

HUMBOLDT COUNTY WORKFORCE INVESTMENT BOARD



EXECUTIVE COMMITTEE MEETING
Monday • January 23, 2017 • 1:00 – 3:00 p.m.
Prosperity Center Conference Room
520 E Street, Eureka, CA

MEETING MINUTES

MEMBERS PRESENT: Dan Heinen (Chair), Evelyn Giddings (Vice-Chair), Rex Bohn, Ahn Fielding

MEMBERS ABSENT: Terry Coltra, Carol Hill, Libby Maynard

OTHERS PRESENT: Michael Kraft, Susi Huschle, Randy Weaver, Janet DePace, Leila Roberts, Kari Love, Robyn Stalcup, Emilia Bartolomeu, Connie Lorenzo, Angie Saveliff, Diane Patterson (via conference call), Cindy Harrington, Brenna O’Sullivan, Debbie Damiano

Call to Order

The meeting was called to order by Chair Dan Heinen at 1:20 p.m. A quorum was not present. Introductions were made around the room. A quorum was achieved at 1:22p.m.

Adjustments to the Agenda

Chair Dan Heinen requested the Membership Updates item be moved to immediately after public comment.

Board or Executive Director Announcements

Staff reported the following:

- The Local/Regional Plan is out for the 30-day public comment period. Staff will e-mail the document to members for review.
- Trump’s proposed budget includes cuts to Job Corp and a variety of Workforce Innovation and Opportunity Act programs.

Public Comment

None received.

Membership Updates

Chair Dan Heinen welcomed Supervisor Bohn as a new member of the full board and Executive Committee.

Staff reported an application has been sent out for the labor union seat vacancy. Staff is reaching out to the health care community for potential candidates for one of the private sector seats, and asked for recommendations for the other private sector seat. Supervisor Bohn volunteered to contact Humboldt Redwood to see if there is any interest.

Consent Agenda

It was moved by Ahn Fielding and seconded by Evelyn Giddings to approve the consent agenda. Chair called for public comment – none received. Motion carried.

MOU Phase II

Staff reported the Employment Development Department partners are unable to begin negotiations until February, so this portion of the meeting included only an overview of the cost sharing MOU (see Attachment 1).

Education at Work

The ad-hoc committee held their first meeting to discuss the Workforce Development Board's role in acting as a coordinating body for the Education at Work program. Committee members included Steve Kimberling, Jeff Nelson, Susi Huschle and Marla Gleave. It was determined an on-going working group will be established to complete the functions of the coordinating body and report their efforts to the full Workforce Development Board. Working group members will include Steve Kimberling, Susi Huschle, Marla Gleave and Susan Seaman. This group will meet soon and provide a report of their progress at the March Executive Committee meeting.

Quarter Reports

Staff provided a second quarter report for review (see Attachment 2). Staff reported the Youth Program Operators will begin holding quarterly members at each youth service center.

WDB Draft Agenda

Staff provided a draft agenda for review. There were no suggested changes or additions.

Meeting Adjourned

Chair Dan Heinen adjourned the meeting at 2:15p.m.

Next Meeting Date: March 16, 2017 – 1:30-3:30 p.m. – Prosperity Center

*WDB REPORTS can be found at <http://humboldt.gov/1709/Workforce-Investment-Board/>
or by contacting Economic Development at (707)445-7745.*