

Humboldt County Airport Advisory Committee MINUTES

June 28, 2016

6:00 PM

Prosperity Center, 520 E Street, Eureka, CA 95501

1. **CALL TO ORDER AND ROLL CALL** The meeting was called to order at 1813 by Secretary, Richard Fenton, as Acting Chairman. Three members being physically present, and two members being present via teleconference.
Members Present: Rich Fenton, John McBeth, Tim Callison, Dave Ravetti (via telephone) and Dom Bucciarelli (via telephone)
Members Absent: Kyle Gabel, Justin Zabel, Alex Stillman, Joe Shepp
Staff: Tom Mattson and Emily Jacobs, Humboldt County Department of Public Works
Guests: Steve Bowser, Doug Holsclaw, Gregg Foster

The Committee reserves the right to bring presentations by invited guests forward as a courtesy to those individuals.

No modification to the agenda was proposed at this meeting.

2. **PUBLIC COMMENT**
This portion of the meeting is reserved for persons desiring to address the Committee on any matter *not* on this agenda that is under the jurisdiction of the Committee. (The Committee has the right to limit presentations to three minutes.)
No public comment was received at this meeting.

3. **APPROVAL OF THE MINUTES – 6/7/16 meeting minutes.** The previous meeting Minutes were moved for approval by John McBeth and seconded by Tim Callison. The motion was passed by a unanimous voice vote.

4. **AVIATION DIVISION REPORT**

- A. Airports Projects Update

1. ALP review/updates – Emily Jacobs announced that the ACV ALP Draft 2 is available for review at this time, and it will be forwarded to the Committee. Labeling land spaces without specifically tying them to aviation/non-aviation uses was discussed, and this will be reviewed by the County with the Consultant. A presentation to the McKinleyville Advisory Committee is scheduled for tomorrow night for additional public input.
2. Garberville runway/taxiway funding update –The project is out to bid and \$1.7 M has been allocated, but this can be expanded if the bids are higher. The County expects that they will also apply to the State of California for assistance with 5% State matching funds for the project. This funding assistance is not assured, but it has been used successfully in the past.

- B. Aviation Division Update

1. ACV restaurant Rehabilitation – A consultant for design has not yet been hired due to the current focus upon getting the improvements for Ramones completed. Ramones opening update – They should be in business soon, but there is no fixed date. The first year of their contract will be a percentage of net profit rather than a fixed lease amount. This can be renegotiated by the County after the first year of operation.
2. Leasing on non-aeronautical land at county airports – Tom Mattson indicates that the county has previously looked at the Department payments, but may

need to review and adjust them in the future. MOU documents will be forwarded to the Committee by the Aviation Division.

5. OLD BUSINESS

- A. Fuel pricing report through Eastern. Rich Fenton has not passed on the request to the Eastern representative, as there was some indication from the Committee that other local vendors should be included. Tim Callison has independently contacted Renner Petroleum. Tom Mattson was given contact information at this meeting for both the Eastern representative and Mike Renner.
- B. Clark Museum WW II display at ACV terminal update – on schedule for July 16 opening? Yes, installation is proceeding now at the airport.
- C. ACV Airport day / USCG Days dates and events – Six Rivers Running Club and the USCG have been working on the 5K run measurements and approvals. The Young Eagles and EAA programs are also welcome to participate. Sponsorship by the airlines and/or other businesses is being investigated.
- D. Report on BOS action regarding submission of RFP – A retired airport consultant who lives in McKinleyville may be used to pursue this, but this has not yet been resolved. The subcommittee appointed by the Board had to cancel a recent meeting due to illness, but the subject will be discussed further in the near future.
- E. Aviation Enterprise Zone funding and implementation strategies – The budget was adopted today, allowing additional funding for a half time custodial position, funding for self-service POS fueling equipment at ACV, and funding from the general fund for the TSA required Sheriffs deputy at ACV.

6. NEW BUSINESS

- A. Call to action: Letter to FAA regarding EKA RCO closure – Tom has received the letter from the Committee Secretary and has forwarded it through the County’s aviation contacts to the FAA. Emily Jacobs reported that the local FAA technicians are also protesting this planned RCO closure internally with the FAA.
- B. Aviation Appreciation Month – August 27th is the date that has been chosen for the USCG open house and activities at ACV. The Committee will request that in celebration of General Aviation and 100 years of Coast Guard Aviation, that August 2016 be proclaimed as Aviation Appreciation Month. Tom Mattson needs this request immediately due to the Board’s summertime schedule, and the Secretary will forward it to him by tomorrow morning.

7. ITEMS for the July 25th 2016 Committee meeting

- Discussion of possible hash laboratory on Central Avenue, and possible appearance by applicant in front of Committee.
- Discussion of final draft of ALP for ACV.
- Fly Humboldt update by RREDEC.

8. ADJOURNMENT – Meeting adjourned at 1948 by Acting Chairman Richard Fenton

The following committee members attended the meeting via teleconference with locations open to the public:

David Ravetti, Tahoe Truckee Soaring Association Truckee Airport, CA 415-694-2964
Dominic Bucciarelli, 2298 Timothy Court, McKinleyville, CA 978-549-6878

Respectfully submitted on June 28, 2016 by Richard R. Fenton, Secretary