

Humboldt County Airport Advisory Committee

MINUTES

September 6, 2016

6:00 PM

Prosperity Center, 520 E Street, Eureka, CA 95501

1. CALL TO ORDER AND ROLL CALL – Called to order at 1820 by Chairman Ravetti.

The Committee reserves the right to bring presentations by invited guests forward as a courtesy to those individuals. *No Agenda modification was made during this meeting.*

Members Present: David Ravetti, John McBeth, Dom Bucciarelli Tim Callison, Alex Stillman, Rich Fenton

Members Absent: Justin Zabel, Kyle Gabel, Joe Shepp,

Staff: Emily Jacobs, Department of Public Works

Guests: Gregg Foster, RREDC

2. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Committee on any matter *not* on this agenda that is under the jurisdiction of the Committee.

(The Committee has the right to limit presentations to three minutes.)

No public comment was received at this meeting.

3. APPROVAL OF THE MINUTES – 8/23/16 meeting minutes. The Minutes were approved as submitted by a majority of those present at the last meeting (Ravetti, Bucciarelli, McBeth, Callison).
4. AVIATION DIVISION REPORT – No report at this meeting.

5. OLD BUSINESS

- A. Aviation Division RFP

1. Review of proposed RFP – The RFP that has been solicited by the County Sustainability Subcommittee and presented at the August Committee meeting was reviewed and found to not have the previous “Task 9” within its scope. This task relates to the governance structure for the airports and is believed to be the single most important item to be resolved prior to attempting to promote and market the actual airport properties. In addition, it focuses only on ACV, without any mention or concern for the other airports which very well may play an interactive role with ACV when considering promotion of the County’s airport system, as a whole.

As mentioned above, the RFP presented to the Committee in August 2016 has been reviewed by the Committee and found to not focus on the single most important item that the Committee would like determined – how should the County of Humboldt airports be managed and operated? Once this important issue is determined, development and marketing strategies can be studied and budgeted.

A motion was presented, seconded, and passed by unanimous voice vote to send a letter to the County Board of Supervisors indicating that the proposed draft RFP does not address the core issue that is in front of the Committee – governing and operating structure. A sample RFP from the county of San Luis Obispo was included as a representative recommendation to the Board.

6. NEW BUSINESS – None.
7. ITEMS for the September 27, 2016 Committee meeting
 - Fuel pricing status.
 - RFP update.
8. ADJOURNMENT – the meeting was adjourned at 1926 by Chairman Ravetti.

Respectfully submitted on September 14, 2016 by Richard R. Fenton, Secretary