

Humboldt County Airport Advisory Committee

MINUTES

January 24, 2017

6:00 PM

Prosperity Center, 520 E Street, Eureka, CA 95501

1. The meeting was called to order at 1808 by Chairman Tim Callison

Members Present: Tim Callison, Dom Bucciarelli, Dave Ravetti, Joe Shepp, Rich Fenton

Members Absent: Kyle Gabel, John McBeth, Alex Stillman, Justin Zabel,

Staff: Tom Mattson, Humboldt County Department of Public Works

Guests: Oona Smith, HCAOG; Steve Pritchard; Doug Holsclaw; Al Castaldi

The Committee reserves the right to bring presentations by invited guests forward as a courtesy to those individuals.

Item 6.C, a HCAOG presentation regarding a request for Committee review and comments for the 2017 HCAOG “VROOM” Regional Transportation Plan Update was moved to the beginning of the meeting. The Committee was asked to provide comments on the Aviation System Element and the Goods Movement Element of the plan. Comments will be reviewed at the February Committee meeting.

2. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Committee on any matter *not* on this agenda that is under the jurisdiction of the Committee.

(The Committee has the right to limit presentations to three minutes.)

Al Castaldi asked if there is public interest in asking the Humboldt County Sheriff’s Department to reinstate the Sheriff’s Air Posse, which used to be coordinated by a Deputy who has since retired. This item will be on the agenda for the next meeting and Al Castaldi will try to get a Sheriff’s Department representative, possibly from the Sheriff’s Mounted Posse, to attend the next meeting.

3. APPROVAL OF THE MINUTES – 11/22/16 meeting minutes. The Minutes were approved as submitted by a unanimous voice vote of four of the seven members who were present at the previous meeting (Ravetti, Callison, Bucciarelli, Fenton).

4. AVIATION DIVISION REPORT

A. Airports Projects Update

1. ACV restaurant rehabilitation – Design work continues.
2. Ramones Updates – They continue to do well in their new business at ACV. Advertising to draw a greater spectrum of customers, including those in the nearby business park, is planned.
3. Airport Layout Plan (ALP) review – The consultant has been directed to complete the document for ACV, including the option to include a solar farm and other light commercial uses.
4. ACV solar array update – No updated information at this time. Full consideration of this option will become more focused after approval by the FAA of the final ALP document.

- B. Aviation Division Update
1. Aviation Division Update – ALUCP update for all County airports – a grant is available for 90% of the cost from the State of California. Tom Mattson is going to approach Shelter Cove Improvement District and the Hoopa Tribe to ask that they participate in the 10% match cost so that all airports in the County can be done under the same contract.
 2. Security Cameras at KEKA and KFOT – The monitor is not working at this time and Tom Mattson is investigating to see what else is inoperative. It is unclear how long the recording memory loop is, and also whether or not they report images to the ACV office. Joe Shepp reported that there was a reported radio theft at Garberville airport – the owner of a transient C-172 reported that his old transponder was stolen, and that the next night the tray and wiring was stolen. The reporting party has not been able to be contacted by phone or email and there was no record of a police report for the alleged theft.
5. OLD BUSINESS
- A. Draft RFP for Airport Governance Study – The RFP is on the street and proposals are due next month. One company asked a considerable amount of questions and the answers have been published on the County website. The HCAAC appointed David Ravetti to participate on the review panel for the award of the contract.
 - B. Ant Infestation at ACV Parking Lot – A new company has been hired to work on the problem and Tom Mattson is confident that they are making progress towards resolution.
 - C. ACV Conference Room – The carpet is due to be installed at the end of the month. Alex Stillman will need to contact Public Works to schedule the work.
 - D. Murray Field ALP – The County should be getting the draft ALP document to the Committee by the end of next week for review comments.
 - E. Restroom Facilities at Garberville – Tom Mattson is trying to get this improvement incorporated into the Aviation Division budget and indicates that they are doing better financially this year due to increased ACV air travel.
6. NEW BUSINESS
- A. RFP – Added section 13.0 to cover who will be reviewing the RFP. The County requested a representative from the Committee to be part of the review process.
 - B. Selection of AAC member to be on the RFP review committee – David Ravetti.
 - C. Presentation/Review of the Regional Transportation Plan Administrative Drafts – Presentation by Oona Smith at the beginning of the meeting. Comments due from Committee members for the next meeting.
7. ITEMS for the February 28, 2017 Committee Meeting
- HCAOG comments and discussion on the Regional VROOM Transportation Plan update.
 - Sheriff's Air Posse discussion and presentation.
 - Murray Field ALP review comments.
 - Garberville Restrooms update.
 - Al Castaldi will try to get a drone presentation at the next Committee meeting.
8. ADJOURNMENT at 1912 by Chairman Tim Callison

Respectfully submitted on February 27, 2017 by Richard R. Fenton, Secretary