

Humboldt County Airport Advisory Committee

MINUTES

February 23, 2016
6:00 PM
Prosperity Center
520 E Street
Eureka, CA 95501

1. CALL TO ORDER AND ROLL CALL – Called to order at 1805 by Chairman Ravetti.
Members Present: David Ravetti, Dom Bucciarelli, Alex Stillman, Tim Callison, Kyle Gabel, Rich Fenton, Joe Shepp
Members Absent: Justin Zabel, John McBeth
Staff: Tom Mattson, Emily Jacobs
Guests: George Jutila, Gregg Foster, Doug Holsclaw

The Committee reserves the right to bring presentations by invited guests forward as a courtesy to those individuals. *The presentation by Gregg Foster was brought forward from Item 6.D., related to Aviation Enterprise Zone strategies.*

2. PUBLIC COMMENT
This portion of the meeting is reserved for persons desiring to address the Committee on any matter *not* on this agenda that is under the jurisdiction of the Committee. (The Committee has the right to limit presentations to three minutes.)

George Jutila announced that the Clark Museum is interested in displaying the Montgomery gliders at the airport. They are currently working with the County for aviation displays, but Tom Mattson indicated that they have not yet presented the gliders as part of that that display proposal.

3. APPROVAL OF THE MINUTES – 1/26/16 meeting minutes. The Minutes of the previous meeting were approved as corrected by a voice vote of the members present at the opening of the meeting. Kyle Gabel and Joe Shepp arrived shortly thereafter.
4. AVIATION DIVISION REPORT
 - A. Airports Projects Update
 1. ACV and EKA ALP/ALUC – Emily Jacobs reported that the aerial surveys were done early and that they are ahead of the consultant’s schedule. It is unknown when the overall schedule will be available since it depends upon the FAA’s response times. Joe Shepp asked about the possibility of using airport land for storage uses. Emily will contact the Oxnard Airport Manager and ask if they have a sample RFP for that use. Tim Callison asked that the County consider a community survey similar to that done for the waterfront recently by the City of Eureka. This might uncover local desires for the airports and result in new and innovative input and ideas.

2. ACV restaurant lease and vending machines – The County is working to get a contract approved for a consultant to design improvements. The lease for the vending machines is on the next Board agenda for approval. The County is looking to find a new restaurant operator who will do more than just serve the airline customers. They also hope that this operator is on board before the basic improvements are performed so that their improvements can be incorporated at the same time.
- B. Aviation Division Update
1. ACV solar power – Emily Jacobs is investigating with Redwood Community Energy Agency to see if a concrete proposal can be brought forward for the airports. The County’s consultants are also including this possible use in the new ALPs that are being developed.
 2. Vagrant aircraft issue – Aircraft repossessions would take an inordinate amount of time for each instance. Tom Mattson reported that there are currently four located on the fields and that two of them are being referred to Revenue Recovery for billing. Two others are not currently listed with the FAA or have unknown owners.
 3. Hangar usages – Pricing & Occupancy – Item deferred to next meeting.
5. OLD BUSINESS
- A. Airport Land Use Compatibility Plan – Update on funding from State. Tom Mattson reported that funding was expected this month, but it has not been forwarded yet.
 - B. ACV runway light AIP calendar – The AARF building will take five years of entitlements, and FAA discretionary funding will be requested in order to move this project along, starting with next year’s funding.
 - C. EKA future AWOS – 2021-2022 project. Are increased costs projected to be an issue for EKA? Emily Jacobs and Tom Mattson reported that there will be an approximately \$10,000 increase in yearly maintenance costs after this unit is installed. This includes the approximate \$7500 yearly maintenance contract, phone and internet charges, repair costs, and staff time.
 - D. 05/16 AIP grant items – This has not changed from last month and the list has been included as an attachment to the January Committee minutes.
6. NEW BUSINESS
- A. TSA cuts at ACV – Reimbursements based upon increased passenger traffic may now increase the reimbursement that TSA provides for the services that the County is mandated to provide at the airport. A Deputy Sheriff is required to be present at the airport or TSA indicated that they would have around 10 instances per year where they would shut down the screening lines because of past security incidents.
 - B. Penn Air Service to ACV. Service from ACV to PDX, starting in April 2016, has been announced but most of the details are yet to be worked out. There will be a County airport fee waiver program offered for the first two years, but other details are yet unknown.
 - C. EKA pavement design study – Required by the FAA to be reported and managed. The work is currently in process by consultant Mead and Hunt.
 - D. Aviation Enterprise Zone funding and implementation strategies. Gregg Foster reported on earlier RFP efforts (approximately five years ago) led by HSU and other community members to study this matter. Two proposals were received to the RFP but no funding was available to proceed any further. It is unclear if there would be any desire on the part of the Board of Supervisors to revisit this method of studying the issue, as it would require significant funding. Tom Mattson reported that the

Board appointed subcommittee probably would possibly consider this type of study as a long term problem solving vehicle, but that the current revenue issues are short term and immediate. He feels that the short term issues need to be resolved to get the airport fund “revenue neutral” before they can deal with a long term organizational study.

7. ITEMS for the March 22, 2016 Committee meeting
 - Hangar usages – Pricing & Occupancy.
 - Fuel pricing at County airports.
 - Emily Jacobs was asked to bring current AWOS contract maintenance costs to the next meeting for review.
 - Dinsmore Airport fencing.
8. ADJOURNMENT – The meeting was adjourned at 1950 by Chairman Ravetti

Respectfully submitted on February 24, 2016 by Richard R. Fenton, Secretary