



**HUMBOLDT COUNTY HUMAN RIGHTS COMMISSION**  
825 Fifth Street, Room 1A Eureka, California 95501

***Regular Meeting Agenda***

February 2, 2017 5:00 pm-7:00 pm

**I. Call to order:**

**II. Roll call:** DuBois, Glover, Heise, Larsen, Leamon, Lochtie, Miller, Munsee, Smith,  
(1 min)

**III. Approval of minutes from regular meeting:** January 5, 2017 (3 min)

**IV. Agenda Review/Considerations** (1 min)

**V. Public Comment:** Recognition and introduction of guests and visitors (9 minutes). Public is invited to speak regarding matters not on the agenda. Comments will be limited to **three minutes** (Chair may extend time). Pursuant to Ralph M. Brown Act, Commission may not act on an item not appearing on the agenda. If a member of the public speaks and requests assistance on a non-agenda subject, the Commission may not take any action or propose any solutions, but the citizen(s) may be given a resource card for contact information relevant to their issue, the citizen(s) may be given a complaint intake form for purposes of adding to a future agenda of the next regular HRC meeting, and finally an individual commissioner may speak to the citizen(s) apart from the meeting and recommend steps they might take. Public will be allowed to speak on agenda items only at the conclusion of general commission discussion, prior to any action or vote by the commission. (2 minutes per person)

**VII. Commission Communications:** (18 minutes)

a) **Emails:** (2 min)

b) **Regular Mail:** (1 min)

c) **Phone Calls** (other than Message Line): (1 min)

d) **All other announcements and communications:** Items should be brief and/or submitted to Secretary for inclusion in agenda. (10 min)

Glover-2minutes

e) **Message Line Monitoring Report and Scheduling:** (4 min)

Feb 1-15\_\_\_\_\_Munsee\_\_\_\_\_Feb16-29\_\_\_\_\_Miller\_\_\_\_\_

Mar 1-15\_\_\_\_\_Mar 16-31\_\_\_\_\_

**VIII. Treasurer's Report:** (Lochtie - 1 min)

**IX. Ad Hoc Committee Reports:** (8 minutes)

a) **Discussion Item:**

Report on plans for Southern Humboldt Special Meeting on Sunday, February 5.

(Lochtie, Glover, Miller-5min)

Except for final report, this concludes this committee's work unless extended.

*Time for public comment immediately before any vote.*

b) **Discussion Item:**

Report on possible Women's Month activity for March. AAUW activity

(Glover-3min)

**X. Unfinished Business:** (30 minutes)

a) **Discussion Item, Possible Action Item:**

Consideration of policy statement regarding public endorsement or support of individuals or ballot issues.

(Glover-5min)

*Time for public comment immediately before any vote.*

b) **Discussion Item, Possible Action Item:**

HRC actions regarding pending BOS changes to make-up of the Commission

(Glover-10 min)

*Time for public comment immediately before any vote.*

c) **Discussion Item, Possible Action Item:**

Follow-up to previous Human Trafficking presentation with focus on what steps, if any, the Commission could take in advancing public awareness of this issue. Guest, Elle Snow.

(15 min)

*Time for public comment immediately before any vote.*

**XI. New Business:** (35 minutes)

**a) Discussion Item, Possible Action Item:**

Form committee to organize an April Forum (Conversation) in Eastern Humboldt.

(Glover-5 min)

*Time for public comment immediately before any vote.*

**b) Discussion Item, Possible Action Item:**

Should the HRC create and maintain a Facebook page or similar activity to broaden our outreach efforts?

(Glover-10 min)

*Time for public comment immediately before any vote*

**c) Discussion Item, Possible Action Item:**

Consideration of policy for long-term storage of HRC records

(Glover-10 min)

*Time for public comment immediately before any vote*

**d) Discussion Item, Possible Action Item:**

Consideration of re-establishing a Speaker's Bureau

(Lochtie-10 minutes)

*Time for public comment immediately before any vote*

**XII. Agenda Suggestions for February 2, 2017 regular meeting or future agenda:**

Recruitment of Commissioners

**XIII. Adjournment.**

*Meeting room is wheelchair accessible and disabled parking is available in the lot at 5th & K Streets directly below the access ramp of the Courthouse. If you are a person with a disability and need disability-related modifications or accommodation to participate in a meeting, please contact the HRC at 707-268-2548. Requests for such modification or accommodation must be made at least two full business days before start of the meeting.*

*As officials appointed by a legislative body (Humboldt County Board of Supervisors), members of the Humboldt County Human Rights Commission (HCHRC) have an obligation to understand, follow and abide by the Ralph M. Brown Act (Brown Act) and to ensure that everything the HCHRC does is open and available to the public for review. It is important for the HCHRC and all commissioners to follow the intent of the law as well as any legal rulings. To that end, the HCHRC has adopted guidelines for the use of any technology, especially email. The entire email policy is available on our website. 106/120*

## ***Draft Minutes*** **January 5, 2017**

### **CALL TO ORDER**

Chair Glover called the regular meeting to order at 5:01 PM.

### **ROLL CALL**

Commissioners present were Glover, Heise, Larsen, Leamon, Lochtie, Miller, Munsee, and Smith (late).

### **APPROVAL OF MINUTES**

The Minutes of December 1, 2016 were reviewed. Chair Glover called for a motion.

### **MOTION 1**

*M/Munsee, S/Lochtie moved to approve the amended Minutes.  
Approved Y-6, N-0, A-1*

### **AGENDA REVIEW / CONSIDERATIONS**

The Agenda for January 5, was reviewed. The Chair called for a motion to approve the Agenda as submitted.

### **MOTION 2**

*M/Munsee, S/Lochtie moved to approve the Agenda as submitted.  
Approved Y-7, N-0, A-0*

### **PUBLIC COMMENTS**

Public: Five community citizens were present.

Special Guest: District 2 Supervisor, Estelle Fennell, and Undersheriff, Mike Honsal

### **SPECIAL GUESTS-UNDERSHERIFF HONSAL AND SUPERVIROR FENNELL:**

Questions and discussion of issues facing Southern Humboldt county and extend invitation to attend February 5, 2017 outreach event in Garberville

Chair Glover explained the purpose for the inviting Supervisor Ms. Fennel and Under Sherriff Honsal as an opportunity to improve the Commissions' relations with Humboldt County District 2 Supervisor and law enforcement as it pertains to Southern Humboldt County issues and concerns revived from citizens from that area. The Commissioner had the opportunity to ask questions with the special guest providing their response as it relates to them and Southern Humboldt.

## **COMMISSION COMMUNICATIONS**

### **a) Emails**

Chair Glover reported receiving 10 news flashes.

### **b) Regular Mail**

We received a letter from a citizen interested in becoming a commissioner. A brief discussion was held on how the Commission might recruit individuals to apply to the Board of Supervisors to appoint them to the Commission.

### **c) Phone Calls (other than Message Line)**

No messages received.

### **d) All other announcements and communications: None**

## **MESSAGE LINE MONITORING REPORTING**

One message received without a return phone number. Volunteers for upcoming phone monitoring are as follows:

January 1-15 ~ Miller

January 16-31 ~ Lochtie

February 1-15 ~ Munsee

February 16-28 ~ Miller

## **TREASURER'S REPORT**

Treasurer Lochtie reported a checking balance of \$284.37; which a good portion of a grant.

## **AD HOC COMMITTEE REPORTS**

The following are Discussion Items:

### **a) Report on December, Human Rights Awareness Month Activities. This concludes this committee's work unless extended.**

Commissioners who attended City Councils to review or hear acknowledgement of Human Rights Awareness Month as follows:

Blue Lake – Commissioner Munsee

Rio Del and Fortuna – Commissioner Leamon

Eureka, Arcata, and Trinidad – Commissioner Glover

Ferndale was the only City Council not to respond to the request for a proclamation. The Chair determined that the Committee's task is concluded.

**b) Report of Ad hoc Committee on Public Outreach preliminary ideas for February Southern Humboldt forum. Should this committee's week be extended through February?**

Commissioner Lochtie reported the poster for the community open forum located at the Redwood Playhouse is ready for posting. Suggestions for posting the poster are as follows:

- The Humboldt Independent
- The Humboldt Edge
- The North Coast Journal
- The Redwood Record

**ACTION 1**

*Chair Glover agreed to contact the individuals at the local media to arrange to post the poster for the Southern Humboldt forum.*

**c) Larsen will present information learned at a recent meeting of the KEET Board meeting regarding collaboration on videos related to Dreamers.**

Commissioner Larsen was not available to attend the last KEET meeting to present the request at this time.

**UNFINISHED BUSINESS**

The following are Discussion Items, Possible Action Items:

**a) Replacement of Vice Chair**

Chair Glover informed the Commission of the need to fill the Vice Chair vacancy. Several Commissioners suggested Commissioner Lochtie.

**MOTION 3**

*M/Munsee, S/Miller moved to elect Commissioner Lochtie as Vice Chair for the duration of the term that ends in June 2017.*

*Approved Y-6, N-0, A-0*

**b) Report of actions taken by the Board of Supervisors regarding future composition of and departmental relationship of Human Rights Commission. Ordinance and approval still to come.**

Chair Glover volunteered to contact the Board of Supervisors with the request to maintain the current established Human Rights Commission membership.

**c) Report on the distribution of MyWord commentary to media.**

Chair Glover reported he has not had the opportunity to submit to MyWord.

**d) Consideration of an endorsement policy for individuals or ballot measures in all elections.**

Several Commissioners expressed their concerns regarding the concept of an endorsement policy or ballot measures in elections. Because of the reservations expressed, it was suggested that this topic be further discussed.

#### **ACTION 2**

*Commissioners were asked to forward their thoughts on an endorsement policy to Chair Glover.*

#### **NEW BUSINESS**

The following are Discussion Items, Possible Action Items:

- a) Revisions of Human Rights Commission Planning Guide. Shall we reschedule, cancel, or otherwise modify the remainder of the 2016-2017 activity guide?**

It was suggested the planning guide be revised.

- b) Appoint Ad hoc committee to plan a Women's History event for March.**

The Commission inquired if there were Women's events planned in the County for March.

#### **ACTION 3**

*Citizen Ms. Lelehnia Dubois volunteered to find out if there are any activities or events planned in Humboldt County then make a list to present at the February meeting.*

#### **RETURNED TO THE FOLLOWING AGENDA ITEM**

- a) Revisions of Human Rights Commission Planning Guide. Shall we reschedule, cancel, or otherwise modify the remainder of the 2016-2017 activity guide?**

The following motion was made.

#### **MOTION 4**

*M/Lochtie, S/Miller moved to revise the Human Rights Commission Planning Guide. In addition, to start the revisions of the resource cards in March at the Human Rights Commission level.  
Approved Y-6, N-0, A-0*

- b) Policy governing consideration endorsement of political candidates and / or issues. Chair to present draft possibilities for on-going policy which would be added to commissioner packets.**

This agenda item is similar to the endorsement policy and to forward thoughts to Chair Glover.

#### **AGENDA SUGGESTIONS FOR FEBRUARY 2, 2017 REGULAR MEETING OR FUTURE AGENDAS:**

Due to time constraints this item was not addressed at this time.

**Adjournment**

The Human Rights Commission adjourned at 7:04 PM.

**MOTION 5**

*M/Larsen, S/Leamon moved to adjourn.*

*Approved Y-6, N-0, A-0*

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Proposed statement of endorsement of individuals and measures .

*Whereas the Humboldt County Human Rights Commission has established as its purpose:*

The purpose of the Human Rights Commission is to aid in the eradication of discrimination in the county in cases of employment, public services and housing, race, religious creed, color, national origin, ancestry, physical or mental disability, marital status, gender, sexual orientation, socioeconomic status, civil interest, or other factors.

*Whereas the Humboldt County Human Rights Commission has as its stated responsibilities:*

Investigation of complaints of human rights violations and recommend possible remedies. Educate Humboldt County citizens about human rights. Co-sponsor public events to gather information and opinion from citizens. Prepare an annual report on activities of the Commission and the state of human rights within the county to the Board of Supervisors.

*The Humboldt County Human Rights Commission states that it will not engage in the endorsement of candidates for public office or endorse ballot measures.*

