottom of the Zoom window. When you click the Raise Hand icon, a hand icon will appear next to your name that will notify the host your hand is raised. You will also see the hand button turn green. When you want to lower your hand, you can click the hand icon/button again and your hand will be lowered. When you are called upon to speak the Zoom platform will ask you for permission to unmute your mic. If you encounter any issues, please use the call-in option below.

2. Via Phone:

Join the meeting as listed above. When the Commission Chair starts to discuss the item you wish to comment on, Press *9 to raise your hand. When you are called upon to speak, you will be prompted to unmute your mic. Follow those instructions and begin your comment.

TO SUBMIT PUBLIC COMMENT IN ADVANCE:

To submit public comment to the Redistricting Advisory Commission in advance of a meeting, please email cao@co.humboldt.ca.us and provide your name, the agenda item number(s) and/or topic on which you wish to make comment. If you do not have access to email, a voicemail may be left at 707 445-7266. Be sure to include the details listed for emailed public comments. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Accessibility:

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the County Administrative Office at 707-445-7266 or by email cao@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

County of Humboldt Web Site: <https://humboldt.gov/MeasureZ>



Citizens' Advisory Committee
on
Measure Z Expenditures
Humboldt County
Action Summary

Thursday October 28, 2021 2:00 PM

A. **SALUTE TO THE FLAG**

B. **MODIFICATIONS TO THE AGENDA**

C. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

D. **DISCUSSION ITEMS**

1. **Introduction of New Member – Tami Trent**

No action to report

2. **Approval of 03-25-2021 minutes**

Motion made by Chair Ziemer to approve, seconded by Sheriff Honsal. Motion passed 8-0

3. **Training for New Committee Members**

Committee directed staff to establish orientation including the Sheriff, Chair or vice chair and CAO staff.

4. **Staff Updates**

No action to report

5. **Update on FY 2020-21 Actuals, FY 2021-22 Adopted Budget**

No action to report

6. **Measure Z Audit – Noted as CAO updates**

No action to report

7. Establishment of a micro grant sub program

Motion made by Binder, seconded by Kohl, directing staff to Communicate to BOS that this discussion took place and wanted to see if there is broad Board support to modify the historic pattern of funding.

Motion passed 6-2 nays: Branscomb and Ziemer

8. Review the FY 2022-23 application and recommendation process and consider any process changes needed

A motion was made by , and seconded by to approve the updated application with the following changes:

- Update all Citizen’s Advisory Committee member names and contact information
- Include “check box” noting if the application has been funded previously or is a “renewal”
- Clearly note a one page maximum, where noted
 - Additional pages beyond limit *may* not be reviewed by the committee (part of motion?)
- Ensure MZ + MO language is included in initial bulleted list of focus areas

Motion passed 8-0

9. Proposed FY 2022-23 meeting schedule

Motion to accept proposed schedule made by Kohl, seconded by Branscomb

Motion passed 8-0

10. HDSO item

No action to report

E. ADJOURNMENT

County of Humboldt Web Site: <http://www.humboldt.gov/MeasureZ>

GLENN ZIEMER, Chair – First District
ERNIE BRANSCOMB, Second District
GINGER CAMPBELL, Third District
NICHOLAS KOHL, Fourth District
SCOTT BINDER, Fifth District



JUSTIN ROBBINS, Vice-Chair, At Large
TAMI TRENT, At-Large
SEAN ROBERTSON, Fire Chiefs Assoc.
WILLIAM HONSAL, Sheriff's Office
EDDIE MORGAN, Alternate

CITIZENS' ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES

The Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures is now accepting applications for funding. *Measure Z*, Humboldt County's Public Safety/Essential Services Measure, is a half-cent sales tax, passed by the voters of Humboldt County during the November 2014 general election.

Measure Z will provide funds to maintain and improve public safety and essential services, such as:

- Investigating violent crimes, including rape and domestic violence;
- Maintaining 911 emergency response times;
- Ensuring on-duty Sheriff's deputies;
- Providing drug treatment programs;
- Providing services for the victims of child abuse;
- Maintaining rural fire protection and ambulance services; and
- Cleaning up environmentally-damaging marijuana farms and illegal dumping.

If you believe you provide public safety or essential services for Humboldt County, and would like to apply for *Measure Z* funding, an application for funding may be obtained on the County's website at www.humboldt.gov.org, or by contacting Elishia Hayes, in the Humboldt County Administrative Office, (707) 445-7266.

Applications for funding must be filed with the county administrative office BY 5:00 P.M. ON FEBRUARY 18, 2022. Postmarks are not acceptable for meeting this deadline.

Glenn Ziemer
Committee Chair

Justin Robbins
Committee Vice Chair



CITIZENS' ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

APPLICATION FOR FUNDING

Agency Name: _____

Mailing Address: _____

Contact Person: _____ Title: _____

Telephone: _____ E-mail address: _____

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2021-2022: \$ _____

2. ENTITY TYPE -- Please check appropriate box.

a. Humboldt County Department

b. Contract Service Provider to Humboldt County

c. Local Government Entity

d. Private Service Provider

e. Non-Profit Service Provider

f. Other, Describe: _____

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?
(check one) Yes No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

5. Please provide a brief description of the proposal for which you are seeking funding.



6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no: Yes No

If you checked yes, detail those expenses here:



REQUIRED ATTACHMENTS

Include the following with your application, making sure to **limit your responses to one page, per section.** Responses longer than the maximum, may not be read by committee members or considered as part of your application

Proposal Narrative: Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

Prior Year Results: If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

Program Budget: Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct

DATE: _____ SIGNATURE: _____

SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures
c/o County Administrative Office
825 Fifth Street, Suite 112
Eureka, CA 95501-1153
