

# Public Law Library of Humboldt County

Humboldt County Courthouse  
812 4<sup>th</sup> Street, Room G04  
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Email: [lawlibrary@co.humboldt.ca.us](mailto:lawlibrary@co.humboldt.ca.us)  
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## Board of Law Library Trustees

Cyndy Day-Wilson, President - City Attorney, Eureka  
Dustin Owens, Vice-President - Attorney at Law  
Honorable Timothy P. Cissna - Superior Court Judge  
Honorable Marilyn B. Miles - Superior Court Judge  
David S. Nims - Attorney at Law  
Jeffrey S. Blanck, *Ex officio* - County Counsel  
Maggie Fleming - District Attorney

## **BOARD OF LAW LIBRARY TRUSTEES MEETING** **Monday, January 30, 2017, 12:15 P.M., Regular Session**

### **AGENDA**

#### **1. CALL TO ORDER**

##### **A. Consent Calendar.**

All items on the Consent Calendar are voted on with a single resolution. Any Board member or other person attending the meeting may request an item be removed from the Consent Calendar and placed on the Regular Calendar for discussion and any action which the Board deems to be appropriate.

- 1. Minutes of November 28, 2016, Regular Board Meeting:** Motion to accept and approve minutes, as submitted. Approval of Minutes.
- 2. California Counsel of County Law Librarians (CCCLL) Annual Spring Meeting:** Motion to accept and approve, as submitted. Approval of Time & Expenses.
- 3. Alliant Crime Insurance for Trustees for FY 2017-2018, Renewal:** Motion to accept and approve, as submitted. Approval of Submission of Alliant Insurance Services, INC., Commercial Crime Program Insurance Application for Renewal Proposal, 2017-2018.
- 4. Press Release:** KIEM-TV News Channel 3, Live at 5. Motion to accept and approve, as submitted. Approval of President to Promote the Law Library.

*The Public Law Library of Humboldt County is wheelchair accessible and disabled parking is available in the lot on "K" Street, between 4<sup>th</sup> and 5<sup>th</sup> Streets. If you are a disabled person, and you require disability-related accommodations to participate in this meeting, please contact the Law Librarian at the information listed above. Requests for such accommodations must be made at least **two full days** before the start of the meeting.*

- B. Financial Report.**  
**Recommended Action:** Discussion and take appropriate action, if necessary.
- C. Committee Appointments: Law Library Relocation.**  
**Recommended Action:** Appointment, by President, of one or more Trustee to Law Library Relocation Committee.
- D. Law Library Relocation: Update.**  
**Recommended Action:** Discussion and take appropriate action, if necessary.
- E. Trust Fund: Unauthorized Journal Entries - Debits.**  
**Recommended Action:** Discussion and direct Auditor's office to prohibit Journal Entries from debiting the Law Library Trust Fund without Authorized Signature(s).
- F. Payroll/HR/Personnel: County of Humboldt Services vs. Private Vendor.**  
**Recommended Action:** Discussion and direct President to execute appropriate paperwork.
- G. Report by Law Library President. (Information Only)**  
**Recommended Action:** Hear Report.
- H. Public Comment – Time for comment on those items not posted on the agenda, but within the jurisdiction of the Law Library.**  
**(Information Only – NO ACTION MAY BE TAKEN ON THESE ITEMS).**
- I. New Business Suggestions for the agenda of the next Law Library Trustees Meeting. (Information Only).**  
**Recommended Action:** Hear suggestions and refer to next agenda as appropriate.

## **2. ADJOURNMENT**

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