

Humboldt County Airport Advisory Committee

MINUTES

August 23, 2016

6:00 PM

Prosperity Center, 520 E Street, Eureka, CA 95501

1. CALL TO ORDER AND ROLL CALL at 1800 by Chairman Ravetti
Members Present: Dave Ravetti, Justin Zabel, Tim Callison, Dom Bucciarelli, John McBeth, Joe Shepp
Members Absent: Rich Fenton, Alex Stillman, Kyle Gabel
Staff: Tom Matson, Emily Jacobs, Doug Holsclaw
Guests: Virginia Bass, Steve Pritchard, Steve Bowser, Sola Lambert Bowser,
2. PUBLIC COMMENT
This portion of the meeting is reserved for persons desiring to address the Committee on any matter *not* on this agenda that is under the jurisdiction of the Committee.
(The Committee has the right to limit presentations to three minutes.)

None this meeting.
3. APPROVAL OF THE MINUTES – 7/26/16 meeting minutes – Approved by unanimous vote
4. AVIATION DIVISION REPORT
 - A. Airports Projects Update
 1. ACV restaurant rehab. – A consultant will be brought in to bring the restaurant to code. This includes the changing of grease traps and replacement of subpar carpeting. The rest of the work will be open to negotiation with potential parties as a build to suit restaurant layout.
 2. Ramones opening update – Open. Steady business is seen.
 3. Garberville runway/taxiway update - Funding is approved by the FAA. The project has been released to the county for signature and contract negotiations will commence after.
 4. Airport Layout Plan (ALP) review
 - a. ACV solar array – Feasible, 4 of 37 available acres would be needed to power the airfield and is considered “break-even.” A more thorough design study will allow for identification of the amount of space needed to power the airfield and pay for the equipment. Additional discussion took place regarding mini wind turbines on each solar array.
 - b. Leasing of non-aeronautical land at county airports and MOU review – Discussion regarding a car lot for the county’s temporary workers. Concern peaked with this becoming a junk car lot for people looking to dispose of their vehicles. Discussion progressed to air freight storage. General consensus is that erecting an air freight facility would increase the freight businesses overall costs of operation, an avenue that they would not be willing to

explore when their unload direct to truck delivery method is already effective and working.

5. CPFC: \$4.50, Passenger fees \$3.39. Lease rates DA @ 10.5 cents / square foot. Hangar space is 3 cents per square foot. RFP needs to go over each lease agreement and ensure that market values are correct. Also, there needs to be a normalization of values of improved vs. bare ground.
6. Vacant Hangar in Fortuna – needs repair, currently not a safe structure
- B. Aviation Division Update
 1. BOS aviation subcommittee 8/10/16 meeting update
5. OLD BUSINESS
 - A. ACV Airport day / USCG Days dates and events – Fuel for Young Eagles provided at cost to pilots. CG event scheduled for Aug 27, 10-2 PM.
 - B. Aviation fuel RFP update – Truck interruption issues discussed. RFP in process from the Roads Division to the County. The County Fuel RFP will be morphed into an Aviation Fuel RFP with new contract awarded in Spring/Summer 2017. The current vendor is not under contract.
 - C. Self Serve Fuel Pump ACV – contracted and the pump is being built.
6. NEW BUSINESS
 - A. Fly Humboldt Update – RREDEC – PennAir has lowered their prices. A network planner from Alaska Airlines has been in contact – ACV is on their radar.
7. ITEMS for the September 6, 2016 Committee meeting

RFP will be looked at and ask fundamental viability questions. Meeting will determine whether to continue with RFP in current state, or seek Airport Consultants Council (ACC) for help. Also, a review of the Airport Improvement Proposal and Supplemental Budget will take place. Noted, management woes need to be addressed in terms of line workers and communication issues.
8. ADJOURNMENT – moved by the committee at approximately 2015.